



## MARQUETTE CHARTER TOWNSHIP

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Marquette, Michigan 49855

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[www.marquettetownship.org](http://www.marquettetownship.org)

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# MARQUETTE TOWNSHIP BOARD - REGULAR MEETING

WEDNESDAY, APRIL 3, 2024 - 5:30 PM

MARQUETTE TOWNSHIP COMMUNITY CENTER

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### 1. Call to order

- A. Pledge of Allegiance
- B. Roll Call

**2. Public Comment (3 Minutes maximum)** *This Board is conducting a meeting today to take care of Township business. You are allowed to address the Board at least twice tonight, but we will not have back-and-forth conversations between the staff, the Board, and the public during Public Comment. For Public Comment, or if you would like to speak on a particular agenda item, state your name and address and you have three minutes to address the Board. The Board may, but is not required to, respond at Board Member Comment immediately following Public Comment. The Board may also request follow-up with the Township Manager on some matters addressed during Public Comment.*

### 3. Board Member Comment in Response to Public Comment

### 4. Consent Agenda

- A. Approval of Work Session Minutes of March 18, 2024 and Regular Meeting Minutes of March 20, 2024.
- B. Bills Payable in the amount of \$107,476.57. Checks 164517 to 164545. Note any voided checks.
- C. Received Committee and Other Reports
- D. Correspondence not Requiring Board Action
  - 1. Change to MCSWMA Holiday Schedule 2024
  - 2. U P Power Co Hearing Case U-21586 4-16-24
  - 3. Election Email Response from Rep Jenn Hill
  - 4. Board of Trustees of the Peter White Public Library Regular Board Meeting Minutes Tuesday, March 19, 2024
- E. Financials
  - 1. February 2024 Financial Statements

**5. Approval of the Agenda** *(Declaration of Conflict of Interest, if any)*

### 6. Board Education/Privileged Comment

**7. Community Linkage** *(primarily based on the Board's Annual Plan of Work. Board member comment regarding what we are hearing from the external environment about township issues and activities.)*

A. 2024 Priority Goals

**8. Policy Discussion, Consideration and Development**

A. Consider Depository and Investment Policy Resolution

B. Consider Option Agreement Extension Proposal - Renovare Development

**9. Assurance of Organizational Performance**

A. Board - Committee Updates

**10. Public Comment (3 Minutes maximum)**

**11. Meeting Wrap-up**

A. Announcements

B. Manager's Report

C. Review of Motions Passed & Assignments, if any

D. Items for Future Agenda

E. Board Member Comment

**12. Closed Session**

A. To enter into Closed Session "Pursuant to MCL 15.268 (e) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body. (Pesola vs. Charter Township of Marquette)

**13. Adjournment**

**Next Scheduled Meeting Date is April 17, 2024 at 5:30PM.**

**MARQUETTE TOWNSHIP BOARD  
WORK SESSION MINUTES  
MONDAY, MARCH 18, 2024 - 1:00 PM  
MARQUETTE TOWNSHIP COMMUNITY CENTER**

***Call to order:***

Supervisor Durant called the Work Session to Order at 1:00PM.

Roll Call

Members present:   Lyn Durant, Supervisor  
                          Randy Ritari, Clerk  
                          Ernest Johnson, Treasurer  
                          Linda Winslow, Trustee  
                          Dan Everson, Trustee  
                          John Markes, Trustee  
                          Karl Kytta, Trustee

Staff present:       Jon Kangas, Township Manager

Committee Members

Present:             None

***Public Comment (3 Minutes maximum):***

None

***Board Member Comment in Response to Public Comment:***

None

***Policy Discussion, Consideration and Development:***

Discussion of Township Policies

Various Board Discussion on Township policies.

Discussion of the 2024 Priority Goals

Various Board Discussion on Township priority goals.

***Public Comment (3 Minutes maximum):***

None

***Meeting Wrap-up:***

Announcements

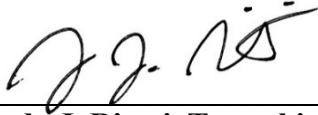
None

Board Member Comment

None

***Adjournment:***

Supervisor Durant adjourned the Work Session at 2:30PM.



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**Randy J. Ritari, Township Clerk**

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**Lyn J. Durant, Township Supervisor**

**MARQUETTE TOWNSHIP BOARD  
MINUTES**

**WEDNESDAY, MARCH 20, 2024 - 5:30 PM  
MARQUETTE TOWNSHIP COMMUNITY CENTER**

***Call to order:***

Supervisor Durant called the Meeting to Order at 5:30PM.

Pledge of Allegiance

Roll Call

Members present: Lyn Durant, Supervisor  
Randy Ritari, Clerk  
Ernest Johnson, Treasurer  
Linda Winslow, Trustee  
Dan Everson, Trustee  
John Markes, Trustee  
Karl Kytta, Trustee

Staff present: Jon Kangas, Township Manager  
Roger Zappa, Township Attorney  
Dan Shanahan, Township Fire Chief  
Jason McCarthy, Township Planner/Zoning Administrator

Committee Members

Present: Tom Bronken, Township Library Advisory Council

***Public Comment (3 Minutes maximum):***

None

***Board Member Comment in Response to Public Comment:***

None

***Consent Agenda:***

Approval of Regular Meeting and Work Session Minutes of March 6, 2024.

Bills Payable in the amount of \$436,096.78. Checks 164470 to 164516. Note any voided checks.

Received Committee and Other Reports

Sheriff's Department Activity Report February 2024

Correspondence not Requiring Board Action

2nd Annual Safety Forum-Marquette Township Community Room - Thursday, March 28 at 6pm

Financial

February 2024 Financial Statements - will be provided next meeting.

Board of Trustees of the Peter White Public Library Regular Board Meeting Minutes Tuesday, February 20, 2024

Clerk Ritari, commented that the February Financials will be in the next board packet.

**MOTION: To approve the Consent Agenda as amended.**

**Motion – Trustee Markes**

**Second – Clerk Ritari**

**Carried (7-0)**

***Approval of the Agenda:***

**MOTION: To approve the Regular Agenda as presented.**

**Motion – Trustee Markes**

**Second – Clerk Ritari**

**Carried (7-0)**

***Board Education/Privileged Comment:***

Library Report

Tom Bronken, Township Library Advisory Council, gave a brief report.

Fire Department Report

Chief Shanahan, presented his report.

**MOTION: To schedule a work session with the Fire Department on Thursday, April 4, 2024 at 6:30PM.**

**Motion – Clerk Ritari**  
**Second – Trustee Everson**

**Carried (7-0)**

Public Works Report  
No Report

Planning Report  
Planner McCarthy, presented his report.

Attorney Report  
Attorney Zappa, presented his report.

***Community Linkage :***

Treasurer Johnson, commented about sponsorship of the Car Show and Tree Lighting events held by Media Brew.

Supervisor Durant, commented about the Marquette County Township Association Spring Banquet, and Solid Waste Information.

***Policy Discussion, Consideration and Development:***

Consider a Letter of Support for Marquette Alternative High School Solar Project  
(Background from Supervisor Durant)

**MOTION: To direct the Supervisor to forward a letter of support to the Marquette Alternative High School in support of 2% Grant Funds request from the Keweenaw Bay Indian Community.**

**Motion – Trustee Kytta**  
**Second – Trustee Markes**

**Carried (7-0)**

Consider a Letter of Support for MCRC Category F Grant Application - CR 505 (Commerce Drive)  
(Background from Manager Kangas)

**MOTION: To support the Road Commission and any funding opportunities that may exist for Commerce Drive and authorize the Township Supervisor to send a letter of support.**

**Motion – Clerk Ritari**  
**Second – Trustee Markes**

**Carried (7-0)**

Consider Right of First Priority - Portions of Abandoned R.O.W.

(Background from Manager Kangas)

**MOTION: To decline the right to exercise first priority for the portions of CR HDB and HD that have been abandoned by the Road Commission and authorize the Township Manager to send a letter to the MCRC stating the Board's decision.**

**Motion – Trustee Kytta**

**Second – Trustee Winslow**

**Carried (7-0)**

***Assurance of Organizational Performance:***

Board - Committee Updates

Recreation Committee

Trustee Everson, gave a brief report.

***Public Comment (3 Minutes maximum):***

None

***Meeting Wrap-up:***

Announcements

Clerk Ritari, gave some Election information.

Manager's Report

Manager Kangas, gave a verbal report.

Review of Motions Passed & Assignments, if any

Clerk Ritari, reviewed all motions from the meeting and any action items that needed to be done.

Items for Future Agenda

2024 Priority Goals, Letter from Renovare Development about Township property.

Board Member Comment

Clerk Ritari, reminded everyone with the time change that it is dark in the mornings and to watch out for school children.

Trustee Winslow, reminded everyone that Community Day will be August 3, 2024 at Lions Field.



***Adjournment:***

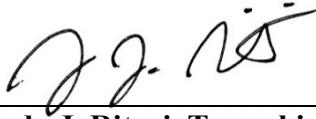
**MOTION: To Adjourn the meeting.**

**Motion – Trustee Everson**

**Second – Clerk Ritari**

**Carried (7-0)**

Supervisor Durant adjourned the meeting at 6:27PM.



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**Randy J. Ritari, Township Clerk**

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**Lyn J. Durant, Township Supervisor**

**BILLS PAYABLE SUMMARY**  
**4/3/24**

1	3/12/24	Accounts Payable - Exempt	\$1,798.95
2	3/18/24	Accounts Payable - Exempt	\$8.54
3	3/20/24	Accounts Payable - Exempt	\$1,547.58
4	3/21/24	Payroll - BiWeekly	\$42,088.37
5	3/27/24	Accounts Payable - Exempt	\$41,190.45
6	3/29/24	Payroll - Monthly	\$5,476.87
7	4/3/24	For Board Approval	\$15,365.81

Total      \$107,476.57

General Fund	\$48,713.49
Fire Fund	12,488.93
Twp. Improvements Fund	0.00
Wastewater Fund	27,355.64
Library Fund	0.00
DDA Fund	0.00
Stormwater Fund	0.00
Water Fund	14,347.60
Water Restricted Fund	0.00
Solid Waste Fund	745.27
Trust and Agency Fund	<u>3,825.64</u>
 Total Disbursements	 <u>\$107,476.57</u>

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
261(E)	03/12/2024	SEMCOENERGY GAS COMPANY	NATURAL GAS	101-265.000-924.000	346.25
				101-756.000-924.000	145.44
				206-265.000-924.000	437.82
				590-580.000-924.000	324.36
				590-582.000-924.000	46.23
				591-569.N00-924.000	174.50
				591-580.000-924.000	324.35
			TOTAL EFT (1)		<u>\$ 1,798.95</u>

VOIDED  
EFT

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
262(E)	03/18/2024	BOARD OF LIGHT AND POWER	FEEs	590-558.000-830.000	4.27
262(E)	03/18/2024	BOARD OF LIGHT AND POWER	FEEs	591-558.000-830.000	4.27
TOTAL EFT (1)					<u>\$ 8.54</u>

VOIDED  
EFTs

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
263(E)	03/20/2024	AFLAC	PAYROLL DEDC	701-000.000-231.000	538.20
264(E)	03/20/2024	MARQUETTE TOWNSHIP	TOWNSHIP UTILITIES	101-265.000-921.000	144.14
				101-265.000-926.000	95.65
				101-756.000-921.000	100.00
				101-756.000-926.000	83.96
				206-265.000-921.000	199.76
				206-265.000-926.000	72.58
				590-580.000-921.000	72.35
				590-580.000-926.000	61.26
				591-569.C00-921.000	26.12
				591-569.C00-926.000	19.95
				591-580.000-921.000	72.35
				591-580.000-926.000	61.26
TOTAL EFTS (3)					<u>\$ 1,547.58</u>

VOIDED  
EFT  
265

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
DD7953 to DD7974	3/21/24	Various	Payroll - Biweekly	42,088.37
		Total Checks (22)		<u>42,088.37</u>

Voided  
Checks

None

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
164523	03/27/2024	ADELINE BEAUCHAINE	CLERK PAPER SIGNING	101-215.000-704.000 101-215.000-704.000	16.00 16.00
164524	03/27/2024	BLUE CROSS BLUE SHIELD	APRIL HEALTH INSURANCE	101-172.000-716.000 101-257.000-716.000 101-299.000-716.000 101-721.000-716.000 206-337.000-716.000 590-575.000-716.000 591-568.000-716.000 591-569.W00-716.000 701-000.000-231.000	2,291.39 615.41 1,573.27 1,923.06 2,164.97 860.78 860.76 2,385.48 3,287.44
164525	03/27/2024	CHARTER COMMUNICATIONS	PHONE	590-580.000-850.000 591-580.000-850.000	189.06 189.05
164526	03/27/2024	CHARTER COMMUNICATIONS	COMPUTER SERVICES PHONE	206-337.000-810.000 206-337.000-850.000	101.83 141.94
164527	03/27/2024	CITY OF MARQUETTE	AMBULANCE INTERCEPT FEES	206-337.000-809.000	750.00
164528	03/27/2024	CITY OF MARQUETTE	FEBRUARY 2024 WASTEWATER	590-579.000-922.000	18,866.85
164529	03/27/2024	JOHN CEBALO	CAMERA OPERATOR - MARCH 2024	101-101.000-801.000	90.00
164530	03/27/2024	MARQUETTE COUNTY CLERKS ASSN.	2024 DUES	101-215.000-812.000	20.00
164531	03/27/2024	MUTUAL OF OMAHA	LIFE/DISABILITY	101-172.000-716.000 101-215.000-716.000 101-257.000-716.000 101-265.000-716.000 101-299.000-716.000 101-721.000-716.000 101-756.000-716.000 206-337.000-716.000 206-338.000-716.000 590-558.000-716.000 590-560.000-716.000 590-575.000-716.000 591-558.000-716.000 591-560.000-716.000 591-568.000-716.000 591-569.W00-716.000 596-528.000-716.000 596-560.000-716.000	137.32 209.70 178.94 178.27 78.02 132.62 59.43 172.92 233.88 65.29 29.13 217.26 65.29 29.13 217.26 85.29 13.49 24.97
164533	03/27/2024	RANDY RITARI	3/18/24 PR PROCESSING	101-215.000-704.000	90.00
164534	03/27/2024	UNIFIRST CORPORATION	UNIFORMS & MATS	101-265.000-726.000 101-265.000-750.000 590-578.000-750.000 590-580.000-726.000 591-578.000-750.000 591-580.000-726.000	91.44 93.92 210.59 9.32 210.59 9.32
164535	03/27/2024	UNITED GROUP PROGRAMS, INC.	GAP POLICY	101-172.000-716.000 101-257.000-716.000 101-299.000-716.000 101-721.000-716.000 206-337.000-716.000 590-575.000-716.000 591-568.000-716.000	369.31 104.99 307.37 303.89 307.37 305.43 305.41
TOTAL CHECKS (13)					\$ <u>41,190.45</u>

VOIDED  
CHECKS  
164532

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
164517 to 164522	3/29/24	Various	Payroll - Monthly	5,476.87
DD7975 to DD7983				
		Total Checks (15)		<u>5,476.87</u>
Voided Checks				
None				



CHECK REGISTER REPORT  
INCREDIBLE BAN

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
164536	04/03/2024	AIRGAS USA, LLC	SUPPLIES - EMS	206-339.000-726.300	680.40
164537	04/03/2024	CITY OF MARQUETTE	#2172 BRAKE AND WHEEL BEARING REPAIR	206-340.000-930.000	611.20
164538	04/03/2024	CIVICPLUS	2024 CIVIC CLERK ANNUAL FEE	101-299.000-810.000	3,472.88
164539	04/03/2024	INTEGRIS LLC	MARCH 2024 COMPUTER SERVICES	101-299.000-810.000	4,120.75
			VPN SUBSCRIPTION LICENSE (3)	101-299.000-810.000	270.30
			REPLACEMENT TABLET - L. DURANT	101-903.000-970.228	2,105.65
164540	04/03/2024	MARQUETTE FENCE CO., INC.	LIONS FIELD FENCE REPAIR	101-756.000-930.000	164.70
164541	04/03/2024	MENARDS	SUPPLIES	206-339.000-726.000	66.92
164542	04/03/2024	MICHIGAN TOWNSHIPS	LEGISLATIVE INSIGHTS WEBINAR - L. DURANT	101-171.000-861.000	25.00
164543	04/03/2024	PRIDE PRINTING INC	BUSINESS CARDS - M. GREGORICH	206-337.000-726.000	44.00
164544	04/03/2024	RAFTELIS FINANCIAL CONSULTANTS, INC	WATER SUPPLY VALUATION STUDY	591-558.000-830.000	1,106.25
164545	04/03/2024	WADE TRIM	ENGINEER	101-105.000-805.000	2,697.76
TOTAL CHECKS (10)					<u>\$ 15,365.81</u>

VOIDED  
CHECKS

**2024 HOLIDAY SCHEDULE**  
**MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

JANUARY 1, 2024	NEW YEAR'S DAY (Monday)	CLOSED
FEBRUARY 19, 2024	PRESIDENT'S DAY (Monday)	CLOSED
MARCH 29, 2024	GOOD FRIDAY	OPEN 7 A.M. - 11 A.M.
MAY 27, 2024	MEMORIAL DAY (Monday)	CLOSED
JULY 4, 2024	INDEPENDENCE DAY (Thursday)	CLOSED
SEPTEMBER 2, 2024	LABOR DAY (Monday)	CLOSED
NOVEMBER 11, 2024	VETERANS DAY (Monday)	CLOSED
NOVEMBER 28, 2024	THANKSGIVING DAY (Thursday)	CLOSED
NOVEMBER 29, 2024	DAY AFTER THANKSGIVING (Friday)	OPEN 7 A.M. - 11 A.M.
DECEMBER 24, 2024	CHRISTMAS EVE (Tuesday)	OPEN 7 A.M. - 11 A.M.
DECEMBER 25, 2024	CHRISTMAS DAY (Wednesday)	CLOSED
DECEMBER 31, 2024	NEW YEAR'S EVE (Tuesday)	OPEN 7 A.M. - 11 A.M.
JANUARY 1, 2025	NEW YEAR'S DAY (Wednesday)	CLOSED

\*NOTE: WHEN A HOLIDAY FALLS ON SATURDAY, THE DAY IS OBSERVED ON FRIDAY;  
 WHEN A HOLIDAY FALLS ON SUNDAY, IT IS OBSERVED ON MONDAY

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
UPPER PENINSULA POWER COMPANY  
CASE NO. U-21586**

- Upper Peninsula Power Company requests Upper Peninsula Power Company for waivers of certain Service Quality and Reliability Standards for Electric Distribution Systems pursuant to R 460.751 and R460.752 and related relief.
- The information below describes how a person may participate in this case.
- You may call or write Upper Peninsula Power Company, 1002 Harbor Hills Dr., Marquette, MI 49855, (800) 562-7680, for a free copy of its application. Any person may review the documents at the offices of Upper Peninsula Power Company or on the Commission's website at: [michigan.gov/mpscedockets](https://michigan.gov/mpscedockets).
- A pre-hearing will be held:

**DATE/TIME:** **Tuesday, April 16, 2024 at 10:00 AM**

**BEFORE:** **Administrative Law Judge Lesley C. Fairrow**

**LOCATION:** **Video/Teleconferencing**

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8096, or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Upper Peninsula Power Company (UPPCO)'s February 14, 2024 application, and as amended on February 23, 2024, requesting the Commission to grant the waiver of Mich Admin Code R 46(1) as proposed by UPPCO, and grant UPPCO such other and further relief as may be lawful and proper.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](https://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by April 9, 2024. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Upper Peninsula Power Company (UPPCO)'s attorney, Paul M. Collins, One Michigan Ave., Ste. 900, Lansing, MI 48933.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21586**. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

U-21586

**From:** Representative Jenn Hill <jennhill@house.mi.gov>  
**Sent:** Thursday, March 14, 2024 4:11 PM  
**To:** Lyn Durant <ldurant@marquettetownship.org>  
**Subject:** re: February 2024 election



Dear Lyn,

Thank you for reaching out to share your concerns regarding the February 2024 election process. I appreciate your partnership as we work together to improve the Upper Peninsula and ensure it remains a great place to live.

I appreciate your feedback and for bringing these concerns to my attention. Please be assured that I will convey this information to the Secretary of State's office, as well as my colleagues, and will share the challenges faced in rural communities pertaining to the updated election process.

Your input is valuable to me, and I appreciate your communication on this matter. If you have anything further to share, please let me know. I will always be happy to hear from you.

In service,

Rep. Jenn Hill

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### **Contact Me**

State Representative Jenn Hill  
House Office Building, South Tower  
14th Floor, Room 1488  
Lansing, MI 48909-7514

Phone: (517) 373-0498  
Fax: (517) 373-9366

**Board of Trustees of the Peter White Public Library  
Regular Board Meeting  
Minutes  
Tuesday, March 19, 2024**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, **March 19, 2024** in the George Shiras III Room of the Peter White Public Library. The meeting was called to order by President Anne Donohue at 5:00PM.

**Members Present:** Anne Donohue, President; Steve Schmunk, Secretary; Suzanne Williams, Member; Carol Steinhaus, Member; Lori Nelson, Member.

**Library Staff Present:** Andrea Ingmire, Library Director; Bruce MacDonald, Assistant Director/IT Head; Heather Steltenpohl, Development Director; Ann Richmond Garrett, Administrative Assistant; Jamie Goodwin, Finance Director; Stephanie Garn, Technical Services Department Head; John Povey, Facilities Department Head.

**TAC Representatives Present:** Tom Bronken, Marquette Township; Kerrie Heikes, Sands Township

**Others present:** One member of the public online, one member of the public in person.

**The Agenda** was approved on a motion by Steinhaus and seconded by Nelson. The motion is approved 5-0.

**The Minutes** of the February 20, 2024 Board Meeting were approved on a motion by Schmunk and seconded by Steinhaus. The motion is approved 5-0

**Special Presentation – Stephanie Garn, Technical Services Department Head.**

Garn gave a presentation on changes in Technical Services in the past six months. Rebranding of library signage continues. 39 new kits were added and catalogued for Youth Services, as were 67 Tonie boxes. The Library of Things saw an addition of 20 items, and 8 pieces of art. All backlog books and items have been catalogued and relocated to the Tech Services Department. As for current projects, Garn is in process of separating Teen Graphic Novels into Fiction and Nonfiction. She is also updating processing guides for her department. Her future project will be call number cleanup and labeling in the collection, and original cataloging of unique items and books. Schmunk asked if the library still lends out VHS tapes, Garn verified we do not. He also asked if the DVD checkouts have recently declined, Alan commented that the numbers are still relatively high for DVD and blu-ray checkouts, compared to past numbers.

**TAC Report: Karrie Heikes, Sands Township.** The Superior Solar Project resolutions were passed by Sands Township, and advancement of the project is now in the hands of Savion. There are currently three solar panels on the south-facing side of the township, and community members will soon be able to digitally monitor their output. Early voting took place; a number of voters took advantage of being able to collect and review ballots, ahead of time, and return on the day of voting.

**Financial Reports – including Approval of the Bills:** Goodwin addressed questions and comments related to the bills and financial reports. A motion was brought by Schmunk and seconded by Nelson to approve the bills for February 2024, in the amount of \$177,852.94. The motion is approved 5-0.

**Public Comment:** None

**Board Action Items:**

- a) **Front Street Lower Stairs-Bid Review-** At the January 16, 2024, PWPL Board of Trustees meeting, the board discussed the Front Street Lower Stairs and the options for repairing or replacing them. At the February 20, 2024 PWPL Board of Trustees meeting, the board decided to begin the competitive bidding process to repair the lower-level steps with new limestone blocks. RFP language was posted to the Library’s Website on February 29, 2024 and closed on March 15, 2024. The board retains the right to reject all bids and is not obligated to choose the lowest priced bid. Fiscal Effect: The Library will use non-operating funds for this project. There are options including: PWPL General Fund Trust, PWPL Development Fund Bequest, and the Fund Balance. Recommendation: Review the submitted bids and award to the bidder who best meets the project needs. Williams thinks the bid from National Restoration seems high, and based on our interactions with them so far does not think they are interested in the project. She thinks the other two bids seem similar as far as warranty, reviews of their work; the library may want to opt for the cheaper bid. Williams also noted the difference in the examples of work provided by Ram, and Northern Construction: Northern appears to be more brickwork than limestone. Steinhaus asked for more information on the difference between the Indiana and Oxford Step limestone. Ingmire presented the specs provided by each company, although the range of numbers is so wide, understanding how they are relative is not completely clear. Steinhaus suggested the library consult a geologist on these numbers. Donohue does not believe the bid from National Restoration is reasonable. Schmunk believes that Ram Construction has an overall portfolio of projects that are similar to what they would need to work on at the Peter White; there is also a mention of sealing the joints in Northern Construction’s bid, Schmunk would like this specifically addressed by Ram in their proposal if they won the award. Nelson questioned the type of limestone that Ram is recommending, Ingmire responded that it would be the Indiana stone. The timeframe of project completion was discussed at length. On a motion by Nelson and seconded by Steinhaus, **the Peter White Board of Trustees aware the Front St Lower stairs project to Ram Construction. The motion is approved 5-0**
- b) **Policy Approval: PRG-3 Art Exhibit and Display Policy -** Last month the Board of Trustees reviewed PRG – 3 Display and Exhibit Policy. This policy was last revised in which was previously modified and approved in 2021. Current modifications to the policy include: addition of Collection Display language, inclusion of details about the Public Gallery Program, removal of unnecessary detail regarding the galleries, removal of display table option, removal of details related to artist responsibilities, duplication with Artist Agreement, separation of the Lower-Level Reception Display Wall from the Public Gallery Program. Since last reviewed, wording about the library’s endorsement of materials was tweaked as was the title of this policy. Ingmire explained that the title of this policy was changed from Art Exhibit Display Policy to be more inclusive of what it actually addresses. Steinhaus asked if the revised Display Policy provides the Circulation desk with enough direction to handle a situation where a patron may have

concerns about something on display. Ingmire explained the procedure for said concerns follow the same protocol as the Request for Reconsideration, involving distribution of information material and an offer to discuss with Director or Assistant Director. On a motion by Steinhaus and seconded by Schmunk, **the Peter White Board of Trustees moves to approve the PRG – 3 Display and Exhibit Policy as presented. The motion is approved 5-0.**

**Other Business:**

- a) Strategic Plan Action Items: discussion moved to April 16, 2024 Board of Trustees meeting.

**Public Comment: None**

**Board Member Comment:**

- a) **Trustee Manual:** Review of Chapter 3, 2021 Edition. Donohue noted that, although the manual recommends having all changes reviewed by a legal team, the Peter White Library limits this expense to revisions that have to do with laws that have recently changed.

**Standing Reports:**

-Steltenpohl reported that Friends of the Library raised \$7314.21 at their recent sale. She thanked both the Friends and the community for support. There is also a new mural, on a pillar across from Circulation, advertising the permanent Friends' Bookstore.

Donohue asked if we had any update on the Mining Journal digitization copyrights.

-MacDonald said there have not been advancements with the publisher, but has uncovered it is possible the copyright begins in March 1989, instead of 1978 as previously thought. The library May seek legal counsel to verify dates. MacDonald is also working with UPLink at NMU on the possibility of digitizing a Polk directory, a project that may ultimately have reach beyond Marquette County.

-Schmunk complimented how much better the website looks and is to use, Ingmire agreed it functions better for internal library tasks as well.

-Nelson asked about activity with the endowment fund. Activity is healthy and looks promising in the way of providing the library with financial stability.

**Adjournment:** Steinhaus made motion to adjourn, seconded by Nelson. The motion was approved 5-0. The meeting adjourned at 5:52PM.

Respectfully submitted,

Steve Schmunk  
Secretary

Upcoming meetings: April 16, 2024  
Upcoming TAC meeting: April 10, 2023



## **Charter Township of Marquette February 2024 Financial Statement Highlights**

### **General Fund**

Property tax revenue was recognized in February for the collections from January 1, 2024 to January 31, 2024. Expenditures included usual labor, supplies and utilities.

### **Fire Fund**

The February revenue consists of tax collection revenue and ambulance fees. Expenditures included usual labor, supplies, utilities, as well as a transfer to the General Fund for \$7,000.

### **Liquor Law Enforcement Fund**

The monthly transfer to the General Fund was made in February.

### **Township Improvements Fund**

There was no activity in February.

### **Library Fund**

Property tax revenue occurred in February for the above-mentioned distribution.

### **Stormwater Fund**

There was no activity in February.

### **Wastewater Fund**

February Wastewater revenue was mostly from utility billing. Major expenditures include labor, supplies and maintenance items. The unrestricted Net Position is \$4,133,556 as of February 29, 2024.

### **Water Fund**

February Water revenue was mostly from utility billing. Expenditures were mainly labor, supplies and repair parts. The unrestricted Net Position is \$2,327,283 as of February 29, 2024.

### **Solid Waste Fund**

Usual revenue from garbage collection and landfill usage was received in February, offset by the collection fee, labor and supply costs. The unrestricted Net Position is \$359,172 as of February 29, 2024.

### **Metro Authority Fund**

There was no activity in February.

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
GENERAL FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
<b>Revenues</b>							
401.000 TAXES	1,948,000	1,948,000	1,238,875	566,148	709,125	64	1,165,011
425.000 PILT	10,000	10,000	0	0	10,000	0	5,497
429.000 COMMERCIAL FOREST ACT	2,000	2,000	0	0	2,000	0	2,146
431.000 SUBMARGINAL TAX (SWAMP)	9,500	9,500	0	0	9,500	0	9,480
439.000 MARIJUANA TAX	50,000	50,000	0	0	50,000	0	118,173
444.000 SUMMER TAX REIMBURSEMENT	5,600	5,600	0	0	5,600	0	0
445.000 PENALTIES & INTEREST ON TAXES	3,000	3,000	0	0	3,000	0	9,254
447.000 PROPERTY TAX ADMIN FEE	88,000	88,000	39,237	20,662	48,763	45	113,833
450.000 LICENSES & PERMITS	6,000	6,000	12,475	5,650	(6,475)	208	9,051
573.000 LOCAL COMMUNITY STABILIZATION SHAR	8,500	8,500	0	0	8,500	0	8,513
574.000 STATE REVENUE SHARING	450,000	450,000	0	0	450,000	0	447,147
608.000 ZONING PERMITS & FEES	6,500	6,500	1,705	1,420	4,795	26	6,395
626.000 CHARGES FOR SERVICES RENDERED	2,000	2,000	0	0	2,000	0	8,838
651.000 COMMUNITY CENTER REVENUE	6,000	6,000	2,210	360	3,790	37	12,205
652.000 LIONS FIELD USER FEES	100	100	0	0	100	0	130
665.000 INTEREST	15,000	15,000	9,909	0	5,091	66	121,430
672.000 OTHER REVENUE	2,200	2,200	61	61	2,139	3	4,873
676.000 REIMBURSEMENTS	7,000	7,000	40	40	6,960	1	7,700
677.000 CATV FRANCHISE FEE	60,000	60,000	0	0	60,000	0	64,929
699.206 TRANSFER IN FROM FIRE FUND	84,000	84,000	14,000	7,000	70,000	17	84,000
699.212 TRANSFER IN FROM LIQUOR FUND	7,000	7,000	1,204	602	5,796	17	7,224
<b>TOTAL REVENUE</b>	<b>2,770,400</b>	<b>2,770,400</b>	<b>1,319,716</b>	<b>601,942</b>	<b>1,450,684</b>	<b>48</b>	<b>2,205,828</b>
<b>Expenditures</b>							
<b>Dept 101.000 - TOWNSHIP BOARD</b>							
703.000 SALARY-ELECTED OFFICIALS	17,458	17,458	2,839	1,419	14,619	16	16,616
715.000 EMPLOYER'S SOCIAL SECURITY	1,300	1,300	217	109	1,083	17	1,271
720.000 WORKER'S COMPENSATION	150	150	12	6	138	8	63
726.000 SUPPLIES	650	650	0	0	650	0	2,797
801.000 CONTRACTED SERVICES	850	850	70	0	780	8	820
812.000 DUES/SUBSCRIPTIONS	10,500	10,500	1,458	628	9,042	14	6,998
860.000 TRAVEL AND CONFERENCE	2,000	2,000	0	0	2,000	0	1,483
900.000 PRINTING AND PUBLISHING	1,100	1,100	0	0	1,100	0	0
<b>TOWNSHIP BOARD</b>	<b>34,008</b>	<b>34,008</b>	<b>4,596</b>	<b>2,162</b>	<b>29,412</b>	<b>14</b>	<b>30,048</b>
<b>Dept 105.000 - PROFESSIONAL SERVICES</b>							
801.000 CONTRACTED SERVICES	20,000	20,000	16,610	0	3,390	83	2,500
803.000 ATTORNEY SERVICES	42,500	42,500	2,463	2,463	40,038	6	21,465
805.000 ENGINEER	30,000	30,000	0	0	30,000	0	34,842
806.000 ACCOUNTING SERVICES	5,500	5,500	0	0	5,500	0	8,370
<b>PROFESSIONAL SERVICES</b>	<b>98,000</b>	<b>98,000</b>	<b>19,073</b>	<b>2,463</b>	<b>78,928</b>	<b>19</b>	<b>67,177</b>
<b>Dept 171.000 - SUPERVISOR</b>							
703.000 SALARY-ELECTED OFFICIALS	15,686	15,686	2,614	1,307	13,072	17	15,303
715.000 EMPLOYER'S SOCIAL SECURITY	1,200	1,200	200	100	1,000	17	1,171
720.000 WORKER'S COMPENSATION	150	150	4	2	146	3	21
726.000 SUPPLIES	75	75	0	0	75	0	44
860.000 TRAVEL AND CONFERENCE	1,000	1,000	125	125	875	13	1,881
<b>SUPERVISOR</b>	<b>18,111</b>	<b>18,111</b>	<b>2,943</b>	<b>1,534</b>	<b>15,168</b>	<b>16</b>	<b>18,419</b>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
GENERAL FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
Dept 172.000 - TOWNSHIP MANAGER							
705.000 SALARY-FULLTIME	105,500	105,500	14,152	8,325	91,348	13	107,317
715.000 EMPLOYER'S SOCIAL SECURITY	8,175	8,175	1,186	595	6,989	15	7,700
716.000 HOSPITALIZATION	33,380	33,380	5,965	2,798	27,415	18	29,209
718.000 PENSION	17,780	17,780	3,165	3,165	14,615	18	17,739
720.000 WORKER'S COMPENSATION	300	300	227	114	73	76	1,369
726.000 SUPPLIES	1,000	1,000	0	0	1,000	0	330
850.000 PHONE	660	660	65	65	595	10	667
860.000 TRAVEL AND CONFERENCE	1,000	1,000	0	0	1,000	0	731
TOWNSHIP MANAGER	167,795	167,795	24,760	15,062	143,035	15	165,061
Dept 215.000 - CLERK							
703.000 SALARY-ELECTED OFFICIALS	15,700	15,700	2,614	1,307	13,086	17	15,303
704.000 SALARY-APPOINTED OFFICIALS	10,000	10,000	0	0	10,000	0	931
705.000 SALARY-FULLTIME	89,000	89,000	12,299	8,159	76,701	14	69,375
708.000 OVERTIME PAY	1,500	1,500	0	0	1,500	0	1,032
715.000 EMPLOYER'S SOCIAL SECURITY	5,518	5,518	1,245	721	4,273	23	6,509
716.000 HOSPITALIZATION	1,380	1,380	194	96	1,186	14	1,034
718.000 PENSION	14,600	14,600	2,375	2,375	12,225	16	10,511
720.000 WORKER'S COMPENSATION	250	250	25	14	225	10	141
726.000 SUPPLIES	2,100	2,100	0	0	2,100	0	1,803
810.000 COMPUTER SERVICES	5,000	5,000	1,666	0	3,334	33	2,585
812.000 DUES/SUBSCRIPTIONS	100	100	0	0	100	0	180
860.000 TRAVEL AND CONFERENCE	500	500	0	0	500	0	140
861.000 EDUCATION, TRAINING	200	200	0	0	200	0	735
CLERK	145,848	145,848	20,417	12,672	125,431	14	110,280
Dept 247.000 - BOARD OF REVIEW							
704.000 SALARY-APPOINTED OFFICIALS	1,540	1,540	0	0	1,540	0	1,845
715.000 EMPLOYER'S SOCIAL SECURITY	150	150	0	0	150	0	141
720.000 WORKER'S COMPENSATION	35	35	0	0	35	0	30
861.000 EDUCATION, TRAINING	200	200	0	0	200	0	200
900.000 PRINTING AND PUBLISHING	200	200	0	0	200	0	111
955.000 MISCELLANEOUS	200	200	0	0	200	0	206
BOARD OF REVIEW	2,325	2,325	0	0	2,325	0	2,533
Dept 253.000 - TREASURER							
703.000 SALARY-ELECTED OFFICIALS	10,650	10,650	1,774	887	8,876	17	10,384
704.000 SALARY-APPOINTED OFFICIALS	14,800	14,800	5,623	2,657	9,177	38	13,173
715.000 EMPLOYER'S SOCIAL SECURITY	1,800	1,800	606	271	1,194	34	1,723
720.000 WORKER'S COMPENSATION	150	150	16	5	134	11	31
726.000 SUPPLIES	500	500	43	0	457	9	3,031
810.000 COMPUTER SERVICES	500	500	0	0	500	0	74
812.000 DUES/SUBSCRIPTIONS	75	75	99	99	(24)	132	0
860.000 TRAVEL AND CONFERENCE	1,000	1,000	69	0	931	7	824
900.000 PRINTING AND PUBLISHING	100	100	0	0	100	0	21
TREASURER	29,575	29,575	8,230	3,919	21,345	28	29,260

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
GENERAL FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
Dept 257.000 - ASSESSOR							
705.000 SALARY-FULLTIME	140,100	140,100	20,203	10,853	119,897	14	136,062
708.000 OVERTIME PAY	500	500	0	0	500	0	1,155
715.000 EMPLOYER'S SOCIAL SECURITY	9,230	9,230	1,628	816	7,602	18	10,438
716.000 HOSPITALIZATION	24,980	24,980	1,908	903	23,072	8	9,403
718.000 PENSION	11,480	11,480	1,918	1,918	9,562	17	11,037
720.000 WORKER'S COMPENSATION	700	700	297	149	403	42	942
726.000 SUPPLIES	2,100	2,100	0	0	2,100	0	35
810.000 COMPUTER SERVICES	8,500	8,500	0	0	8,500	0	7,820
812.000 DUES/SUBSCRIPTIONS	900	900	97	0	803	11	190
850.000 PHONE	750	750	52	52	698	7	629
860.000 TRAVEL AND CONFERENCE	3,500	3,500	0	0	3,500	0	1,466
861.000 EDUCATION, TRAINING	2,000	2,000	0	0	2,000	0	185
930.000 REPAIRS AND MAINTENANCE	250	250	0	0	250	0	0
ASSESSOR	204,990	204,990	26,104	14,690	178,886	13	179,362
Dept 262.000 - ELECTIONS							
704.000 SALARY-APPOINTED OFFICIALS	23,175	23,175	7,506	7,178	15,670	32	3,421
726.000 SUPPLIES	12,000	12,000	3,434	0	8,566	29	0
801.000 CONTRACTED SERVICES	6,000	6,000	8,426	0	(2,426)	140	1,605
ELECTIONS	41,175	41,175	19,366	7,178	21,809	47	5,026
Dept 265.000 - BUILDING AND GROUNDS							
705.000 SALARY-FULLTIME	131,045	131,045	17,656	9,823	113,389	13	116,961
708.000 OVERTIME PAY	5,000	5,000	72	72	4,928	1	138
715.000 EMPLOYER'S SOCIAL SECURITY	12,275	12,275	1,506	757	10,769	12	8,944
716.000 HOSPITALIZATION	1,850	1,850	361	181	1,489	20	1,925
718.000 PENSION	17,450	17,450	2,273	2,273	15,177	13	13,765
720.000 WORKER'S COMPENSATION	2,400	2,400	765	384	1,635	32	3,243
726.000 SUPPLIES	9,200	9,200	2,063	1,337	7,137	22	18,835
750.000 UNIFORMS	4,000	4,000	886	434	3,114	22	2,823
921.000 WATER USAGE	3,500	3,500	142	142	3,358	4	3,379
923.000 ELECTRICITY	8,400	8,400	0	0	8,400	0	7,805
924.000 NATURAL GAS	3,000	3,000	328	328	2,672	11	2,216
926.000 SEWER USAGE	1,400	1,400	93	93	1,307	7	1,194
930.000 REPAIRS AND MAINTENANCE	9,000	9,000	633	273	8,367	7	5,948
931.000 VEHICLE EXPENSE	10,000	10,000	801	504	9,199	8	9,390
BUILDINGS AND GROUNDS	218,520	218,520	27,580	16,601	190,940	13	196,566

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
GENERAL FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
Dept 299.000 - GENERAL SERVICES; ADMIN							
705.000 SALARY-FULLTIME	46,085	46,085	6,098	3,587	39,987	13	45,731
708.000 OVERTIME PAY	200	200	0	0	200	0	0
715.000 EMPLOYER'S SOCIAL SECURITY	3,525	3,525	457	230	3,068	13	2,993
716.000 HOSPITALIZATION	19,455	19,455	4,227	1,959	15,228	22	20,823
718.000 PENSION	6,319	6,319	956	956	5,363	15	5,853
720.000 WORKER'S COMPENSATION	200	200	11	5	189	5	73
726.000 SUPPLIES	7,250	7,250	1,742	1,708	5,508	24	7,292
807.000 COPIER	5,500	5,500	832	832	4,668	15	5,371
810.000 COMPUTER SERVICES	80,000	80,000	10,589	6,083	69,411	13	88,352
850.000 PHONE	6,000	6,000	568	404	5,432	9	5,204
861.000 EDUCATION, TRAINING	400	400	375	375	25	94	320
900.000 PRINTING AND PUBLISHING	1,500	1,500	0	0	1,500	0	832
930.000 REPAIRS AND MAINTENANCE	500	500	0	0	500	0	0
931.000 VEHICLE EXPENSE	1,000	1,000	276	276	724	28	3,018
940.000 RENTAL	2,500	2,500	0	0	2,500	0	458
940.020 POSTAGE METER RENTAL	1,250	1,250	285	285	965	23	1,139
940.030 POSTAGE	6,000	6,000	2,017	1,009	3,983	34	7,074
955.010 MISC - TAX TRIBUNAL	30,000	30,000	588	588	29,413	2	8,327
GENERAL SERVICES; ADMIN	217,684	217,684	29,019	18,296	188,665	13	202,860
Dept 301.000 - LAW ENFORCEMENT							
801.000 CONTRACTED SERVICES	245,000	245,000	30,349	20,349	214,651	12	242,114
LAW ENFORCEMENT	245,000	245,000	30,349	20,349	214,651	12	242,114
Dept 448.000 - STREET LIGHTING							
923.000 ELECTRICITY	45,000	45,000	0	0	45,000	0	37,570
930.000 REPAIRS AND MAINTENANCE	2,500	2,500	0	0	2,500	0	0
STREET LIGHTING	47,500	47,500	0	0	47,500	0	37,570
Dept 450.000 - STREET SIGNS							
732.000 STREET SIGNS	1,500	1,500	0	0	1,500	0	1,218
STREET SIGNS	1,500	1,500	0	0	1,500	0	1,218
Dept 721.000 - PLANNING							
704.000 SALARY-APPOINTED OFFICIALS	8,856	8,856	750	200	8,106	8	5,100
705.000 SALARY-FULLTIME	148,370	148,370	19,093	11,231	129,277	13	140,952
708.000 OVERTIME PAY	1,000	1,000	0	0	1,000	0	127
715.000 EMPLOYER'S SOCIAL SECURITY	11,300	11,300	1,710	845	9,590	15	10,775
716.000 HOSPITALIZATION	22,680	22,680	5,026	2,366	17,654	22	24,847
718.000 PENSION	25,500	25,500	4,270	4,270	21,230	17	23,525
720.000 WORKER'S COMPENSATION	2,100	2,100	323	160	1,777	15	1,840
726.000 SUPPLIES	2,500	2,500	0	0	2,500	0	1,649
801.000 CONTRACTED SERVICES	1,000	1,000	70	0	930	7	580
803.000 ATTORNEY SERVICES	10,000	10,000	1,163	1,163	8,838	12	15,690
812.000 DUES/SUBSCRIPTIONS	2,000	2,000	0	0	2,000	0	947
850.000 PHONE	2,500	2,500	117	117	2,383	5	1,625
860.000 TRAVEL AND CONFERENCE	5,000	5,000	0	0	5,000	0	3,314
900.000 PRINTING AND PUBLISHING	3,500	3,500	0	0	3,500	0	4,952
930.000 REPAIRS AND MAINTENANCE	750	750	0	0	750	0	0
PLANNING	247,056	247,056	32,522	20,351	214,534	13	235,922
Dept 722.000 - ZONING BOARD OF APPEALS							
704.000 SALARY-APPOINTED OFFICIALS	2,185	2,185	400	0	1,785	18	335
715.000 EMPLOYER'S SOCIAL SECURITY	84	84	31	0	53	36	26
720.000 WORKER'S COMPENSATION	20	20	10	0	10	49	6
900.000 PRINTING AND PUBLISHING	250	250	230	230	20	92	0
ZONING BOARD OF APPEALS	2,539	2,539	670	230	1,869	26	367

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
GENERAL FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
Dept 756.000 - RECREATION FACILITIES							
705.000 SALARY-FULLTIME	43,680	43,680	8,351	4,837	35,329	19	55,657
708.000 OVERTIME PAY	2,000	2,000	199	199	1,801	10	0
715.000 EMPLOYER'S SOCIAL SECURITY	3,871	3,871	746	385	3,125	19	4,256
716.000 HOSPITALIZATION	650	650	120	60	530	19	642
718.000 PENSION	4,760	4,760	758	758	4,002	16	4,588
720.000 WORKER'S COMPENSATION	800	800	377	193	423	47	1,546
726.000 SUPPLIES	4,500	4,500	40	40	4,460	1	7,964
729.000 SUPPLIES - LIONS FIELD UPGRAD	3,000	3,000	0	0	3,000	0	0
801.000 CONTRACTED SERVICES	2,000	2,000	0	0	2,000	0	250
921.000 WATER USAGE	3,100	3,100	210	210	2,890	7	1,748
923.000 ELECTRICITY	5,000	5,000	0	0	5,000	0	3,548
924.000 NATURAL GAS	950	950	136	136	814	14	1,361
926.000 SEWER USAGE	1,300	1,300	97	97	1,203	7	1,508
930.000 REPAIRS AND MAINTENANCE	1,650	1,650	0	0	1,650	0	224
RECREATION FACILITIES	77,261	77,261	11,034	6,915	66,227	14	83,292
Dept 865.000 - INSURANCE AND BONDS							
910.000 INSURANCE	12,000	12,000	0	0	12,000	0	11,276
INSURANCE AND BONDS	12,000	12,000	0	0	12,000	0	11,276
Dept 903.000 - CAPITAL							
970.228 CAPITAL - COMPUTER EQUIPMENT	10,000	10,000	0	0	10,000	0	3,832
970.265 CAPITAL - BLDG & GROUNDS	25,000	25,000	54,349	54,349	(29,349)	217	109,099
970.301 CAPITAL - POLICE VEHICLE	15,000	15,000	0	0	15,000	0	55,208
970.756 CAPITAL - RECREATION	25,000	25,000	0	0	25,000	0	25,067
CAPITAL	75,000	75,000	54,349	54,349	20,651	72	193,206
Dept 905.000 - DEBT SERVICE							
991.034 PRINCIPAL - COMM CTR/FIRE HALL	200,000	200,000	123,883	0	76,117	62	146,963
995.034 INTEREST - COMM CTR/FIRE HALL	60,000	60,000	103,115	0	(43,115)	172	58,376
DEBT SERVICE	260,000	260,000	226,997	0	33,003	87	205,339
Dept 965.000 - TRANSFER OUT							
999.246 TRANSFER TO TWP IMPROVEMENTS	616,403	616,403	0	0	616,403	0	0
TRANSFER OUT	616,403	616,403	0	0	616,403	0	0
Dept 966.000 - APPROPRIATIONS							
880.000 COMMUNITY PROMOTION	7,000	7,000	0	0	7,000	0	10,524
885.000 FOURTH OF JULY CORP	1,000	1,000	0	0	1,000	0	0
APPROPRIATIONS	8,000	8,000	0	0	8,000	0	10,524
TOTAL EXPENDITURES	2,770,290	2,770,290	538,007	196,768	2,232,283	19	2,027,417
NET EFFECT	110	110	781,866	404,914	(781,756)		(55,439)

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
FIRE FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
<b>Revenue</b>							
401.000 TAXES	883,307	883,307	591,953	252,223	291,354	67	528,557
425.000 PILT	2,800	2,800	0	0	2,800	0	485
429.000 COMMERCIAL FOREST ACT	360	360	0	0	360	0	189
441.000 LOCAL COMM STABILIZATION SHARE	150	150	0	0	150	0	0
573.000 LOCAL COMMUNITY STABILIZATION SHAR	700	700	0	0	700	0	698
626.000 CHARGES FOR SERVICES RENDERED	3,500	3,500	259	59	3,242	7	34,749
638.000 AMBULANCE TRANSPORT FEES	81,000	81,000	26,455	21,228	54,545	33	83,454
653.000 PARKING VIOLATIONS	50	50	50	50	0	100	100
653.500 BURNING VIOLATION	50	50	0	0	50	0	0
675.000 CONTRIBUTIONS/DONATIONS	500	500	0	0	500	0	1,668
676.000 REIMBURSEMENTS	600	600	262	162	338	44	1,200
TOTAL REVENUE	973,017	973,017	618,979	273,722	354,038	64	651,101
<b>Expenditures</b>							
<b>Dept 265.000 - BUILDING AND GROUNDS</b>							
726.000 SUPPLIES	1,500	1,500	253	0	1,247	17	683
728.000 EQUIPMENT REPLACEMENT	300	300	0	0	300	0	0
910.000 INSURANCE	4,000	4,000	0	0	4,000	0	3,759
921.000 WATER USAGE	3,000	3,000	198	198	2,802	7	2,296
923.000 ELECTRICITY	10,250	10,250	0	0	10,250	0	9,143
924.000 NATURAL GAS	5,000	5,000	390	390	4,610	8	2,557
926.000 SEWER USAGE	1,200	1,200	70	70	1,130	6	729
930.000 REPAIRS AND MAINTENANCE BUILDING AND GROUNDS	6,000	6,000	319	109	5,681	5	5,725
	31,250	31,250	1,229	767	30,021	4	24,891
<b>Dept 337.000 - ADMINISTRATION - FIRE</b>							
704.000 SALARY-APPOINTED OFFICIALS	14,607	14,607	1,087	1,087	13,520	7	10,887
705.000 SALARY-FULLTIME	79,130	79,130	12,776	8,250	66,354	16	79,751
706.000 SALARY-PARTTIME	12,000	12,000	250	221	11,750	2	6,097
710.000 MEETING AND TRAINING PAY	23,500	23,500	1,917	1,917	21,583	8	20,474
715.000 EMPLOYER'S SOCIAL SECURITY	8,900	8,900	1,658	842	7,242	19	8,371
716.000 HOSPITALIZATION	30,700	30,700	5,504	2,603	25,196	18	26,829
718.000 PENSION	13,500	13,500	2,931	2,931	10,569	22	14,432
720.000 WORKER'S COMPENSATION	5,700	5,700	1,978	1,004	3,722	35	6,269
726.000 SUPPLIES	850	850	148	0	702	17	1,458
728.000 EQUIPMENT REPLACEMENT	3,500	3,500	0	0	3,500	0	0
750.000 UNIFORMS	4,000	4,000	0	0	4,000	0	1,757
801.000 CONTRACTED SERVICES	4,700	4,700	2,190	0	2,510	47	2,179
802.000 AMBULANCE BILLING	8,000	8,000	775	775	7,225	10	8,266
806.000 ACCOUNTING SERVICES	850	850	0	0	850	0	837
809.000 AMBULANCE INTERCEPT FEES	10,250	10,250	0	0	10,250	0	16,750
810.000 COMPUTER SERVICES	5,000	5,000	190	95	4,810	4	7,703
812.000 DUES/SUBSCRIPTIONS	650	650	0	0	650	0	326
850.000 PHONE	4,500	4,500	388	246	4,112	9	3,636
860.000 TRAVEL AND CONFERENCE	7,500	7,500	0	0	7,500	0	1,387
861.000 EDUCATION, TRAINING	8,500	8,500	370	370	8,130	4	5,206
862.000 PUBLIC EDUCATION	1,000	1,000	0	0	1,000	0	390
900.000 PRINTING AND PUBLISHING	250	250	0	0	250	0	0
910.000 INSURANCE	2,700	2,700	0	0	2,700	0	2,631
930.000 REPAIRS AND MAINTENANCE	150	150	0	0	150	0	0
940.030 POSTAGE	75	75	0	0	75	0	0
955.000 MISCELLANEOUS	100	100	0	0	100	0	0
955.010 MISC - TAX TRIBUNAL ADMINISTRATION - FIRE	1,500	1,500	0	0	1,500	0	1,396
	252,112	252,112	32,162	20,340	219,950	13	227,032

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
FIRE FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
Dept 338.000 - FIRE MARSHALL							
705.000 SALARY-FULLTIME	134,275	134,275	17,488	10,931	116,787	13	137,950
715.000 EMPLOYER'S SOCIAL SECURITY	10,257	10,257	1,530	836	8,727	15	10,554
716.000 HOSPITALIZATION	2,153	2,153	310	161	1,843	14	1,741
718.000 PENSION	19,200	19,200	3,724	3,724	15,476	19	20,673
720.000 WORKER'S COMPENSATION	7,700	7,700	1,434	774	6,266	19	6,532
FIRE MARSHALL	<u>173,585</u>	<u>173,585</u>	<u>24,486</u>	<u>16,427</u>	<u>149,099</u>	<u>14</u>	<u>177,451</u>
Dept 339.000 - FIREFIGHTING							
706.000 SALARY-PARTTIME	90,000	90,000	5,841	5,945	84,159	6	74,637
706.200 SALARY-EMS	46,500	46,500	3,130	3,055	43,370	7	31,886
715.000 EMPLOYER'S SOCIAL SECURITY	9,080	9,080	1,447	688	7,633	16	8,276
720.000 WORKER'S COMPENSATION	5,820	5,820	1,658	788	4,162	28	5,776
726.000 SUPPLIES	4,000	4,000	64	0	3,936	2	2,052
726.300 SUPPLIES - EMS	8,000	8,000	209	187	7,791	3	4,291
728.000 EQUIPMENT REPLACEMENT	8,000	8,000	1,410	1,410	6,590	18	3,585
750.000 UNIFORMS	12,000	12,000	2,795	2,795	9,205	23	13,398
801.000 CONTRACTED SERVICES	8,000	8,000	0	0	8,000	0	6,462
910.000 INSURANCE	2,000	2,000	0	0	2,000	0	1,725
930.000 REPAIRS AND MAINTENANCE	2,500	2,500	0	0	2,500	0	804
FIREFIGHTING	<u>195,900</u>	<u>195,900</u>	<u>16,556</u>	<u>14,870</u>	<u>179,344</u>	<u>8</u>	<u>152,893</u>
Dept 340.000 - VEHICLES							
726.000 SUPPLIES	500	500	0	0	500	0	159
728.000 EQUIPMENT REPLACEMENT	500	500	0	0	500	0	14
801.000 CONTRACTED SERVICES	4,000	4,000	0	0	4,000	0	1,632
850.000 PHONE	3,500	3,500	226	226	3,274	6	2,260
863.000 VEHICLE GAS	7,000	7,000	447	447	6,553	6	6,720
864.000 AMBULANCE EXPENDITURES	8,500	8,500	0	0	8,500	0	7,215
910.000 INSURANCE	12,000	12,000	1,222	0	10,778	10	11,651
930.000 REPAIRS AND MAINTENANCE	25,000	25,000	351	351	24,649	1	21,218
VEHICLES	<u>61,000</u>	<u>61,000</u>	<u>2,246</u>	<u>1,024</u>	<u>58,754</u>	<u>4</u>	<u>50,870</u>
Dept 965.000 - TRANSFER OUT							
999.101 TRANSFER TO GENERAL FUND	84,000	84,000	14,000	7,000	70,000	17	84,000
TRANSFER OUT	<u>84,000</u>	<u>84,000</u>	<u>14,000</u>	<u>7,000</u>	<u>70,000</u>	<u>17</u>	<u>84,000</u>
TOTAL EXPENDITURES	<u>797,847</u>	<u>797,847</u>	<u>90,680</u>	<u>60,428</u>	<u>707,167</u>	<u>11</u>	<u>717,138</u>
NET EFFECT	<u>175,170</u>	<u>175,170</u>	<u>528,299</u>	<u>213,295</u>	<u>(353,129)</u>		<u>(62,848)</u>



CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
LIQUOR LAW FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
<b>Revenue</b>							
453.000 LIQUOR LICENSE FEE	8,000	8,000	0	0	8,000	0	8,966
TOTAL REVENUE	8,000	8,000	0	0	8,000	0	8,966
<b>Expenditures</b>							
Dept 965.000 - TRANSFER OUT							
999.101 TRANSFER TO GENERAL FUND	8,000	8,000	1,204	602	6,796	15	7,224
TRANSFER OUT	8,000	8,000	1,204	602	6,796	15	7,224
TOTAL EXPENDITURES	8,000	8,000	1,204	602	6,796	15	7,224
NET EFFECT	0	0	(1,204)	(602)	1,204		1,742

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
TOWNSHIP IMPROVEMENT FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
<b>Revenue</b>							
699.101 TRANSFER IN FROM GENERAL FUND	616,403	616,403	0	0	616,403	0	0
TOTAL REVENUE	616,403	616,403	0	0	616,403	0	0
<b>Expenditures</b>							
Dept 442.000 - ROAD IMPROVEMENTS							
881.000 ROAD IMPROVEMENTS	0	150,000	0	0	150,000	0	27,062
881.500 ROAD IMPROVEMENTS - MILLAGE	130,000	130,000	0	0	130,000	0	4,428
ROAD IMPROVEMENTS	130,000	280,000	0	0	280,000	0	31,490
Dept 905.000 - DEBT SERVICE							
991.001 PRINCIPAL - ROADS	402,943	402,943	0	0	402,943	0	402,943
995.001 INTEREST - ROADS	83,460	83,460	37,701	37,701	45,759	45	83,460
DEBT SERVICE	486,403	486,403	37,701	37,701	448,702	8	486,402
TOTAL EXPENDITURES	616,403	766,403	37,701	37,701	728,702	5	517,892
NET EFFECT	0	(150,000)	(37,701)	(37,701)	(112,299)		(514,227)

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
LIBRARY FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
<b>Revenues</b>							
401.000 TAXES	261,537	261,537	164,931	75,372	96,606	63	153,429
425.000 PILT	600	600	0	0	600	0	0
429.000 COMMERCIAL FOREST ACT	300	300	0	0	300	0	285
441.000 LOCAL COMM STABILIZATION SHARE	1,000	1,000	0	0	1,000	0	0
TOTAL REVENUE	<u>263,437</u>	<u>263,437</u>	<u>164,931</u>	<u>75,372</u>	<u>98,506</u>	<u>63</u>	<u>153,714</u>
<b>Expenditures</b>							
Dept 790.000 - LIBRARY SERVICES							
870.000 LIBRARY SERVICES	263,437	263,437	0	0	263,437	0	242,671
LIBRARY SERVICES	263,437	263,437	0	0	263,437	0	242,671
TOTAL EXPENDITURES	<u>263,437</u>	<u>263,437</u>	<u>0</u>	<u>0</u>	<u>263,437</u>	<u>0</u>	<u>242,671</u>
NET EFFECT	<u>0</u>	<u>0</u>	<u>164,931</u>	<u>75,372</u>	<u>(164,931)</u>		<u>(87,902)</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
 STORMWATER FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023	
<b>Revenues</b>								
450.000	LICENSES & PERMITS	1,500	1,500	0	0	1,500	0	500
665.000	INTEREST	500	500	0	0	500	0	0
	<b>TOTAL REVENUE</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>500</b>
<b>Expenditures</b>								
Dept 558.000 - ADMINISTRATION								
801.000	CONTRACTED SERVICES	2,000	2,000	0	0	2,000	0	0
	ADMINISTRATION	2,000	2,000	0	0	2,000	0	0
	<b>TOTAL EXPENDITURES</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>0</b>
	<b>NET EFFECT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>1,026</b>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
WASTEWATER FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023	
<b>Revenues</b>								
<b>Dept 542.000 - WASTEWATER</b>								
450.000	LICENSES & PERMITS	4,000	4,000	0	0	4,000	0	2,113
451.000	CONNECTION PERMITS	20,000	20,000	0	0	20,000	0	24,476
642.000	SALES	1,066,455	1,066,455	172,199	95,366	894,256	16	1,062,905
654.000	DEBT SERVICE FEE	128,000	128,000	21,904	10,978	106,096	17	130,412
655.000	FINES AND FORFEITS	6,500	6,500	1,143	682	5,357	18	6,015
665.000	INTEREST	8,000	8,000	9,909	0	(1,909)	124	121,509
665.016	INTEREST - RESTRICTED MAWTF	350	350	0	0	350	0	0
665.023	INTEREST - VANDENBOOM SEWER	328	328	0	0	328	0	540
665.024	INTEREST - TROW PARK SEWER	3,800	3,800	219	80	3,581	6	3,345
665.025	INTEREST - EAST AVENUE CONNECTION	70	70	0	0	70	0	0
665.026	INTEREST - BROOK/S.VAND SW/WA	2,675	2,675	0	0	2,675	0	3,564
672.000	OTHER REVENUE	5,000	5,000	139	139	4,861	3	514
676.000	REIMBURSEMENTS	2,400	2,400	0	0	2,400	0	1,208
	<b>TOTAL REVENUE</b>	<b>1,247,578</b>	<b>1,247,578</b>	<b>205,513</b>	<b>107,246</b>	<b>1,042,065</b>	<b>16</b>	<b>1,356,601</b>
<b>Expenditures</b>								
<b>Dept 558.000 - ADMINISTRATION</b>								
705.000	SALARY-FULLTIME	46,580	46,580	6,627	3,816	39,953	14	48,993
715.000	EMPLOYER'S SOCIAL SECURITY	3,564	3,564	583	291	2,981	16	3,729
716.000	HOSPITALIZATION	770	770	131	66	639	17	718
718.000	PENSION	7,200	7,200	1,341	1,341	5,859	19	7,651
720.000	WORKER'S COMPENSATION	100	100	17	9	83	17	134
726.000	SUPPLIES	200	200	0	0	200	0	940
801.000	CONTRACTED SERVICES	5,000	5,000	685	0	4,315	14	7,033
806.000	ACCOUNTING SERVICES	2,000	2,000	0	0	2,000	0	3,348
812.000	DUES/SUBSCRIPTIONS	1,250	1,250	0	0	1,250	0	640
830.000	FEES	10,600	10,600	3,855	2,185	6,745	36	11,957
850.000	PHONE	4,100	4,100	263	263	3,837	6	3,526
860.000	TRAVEL AND CONFERENCE	500	500	165	0	335	33	119
861.000	EDUCATION, TRAINING	500	500	58	0	442	12	0
900.000	PRINTING AND PUBLISHING	100	100	22	0	78	22	899
910.000	INSURANCE	2,000	2,000	0	0	2,000	0	1,879
930.000	REPAIRS AND MAINTENANCE	100	100	0	0	100	0	0
940.030	POSTAGE	3,500	3,500	124	18	3,376	4	3,120
955.000	MISCELLANEOUS	1,300	1,300	0	0	1,300	0	332
961.000	EMPLOYEE SAFETY EXPENSE	200	200	0	0	200	0	0
	<b>ADMINISTRATION</b>	<b>89,564</b>	<b>89,564</b>	<b>13,872</b>	<b>7,987</b>	<b>75,692</b>	<b>15</b>	<b>95,019</b>
<b>Dept 560.000 - CUSTOMER ACCOUNTS</b>								
705.000	SALARY-FULLTIME	23,800	23,800	3,216	1,817	20,584	14	22,012
715.000	EMPLOYER'S SOCIAL SECURITY	1,900	1,900	277	139	1,623	15	1,683
716.000	HOSPITALIZATION	315	315	59	29	256	19	317
718.000	PENSION	2,425	2,425	372	372	2,053	15	2,276
720.000	WORKER'S COMPENSATION	38	38	5	3	33	14	34
726.000	SUPPLIES	500	500	0	0	500	0	0
	<b>CUSTOMER ACCOUNTS</b>	<b>28,978</b>	<b>28,978</b>	<b>3,928</b>	<b>2,359</b>	<b>25,050</b>	<b>14</b>	<b>26,322</b>
<b>Dept 574.000 - DEBT SERVICE</b>								
991.024	PRINCIPAL - PUBLIC WORKS BLDG	24,200	24,200	0	0	24,200	0	0
995.024	INTEREST - PUBLIC WORKS BLDG	12,000	12,000	0	0	12,000	0	11,096
	<b>DEBT SERVICE</b>	<b>36,200</b>	<b>36,200</b>	<b>0</b>	<b>0</b>	<b>36,200</b>	<b>0</b>	<b>11,096</b>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
WASTEWATER FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
<b>Dept 575.000 - SEWER SYSTEM SALARIES</b>							
705.000 SALARY-FULLTIME	160,525	160,525	21,641	12,445	138,884	13	152,363
707.000 STAND-BY PAY	8,250	8,250	1,295	740	6,955	16	7,489
708.000 OVERTIME PAY	8,250	8,250	82	82	8,168	1	5,158
715.000 EMPLOYER'S SOCIAL SECURITY	13,585	13,585	1,953	988	11,632	14	12,165
716.000 HOSPITALIZATION	40,480	40,480	2,622	1,385	37,858	6	25,096
718.000 PENSION	20,900	20,900	3,072	3,072	17,828	15	19,268
720.000 WORKER'S COMPENSATION	4,675	4,675	639	316	4,036	14	2,783
SEWER SYSTEM SALARIES	256,665	256,665	31,304	19,029	225,361	12	224,322
<b>Dept 576.000 - WW COLLECTION SYSTEM</b>							
726.000 SUPPLIES	200	200	0	0	200	0	0
801.000 CONTRACTED SERVICES	300	300	0	0	300	0	0
930.000 REPAIRS AND MAINTENANCE	9,000	9,000	0	0	9,000	0	6,848
WW COLLECTION SYSTEM	9,500	9,500	0	0	9,500	0	6,848
<b>Dept 577.000 - WW METER/INTERCEPTOR</b>							
726.000 SUPPLIES	200	200	0	0	200	0	0
801.000 CONTRACTED SERVICES	10,000	10,000	0	0	10,000	0	0
923.000 ELECTRICITY	900	900	0	0	900	0	967
930.000 REPAIRS AND MAINTENANCE	250	250	0	0	250	0	246
WW METER/INTERCEPTOR	11,350	11,350	0	0	11,350	0	1,213
<b>Dept 578.000 - GENERAL SERVICE</b>							
726.000 SUPPLIES	2,000	2,000	101	20	1,899	5	604
750.000 UNIFORMS	6,000	6,000	842	527	5,158	14	5,963
863.000 VEHICLE GAS	4,500	4,500	352	352	4,148	8	3,616
910.000 INSURANCE	3,000	3,000	0	0	3,000	0	2,255
930.000 REPAIRS AND MAINTENANCE	4,000	4,000	301	5	3,699	8	7,706
940.000 RENTAL	200	200	0	0	200	0	0
955.000 MISCELLANEOUS	1,000	1,000	0	0	1,000	0	509
961.000 EMPLOYEE SAFETY EXPENSE	400	400	1,326	1,062	(926)	331	413
GENERAL SERVICE	21,100	21,100	2,922	1,966	18,178	14	21,066
<b>Dept 579.000 - WW TREATMENT PLANT</b>							
910.000 INSURANCE	5,000	5,000	0	0	5,000	0	3,281
915.000 GENERAL & PROTECTIVE SERVICES	7,000	7,000	0	0	7,000	0	12,602
922.000 SEWER PLANT - FLOW COST	233,000	233,000	21,266	21,266	211,734	9	236,447
925.000 SEWER PLANT - DEMAND COST	50,000	50,000	0	0	50,000	0	42,006
927.000 SEWER PLANT - UPGRADE	90,000	90,000	0	0	90,000	0	82,156
WW TREATMENT PLANT	385,000	385,000	21,266	21,266	363,734	6	376,491
<b>Dept 580.000 - GARAGE</b>							
726.000 SUPPLIES	1,000	1,000	85	69	915	8	1,181
801.000 CONTRACTED SERVICES	1,150	1,150	110	55	1,040	10	660
850.000 PHONE	2,400	2,400	373	187	2,027	16	2,237
921.000 WATER USAGE	1,000	1,000	77	77	923	8	882
923.000 ELECTRICITY	6,000	6,000	0	0	6,000	0	5,412
924.000 NATURAL GAS	3,400	3,400	294	294	3,106	9	2,050
926.000 SEWER USAGE	1,000	1,000	67	67	933	7	782
930.000 REPAIRS AND MAINTENANCE	2,400	2,400	230	230	2,170	10	3,068
GARAGE	18,350	18,350	1,236	979	17,114	7	16,270

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
WASTEWATER FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
Dept 582.000 - LIFTSTATIONS							
726.000 SUPPLIES	150	150	0	0	150	0	0
801.000 CONTRACTED SERVICES	1,500	1,500	0	0	1,500	0	300
923.000 ELECTRICITY	18,000	18,000	0	0	18,000	0	16,739
924.000 NATURAL GAS	1,500	1,500	46	46	1,454	3	1,638
930.000 REPAIRS AND MAINTENANCE LIFTSTATIONS	10,000	10,000	0	0	10,000	0	12,586
	31,150	31,150	46	46	31,104	0	31,263
Dept 583.000 - GRINDER PUMPS							
726.000 SUPPLIES	1,000	1,000	0	0	1,000	0	14,357
801.000 CONTRACTED SERVICES	1,000	1,000	0	0	1,000	0	0
930.000 REPAIRS AND MAINTENANCE GRINDER PUMPS	20,000	20,000	537	0	19,463	3	14,370
	22,000	22,000	537	0	21,463	2	28,727
Dept 584.000 - TOOLS; EQUIPMENT							
726.000 SUPPLIES	1,600	1,600	0	0	1,600	0	0
930.000 REPAIRS AND MAINTENANCE TOOLS; EQUIPMENT	1,400	1,400	0	0	1,400	0	436
	3,000	3,000	0	0	3,000	0	436
Dept 586.000 - WW SERVICES, LATERALS							
726.000 SUPPLIES	250	250	0	0	250	0	0
930.000 REPAIRS AND MAINTENANCE WW SERVICES, LATERALS	1,250	1,250	0	0	1,250	0	620
	1,500	1,500	0	0	1,500	0	620
Dept 891.000 - REPLACEMENT & IMPROVEMENT							
937.000 REPLACEMENT REPLACEMENT & IMPROVEMENT	82,169	82,169	0	0	82,169	0	0
	82,169	82,169	0	0	82,169	0	0
Dept 895.000 - DEPRECIATION							
968.020 DEPRECIATION - SEWER SYSTEM	168,000	168,000	28,000	14,000	140,000	17	154,000
968.030 DEPRECIATION - GENERAL DEPRECIATION	48,000	48,000	8,000	4,000	40,000	17	44,000
	216,000	216,000	36,000	18,000	180,000	17	198,000
TOTAL EXPENDITURES	1,212,526	1,212,526	111,111	71,632	1,101,415	9	1,037,692
NET EFFECT	35,052	35,052	95,665	35,615	(60,613)		356,471

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
WATER FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023	
<b>Revenues</b>								
<b>Dept 541.000 - WATER</b>								
450.000	LICENSES & PERMITS	3,000	3,000	0	0	3,000	0	2,182
451.000	CONNECTION PERMITS	15,100	15,100	0	0	15,100	0	18,476
626.000	CHARGES FOR SERVICES RENDERED	2,700	2,700	300	0	2,400	11	2,240
642.000	SALES	1,103,684	1,103,684	154,719	85,424	948,965	14	1,110,755
648.000	PRIVATE FIRE PROTECTION CHARG	30,277	30,277	5,279	2,666	24,998	17	31,385
654.000	DEBT SERVICE FEE	413,814	413,814	69,330	34,695	344,484	17	417,154
655.000	FINES AND FORFEITS	5,000	5,000	1,326	767	3,674	27	7,206
665.000	INTEREST	7,000	7,000	9,909	0	(2,909)	142	121,033
665.017	INTEREST - RESTRICTED	125	125	0	0	125	0	555
665.025	INTEREST - EAST AVENUE CONNECTION	30	30	12	6	18	41	81
665.026	INTEREST - BROOK/S.VAND SW/WA	250	250	0	0	250	0	46
672.000	OTHER REVENUE	27,500	27,500	7,887	3,545	19,613	29	37,488
676.000	REIMBURSEMENTS	3,000	3,000	0	0	3,000	0	24,646
	<b>TOTAL REVENUE</b>	<b>1,611,480</b>	<b>1,611,480</b>	<b>248,761</b>	<b>127,102</b>	<b>1,362,719</b>	<b>15</b>	<b>1,773,247</b>

**Expenditures**

**Dept 558.000 - ADMINISTRATION**

705.000	SALARY-FULLTIME	46,580	46,580	6,627	3,816	39,953	14	48,992
715.000	EMPLOYER'S SOCIAL SECURITY	3,564	3,564	583	291	2,981	16	3,728
716.000	HOSPITALIZATION	1,165	1,165	131	66	1,034	11	718
718.000	PENSION	7,200	7,200	1,341	1,341	5,859	19	7,651
720.000	WORKER'S COMPENSATION	100	100	17	9	83	17	134
726.000	SUPPLIES	450	450	0	0	450	0	940
801.000	CONTRACTED SERVICES	14,800	14,800	685	0	14,115	5	6,315
806.000	ACCOUNTING SERVICES	2,000	2,000	0	0	2,000	0	3,348
812.000	DUES/SUBSCRIPTIONS	2,000	2,000	412	0	1,588	21	1,575
830.000	FEES	21,000	21,000	5,675	2,420	15,325	27	15,477
850.000	PHONE	4,000	4,000	263	263	3,737	7	3,525
860.000	TRAVEL AND CONFERENCE	4,000	4,000	165	0	3,835	4	983
861.000	EDUCATION, TRAINING	1,000	1,000	58	0	942	6	325
900.000	PRINTING AND PUBLISHING	2,000	2,000	22	0	1,978	1	899
910.000	INSURANCE	2,000	2,000	0	0	2,000	0	1,879
930.000	REPAIRS AND MAINTENANCE	205	205	0	0	205	0	300
940.030	POSTAGE	3,500	3,500	174	67	3,326	5	3,202
955.000	MISCELLANEOUS	500	500	0	0	500	0	332
961.000	EMPLOYEE SAFETY EXPENSE	200	200	0	0	200	0	0
	<b>ADMINISTRATION</b>	<b>116,264</b>	<b>116,264</b>	<b>16,154</b>	<b>8,272</b>	<b>100,110</b>	<b>14</b>	<b>100,321</b>

**Dept 560.000 - CUSTOMER ACCOUNTS**

705.000	SALARY-FULLTIME	23,720	23,720	3,215	1,817	20,505	14	22,010
715.000	EMPLOYER'S SOCIAL SECURITY	1,848	1,848	277	139	1,571	15	1,682
716.000	HOSPITALIZATION	345	345	59	29	286	17	317
718.000	PENSION	2,425	2,425	372	372	2,053	15	2,276
720.000	WORKER'S COMPENSATION	39	39	5	3	34	14	34
726.000	SUPPLIES	1,210	1,210	0	0	1,210	0	0
	<b>CUSTOMER ACCOUNTS</b>	<b>29,587</b>	<b>29,587</b>	<b>3,928</b>	<b>2,359</b>	<b>25,659</b>	<b>13</b>	<b>26,320</b>

**Dept 566.000 - MASTER METER**

726.000	SUPPLIES	100	100	0	0	100	0	0
801.000	CONTRACTED SERVICES	3,000	3,000	0	0	3,000	0	0
930.000	REPAIRS AND MAINTENANCE	265	265	0	0	265	0	0
	<b>MASTER METER</b>	<b>3,365</b>	<b>3,365</b>	<b>0</b>	<b>0</b>	<b>3,365</b>	<b>0</b>	<b>0</b>



CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
WATER FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
Dept 567.C00 - WATER RESERVOIRS - COX							
726.000 SUPPLIES	100	100	0	0	100	0	0
801.000 CONTRACTED SERVICES	525	525	0	0	525	0	0
930.000 REPAIRS AND MAINTENANCE	1,050	1,050	900	900	150	86	0
WATER RESERVOIRS - COX	1,675	1,675	900	900	775	54	0
Dept 567.C00 - WATER RESERVOIRS - CHAPEL RIDGE							
726.000 SUPPLIES	100	100	0	0	100	0	0
801.000 CONTRACTED SERVICES	1,000	1,000	0	0	1,000	0	0
923.000 ELECTRICITY	1,300	1,300	0	0	1,300	0	1,430
930.000 REPAIRS AND MAINTENANCE	1,575	1,575	0	0	1,575	0	77
WATER RESERVOIRS - CHAPEL RIDGE	3,975	3,975	0	0	3,975	0	1,507
Dept 567.N00 - WATER RESERVOIRS - NORTHWOODS							
726.000 SUPPLIES	100	100	0	0	100	0	0
801.000 CONTRACTED SERVICES	525	525	0	0	525	0	0
930.000 REPAIRS AND MAINTENANCE	1,050	1,050	0	0	1,050	0	0
WATER RESERVOIRS - NORTHWOODS	1,675	1,675	0	0	1,675	0	0
Dept 568.000 - WATER SYSTEM SALARIES							
705.000 SALARY-FULLTIME	160,525	160,525	21,912	12,787	138,613	14	155,091
707.000 STAND-BY PAY	8,250	8,250	1,295	740	6,955	16	7,487
708.000 OVERTIME PAY	8,250	8,250	362	319	7,888	4	1,196
715.000 EMPLOYER'S SOCIAL SECURITY	13,585	13,585	1,992	1,029	11,593	15	12,072
716.000 HOSPITALIZATION	40,475	40,475	2,622	1,385	37,853	6	25,095
718.000 PENSION	20,900	20,900	3,072	3,072	17,828	15	19,268
720.000 WORKER'S COMPENSATION	4,675	4,675	649	328	4,026	14	2,781
WATER SYSTEM SALARIES	256,660	256,660	31,904	19,660	224,756	12	222,990
Dept 569.C00 - WATER PUMPING STATION - COX							
726.000 SUPPLIES	300	300	0	0	300	0	0
801.000 CONTRACTED SERVICES	500	500	0	0	500	0	0
921.000 WATER USAGE	350	350	26	26	324	7	313
923.000 ELECTRICITY	3,000	3,000	0	0	3,000	0	1,194
924.000 NATURAL GAS	2,000	2,000	0	0	2,000	0	0
926.000 SEWER USAGE	350	350	20	20	330	6	239
930.000 REPAIRS AND MAINTENANCE	1,500	1,500	0	0	1,500	0	119
WATER PUMPING STATION - COX	8,000	8,000	46	46	7,954	1	1,865
Dept 569.N00 - WATER PUMPING STATION - NORTHWOODS							
726.000 SUPPLIES	300	300	0	0	300	0	2
801.000 CONTRACTED SERVICES	500	500	0	0	500	0	0
923.000 ELECTRICITY	1,500	1,500	0	0	1,500	0	1,724
924.000 NATURAL GAS	2,000	2,000	178	178	1,822	9	1,160
930.000 REPAIRS AND MAINTENANCE	2,000	2,000	108	108	1,892	5	2,317
WATER PUMPING STATION - NW	6,300	6,300	286	286	6,014	5	5,203

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
WATER FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
Dept 569.W00 - WATER PUMPING STATION - WELL							
705.000 SALARY-FULLTIME	66,585	66,585	8,933	5,207	57,652	13	69,312
707.000 STAND-BY PAY	3,300	3,300	370	0	2,930	11	3,396
708.000 OVERTIME PAY	3,300	3,300	349	256	2,951	11	1,958
715.000 EMPLOYER'S SOCIAL SECURITY	5,610	5,610	806	384	4,804	14	5,268
716.000 HOSPITALIZATION	34,100	34,100	4,966	2,482	29,134	15	26,178
718.000 PENSION	9,460	9,460	1,533	1,533	7,927	16	9,489
720.000 WORKER'S COMPENSATION	1,650	1,650	258	124	1,392	16	1,247
726.000 SUPPLIES	1,500	1,500	0	0	1,500	0	1,251
726.500 CHEMICALS	3,500	3,500	0	0	3,500	0	2,500
801.000 CONTRACTED SERVICES	2,100	2,100	0	0	2,100	0	290
923.000 ELECTRICITY	34,600	34,600	0	0	34,600	0	40,373
924.500 DIESEL FUEL	1,000	1,000	0	0	1,000	0	0
930.000 REPAIRS AND MAINTENANCE	6,400	6,400	11	11	6,389	0	7,026
940.000 RENTAL	200	200	0	0	200	0	0
961.000 EMPLOYEE SAFETY EXPENSE	100	100	0	0	100	0	0
WATER PUMPING STATION - WELL	<u>173,405</u>	<u>173,405</u>	<u>17,225</u>	<u>9,996</u>	<u>156,180</u>	<u>10</u>	<u>168,287</u>
Dept 570.000 - T & D MAINS							
726.000 SUPPLIES	600	600	0	0	600	0	0
801.000 CONTRACTED SERVICES	1,000	1,000	0	0	1,000	0	0
921.000 WATER USAGE	105,252	105,252	0	0	105,252	0	92,876
923.000 ELECTRICITY	1,200	1,200	0	0	1,200	0	625
930.000 REPAIRS AND MAINTENANCE	5,000	5,000	0	0	5,000	0	1,026
T & D MAINS	<u>113,052</u>	<u>113,052</u>	<u>0</u>	<u>0</u>	<u>113,052</u>	<u>0</u>	<u>94,527</u>
Dept 571.000 - CUSTOMER METERS							
726.000 SUPPLIES	800	800	0	0	800	0	0
930.000 REPAIRS AND MAINTENANCE	15,000	15,000	2,709	92	12,291	18	12,683
CUSTOMER METERS	<u>15,800</u>	<u>15,800</u>	<u>2,709</u>	<u>92</u>	<u>13,091</u>	<u>17</u>	<u>12,683</u>
Dept 572.000 - T & D SERVICES							
726.000 SUPPLIES	600	600	0	0	600	0	0
930.000 REPAIRS AND MAINTENANCE	15,000	15,000	4,815	4,815	10,185	32	5,873
T & D SERVICES	<u>15,600</u>	<u>15,600</u>	<u>4,815</u>	<u>4,815</u>	<u>10,785</u>	<u>31</u>	<u>5,873</u>
Dept 573.000 - HYDRANTS							
726.000 SUPPLIES	500	500	0	0	500	0	0
930.000 REPAIRS AND MAINTENANCE	2,500	2,500	0	0	2,500	0	3,402
HYDRANTS	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>0</u>	<u>3,402</u>
Dept 574.000 - DEBT SERVICE							
991.020 PRINCIPAL - DWRF	270,000	270,000	0	0	270,000	0	0
991.024 PRINCIPAL - PUBLIC WORKS BLDG	24,200	24,200	0	0	24,200	0	0
991.590 PRINCIPAL - WASTEWATER FUND	12,000	12,000	0	0	12,000	0	0
995.020 INTEREST - DWRF	17,212	17,212	0	0	17,212	0	17,213
995.024 INTEREST - PUBLIC WORKS BLDG	11,128	11,128	0	0	11,128	0	11,096
995.590 INTEREST - WASTEWATER FUND	478	478	0	0	478	0	476
DEBT SERVICE	<u>335,018</u>	<u>335,018</u>	<u>0</u>	<u>0</u>	<u>335,018</u>	<u>0</u>	<u>28,784</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
WATER FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
Dept 578.000 - GENERAL SERVICE							
726.000 SUPPLIES	2,000	2,000	101	20	1,899	5	690
750.000 UNIFORMS	6,000	6,000	842	527	5,158	14	5,963
863.000 VEHICLE GAS	4,000	4,000	352	352	3,648	9	3,616
910.000 INSURANCE	2,500	2,500	0	0	2,500	0	2,255
930.000 REPAIRS AND MAINTENANCE	5,000	5,000	301	5	4,699	6	8,516
940.000 RENTAL	200	200	0	0	200	0	0
955.000 MISCELLANEOUS	750	750	0	0	750	0	509
961.000 EMPLOYEE SAFETY EXPENSE	350	350	1,326	1,062	(976)	379	413
GENERAL SERVICE	20,800	20,800	2,922	1,966	17,878	14	21,962
Dept 580.000 - GARAGE							
726.000 SUPPLIES	1,000	1,000	85	69	915	8	1,181
801.000 CONTRACTED SERVICES	1,300	1,300	110	55	1,190	8	660
850.000 PHONE	2,300	2,300	373	187	1,927	16	2,237
921.000 WATER USAGE	1,000	1,000	77	77	923	8	902
923.000 ELECTRICITY	6,500	6,500	0	0	6,500	0	5,412
924.000 NATURAL GAS	3,400	3,400	294	294	3,106	9	2,050
926.000 SEWER USAGE	1,000	1,000	67	67	933	7	802
930.000 REPAIRS AND MAINTENANCE	2,000	2,000	230	230	1,770	11	3,068
GARAGE	18,500	18,500	1,236	979	17,264	7	16,311
Dept 584.000 - TOOLS; EQUIPMENT							
726.000 SUPPLIES	2,500	2,500	0	0	2,500	0	0
930.000 REPAIRS AND MAINTENANCE	1,000	1,000	0	0	1,000	0	946
TOOLS; EQUIPMENT	3,500	3,500	0	0	3,500	0	946
Dept 585.000 - CONTROL VALVES							
801.000 CONTRACTED SERVICES	2,625	2,625	0	0	2,625	0	0
930.000 REPAIRS AND MAINTENANCE	900	900	0	0	900	0	1,949
CONTROL VALVES	3,525	3,525	0	0	3,525	0	1,949
Dept 891.000 - REPLACEMENT & IMPROVEMENT							
937.000 REPLACEMENT	214,076	214,076	0	0	214,076	0	0
938.000 IMPROVEMENT	40,249	40,249	0	0	40,249	0	0
REPLACEMENT & IMPROVEMENT	254,325	254,325	0	0	254,325	0	0
Dept 895.000 - DEPRECIATION							
968.010 DEPRECIATION - WATER SYSTEM	190,000	190,000	31,000	15,500	159,000	16	170,500
968.030 DEPRECIATION - GENERAL	0	45,000	7,000	3,500	38,000	16	38,500
DEPRECIATION	190,000	235,000	38,000	19,000	197,000	16	209,000
TOTAL EXPENDITURES	1,574,026	1,619,026	120,124	68,370	1,498,902	7	921,931
NET EFFECT	37,454	(7,546)	129,900	58,732	(137,446)		851,922

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
SOLID WASTE FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
<b>Revenues</b>							
630.000 GARBAGE COLLECTION	340,215	340,215	54,653	27,253	285,562	16	290,399
654.500 SURCHARGE	30,000	30,000	5,196	2,082	24,804	17	26,753
655.000 FINES AND FORFEITS	2,000	2,000	386	203	1,614	19	1,912
665.000 INTEREST	600	600	0	0	600	0	0
672.000 OTHER REVENUE	400	400	0	0	400	0	35
676.000 REIMBURSEMENTS	138,000	138,000	32,904	13,303	105,096	24	152,782
TOTAL REVENUE	511,215	511,215	93,139	42,840	418,076	18	471,881
<b>Expenditures</b>							
Dept 526.000 - SANITARY LANDFILL							
816.000 LANDFILL FEES - RESIDENTIAL	77,211	77,211	4,059	4,059	73,152	5	64,427
816.010 LANDFILL FEES - COMMERCIAL	138,000	138,000	13,908	13,908	124,092	10	168,475
960.000 PROVISION FOR BAD DEBT	100	100	0	0	100	0	0
965.020 INTEREST - LANDFILL DEPOSIT	50	50	0	0	50	0	0
SANITARY LANDFILL	215,361	215,361	17,968	17,968	197,393	8	232,902
Dept 528.000 - WASTE/REFUSE COLLECT & DISPOSAL							
705.000 SALARY-FULLTIME	10,350	10,350	1,382	795	8,968	13	10,245
715.000 EMPLOYER'S SOCIAL SECURITY	792	792	122	61	670	15	783
716.000 HOSPITALIZATION	160	160	27	13	133	17	149
718.000 PENSION	1,595	1,595	278	278	1,317	17	1,583
720.000 WORKER'S COMPENSATION	22	22	2	1	20	11	22
801.000 CONTRACTED SERVICES	500	500	685	0	(185)	137	203
806.000 ACCOUNTING SERVICES	500	500	0	0	500	0	837
825.000 COLLECTION FEE - GARBAGE	234,727	234,727	38,556	19,278	196,171	16	226,710
880.000 COMMUNITY PROMOTION	13,000	13,000	650	325	12,350	5	16,395
900.000 PRINTING AND PUBLISHING	800	800	166	166	634	21	3,089
940.030 POSTAGE	4,000	4,000	107	0	3,893	3	3,097
955.000 MISCELLANEOUS	400	400	0	0	400	0	107
WASTE/REFUSE COLLECT & DISPOSAL	266,846	266,846	41,975	20,918	224,871	16	263,220
Dept 560.000 - CUSTOMER ACCOUNTS							
705.000 SALARY-FULLTIME	20,328	20,328	2,756	1,557	17,572	14	18,867
715.000 EMPLOYER'S SOCIAL SECURITY	1,584	1,584	237	119	1,347	15	1,442
716.000 HOSPITALIZATION	330	330	51	25	279	15	272
718.000 PENSION	2,080	2,080	318	318	1,762	15	1,951
720.000 WORKER'S COMPENSATION	33	33	5	2	28	14	29
726.000 SUPPLIES	1,760	1,760	0	0	1,760	0	0
CUSTOMER ACCOUNTS	26,115	26,115	3,367	2,022	22,748	13	22,562
TOTAL EXPENDITURE	508,322	508,322	63,310	40,908	445,012	12	518,683
NET EFFECT	2,893	2,893	29,829	1,933	(26,936)		(43,310)

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT  
 METRO AUTHORITY FUND - FEBRUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO -DATE	FEBRUARY	BALANCE	PERCENT BUDGET	FEBRUARY 2023
<b>Revenues</b>							
547.000 STATE RIGHT OF WAY FEE	7,000	7,000	0	0	7,000	0	7,317
TOTAL REVENUE	7,000	7,000	0	0	7,000	0	7,317
<b>Expenditures</b>							
Dept 895.000 - DEPRECIATION							
968.030 DEPRECIATION - GENERAL	6,329	6,329	0	0	6,329	0	0
DEPRECIATION	6,329	6,329	0	0	6,329	0	0
TOTAL EXPENDITURES	6,329	6,329	0	0	6,329	0	0
NET EFFECT	671	671	0	0	671		7,317

**CHARTER TOWNSHIP OF MARQUETTE  
BALANCE SHEETS - FEBRUARY 29, 2024**

**GENERAL FUND**

**ASSETS**

001.000.	CASH & INVESTMENTS	3,631,303
019.214.	TAXES RECEIVABLE	(1,095,710)
020.214.	DEL PP TAXES RECEIVABLE	10,339
040.000.	ACCOUNTS RECEIVABLE	(179,408)
061.206.	LOAN RECEIVABLE - FIRE FUND	120,000
081.000.	DUE FROM OTHER GOV'T FUND	179,610
084.701.	DUE FROM TRUST & AGENCY FUND	3,580
084.703.	DUE FROM TAX COLLECTION	3,720
123.000.	PREPAID EXPENSE	48,932
	<b>TOTAL ASSETS</b>	<u><u>2,722,366</u></u>

**LIABILITIES**

202.000.	ACCOUNTS PAYABLE	109,018
214.703.	DUE TO TAX COLLECTION FUND	33
220.000.	WORKERS COMP PAYABLE	11,371
255.000.	CUSTOMER DEPOSITS PAYABLE	52,550
339.000.	REVENUE - DEFERRED	(409,272)
341.000.	REVENUE - UNEARNED	312,805
	<b>TOTAL LIABILITIES</b>	<u><u>76,504</u></u>

**FUND BALANCE**

390.000.	FUND BALANCE UNASSIGNED	2,508,862
390.301.	FUND BALANCE ASSIGNED POLICE VEHICLE	37,000
390.050.	FUND BALANCE ASSIGNED PER BOARD	100,000
	<b>TOTAL FUND BALANCE</b>	<u><u>2,645,862</u></u>
	<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u><u>2,722,366</u></u>

**FIRE FUND**

**ASSETS**

001.000.	CASH & INVESTMENTS	1,050,053
019.214.	TAXES RECEIVABLE	(557,534)
040.000.	ACCOUNTS RECEIVABLE	41,752
123.000.	PREPAID EXPENSE	46,926
	<b>TOTAL ASSETS</b>	<u><u>581,196</u></u>

**LIABILITIES**

202.000.	ACCOUNTS PAYABLE	2,282
220.000.	WORKERS COMP PAYABLE	23,648
306.000.	LOAN PAYABLE - GENERAL FUND	120,000
339.000.	REVENUE - DEFERRED	(203,749)
	<b>TOTAL LIABILITIES</b>	<u><u>(57,819)</u></u>

**FUND BALANCE**

390.000.	FUND BALANCE RESTRICTED	639,014
	<b>TOTAL FUND BALANCE</b>	<u><u>639,014</u></u>
	<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u><u>581,196</u></u>

**LIQUOR LAW ENFORCEMENT FUND**

**ASSETS**

001.000.	CASH & INVESTMENTS	8,082
	<b>TOTAL ASSETS</b>	<u><u>8,082</u></u>

**FUND BALANCE**

390.000.	FUND BALANCE ASSIGNED	8,082
	<b>TOTAL FUND BALANCE</b>	<u><u>8,082</u></u>
	<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u><u>8,082</u></u>

**CHARTER TOWNSHIP OF MARQUETTE  
BALANCE SHEETS - FEBRUARY 29, 2024**

**TOWNSHIP IMPROVEMENTS FUND**

ASSETS

001.000. CASH & INVESTMENTS		(39,411)
040.000. ACCOUNTS RECEIVABLE		50,549
	TOTAL ASSETS	11,138

LIABILITIES

202.000. ACCOUNTS PAYABLE		0
	TOTAL LIABILITIES	0

FUND BALANCE

390.000. FUND BALANCE ASSIGNED		11,138
	TOTAL FUND BALANCE	11,138
	TOTAL LIABILITIES AND FUND BALANCE	11,138

**LIBRARY FUND**

ASSETS

001.000. CASH & INVESTMENTS		178,229
019.214. TAXES RECEIVABLE		(155,568)
020.014. DEL PP TAXES RECEIVABLE		0
	TOTAL ASSETS	22,661

LIABILITIES

339.000. REVENUE - DEFERRED		(62,659)
	TOTAL LIABILITIES	(62,659)

FUND BALANCE

390.000. FUND BALANCE ASSIGNED		85,320
	TOTAL FUND BALANCE	85,320
	TOTAL LIABILITIES AND FUND BALANCE	22,661

**STORMWATER FUND**

ASSETS

001.000. CASH & INVESTMENTS		28,267
081.000. DUE FROM OTHER GOV'T UNITS		31,262
158.000. CONSTRUCTION/WORK IN PROGRESS		44,030
	TOTAL ASSETS	103,559

LIABILITIES

202.000. ACCOUNTS PAYABLE		0
255.000. CUSTOMER DEPOSITS PAYABLE		28,190
	TOTAL LIABILITIES	28,190

NET POSITION

395.100. UNRESTRICTED		75,368
	TOTAL NET POSITION	75,368
	TOTAL LIABILITIES AND NET POSITION	103,559

CHARTER TOWNSHIP OF MARQUETTE  
BALANCE SHEETS - FEBRUARY 29, 2024

WASTEWATER FUND

ASSETS

001.000.	CASH & INVESTMENTS	3,803,719
001.080.	CASH & INVESTMENTS - RESTRICTED MAWTF	449,086
034.000.	DELINQUENT UTIL ON TAX ROLL	(3,156)
040.000.	ACCOUNTS RECEIVABLE	3,345
081.000.	DUE FROM OTHER GOV'T UNITS	25,000
123.000.	PREPAID EXPENSE	11,122
123.500.	VANDENBOOM SEWER CONNECTION	14,274
123.600.	TROWBRIDGE PARK SEWER CONNECTION	138,990
123.700.	EAST AVENUE CONNECTION	4,383
123.800.	BROOKTON/S.VANDENBOOM WA/SW CONNECTION	45,643
124.020.	ENGINEERING SRF APPLICATION - TROWBRIDGE PARK	19,374
124.022.	BROOKTON ROAD UPDATE	19,612
124.024.	NW TROWBRIDGE SEWER PHASE II	508,376
124.025.	SANITARY SEWER INTERCEPTOR	70,618
124.026.	VANDENBOOM/CHERRY LP SEWER	78,140
124.027.	NW TROWBRIDGE SEWER PHASE III	295,131
124.028.	SOUTH VANDENBOOM LPFM PHASE I	773,111
124.029.	SOUTH VANDENBOOM LPFM PHASE II	142,858
124.030.	NW TROWBRIDGE SEWER PHASE IV	156,486
132.057.	LAND IMPROVEMENTS	560,293
136.057.	TROWBRIDGE MAINTENANCE BUILDING	50,000
136.060.	PUBLIC WORKS FACILITY	1,027,987
140.051.	GENERAL TOOLS AND EQUIPMENT	61,151
146.000.	OFFICE EQUIPMENT-FURNITURE-MISC	31,140
148.000.	VEHICLES	204,064
154.012.	SEWER COLLECTING MAINS	688,068
154.013.	SEWER SERVICES/LATERALS	9,581
154.014.	SEWER METERING/MONITORING EQUIPMENT	2,861
154.015.	SEWER GRINDER PUMPS	1,241,871
154.016.	SEWER METERS	118,057
154.017.	SEWER MAINS	1,648,047
154.021.	SEWER LIFTSTATIONS	721,213
154.051.	SEWER TOOLS AND EQUIPMENT	70,206
155.000.	ACCUMULATED DEPRECIATION	(3,680,321)
158.000.	CONSTRUCTION/WORK IN PROGRESS	58,855
181.000.	INVESTMENT IN JOINT VENTURE - MAWTF	474,075
190.000.	DEFERRED OUTFLOW-PENSION	76,357

	TOTAL ASSETS	9,919,615
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LIABILITIES

202.000.	ACCOUNTS PAYABLE	60,753
220.000.	WORKERS COMP PAYABLE	3,614
232.010.	DUE TO EMPLOYEES ACCRUED LEAVE	14,810
250.000.	CURRENT MATURITIES - LT DEBT	(66)
255.000.	CUSTOMER DEPOSITS PAYABLE	12,195
250.000.	CURRENT PORTION OF DEBT	0
262.000.	CURRENT PORTION OF COMPENSATED AB	4,937
312.900.	LOAN PAYABLE - PUBLIC WORKS FACILITY	347,663
345.000.	NET PENSION LIABILITY	97,463
365.000.	DEFERRED INFLOW - PENSION	79,783

	TOTAL LIABILITIES	621,151
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NET POSITION

395.300.	NET INVESTMENT IN CAPITAL ASSETS	5,003,190
395.200.	RESTRICTED FOR DEBT SERVICE	161,718
395.100.	UNRESTRICTED	4,133,556

	TOTAL NET POSITION	9,298,464
	TOTAL LIABILITIES AND NET POSITION	9,919,615



CHARTER TOWNSHIP OF MARQUETTE  
BALANCE SHEETS - FEBRUARY 29, 2024

**WATER FUND**

**ASSETS**

001.000. CASH & INVESTMENTS	2,584,682
001.080. CASH & INVESTMENTS - RESTRICTED	1,153,110
034.000. DELINQUENT UTIL ON TAX ROLL	368
040.000. ACCOUNTS RECEIVABLE	7,600
062.001. CURRENT LEASES RECEIVABLE - VERIZON	9,302
062.002. CURRENT LEASES RECEIVABLE - AT&T	23,037
063.001. LEASES RECEIVABLE - VERIZON	88,101
063.002. LEASES RECEIVABLE - AT&T	306,561
123.000. PREPAID EXPENSE	17,448
123.700. EAST AVENUE CONNECTION	478
123.900. S.VANDENBOOM WATER CONNECTION	15,509
124.022. BROOKTON ROAD UPDATE	74,253
125.010. NEW WELL TEST DRILLING	553,566
125.030. CHAPEL RIDGE PUMP DISTRICT	7,128
125.040. SOUTH VANDENBOOM WATER	400,453
126.000. GRANDVIEW WATER PROJECT	301,225
130.060. LAND 40 ACRES	240,000
136.053. WATER MASTER METERS/STRUCTURE	26,065
136.060. PUBLIC WORKS FACILITY	1,027,987
140.041. WATER PUMPING EQUIPMENT - COX	60,302
140.042. WATER PUMPING EQUIPMENT - LINCOLN	44,372
140.043. WATER PUMPING EQUIPMENT - NORTHWOODS	309,449
140.051. GENERAL TOOLS AND EQUIPMENT	67,172
140.052. MISCELLANEOUS TOWNSHIP HALL	12,338
146.000. OFFICE EQUIPMENT-FURNITURE-MISC	31,140
148.000. VEHICLES	204,064
152.010. WATER T&D MAINS	1,465,239
152.011. WATER T&D STORAGE TANKS	278,093
152.014. WATER T&D SERVICES	6,111
152.015. WATER CUSTOMER METERS	308,253
152.016. WATER HYDRANTS	88,880
152.018. WATER WERNER STREET	65,701
152.019. WATER WERNER STREET UPGRADE	133,572
152.020. WATER GROVE STREET MAIN	121,942
152.021. WATER ONTARIO WATER PHASE I	301,189
152.051. WATER TOOLS AND EQUIPMENT	23,306
152.200. WATER WELL SYSTEM	4,847,843
153.000. ACCUMULATED DEPRECIATION: WATER UTILITY	(4,115,984)
190.000. DEFERRED OUTFLOW-PENSION	101,989

TOTAL ASSETS 11,191,843

**LIABILITIES**

202.000. ACCOUNTS PAYABLE	4,230
220.000. WORKERS COMP PAYABLE	5,125
232.010. DUE TO EMPLOYEES ACCRUED LEAVE	20,516
250.000. CURRENT MATURITIES - LONG TERM DEBT	(66)
251.000. ACCRUED INTEREST PAYABLE	4,763
255.000. CUSTOMER DEPOSITS PAYABLE	90,582
262.000. CURRENT PORTION OF COMPENSATED ABSENCES	6,839
310.000. BOND PAYABLE - WELL SYSTEM	545,000
312.900. LOAN PAYABLE - PUBLIC WORKS FACILITY	347,664
339.001. DEFERRED INFLOW OF RESOURCES - VERIZON	95,107
339.002. DEFERRED INFLOW OF RESOURCES - AT&T	320,515
345.000. NET PENSION LIABILITY	130,179
365.000. DEFERRED INFLOW-PENSION	106,564

TOTAL LIABILITIES 1,677,018

**NET POSITION**

395.300. NET INVESTMENT IN CAPITAL ASSETS	6,034,432
395.200. RESTRICTED FOR DEBT SERVICE	1,153,110
395.100. UNRESTRICTED	2,327,283

TOTAL NET POSITION 9,514,825  
TOTAL LIABILITIES AND NET POSITION 11,191,843

CHARTER TOWNSHIP OF MARQUETTE  
BALANCE SHEETS - FEBRUARY 29, 2024

**SOLID WASTE FUND**

ASSETS

001.000.	CASH & INVESTMENTS	347,298
034.000.	DELINQUENT UTIL ON TAX ROLL	7,214
040.000.	ACCOUNTS RECEIVABLE	30,835
123.000.	PREPAID EXPENSE	126
146.000.	OFFICE EQUIP-FURNITURE-MISC	2,648
190.000.	DEFERRED OUTFLOW-PENSION	8,917
TOTAL ASSETS		397,039

LIABILITIES

202.000.	ACCOUNTS PAYABLE	166
220.000.	WORKERS COMP PAYABLE	58
255.000.	CUSTOMER DEPOSITS PAYABLE	15,840
339.000.	REVENUE - DEFERRED	1,104
345.000.	NET PENSION LIABILITY	11,382
365.000.	DEFERRED INFLOW-PENSION	9,317
TOTAL LIABILITIES		37,867

NET POSITION

395.100.	UNRESTRICTED	359,172
TOTAL NET POSITION		359,172
TOTAL LIABILITIES AND NET POSITION		397,039

**METRO AUTHORITY FUND**

ASSETS

001.000.	CASH & INVESTMENTS	25,936
148.000.	VEHICLES	82,305
155.000.	ACCUMULATED DEPRECIATION	(54,878)
TOTAL ASSETS		53,363

NET POSITION

395.300.	NET INVESTMENT IN CAPITAL ASSETS	34,744
395.100.	UNRESTRICTED	18,619
TOTAL NET POSITION		53,363
TOTAL LIABILITIES AND NET POSITION		53,363

## Priority Goals - 2024

### NEEDS

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- Township Board**
  - Resolve storage needs
  - Sell excess acreage
  - Maintain sustainable revenue & expenses
  - Positive communication with partners
  - Explore cross-municipal water agreement with city of Marquette
  
- Public Works**
  - Asset Management
  - Cox and Northwoods Pumphouse upgrades
  - Lead service line verification completion
  - Culvert project: Backyard Creek
  
- Fire Department**
  - Sustainable funding
  - Staffing
  
- Planning Dept**
  - Seed money for recreation grants

### WANTS

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- Acquire land and develop it as a “Township Center” park
- Involve young adults and parents
- Micro-volunteer program to enhance sense of community
- Increase community involvement in events
  
- Ice rink roof
  
- Address numbers on homes and businesses



## MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive  
Marquette, Michigan 49855  
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### Board Action Item

**Board Meeting Date:** April 3, 2024  
**Agenda Item #:** 8.A.  
**Proposal:** Consider Depository and Investment Policy Resolution  
**Presented by:** Treasurer Ernie Johnson

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#### Background:

The initial need to revisit the Depository and Investment Policy arose from significant changes to the list of authorized depositories. The policy has also been updated with state-imposed statutes in the treasurer's department. The document will also be provided to investment and banking institutions the township does business with, which will serve as the treasurer's authority to perform these procedures.

**Attachments:** 1. Depository and Investment Policy Resolution 4-3-24

**Cost:** \$ \$ -0-

**Budget Account:** None

#### Recommended motion:

Approve the Marquette Charter Township Depository and Investment Policy Resolution and distribute it to financial institutions the township does business with.

#### Mission Statement:

*"Recognize and meet the needs of the Township Community."*





# MARQUETTE CHARTER TOWNSHIP

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## MARQUETTE CHARTER TOWNSHIP DEPOSITORY AND INVESTMENT POLICY RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Marquette, Marquette County, Michigan, held at the Township Hall in the Township on the \_\_\_\_\_ day of \_\_\_\_\_, 2024 at 5:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Clerk Ritari and seconded by \_\_\_\_\_  
\_\_\_\_\_.

**WHEREAS**, the Board of the Charter Township of Marquette, Marquette County, Michigan, in exercising its fiduciary responsibilities desires to safeguard the funds of the Township that may be invested from time to time; and

**WHEREAS**, Public Act 77 of 1989 (MCL 41.77) authorizes the Township Board to designate the banks, financial institutions or depositories for the money belonging to the Township, including the time for which the deposits shall be made and all details for carrying into effect the authority given in this Act; and

**WHEREAS**, Public Act 196 of 1997 (MCL 129.91, *et seq.*) requires the Township Board, in consultation with the Township Treasurer, to adopt an investment policy.

**THEREFORE**, the Marquette Township Board, Marquette County, Michigan, resolves as follows:

**1. Scope:**

This Depository and Investment Policy is applicable to all public funds belonging to the Charter Township of Marquette and in the custody of the Township Treasurer, including all such monetary funds accounted for in the Township's general fund, special revenue funds, debt service funds, capital

**Mission Statement:**

*"Recognize and meet the needs of the Township Community."*



project funds, enterprise funds, internal service funds, trust and agency funds, and any other funds established by the Township.

**2. Authorized Depositories:**

The Treasurer recommends and the Township Board approves and designates the following financial institutions as depositories of Township funds:

- First Bank, Upper Michigan
- Honor Credit Union
- Huntington Bank
- Incredible Bank
- Marquette Community Federal credit Union
- Nicolet National Bank
- PrimeVest Financial Services, Inc.
- Range Bank
- Raymond James Financial Services
- TruNorth Federal Credit Union

**3. Treasurer Authority:**

The Township Treasurer is authorized to manage all Township funds, including depositing funds in approved financial institutions and administration of investments in compliance with MCL 41.77, MCL 129.91, and the policies set forth in this Resolution. No person may engage in an investment transaction except as provided under the terms of this Policy, under the authority of the Township Treasurer. The Township Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

**4. Evaluation of Depositories:**

The Treasurer shall periodically evaluate approved and potential financial depositories and shall make recommendations as to appropriate changes in approved depositories when warranted. When evaluating a potential depository, the Treasurer shall request financial institutions to supply the following:

- Audited financial statements
- Proof of NAS decertification or FDIC, FSLIC or NCUA insurance
- Proof of state registration
- Certification of having read, understood and agreeing to comply with the Charter Township of Marquette's Depository and Investment Policy

The Treasurer shall regularly examine the financial condition and registrations of qualified financial institutions, brokers or dealers by obtaining periodic updates of the information listed above.

**5. Authorized Investments:**

When the Treasurer's analysis of the Township's cash flow requirements reveal that surplus funds will not be required to meet current expenditures for a specific length of time, the Treasurer is authorized to make prudent investments for a length of time that will provide a reasonable return on investment yet ensure that such funds will be available when needed and will not be exposed to undue risk. The Treasurer is authorized to invest Township funds in the following instruments:

- A. Bonds, securities and other obligations of the United States or any agency or instrumentality of the United States.
- B. Certificates of deposit, savings accounts, deposit accounts or depository receipts of a financial institution, but only if the financial institution is eligible to be a depository of public funds under applicable state or federal law.
- C. Certificates of deposit and deposit accounts authorized under MCL 129.91(5) and (6) to maximize FDIC, FSLIC and NCUA insurance protection, meeting the following conditions:
  - i. The funds are initially invested through or deposited in a financial institution that is eligible to be a depository of surplus funds belonging to this state under Section 6 of 1855, PA 105, MCL 21.146.
  - ii. The financial institution arranges for the investment or deposit of the funds in certificates of deposit or deposit accounts in one or more insured depository institutions, as defined in 12 USC 1813, or one or more insured credit unions, as defined in 12 USC 1752, for the account of the Township.
  - iii. The full amount of the principal and any accrued interest of each certificate of deposit or deposit account is insured by an agency of the United States.
  - iv. The financial institution acts as custodian for the Township with respect to each certificate of deposit or deposit account.
  - v. At the same time the funds of the Township are deposited or the certificates of deposit are issued, the financial institution receives an

amount of deposits from customers of other insured depository institutions or insured credit unions equal to or greater than the amount of the funds initially invested or deposited by the Township through the financial institution.

**6. Additional Investments with Board Approval:**

The Township Board may, at its discretion and upon the recommendation of the Township Treasurer, authorize the Township Treasurer to invest in other lawful investment instruments. However, the Township Treasurer is required to obtain advance approval from the Township Board prior to acquiring or increasing the amount of Township funds in the following investment instruments:

- A. Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services that matures not more than 270 days after the date of purchase.
- B. Repurchase agreements consisting of bonds, securities and other obligations of the United States or an agency or instrumentality of the United States, as identified in paragraph 5(A) above.
- C. Bankers' acceptances of United States banks.
- D. Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- E. Mutual funds registered under the Investment Company Act of 1940, 15 USC 80a to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following:
  - i. The purchase of securities on a when-issued or delayed delivery basis.
  - ii. The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least one hundred percent (100%) of the value of the securities loaned.
  - iii. The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
  - iv. Obligations described in Paragraphs A - E of this subsection, if purchased through an inter-local agreement under the Urban



Cooperation Act of 1967, PA 7 of 1967, Ex. Sess., MCL 124.501 to 124.512.

v. Investment pools organized under the Surplus Funds Investment Pool Act, 182 PA 367, MCL 129.111 to MCL 129.118.

vi. Investment pools organized under the Local Government Investment Pool Act, 1985 PA 121, MCL 129.141 to MCL 129.150.

**7. Prioritized Investment Objectives:**

The primary objectives, in order of priority, of the Charter Township of Marquette's Investment Policy shall be:

- A. Safety - Safety of principal is the foremost objective in the Township investment practices. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.
- B. Diversification - The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio. Investments shall have varying maturities. Investment instrument selection shall avoid high credit risks and shall include use of readily available funds to maintain sufficient liquidity.
- C. Liquidity - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. Securities shall have maturity dates concurrent with cash flow needs. Securities with active secondary or resale markets, as well as money market mutual funds offering same-day liquidity for short-term funds, shall also be used to ensure liquidity. The Treasurer shall minimize interest rate risk by avoiding the need to sell securities prior to maturity and investing operating funds primarily in short-term securities, money market funds or similar public investment pools. Securities shall not normally be sold prior to maturity, except to minimize loss of principal; to improve the quality, yield or target duration in the portfolio; or to meet liquidity needs.
- D. Return on Investment - The investment portfolio shall be designed to attain a market average rate of return during budgetary and economic cycles while taking into account investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to safety and liquidity objectives. The core of investments is limited to relatively low risk securities and a fair rate of return relative to risk.

**8. Prudence and Fiduciary Standard:**

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in dealing with the property of another, considering preservation of the principal, as well as the amount and regularity of the income to be derived. The standard of prudence to be used shall be the "fiduciary" standard, and shall be applied in the context of managing an overall portfolio.

**9. Evidence of Investments:**

The Treasurer may elect to have certificates and other evidence of investments held by a financial institution, provided that the financial institution presents to the Township Treasurer sufficient documentation and acknowledgment of the investment instruments held on behalf of the Township.

**10. Collateralization Agreements:**

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Township shall be on a cash basis. Provided, however, that the Treasurer may enter into collateralization and security agreements with authorized depositories for the protection of funds deposited in excess of those limits established by the Federal Deposit Insurance Corporation, the Federal Savings & Loan Insurance Corporation or the National Credit Union Administration, to the extent permitted under Michigan law, and to the extent that any such agreement is consistent with the safety, diversification, liquidity, return on investment and any other criteria set forth in this Investment Policy. The market value of any collateral or security for uninsured excess deposits shall at all times equal or exceed 105% of those deposits in excess of applicable FDIC, FSLIC or NCUA insurance limits. Any collateral shall consist only of instruments, securities or investments permitted for investment by a charter township under applicable Michigan law, and of authorized investments under this Investment Policy. Securities may be held by a third-party custodian designated by the Treasurer and evidenced by safekeeping receipts as determined by the Treasurer.

**11. Policy Acknowledgments:**

The Township Treasurer shall provide a copy of this Investment Policy to every financial institution, broker or depository handling funds or deposits for the Charter Township of Marquette. Each financial institution, depository or broker shall acknowledge receipt of the investment policy and agree to



**Acknowledgement of Receipt by Financial Institution**

On behalf of \_\_\_\_\_ (*name of financial institution*), I \_\_\_\_\_ (*name*), \_\_\_\_\_ (*job title*), acknowledge receipt of a copy of the Marquette Charter Township Depository and Investment Policy, and agree to comply with its terms regarding the buying or selling of securities, as required under MCL 129.96(1).

Dated: \_\_\_\_\_



## MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive  
Marquette, Michigan 49855  
Ph | 906.228.6220  
Fx | 906.228.7337  
www.marquettetownship.org

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### Board Action Item

**Board Meeting Date:** April 3, 2024  
**Agenda Item #:** 8.B.  
**Proposal:** Renovare Development LLC is requesting a 6-month extension to the Option Agreement for the township-owned five-acre parcel on Co. Rd. 492.  
**Presented by:** Supervisor Lyn Durant

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#### Background:

On April 10, 2023, Marquette Charter Township signed a one-year Option Agreement with Renovare Development LLC for them to purchase the township-owned 5-acre parcel on Co. Rd. 492.

The supervisor signed the document and returned it to Renovare. In June 2023, we had not received the counter-signed agreement from Renovare, and emailed them asking if they were going to sign the Agreement. They returned a red-line signed document changing the effective date from April 10 to June 10, 2023 along with a few other typographical changes. The board voted to accept the amended contract but only if it was back-dated to April 10, 2023.

On July 26, 2023, Renovare signed the agreement with the back-date of April 10, 2023, including \$1 to grant them exclusive right and option to purchase the property within the next year.

On March 19, 2024, we received a letter from Renovare Development requesting a six-month extension to the Option Agreement. It is here for your consideration.

**Attachments:**

1. Renovare Extension 4-3-24
2. Renovare signed Option Agreement

**Cost:** \$ N/A

**Budget Account:** N/A

#### Recommended motion:

As determined by the Township Board.

#### Mission Statement:

*"Recognize and meet the needs of the Township Community."*





RENOVARE DEVELOPMENT  
13 N. WASHINGTON STREET  
YPSILANTI, MI 48197

March 19, 2024

Jason McCarthy  
Planning & Zoning Administrator  
Marquette Charter Township  
1000 Commerce Drive  
Marquette, Michigan 49855

**RE: 170 County Road 492  
Marquette Twp, MI**

Dear Mr. McCarthy:

Renovare Development, LLC is in the process of planning a 48-unit workforce housing project on the above referenced site and has submitted for formal site plan approval. In addition, we have submitted for formal underwriting with local lenders and intend to submit our Draft Brownfield Plan for consideration within the coming week.

The executed Option Agreement with Marquette Township dated April 10, 2023 for the above referenced site states, "Optionor and Optionee may agree to extend this Option for any reason for an additional six (6) months (the "First Extension Option Period"), for a nonrefundable deposit of \$5,000, subject to any failure to perform by Optionor. All deposits shall be credited against the Purchase Price, but shall remain non-refundable regardless of whether Optionee purchases the property."

With this letter, Renovare Development hereby requests to extend the Option Agreement until **October 10, 2024**. If the Township is in agreement with the extension, Renovare Development will wire the funds immediately. Please respond in writing to this request to expedite payment.

Sincerely,  
**RENOVARE DEVELOPMENT, LLC**

Jill Ferrari  
Managing Partner

## Option Agreement

This Option Agreement ("Option") is granted as of April 10, 2023 ("Effective Date") by the Charter Township of Marquette, having an address of 1000 Commerce Drive, Marquette, Michigan 49855, ("Optionor" or "Seller"), to Renovare Development, LLC, a Michigan limited liability company or its assignee ("Optionee"), having an address of 13 N Washington Street, Ypsilanti MI 48197.

### RECITALS

- A. Optionor is the owner of real property in Marquette County commonly known as 170 CO Road 492 in Marquette, Michigan, more particularly described in Exhibit A (collectively, the "Property"); and
- B. Optionee desires to acquire the exclusive right and option to purchase the Property without becoming obligated to purchase the Property until the Optionee can assess the financial feasibility of the proposed Project on the site.
- C. Optionee proposes to develop the Property as a walkable missing-middle housing project with a percentage of the units set aside as workforce housing (families between 80% and 120% of Area Median Income, as set by the U.S. Department of Housing and Urban Development) (the "Project")

The parties to this Option therefore agree that:

- 1. **Grant of Option.** For the consideration of \$1 and other good and valuable consideration, the Optionor grants to the Optionee the exclusive right and option to purchase the Property at the Purchase Price (as defined in Section 4) and under the terms substantially as set forth herein (Such right, the "Option").
- 2. **Due Diligence Period.** The initial option period shall commence as of the Effective Date and continue for twelve (12) months ("Initial Option Period").
- 3. **Expiration of Option.** This Option shall expire twelve months from the Effective Date, unless extended pursuant to Paragraph 6. Time is of the essence.
- 4. **Purchase Price.** The purchase price shall be \$500,000 (Five Hundred Thousand Dollars) ("Purchase Price"), contingent on final appraisal of the land supporting such Purchase Price, and adjustment to meet program funding requirements such as Missing Middle. If the final appraisal or the Purchase Price limits of program funding requirements is less than the Purchase Price, the Optionor or Optionee shall have the right to cancel this Option. The initial appraisal shall be conducted at Optionee's expense within six months of the Effective Date. The Purchase Price includes all Property described in Exhibit A.
- 5. **Purchase Agreement.** Optionee agrees to provide a draft Purchase Agreement within six months of the Effective Date. The Purchase Agreement will include as an exhibit a

draft Development Agreement outlining development terms. Optionor agrees to negotiate in good faith to reach an agreed upon form of Purchase Agreement and Development Agreement within 60 days of receipt of the draft Purchase Agreement.

6. **Extension of Option.** Optionor and Optionee may agree to extend this Option for any reason for an additional six (6) months (the "First Extension Option Period"), for a nonrefundable deposit of \$5,000, subject to any failure to perform by Optionor. All deposits shall be credited against the Purchase Price, but shall remain non-refundable regardless of whether Optionee purchases the property.
7. **Assignability of Option.** Optionee shall have the right and authority to assign this Option and all of its interest hereunder upon Optionor's written consent, provided any assignee agrees to abide by all the terms in the Option and no agreed upon dates will be affected by said Assignment. Optionee agrees to provide a written request for any such Assignment to Optionor along with a copy of the proposed Assignment
8. **Notices.** All notices required or sent hereunder shall be in writing and delivered electronically via facsimile or email, or in person, or by messenger or other express delivery service, or by U.S. Mail to the address of the other party as set forth herein, or to such other address as the parties may from time to time designate in writing.
9. **Rights and Duties During Option Period.** During the Option Period and any extension(s) thereof, Optionee may enter the Property for the purposes of conducting engineering or other tests as required by Optionee. Optionor, as the municipal owner of the property, will review any site plan, development plan, or proposal to determine consistency with Optionor's Master Plan, Zoning Ordinance, other regulatory ordinances, and to determine whether any such proposal is, in the sole discretion of Optionor, in the best interests of Marquette Township residents, property owners and constituents. Further, Optionor agrees to cooperate with Optionee in obtaining any site plan or other municipal, county, or state approvals as may be required by Optionee in the course of preparing to exercise this Option or to use the Property. Optionor may, but need not, cooperate in obtaining any variances calling for a change of use from those provided for by the current municipal zoning ordinances. Optionee shall provide reasonable notice prior to inspection. Optionee shall be responsible for any cost associated with testing, engineering or inspections including the cost to repair any damage caused by such.
10. **Entire Option.** This Option contains the entire Option between the parties relating to the Option granted by this instrument. Any oral representations or modifications concerning this Option shall be of no force and effect, excepting a subsequent modification in writing, signed by the party to be charged and supported by consideration.
11. **Attorney's Fees.** In the event of any controversy, claim, or dispute between the parties to this Option, arising out of or relating to this Option or any breach of it, each party shall be responsible for the legal fees associated with its own representation.







**EXHIBIT A**

SEC. 20 T48N R25W 5 A PART OF NW 1/4 OF NE 1/4 BEG 615.79' S OF N 1/4 COR TH E 443.94' TH N55DEGE TO W'LY ROW CO RD 492 TH S35DEGE 248.26' ALG ROW TH SW'LY ALG ROW 425.25' TH W 554.18' TO W LINE OF SAID SUB TH N 246' TO POB. (PARCEL B)



Received from  
Renovare Dev, LLC  
7/26/23 for Option  
Agreement.