



MARQUETTE CHARTER TOWNSHIP

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MARQUETTE TOWNSHIP BOARD - REGULAR MEETING

WEDNESDAY, FEBRUARY 21, 2024 - 5:30 PM
MARQUETTE TOWNSHIP COMMUNITY CENTER

1. Call to order

- A. Pledge of Allegiance
- B. Roll Call

2. Public Comment (3 Minutes maximum) *This Board is conducting a meeting today to take care of Township business. You are allowed to address the Board at least twice tonight, but we will not have back-and-forth conversations between the staff, the Board, and the public during Public Comment. For Public Comment, or if you would like to speak on a particular agenda item, state your name and address and you have three minutes to address the Board. The Board may, but is not required to, respond at Board Member Comment immediately following Public Comment. The Board may also request follow-up with the Township Manager on some matters addressed during Public Comment.*

3. Board Member Comment in Response to Public Comment

4. Consent Agenda

- A. Approval of Regular Meeting Minutes of February 7, 2024
- B. Bills Payable in the amount of \$183,136.92. Check's 164371 to 164419. Note any voided checks.
- C. Received Committee and Other Reports
 - 1. Sheriff's Department Activity Report - January 2024
- D. Correspondence not Requiring Board Action
 - 1. MCSWMA Abbreviated Packet 2-21-24
 - 2. U of M-Dearborn 2023 eCities Report
- E. Financial
 - 1. January 2024 Financial Statements

5. Approval of the Agenda *(Declaration of Conflict of Interest, if any)*

6. Board Education/Privileged Comment

- A. Library Report
- B. Republican Candidate for the 109th District, Karl Bohnak
- C. Fire Department Report
- D. Public Works Report
- E. Planning Report

F. Attorney Report

7. Community Linkage *(primarily based on the Board's Annual Plan of Work. Board member comment regarding what we are hearing from the external environment about township issues and activities.)*

8. Policy Discussion, Consideration and Development

- A. Discuss 2024 Priority Goals
- B. Brightly Software-Utility Asset Management
- C. IT Switch Upgrades
- D. Best Tasting Water Travel

9. Assurance of Organizational Performance

- A. Board - Committee Updates

10. Public Comment (3 Minutes maximum)

11. Meeting Wrap-up

- A. Announcements
- B. Manager's Report
- C. Review of Motions Passed & Assignments, if any
- D. Items for Future Agenda
- E. Board Member Comment

12. Adjournment

Next Scheduled Meeting Date is March 6, 2024

**MARQUETTE TOWNSHIP BOARD
MINUTES**

**WEDNESDAY, FEBRUARY 7, 2024 - 5:30 PM
MARQUETTE TOWNSHIP COMMUNITY CENTER**

Call to order:

Supervisor Durant called the Meeting to Order at 5:30PM.

Pledge of Allegiance

Roll Call

Members present: Lyn Durant, Supervisor
Randy Ritari, Clerk
Ernest Johnson, Treasurer
Linda Winslow, Trustee
Dan Everson, Trustee
John Markes, Trustee
Karl Kytta, Trustee

Staff present: Jon Kangas, Township Manager
Roger Zappa, Township Attorney

Committee Members

Present: None

Public Comment (3 Minutes maximum):

None

Board Member Comment in Response to Public Comment:

None

Consent Agenda:

Approval of Work Session Minutes of January 16, 2024, and Regular Meeting Minutes of January 17, 2024.

Bills Payable in the amount of \$182,393.32. Checks 164323 to 164370. Note any voided checks.

Received Committee and Other Reports

January 17, 2024 Election Commission Minutes (Draft)

Correspondence not Requiring Board Action

UofM CLOSUP Survey 1-23-24

UPPCO Hearing 2-8-24

Letter from MCSWMA Director Regarding Mattress Fee

Board of Trustees of the Peter White Public Library Regular Board Meeting Minutes Tuesday, January 16, 2024

Letter from Rep. Hill Regarding Renewable Energy Legislation

Financial

Budget Amendment 2024-01

*Budget Amendment No. 2024-01
February 7, 2024*

**CHARTER TOWNSHIP OF MARQUETTE
FY 2024 BUDGET RESOLUTION**

WHEREAS, it is the responsibility of the Marquette Township Board to establish General and Special Appropriations Acts for the purpose of budgeting Township finances in a manner which does not allow expenditure, including any accrued deficits, to exceed revenues, including any available unappropriated surpluses, and,

WHEREAS, the Marquette Township Board recognizes that unforeseen activities may require amendments to these Appropriations Acts, such amendments shall be made by either formal resolution of the Marquette Township Board; or, by a ten percent (10%) of budget center contingency transfer authorized by the Township Manager, in such a manner so as not to allow the total expenditures, including accrued deficits, to exceed revenues and unappropriated surpluses; and,

WHEREAS, the Marquette Township Appropriations Acts for 2024 do not permit deviations which cause expenditures for any activity to exceed budgeted amounts without amendment to the Act by the Marquette Township Board or the aforementioned contingency transfer; and,

WHEREAS, the Marquette Township Board has duly reviewed the budgets for the General Appropriations Act and the Special Appropriations Act, both Acts include all funds of the Charter Township of Marquette, at public hearings of the Marquette Township Board,

THEREFORE, BE IT RESOLVED, that the Marquette Township Board hereby amends the Appropriations Acts for 2022 in accordance with budgetary information presented to this Board and the limitations defined within this Resolution.

	Current Budget	Amended Budget	Change
Township Improvements			
Expenditures			
Road Improvements	0	150,000	150,000
Fund Balance	1,773,019	1,623,019	(150,000)
Water Fund			
Expenditures			
Depreciation – General	0	45,000	45,000
Reserves/Net Position Est	2,274,491	2,229,491	(45,000)

Authorization is requested to allocate funding to the Township Road Improvement and the Water General Depreciation Funds, due to an error in spreadsheet calculations during the budget process.

Treasurer Johnson, removed from the Consent Agenda, D.3. Letter from MCSWMA Director Regarding Mattress Fee, and will discuss it in Community Linkage.

MOTION: To approve the Consent Agenda as Amended.

Motion – Trustee Everson

Second – Clerk Ritari

Roll Call Vote:

Supervisor Durant - Aye

Clerk Ritari - Aye

Treasurer Johnson -Aye

Trustee Markes -Aye

Trustee Winslow- Aye

Trustee Everson - Aye

Trustee Kytta - Aye

Carried (7-0)

Approval of the Agenda:

MOTION: To approve the Regular Agenda as presented.

Motion – Clerk Ritari

Second – Trustee Markes

Carried (7-0)

Board Education/Privileged Comment:

2022 Upper Peninsula Substance Enforcement Team Report-D/Lt Tim Sholander
Tim Sholander, UPSET, gave a brief presentation to the Township Board.

Community Linkage :

Treasurer Johnson, gave his thoughts on the Letter from MCSWMA Director Regarding Mattress Fee.

Supervisor Durant, commented about a Library Display that offended a Township Resident.

Policy Discussion, Consideration and Development:

Consider Appointment of Michelle LaJoie to Downtown Development Authority Board

(Background from Supervisor Durant)

MOTION: To approve the recommendation by Supervisor Durant to appoint Michelle LaJoie to the Downtown Development Authority with a term ending 12/31/24.

Motion – Treasurer Johnson

Second – Trustee Markes

Carried (7-0)

Consider Upper Peninsula Substance Enforcement Team (UPSET) Agreement for Law Enforcement Services for 2024

(Background from Supervisor Durant)

MOTION: To approve the 2024 Agreement for Law Enforcement Services with the Upper Peninsula Substance Enforcement Team.

Motion – Trustee Everson

Second – Trustee Kytta

Carried (6-1)
(No - Winslow)

Consider Partner Renewal with LSCP

(Background from Manager Kangas)

MOTION: To approve the Partner Renewal with (LSCP) Lake Superior Community Partnership for the amount of \$360.00.

Motion – Trustee Winslow

Second – Clerk Riitari

Carried (7-0)

Consider Addendum to DDA Project Priorities

(Background from Manager Kangas)

MOTION: To approve the amendment to the DDA Project Priorities as presented.

Motion – Trustee Winslow

Second – Trustee Kytta

Carried (7-0)

Consider Personnel Committee Recommendations - Finance Director
(Background from Manager Kangas)

MOTION: To adopt the Finance Director job description (subject to legal review) and reclassify Kim Clark to the new position (Grade 9) with back pay to January 1, 2024.

Motion – Clerk Ritari

Second – Trustee Everson

Carried (7-0)

Consider Personnel Committee Recommendation - Finance Director Employment Agreement
(Background from Manager Kangas)

MOTION: To approve the Employment Agreement for the Finance Director, subject to legal review and negotiation with the employee.

Motion – Clerk Ritari

Second – Trustee Markes

Carried (7-0)

Consider Personnel Committee Recommendation - Letter of Understanding
(Background from Manager Kangas)

MOTION: To approve the Letter of Understanding with the Professional and Administrative Association, subject to legal review.

Motion – Trustee Kytta

Second – Clerk Ritari

Carried (7-0)

Consider Personnel Committee Recommendation - Fire Chief/Marshal
(Background from Manager Kangas)

MOTION: To approve the Fire Chief/Marshall reclassification to Grade 9 with back pay to January 1, 2024.

Motion – Trustee Markes

Second – Treasurer Johnson

Carried (6-1)
(No - Winslow)

Consider Personnel Committee Recommendations - Fire Inspector/Fire Fighter/EMT
(Background from Manager Kangas)

MOTION: To approve the Fire Inspector/Firefighter/EMT reclassification from Grade 4 to Grade 6 but with compensation adjustment only to Grade 5, and with back pay to January 1, 2024, also

approve the Fire Inspector/Firefighter/EMT compensation to Grade 6 as soon as revenues justify.

Motion – Trustee Markes

Second – Treasurer Johnson

Carried (6-1)
(No - Winslow)

Consider Personnel Committee Recommendation - Org Chart

(Background from Manager Kangas)

MOTION: To approve the revised Township Organization Chart as presented and attach it as an update to the Township Policies and Procedures Manual.

Motion – Trustee Markes

Second – Trustee Everson

Carried (7-0)

Consider Work Session with Land Bank Authority on March 6 to Discuss New Housing Options

(Background from Supervisor Durant)

MOTION: To schedule a work session for the purpose of Discussing New Housing Options on March 6, 2024 at 4:00PM.

Motion – Clerk Ritari

Second – Trustee Everson

Carried (7-0)

Assurance of Organizational Performance:

Board - Committee Updates

Roads Committee

Meeting was Cancelled

Public Comment (3 Minutes maximum):

None

Meeting Wrap-up:

Announcements

Clerk Ritari, gave some upcoming Election Information for the Presidential Primary.

Manager's Report

Manager Kangas, gave a verbal report.

Review of Motions Passed & Assignments, if any

Clerk Ritari, reviewed all motions from the meeting and any action items that needed to be done.

Items for Future Agenda

None at this time.

Board Member Comment

Trustee Markes, would like to get a copy of the updated committee member sheet.

Adjournment:

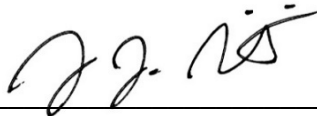
MOTION: To Adjourn the meeting.

Motion – Trustee Everson

Second – Clerk Ritari

Carried (7-0)

Supervisor Durant adjourned the meeting at 7:03PM.



Randy J. Ritari, Township Clerk

Lyn J. Durant, Township Supervisor

BILLS PAYABLE SUMMARY
2/21/24

1	2/7/24	Payroll - Fire Dept	\$9,352.77
2	2/8/24	Accounts Payable - Exempt	\$43,021.16
3	2/8/24	Accounts Payable - Exempt	\$37,700.52
4	2/8/24	Payroll - BiWeekly	\$47,830.96
5	2/15/24	Accounts Payable - Exempt	\$31,723.69
6	2/15/24	Accounts Payable - Exempt	\$1,040.56
7	2/21/24	For Board Approval	\$12,467.26

Total \$183,136.92

General Fund	\$52,676.81
Fire Fund	23,299.29
Twp. Improvements Fund	37,700.52
Wastewater Fund	9,279.42
Library Fund	0.00
DDA Fund	0.00
Stormwater Fund	0.00
Water Fund	20,251.67
Water Restricted Fund	0.00
Solid Waste Fund	38,585.41
Trust and Agency Fund	<u>1,343.80</u>
Total Disbursements	<u><u>\$183,136.92</u></u>

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
164371 to 164377	2/7/24	Various	Payroll - Firefighters	9,352.77
DD7843 to DD7860				
		Total Checks (25)		<u>9,352.77</u>
.				
Voided Checks				
None				

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
164378	02/08/2024	ADELINE BEAUCHAINE	AV BALLOT PREP	101-262.000-704.000	192.00
164379	02/08/2024	AFSCME COUNCIL 25 AFL-CIO	PAYROLL DEDC	701-000.000-231.000	1,053.80
164380	02/08/2024	ANIMAL MEDICAL CENTER #2 OF MQT	UTILITY REFUND	590-000.000-040.000	9.95
				590-000.000-040.000	1.79
				591-000.000-040.000	12.63
				591-000.000-040.000	1.63
164381	02/08/2024	COOPER OFFICE EQUIPMENT	COPIER	101-299.000-807.000	632.70
164382	02/08/2024	L'HUILLIER, JUDY	UTILITY REFUND	591-000.000-040.000	7.20
				591-000.000-040.000	3.95
				596-000.000-040.000	5.21
164383	02/08/2024	MHR BILLING	AMBULANCE BILLING	206-337.000-802.000	775.00
164384	02/08/2024	MQT CTY SOLID WASTE MGMT AUTH	LANDFILL TIPPING FEES	596-526.000-816.000	4,059.48
				596-526.000-816.010	13,908.42
164385	02/08/2024	MTFD SUPPORT ORGANIZATION	PAYROLL DEDC	701-000.000-231.000	290.00
164386	02/08/2024	NORTH COUNTRY DISPOSAL	GARBAGE/RECYCLING	101-265.000-930.000	150.00
				590-580.000-801.000	55.00
				591-580.000-801.000	55.00
				596-528.000-825.000	19,278.22
				596-528.000-880.000	325.00
164387	02/08/2024	OGEA, ROBERT	UTILITY REFUND	590-000.000-040.000	1.96
				590-000.000-040.000	0.39
				591-000.000-040.000	0.89
				591-000.000-040.000	1.55
				596-000.000-040.000	1.16
164388	02/08/2024	U. S. BANK EQUIPMENT FINANCE	COPIER LEASE	101-299.000-807.000	198.86
164389	02/08/2024	UNIFIRST CORPORATION	UNIFORMS & MATS	101-265.000-750.000	45.95
				590-578.000-750.000	105.99
				590-580.000-726.000	9.32
				591-578.000-750.000	105.99
				591-580.000-726.000	9.32
164390	02/08/2024	VERIZON CONNECT FLEET USA LLC	GPS	101-265.000-931.000	88.80
				101-299.000-931.000	29.58
				590-558.000-830.000	133.16
				591-558.000-830.000	133.16
164391	02/08/2024	VERIZON WIRELESS	CELLPHONES	101-172.000-850.000	64.69
				101-257.000-850.000	52.49
				101-299.000-850.000	249.21
				101-721.000-850.000	116.57
				206-337.000-850.000	103.71
				206-340.000-850.000	226.30
				590-558.000-850.000	262.59
				591-558.000-850.000	262.54
			TOTAL CHECKS (14)		<u>\$ 43,021.16</u>
		VOIDED CHECKS			

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
164392	02/08/2024	MARQUETTE COUNTY ROAD	INTEREST - ROADS	246-905.000-995.001	<u>37,700.52</u>
			TOTAL CHECKS (1)		<u>\$ 37,700.52</u>
VOIDED CHECKS					

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
DD7861 to DD7882	2/8/24	Various	Payroll - Biweekly	47,830.96
Total Checks (22)				<u>47,830.96</u>

Voided
Checks

None

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
164393	02/15/2024	CHARTER COMMUNICATIONS	INTERNET/CABLE/PHONE	101-299.000-810.000 101-299.000-850.000	204.99 145.76
164394	02/15/2024	CITY OF MARQUETTE	WATER USAGE	591-570.000-921.000	8,435.77
164395	02/15/2024	KRIST OIL COMPANY	VEHICLE GAS	101-265.000-931.000 590-578.000-863.000 591-578.000-863.000	415.42 55.00 55.00
164396	02/15/2024	MARQUETTE COUNTY SHERIFF'S DEP	JANUARY POLICE SERVICES	101-301.000-801.000	20,348.67
164397	02/15/2024	MICHIGAN MUNICIPAL	TREASURER TRAINING	101-253.000-812.000	99.00
164398	02/15/2024	PENINSULA FIBER NETWORK LLC	HYPERLINK	101-299.000-810.000	1,054.11
164399	02/15/2024	PITNEY BOWES	POSTAGE METER RENTAL	101-299.000-940.020	284.79
164400	02/15/2024	UNIFIRST CORPORATION	UNIFORMS & MATS	101-265.000-726.000 101-265.000-750.000 590-578.000-750.000 590-580.000-726.000 591-578.000-750.000 591-580.000-726.000	91.44 93.92 210.59 9.32 210.59 9.32
TOTAL CHECKS (8)					<u>\$ 31,723.69</u>

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
231(E)	02/15/2024	WEX BANK	VEHICLE GAS	206-340.000-863.000	447.48
				590-578.000-863.000	296.54
				591-578.000-863.000	296.54
			TOTAL EFT (1)		<u>\$ 1,040.56</u>
VOIDED					
EFT					

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
164401	02/21/2024	BENSINGER, COTANT	ATTORNEY SERVICES	101-105.000-803.000	2,462.50
				101-299.000-955.010	487.50
				101-299.000-955.010	50.00
				101-299.000-955.010	50.00
				101-721.000-803.000	1,162.50
164402	02/21/2024	CHASE STEVENS	CPR TRAINING	206-337.000-861.000	150.00
164403	02/21/2024	CITY OF MARQUETTE	BACTERIOLOGICAL ANALYSIS	591-558.000-830.000	75.75
164404	02/21/2024	ETNA SUPPLY	DEMOLITION GLOVES	590-578.000-961.000	24.97
				591-578.000-961.000	24.97
164405	02/21/2024	GETZ'S CLOTHIERS	WORK BOOTS	101-265.000-750.000	200.00
				590-578.000-961.000	204.75
				591-578.000-961.000	204.74
164406	02/21/2024	INTEGRIS LLC	MICROSOFT 365	101-299.000-810.000	746.24
164407	02/21/2024	JEFFERSON FIRE & SAFETY	FD LEATHER SUSPENDERS	206-339.000-750.000	274.47
164408	02/21/2024	LAKE SUPERIOR COMMUNITY PARTNERSHI	2024 MEMBERSHIP SUPERVISORS QTR 1 BRKFST SERIES	101-101.000-812.000	360.00
				101-171.000-812.000	25.00
164409	02/21/2024	MARQUETTE EMBROIDERY	FD UNIFORM EMBROIDERY	206-339.000-750.000	228.00
164410	02/21/2024	MICHIGAN TOWNSHIPS	MTA PRE CONFERENCE SESSION	101-171.000-860.000	125.00
164411	02/21/2024	MINING JOURNAL	2024 SUBSCRIPTION	101-101.000-812.000	267.80
164412	02/21/2024	NAPA AUTO PARTS	LIFTSTATION GENERATOR BELT	590-582.000-930.000	14.83
164413	02/21/2024	NORTHLAND LAWN SPORT	JOHN DEER WIPER ARM	101-265.000-930.000	123.10
164414	02/21/2024	POMASL FIRE EQUIPMENT INC	GAS MONITOR	206-339.000-728.000	1,410.40
164415	02/21/2024	POMPS TIRE SERVICE INC	FD ARGO TRAILER TIRES	206-340.000-930.000	350.61
164416	02/21/2024	PRO-TECH SALES	FD UNIFORMS	206-339.000-750.000	2,293.00
164417	02/21/2024	QUILL	OFFICE SUPPLIES	101-299.000-726.000	136.53
				101-299.000-726.000	571.03
164418	02/21/2024	ULINE	EYE WASH STATION SALINE REFILL	101-265.000-726.000	137.89
				101-756.000-726.000	39.89
				590-580.000-930.000	11.45
				591-569.000-930.000	22.89
				591-580.000-930.000	11.45
164419	02/21/2024	UP HEALTH SYSTEM - MARQUETTE	FIREFIGHTER CPR CARDS	206-337.000-861.000	220.00
TOTAL CHECKS (19)					<u>\$ 12,467.26</u>

VOIDED
CHECKS

MARQUETTE TOWNSHIP MONTHLY REPORT

Month: January / Year: 2024

Deputy: Mike Anderson #427 / Shift: 4:00pm – 02:00am

Total Complaints: 25

Total Traffic Stops: 39

Total Citations: 7

Expired Registrations: 5

Verbal Warnings: 33

Total Traffic Crashes: 0

Abandoned Vehicles: 0

Felony Arrests: 0

Misdemeanor Arrests: 3

Juvenile Arrests: 0

Runaways: 0

Property Crimes: 0

Liquor Inspections: 5

Retail Fraud: 1

Larcenies: 1

Business Alarms: 1

Animal Complaints: 1

Noise Complaints: 0

Towed Vehicles: 0

Domestic Arrests: 0

Family Disputes: 0

Breaking & Entering: 0

Police Assists: 4

Public Assists: 0

Property Inspections: 1

Public Assists: 1

Civil Process Served: 3

Residential Alarms: 0

Embezzlements: 0

OTHER:

MARQUETTE TOWNSHIP MONTHLY REPORT

Month: January / Year: 2024

Deputy: Karsten Kytta #501/Brent Melony#440 / Shift: 6:00am – 4:00PM

Total Complaints: 53

Total Traffic Stops: 57

Total Citations: 6

Expired Registration - 2
Speed – 2
Other – 2
Verbal Warnings - 51

Total Traffic Crashes: 10

Abandoned Vehicles: 0

Felony Arrests: 0

Misdemeanor Arrests: 2

Juvenile Arrests: 0

Runaways: 0

Property Crimes: 0

Liquor Inspections: 9

Retail Fraud: 1

Larcenies: 1

Business Alarms: 3

Noise Complaints: 0

Towed Vehicles: 0

Domestic Arrests: 0

Family Disputes: 0

Breaking & Entering: 0

Police Assists: 2

Animal Complaints: 0

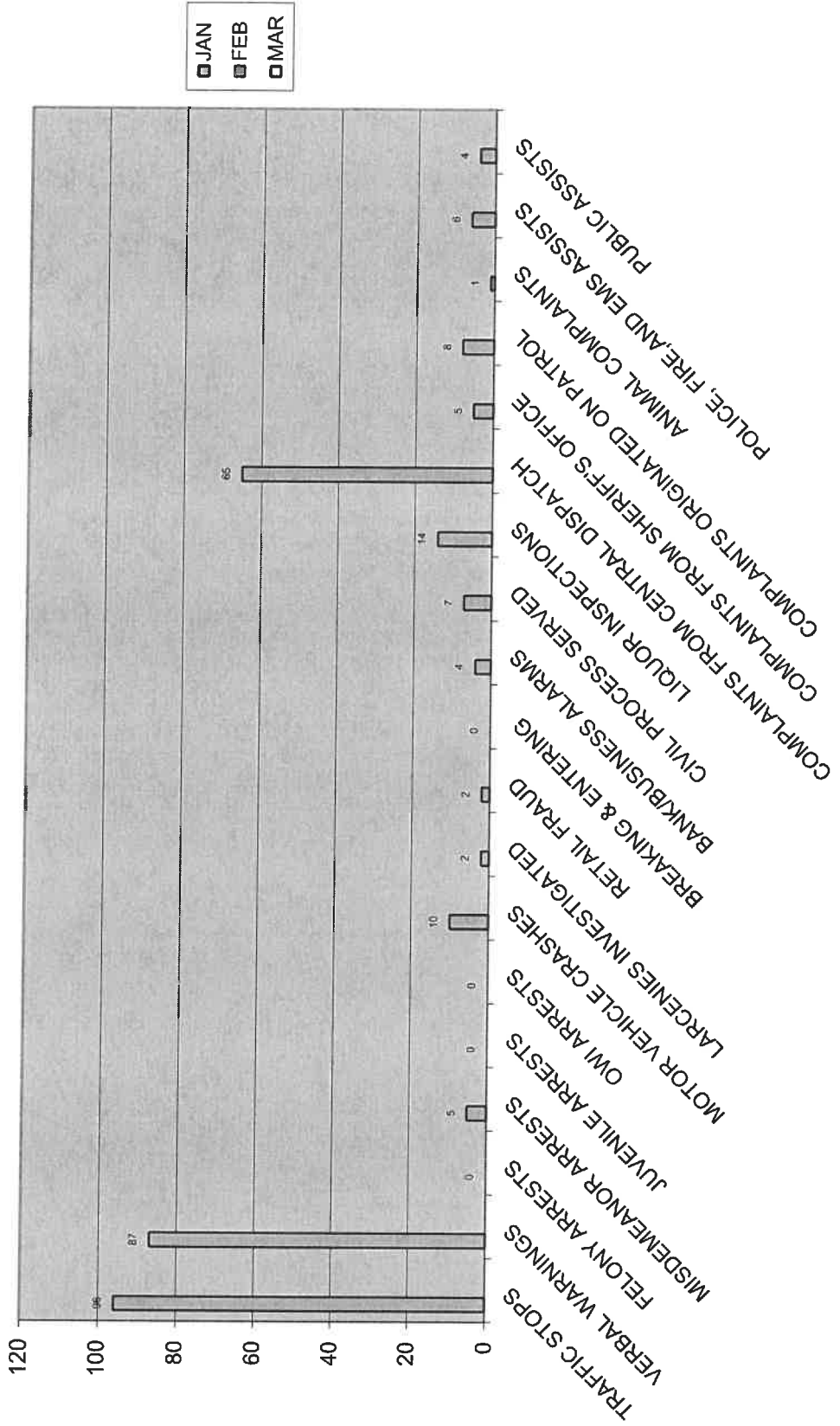
Property Inspections: 0

Public Assists: 3

Civil Process Served: 4

Residential Alarms: 0

MARQUETTE TOWNSHIP QUARTERLY PATROL ACTIVITY 2024
Marquette County Sheriff's Office
First Quarter



MARQUETTE TOWNSHIP CONTRACTED PATROL ACTIVITY 2024

	JAN	FEB	MAR	TOTAL
TOTAL CITATIONS	13			13
TRAFFIC STOPS	96			96
VERBAL WARNINGS	87			87
FELONY ARRESTS	0			0
MISDEMEANOR ARRESTS	5			5
JUVENILE ARRESTS	0			0
OWI ARRESTS	0			0
MOTOR VEHICLE CRASHES	10			10
LARCENIES INVESTIGATED	2			2
RETAIL FRAUD	2			2
BREAKING & ENTERING	0			0
BANK/BUSINESS ALARMS	4			4
CIVIL PROCESS SERVED	7			7
LIQUOR INSPECTIONS	14			14
COMPLAINTS FROM CENTRAL DISPATCH	65			65
COMPLAINTS FROM SHERIFF'S OFFICE	5			5
COMPLAINTS ORIGINATED ON PATROL	8			8
ANIMAL COMPLAINTS	1			1
POLICE, FIRE, AND EMS ASSISTS	6			6
PUBLIC ASSISTS	4			4

MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY

WEDNESDAY, FEBRUARY 21, 2024, at 4:00 P.M.

AGENDA

1. ROLL CALL/CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT (not to exceed three minutes per person) Citizens may reserve time to speak on agenda items.
4. APPROVAL OF MINUTES a. 1/17/24 – Regular Meeting b. 2/9/24 – Special Meeting
5. CONSENT AGENDA a. Statistics – January 2024 b. Accounts Payable c. Recycling Infrastructure Grant Agreement d. Wastewater Treatment Plant Letter e. 2024 HHW Schedule f. Letter of Intent – NW Natural Renewables g. Bond Issue
6. BUSINESS a. Banking b. Financials c. Recycling Financials d. Reimbursements e. Audit – Mike Grentz from Anderson Tackman f. 40 mil HDPE Purchase g.
7. REPORTS a. Director Report b. Attorney Report c. Subcommittee Reports
8. PUBLIC COMMENT (not to exceed three minutes per person)
9. TRUSTEE COMMENTS a.
10. ADJOURNMENT

TO PARTICIPATE IN THE MEETING, UTILIZE THE ZOOM MEETING LINK BELOW:

MCSWMA is inviting you to a scheduled Zoom meeting.

Topic: MCSWMA Board Meeting

Time: Feb 21, 2024 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87478236223?pwd=K2NHLzRNCit0Z3NJVGpWklGM1dmZz09>

Meeting ID: 874 7823 6223

Passcode: 276530

Dial by your location

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Meeting ID: 874 7823 6223

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MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY

Board Meeting Minutes

Regular Meeting

January 17, 2024

DATE: Wednesday, January 17, 2024

PLACE: Landfill Administration Complex
600 County Road NP
Marquette, MI 49855

MEMBERS PRESENT: In Person: Randall Yelle, Glenn Adams, Carr Baldwin, Dave Campana, Dennis Honch, Amy Manning and Helen Amiri (Alternate Board Member)

MEMBERS ABSENT: Joe Minelli (excused)

EX OFFICIO: Mike Stannard

OTHERS: In Person: William T. Nordeen, Attorney; Beth Bonanni, Recording Secretary; Chris Magnuson, MCSWMA; John Anderson, MCSWMA; Jim Belpedio, Champion Township; Gary Wommer, Negaunee Township; and Jo Foley, Michigan League of Women Voters. By Zoom: Lyn Durant, Marquette Township; Judy White, Chocolay Township; and an unknown person.

1. **Call to Order:** R. Yelle called the meeting to order at 4:00 p.m.

Pledge of allegiance recited.

2. **Approval of Agenda:** D. Campana made a motion to approve the Agenda as presented. G. Adams supported. Motion passed unanimously.

3. **Public Comment:** Gary Wommer (Negaunee Township Supervisor) spoke about the email he received today from MCSWMA indicating the charge to dispose of mattresses will now cost \$20.00/per mattress effective February 1st. Mr. Wommer said Negaunee Township has a debris day once a month held on the 3rd Wednesdays of the month where residents can dispose of items like mattresses. Negaunee Township drops roll-

offs to MCSWMA, which sometimes consists of 12 roll-offs. This only gives Negaunee Township about 2 weeks to let their residents know about the change in price for disposal of the mattresses. Mr. Wommer said Negaunee Township has a \$5.00 permit fee and residents can drop their mattresses off at Negaunee Township. If MCSWMA charges Negaunee Township \$20.00, and then Negaunee Township charges the resident \$20.00 for disposal, it is a lot of bookwork to get rid of mattresses. Mr. Wommer said he is concerned because Negaunee Township has been trying to keep mattresses and box springs out of the woods, and to date has been very successful, but believes if the residents have to haul their mattresses to MCSWMA and pay \$20.00 for disposal, the mattresses will end up back in the woods. Mr. Wommer felt he was caught crosswise with this change because he did not hear any talk about it previously from MCSWMA and all of a sudden he received an email about the changes, which only gives him 2 weeks to change their whole system. R. Yelle said normally he does not respond to public comments, but he will speak with staff tomorrow and send out more information to the constituents about the change, and maybe give the municipalities 2 more weeks to implement. R. Yelle said the Landfill is having problems with mattresses, but he would get back to Mr. Wommer by the end of the week.

4. Approval of Minutes

a. 12/20/23 – Regular Meeting

C. Balwin made a motion to approve the 12/20/23 Regular Meeting Minutes. D. Campana supported. Motion passed unanimously. C. Baldwin asked why in the Minutes under Members Absent it says Joe Minelli and then below that, under Others, it says Joe Minelli by Zoom. C. Baldwin asked if Joe Minelli appearing by Zoom counts him as being a member present or not. B. Nordeen said no. There was an exception during COVID where board members were allowed to appear by Zoom but that has since ended. Municipalities are not allowed to have board members appear by Zoom. Mr. Nordeen said the Minutes are correct as written.

A. Manning asked if an announcement could be made on who is attending by Zoom before the meetings are started. C. Magnuson said yes.

5. Consent Agenda

- a. Statistics –December 2023
- b. Accounts Payable
- c. MRC Agreement
- d. Miller/Canfield

A. Manning requested 5a be pulled out of the Consent Agenda for discussion. C. Baldwin made a motion to approve the Consent Agenda item numbers 5b, c, and d with 5a being removed for discussion. G. Adams supported. Motion approved unanimously. A. Manning noticed leachate numbers were substantially up for 2023 and asked if there was a particular reason for it or if it was due to weather-related issues. M. Stannard said it was because there was an extensive area where the Landfill was exposed. Toward the end of the year, the Landfill put down an interim cover and then had a company put down 3 ½ acres of cover. The leachate numbers will come way down even after the Spring thaw. A. Manning made a motion to approve 5a. C. Baldwin supported. Motion approved unanimously.

6. Business

- a. Banking – A. Manning made a motion to approve the banking. D. Honch supported. Motion approved unanimously.
- b. Financials – A. Manning made a motion to approve the Financials. G. Baldwin supported motion. Motion approved unanimously.
- c. Recycling Financials – A. Manning made a motion to approve the Recycling Financials. G. Adams supported. Motion approved unanimously. A. Manning said she noted at the last meeting that the Landfill financials go by fiscal year and the recycling financials are by calendar year and asked if there was any particular reason the two are done differently? C. Magnuson said it is because the recycling facility's first operational month was in January, 2021 and it was decided to start tracking the recycling financials on a calendar basis. A. Manning asked if it would be easier if the recycling financials were switched to the fiscal year. C. Magnuson said he thinks having the recycling financials listed by the calendar year is better because it shows the peaks and values of the processes and markets.
- d. Reimbursements – D. Campana made a motion to approve reimbursements. A. Manning supported. Motion was approved unanimously.
- e. Appointment of Authority Negotiating Team – R. Yelle said he would like to put together a negotiating team for the Authority. A. Manning and D. Campana indicated they were willing to serve on the subcommittee. Joe Minelli also said he would be interested as well. R. Yelle indicated the only issue is J. Minelli would not be around during the period of time needed. R. Yelle asked for a motion to be made to nominate A. Manning, D. Campana and himself to negotiate with the Union on behalf of the Authority. G. Adams made a motion to appoint A. Manning, D. Campana and R. Yelle as the subcommittee's negotiating team. C. Baldwin supported. Motion approved unanimously.

7. Reports

a. Director Report – M. Stannard reported there have been no grievances filed and no recordable injuries since the last board meeting.

MCSWMA signed the \$900,000 grant they received from EGLE for the tipping floor expansion at the recycling facility. Initial estimates indicate that the Landfill can expand up to 4,000 sq. feet and add a trommel. The expansion is due to the Part 115 rule changes and recycling coming from other counties. A. Manning asked what a trommel was. M. Stannard said it is a large conveyor that rotates, drops out the small pieces of unwanted contamination and then moves the larger pieces forward on a belt through the recycling facility.

MCSWMA is also applying for a \$225,000 grant match from The Recycling Partnership and is in the process of providing information to them.

The EGLE 1st Quarter Inspection was completed and everything went satisfactorily. EGLE issued a compliance letter to MCSWMA on the inspection.

The contract was signed with Tetra Tech for the Leachate Management/New Wastewater Treatment Plant Construction. A meeting was held with Tetra Tech and they are looking into what information is needed from the Landfill so that they can start the plant design.

Leachate has come down the last month because of the mild Winter.

Preliminary discussions were held with Semco, NW Natural Renewables, and North American Power Systems on a gas recovery project. NW Natural Renewables already provided a proposal and M. Stannard indicated he is waiting to hear back from North American Power Systems. Semco is very interested in this project so this is very encouraging.

The Landfill is receiving quite a bit of construction debris from the Marquette General Hospital demolition and KI Sawyer demolition projects. Tonnage has gone up quite a bit.

There has been an uptick in price on OCC's and plastics are stable with no change.

MCSWMA has hired two new employees for the recycling facility. One employee has started already and the other new hire starts next week.

A bid was put in at Marquette Township for a used vehicle for use onsite and the Authority is waiting to hear back. The City of Ishpeming was going to put in their Meeting Agenda that the Landfill was interested in purchasing two vehicles.

G. Adams made a motion to approve the Director's Report. C. Baldwin supported. Motion approved unanimously.

A. Manning asked M. Stannard to provide some information on the back story about the mattresses. M. Stannard said the charges went up on disposal of the mattresses because they are such a nuisance to deal with. Staff has to spend time taking coils out of the machinery and it is time-consuming. There were discussions internally with B. Austin before about the situation with the mattresses but nothing came to fruition. Delta County charges a \$20.00 disposal fee for mattresses so it is not unprecedented. M. Stannard knows there is an issue about mattresses being placed in the woods but the Landfill had to do something because it takes up a lot of the Landfill's staffs time.

C. Baldwin asked if there is any uniformity in the way the three companies are proposing to utilize gas recovery from the Authority. M. Stannard said Semco is not going to give MCSWMA a proposal to capture the gas, they are just going to be the receivers of it. The Authority wanted to see if Semco was interested in receiving the gas. North American Power Systems has not responded yet. D. Honch asked how much gas is produced at the Landfill. M. Stannard said the initial tests indicate the Landfill generates approximately 500 cubic feet per minute, and this number is around the lower end. D. Campana asked if the gas recovery is something the Landfill could handle or would it have to be farmed out. M. Stannard said it has been discussed. Gas recovery will be concurrent with partial closure so the gas system will be part of the design. In the long run, it is something the Landfill could run when the system is up and running..

b. Attorney Report – B. Nordeen provided an oral report and indicated there is no litigation involving the Authority at this time. Mr. Nordeen has been working on the financing for the front-end loader and said there is more scrutiny right now because of the bonding for the PFAS processor so the Treasury will be looking into the Landfill's finances. Miller-Canfield (bond attorneys) are being very conservative on how the financing is being done with the front-end loader so it is causing a delay in the Landfill getting the front-end loader. Work continues to be done on the bonding process and Mr. Nordeen is hopeful to get the necessary signatures on the contract bond from the

City of Marquette and Sands Township shortly.

The engineering contract for the design of the Wastewater Treatment Plant has been completed and is in place with Tetra Tech.

c. Subcommittee Reports – None.

8. Public Comment: Gary Wommer said in regards to gas recovery, you would have to be living on the moon if you don't know about Michigan's policy on clean and renewable energy. Mr. Wommer said he would advise MCSWMA not to make their decision too quickly because clean energy will be coming off the gas and everyone is going to be wanting it. All the big players, such as Wisconsin Electric and North State Powers will be looking at getting every megawatt of clean energy they can get. The Landfill has something that is worth something and should get whatever they can out of it.

Lyn Durant (Marquette Township) said she thought in the EGLE agreement for the tipping floor expansion it said MCSWMA could not have any other funding and M. Stannard said The Recycling Partnership was going to provide MCSWMA with a \$225,000.00 match. Mr. Durant asked if someone could let her know tomorrow if she is interpreting the Eagle Agreement wrong.

9. Trustee Comments: None.

10. Adjournment: R. Yelle adjourned the meeting at 4:25 p.m.

Randall L. Yelle, Chairperson

Dennis Honch, Secretary

MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY

Special Board Meeting Minutes

Regular Meeting

February 9, 2024

DATE: Friday, February 9, 2024

PLACE: Landfill Administration Complex
600 County Road NP
Marquette, MI 49855

MEMBERS PRESENT: In Person: Randall Yelle, Carr Baldwin, Dave Campana, Dennis Honch, and Helen Amiri (Alternate Board Member)

MEMBERS ABSENT: Amy Manning (excused), Joe Minelli (excused), Glenn Adams (unexcused)

EX OFFICIO: Mike Stannard

OTHERS: In Person: William T. Nordeen, Attorney; Christopher Magnuson, MCSWMA; Joe Nowicki, MCSWMA; Gary Wommer, Negaunee Township.
By Zoom: Arie Kremen, Tetra-Tech; Jennifer Bowyer, Tetra-Tech; Kirstie Shurie, Tetra-Tech; unknown person with cell number 906-250-9013 (logged off at 12:12).

- 1. Call to Order: R. Yelle called the meeting to order at noon.

Pledge of allegiance recited.

- 2. Approval of Agenda: C. Baldwin made a motion to approve the Agenda as presented. D. Campana supported. Motion passed unanimously.

- 3. D. Campana made a motion to change the technology being used on the new processor from activated carbon to Reverse Osmosis (RO), pursuant to staff's recommendation. C. Baldwin supported.

Discussion ensued. The Director, Mike Stannard, provided information in support of the change, including that RO is more cost effective, resolves more materials, and is less labor intensive. Stannard stated that the EGLE staff is now in support of the change.

Stannard said that the only downside is that the cost of NTH will not be reimbursable, but the reduction in cost for RO versus activated carbon more than offsets that issue.

When asked about the financial issue, the Authority financial director, Christopher Magnuson, stated that as long as the overall cost is less, it works.

Joe Nowicki, Landfill Supervisor, commented in how the RO technology addresses more constituent chemicals and how the blending works. Nowicki also stated that reducing the landfill footprint will result in less leachate and reduced costs.

C. Baldwin commented on less equipment needed under RO and how this will help if we have changing technology in the future to address PFAS materials.

H. Amiri stated that not having reimbursement of the NTH costs is a tough pill to swallow, but it is made up by a reduction in the overall cost.

D. Honch asked about stand-by generators that are needed for this process. A. Kremen answered.

D. Campana said it looks like less cost, so it is a no brainer.

R. Yelle said he was initially on the fence on changing technology, but is now convinced this is the proper way, as long as Tetra-Tech meets the deadlines.

A. Kremen made several comments. Kremen said the staff presented the issue well; the timeframes are attainable; the Authority can save some funds if Authority staff does the residual management; RO technology better serves as a long term solution for the Authority.

C. Baldwin stated that RO is less dependent on mixing water.

Chairperson called for a Roll Call Vote: Randall Yelle, Carr Baldwin, Dave Campana, Dennis Honch, and Helen Amiri were all in favor; no opposed.

4. Public Comment:

G. Wommer said thank you for the information, it was very informative. Although he said he did not know of the meeting until he happened to run into the Chairperson. Wommer asked if the Authority could better inform the constituent municipalities of special meetings. R. Yelle said they will work to improve that moving forward.

5. Chairperson R. Yelle adjourned the meeting at 12:28 pm.

Randall L. Yelle, Chairperson

Dennis Honch, Secretary

DRAFT

wd: Bond

MCSWMA Chairman <mcswmachairman@gmail.com>
: Amy Stakvel <amymcswma@gmail.com>

Mon, Feb 12, 2024 at 11:54 AM

----- Forwarded message -----

From: **Karen Kovacs** <kkovacs@marquettemi.gov>
Date: Fri, Feb 9, 2024 at 3:17 PM
Subject: RE: Bond
To: Randy Yelle - MCSWMA Board Member <mcswmachairman@gmail.com>
CC: Bill Nordeen <bnordeen@mqt-law.com>

Randy –

This analysis took longer than anticipated because of the limited information and complexity of the situation.

Based on the information you shared last week regarding the alternative to building a wastewater treatment plant, which is to transport and process the wastewater, we have noted the following financial impact.

- Processing: \$280,000
- Trucking: \$3,423,200 - \$6,224,000
- Result in an increase in tipping fees of \$57.05/ton - \$103.73/ton
 - Based on 2022 reported tonnage for the City (31,728), this would equate to an additional \$1,800,000-\$3,300,000 cost to city users (household, commercial, etc.)

After reviewing previously provided information (January 2023), alternative funding sources are summarized below:

- City Millage for Garbage Disposal
 - PA 298 of 1917
 - Up to 3.000 mills
 - Does not count against our max 20.0000 mills
 - City of Marquette TV: \$819,423,607
 - \$2,458,270/annually
 - Residents **cannot** afford 3.000 mill increase
- Impose a \$25/household surcharge for recycling
 - Only covers recycling costs
 - 27,345 households in the county
 - Marquette City 8,420
 - \$683,625/year total
 - \$210,500 – Marquette
- County Recycling Millage (or special assessment?) 0.1000 (per Randy)
 - Only covers recycling costs
 - Marquette County TV: \$3,208,123,219
 - \$320,812 revenue
 - City of Marquette TV: \$819,423,607

Unfortunately, we must consider the impact of pledging our full faith and credit for an additional \$5 million (at least) more. We have been advised that the proposed contract bonds would negatively impact our bond rating, which we worked so hard to improve this past year. To make matters more awkward, in the same email you provided additional information, there was mention of the MCSWMA obtaining additional unsecured debt to purchase of equipment. We were requested to be "good neighbors" and uncomfortably extend our credit, but I cannot recommend that to the Commission at this time.

Please help me understand if I am missing a solution or alternative that has been presented.

Karen Kovacs

City Manager

City of Marquette

City Hall, 300 W. Baraga Ave.

Marquette, MI 49855

306-228-0435

kkovacs@marquettemi.gov

www.marquettemi.gov

From: MCSWMA Chairman <mcswmachairman@gmail.com>

Sent: Friday, February 9, 2024 12:38 PM

To: Bill Nordeen <bnordeen@mqt-law.com>; Karen Kovacs <kkovacs@marquettemi.gov>; Wendy Larson <wl Larson@marquettemi.gov>

Subject: Bond

Karen; I need to know where we are at, regarding the bond and when/if your commission is going to move forward. If not we'll need to move away from the contract bond to revenue bond therefore look at tipping fees to cover the cost. If you want, we can meet, just give me a date and time. Sooner the better. Randy



MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY
600 COUNTY ROAD NP • MARQUETTE, MI 49855
PHONE: (906) 249-4125

February 14, 2024

Manager, City of Marquette
Karen Kovacs

Dear Karen:

I received your email dated February 12, 2024, I am referring to the last paragraph, which reads as follows:

Unfortunately, we must consider the impact of pledging our full faith and credit for an additional \$5 million (at least) more. We have been advised that the proposed contract bonds would negatively impact our bond rating, which we worked so hard to improve this past year. To make matters more awkward, in the same email you provided additional information, there was mention of the MCSWMA obtaining additional unsecured debt to purchase of equipment. We were requested to be "good neighbors" and uncomfortably extend our credit, but I cannot recommend that to the Commission at this time.

I thank you for your consideration regarding this bond issue. A couple of comments.

Bond Obligation:

The City of Marquette has already provided its irrevocable full faith and credit in paying the Plan of Financing at the Authority and is required by the Intergovernmental Agreement to pledge its full faith and credit towards payment of any bonds:

"Upon approval of the Plan of Financing the Constituent Municipalities irrevocably agree to execute, deliver, and carry out the Plan of Financing, and to pledge their full faith and credit towards the repayment of any underlying bond. If necessary, the Plan of Financing may be modified from time to time by the Authority with unanimous approval of the Authority Board."

Article IV, last two paragraphs.

Thus, this should not affect the city's bond rating since you already have this ongoing bond obligation under the Intergovernmental Agreement. Unless maybe the bond review failed to identify this obligation.

Bond Financing:

The \$5 million is not additional money. The bond would be combining various debt that is already in place, approximately \$4.4 million, which includes the

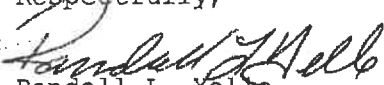
remaining balances from the CLF and Honor Credit Union loans for the recycling and various outstanding equipment loans. The CLF and Honor Credit Union loans were for the Authority to proceed with going to single-stream recycling equipment, which was initially \$6.6 million, not including the required expansion of the housing unit, as well as the glass recycling equipment and structure.

You referred to another unsecured debt. This, if pursued, is for a replacement front-end loader. This would be secured with the agreement of a lease to own and/or the guarantee of an existing CD. It would not use our full faith and credit.

We will be meeting soon with Miller/Canfield regarding what we will need to accomplish going forward without the City of Marquette (largest user) for both the combining of existing debt and the State of Michigan financing for the required PFAS processor of approximately \$7 million with guaranteed forgiveness of 60% with the remaining \$2.6 million as a state 30-year low interest loan. This will allow the Authority to install a wastewater treatment plant for the treatment of PFAS for the life of the landfill. This plant would also remove existing leachate lagoons from the approved landfill cells.

I am disappointed that we could not come to a mutual understanding regarding this issue. The Authority Board will pursue other options, in hopes of moving ahead for what is in the best interest of the nineteen townships and three cities. Again, thank you for trying.

Respectfully,


Randall L. Yelle
Chairperson MCSWMA

Cc: Constituent Municipalities
Miller/Canfield



MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY
600 COUNTY ROAD NP • MARQUETTE, MI 49855
PHONE: (906) 249-4125

February 1, 2024

COPY

Dear Karen;

Per our meeting on January 31, 2024, I am providing the following information addressing the bond issue to combine the present lease and loans through Miller/Canfield. We need this accomplished soon to proceed with the State approved money for the wastewater treatment plant that will also address PFAS. The State loan is in the amount of \$7 million with 60% forgiveness by the State (\$4.4 million). This will leave the Authority with a note of approximately \$2.6 million at a low interest rate.

You asked what the future cost would be if we were not to proceed. The current wastewater treatment system may not be able to meet the revised Part 115 standards, therefore, without the new wastewater treatment plant in place by 2027 the Authority, if not able to meet the required discharge requirements would need to ship out its wastewater. As of today's costs, the trucking fees alone would be as follows:

- 1) Destination #1 – Kalkaska, MI - \$3,423,200
- 2) Destination #2 – Detroit, MI - \$6,224,000

Again, the above is for trucking only and it does not include processing fees. Therefore, the tipping fee would be required to be increased at a minimum of \$57.05 per ton for Kalkaska and \$103.73 per ton for Detroit. MCSWMA discharges 14,000,000 gallons per year. See attached form.

Thank you,

Randall L. Yelle
Chairman, MCSWMA

cc; Sands Township Supervisor
MCSWMA Trustees

2024 HOUSEHOLD HAZARDOUS WASTE COLLECTION SCHEDULE



5e

Marquette County Solid Waste Management Authority collections are held from May through October only with no collections taking place during the winter months. All sites are open to any Marquette County resident. Visit Recycle906.com for more information and a list of acceptable materials. Collections are held at one of the two following locations:

DATE	DAY	TIME	LOCATION
5/9/2024	Thursday	3 – 7 p.m.	Marquette Rubbish/Compost Site 1415 Pioneer Rd, Marquette, MI
6/5/2024	Wednesday	3 – 7 p.m.	West End Transfer Station 2150 US 41 West, Ishpeming, MI
7/11/2024	Thursday	3 – 7 p.m.	Marquette Rubbish/Compost Site 1415 Pioneer Rd, Marquette, MI
8/7/2024	Wednesday	3 – 7 p.m.	West End Transfer Station 2150 US 41 West, Ishpeming, MI
9/5/2024	Thursday	3 – 7 p.m.	Marquette Rubbish/Compost Site 1415 Pioneer Rd, Marquette, MI
10/2/2024	Wednesday	3 – 7 p.m.	West End Transfer Station 2150 US 41 West, Ishpeming, MI

**MCSWMA
MRF RECYCLING FINANCIALS
2024**

	Jan-24	TOTALS
Inbound Tons	754.00	754.00
Outbound Tons	765.00	765.00
Fiber Revenue	\$64,990.00	\$64,990.00
Out of County Recycling Fee	\$8,623.00	\$8,623.00
Metal cans/scrap	\$2,375.00	\$2,375.00
Aluminum	\$0.00	\$0.00
Plastic Revenue	\$28,899.50	\$28,899.50
Produced Waiting for Shipping	\$0.00	\$0.00
Total Revenue	\$104,887.50	\$104,887.50
Regular Wages	\$24,259.33	\$24,259.33
Overtime	\$6,372.03	\$6,372.03
Holiday Pay	\$7,804.80	\$7,804.80
PTO	\$5,007.00	\$5,007.00
SUB TOTAL LABOR	\$43,443.16	\$43,443.16
Health Insurance	\$8,704.49	\$8,704.49
Power	\$6,199.90	\$6,199.90
Payroll Taxes	\$2,910.69	\$2,910.69
Contracted Services	\$3,750.00	\$3,750.00
Defined Contribution	\$2,569.71	\$2,569.71
Lubricating Supplies	\$0.00	\$0.00
Advertising	\$600.00	\$600.00
Depreciation	\$3,702.41	\$3,702.41
Mobile Equipment	\$3,208.00	\$3,208.00
Rent-Operating Equipment	\$0.00	\$0.00
Operating Supplies	\$2,669.39	\$2,669.39
Transportation	\$17,109.51	\$17,109.51
Total Direct Expenses	\$51,424.10	\$51,424.10
GAIN/LOSS	15,020.24	10,020.24

Landfill Preservation Savings		
Current Year In County SSR Tonnage	312	312.00
Dual Stream Recycling (5 Year Ave)	128.78	128.78
Increase in Tons recycled	183.22	183.22
Landfill Preservation Savings	\$1,678.30	\$1,678.30

February 21, 2024



Marquette County Solid Waste Management Authority
600 COUNTY ROAD NP • MARQUETTE MI 49855
PHONE: (906) 249-4125

Directors Report

No grievances filed since the last board meeting

No recordable injuries since the last board meeting

EGLE Grants/Compliance/Legislative

- EGLE approved the MCSWMA Surface Emissions Monitoring (SEM) Plan
- EGLE approved MCSWMA Certification Report for the liner extension on the south side of the landfill (Cell 1 East/Cell 2A Liner Tie-In project)
- EGLE completed the NPDES compliance inspection with no issues indicated

Leachate Management/New Wastewater Treatment Plant Construction

- Tetra Tech has commenced design work on the WWTP
- Bi-weekly meetings with Tetra Tech and EGLE re: WWTP

Landfill/Solid Waste

- MGH and KI Sawyer demolition projects are generating a large volume of asbestos materials for disposal at the landfill.

Regional Recycling Facility

- OCC and paper on the rise again
- Plastics remain the same this month
- Inbound dropped this month – haulers are having truck issues

Misc.

- City of Ishpeming approved the sale of two used vehicles to MCSWMA for a total of \$1,500. Vehicles are now on-site.

Mike Stannard
Director of Operations
February 21, 2024

Fairlane Center South
19000 Hubbard Drive
Dearborn, MI 48126-2638
(313) 593-5460 Fax (313) 271-9838
umdearborn.edu/cob

Dear Community Leader,

Thank you for your participation in UM-Dearborn's 2023 eCities program!

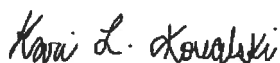
Each year, the eCities project collects and analyzes data across Michigan communities as it relates to entrepreneurship, economic development, and job growth. Specifically, the study examines five-year's worth of publicly available data relating to community growth and investment metrics that impact the business community. This information is available on the performance report and showcases your community's progress on a number of key values. Further, the data points are benchmarked against the State of Michigan, as well as the other 276 participating communities, allowing you to easily interpret your results. Award certificates are included for communities that showed the most success numerically over the last five years. Top performers are considered five-star communities, while the next best performers are four-star communities.

In addition, we invited each community to complete the honored community survey, which included questions about business climate improvement efforts and small business support. If your community participated in this portion of the project, a report card containing reviewer feedback about your entries is included.

Summary details of the project are available on the eCities website, <https://umdearborn.edu/cob/business-community/office-engagement-and-impact/entrepreneurship/ecities>.

We would like to commend your community for its commitment to development and growth. We will send you an email when the 2024 eCities project commences. We hope that you will join us so that we can continue supporting development across Michigan. If you have any questions before then, please feel free to contact me.

Thank you for your involvement in this project.



Kari Kowalski
iLabs Project Manager
College of Business
University of Michigan-Dearborn

MARQUETTE CHARTER TOWNSHIP

PERFORMANCE REPORT



		TOWNSHIP FIVE-YEAR COMMUNITY TREND	STATE FIVE-YEAR COMPARISON TREND
A1	Real Commercial Property	2.03%	6.54%
A2	Real Industrial Property	-3.62%	4.58%
A3	Total Real Property	3.04%	6.29%
A4	Personal Commercial Property	7.80%	1.80%
A5	Personal Industrial Property	-4.36%	2.09%
A6	Total Personal Property	13.39%	4.38%
A7	Total Overall Property	3.53%	6.16%
B1	Non-Depreciated Governmental Assets	9.88%	2.06%
B2	Depreciated Governmental Assets	1.21%	3.56%
B3	Total Governmental Assets	3.26%	3.42%
C1	Non-Homestead Tax Rate	0.41%	0.13%

eCities examines eleven data points relating to community growth and investment metrics. Using the past five years' data (2018-2022), this document reports your community's growth rate ("Five-Year Community Trend" column) for each data point. The equivalent growth rates, ("Five-Year Comparison Trend" column), are displayed for the state of Michigan values for the first seven points, and the last four points for the 277 eCities 2023 participating communities.

A1-A7 are property values within the community as reported by the Michigan Department of Treasury.

B1-B3 are the year-end governmental assets as reported on your annual audited financial reports.

C1 is the tax rate(s) for non-homestead (non-PRE) properties within the community as reported by the Michigan Department of Treasury.

Charter Township of Marquette January 2024 Financial Statement Highlights

General Fund

Property tax revenue was recognized in January for the collections from December 1, 2023 to December 31, 2023. Expenditures included usual labor, supplies and utilities.

Fire Fund

The January revenue consists of tax collection revenue and ambulance fees. Expenditures included usual labor, supplies, utilities, as well as a transfer to the General Fund for \$7,000.

Liquor Law Enforcement Fund

The monthly transfer to the General Fund was made in January.

Township Improvements Fund

There was no activity in January.

Library Fund

Property tax revenue occurred in January for the above-mentioned distribution.

Stormwater Fund

There was no activity in January.

Wastewater Fund

January Wastewater revenue was mostly from utility billing. Major expenditures include labor, supplies and maintenance items. The unrestricted Net Position is \$4,089,159 as of January 31, 2024.

Water Fund

January Water revenue was mostly from utility billing. Expenditures were mainly labor, supplies and repair parts. The unrestricted Net Position is \$2,291,230 as of January 31, 2024.

Solid Waste Fund

Usual revenue from garbage collection and landfill usage was received in January, offset by the collection fee, labor and supply costs. The unrestricted Net Position is \$355,570 as of January 31, 2024.

Metro Authority Fund

There was no activity in January.

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
GENERAL FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
401.000 TAXES	1,948,000	1,948,000	672,727	672,727	1,275,273	35	1,165,011
425.000 PILT	10,000	10,000	0	0	10,000	0	5,497
429.000 COMMERCIAL FOREST ACT	2,000	2,000	0	0	2,000	0	2,146
431.000 SUBMARGINAL TAX (SWAMP)	9,500	9,500	0	0	9,500	0	9,480
439.000 MARIJUANA TAX	50,000	50,000	0	0	50,000	0	0
444.000 SUMMER TAX REIMBURSEMENT	5,600	5,600	0	0	5,600	0	0
445.000 PENALTIES & INTEREST ON TAXES	3,000	3,000	0	0	3,000	0	9,254
447.000 PROPERTY TAX ADMIN FEE	88,000	88,000	18,575	18,575	69,425	21	113,833
450.000 LICENSES & PERMITS	6,000	6,000	6,825	6,825	(825)	114	9,051
573.000 LOCAL COMMUNITY STABILIZATION SHAR	8,500	8,500	0	0	8,500	0	8,513
574.000 STATE REVENUE SHARING	450,000	450,000	0	0	450,000	0	373,352
608.000 ZONING PERMITS & FEES	6,500	6,500	285	285	6,215	4	6,395
626.000 CHARGES FOR SERVICES RENDERED	2,000	2,000	0	0	2,000	0	8,838
651.000 COMMUNITY CENTER REVENUE	6,000	6,000	1,850	1,850	4,150	31	12,205
652.000 LIONS FIELD USER FEES	100	100	0	0	100	0	130
665.000 INTEREST	15,000	15,000	9,909	9,909	5,091	66	121,430
672.000 OTHER REVENUE	2,200	2,200	1	1	2,199	0	4,873
676.000 REIMBURSEMENTS	7,000	7,000	0	0	7,000	0	7,700
677.000 CATV FRANCHISE FEE	60,000	60,000	0	0	60,000	0	49,262
699.206 TRANSFER IN FROM FIRE FUND	84,000	84,000	7,000	7,000	77,000	8	84,000
699.212 TRANSFER IN FROM LIQUOR FUND	7,000	7,000	602	602	6,398	9	7,224
TOTAL REVENUE	2,770,400	2,770,400	717,773	717,773	2,052,627	26	1,998,193
Expenditures							
Dept 101.000 - TOWNSHIP BOARD							
703.000 SALARY-ELECTED OFFICIALS	17,458	17,458	1,419	1,419	16,039	8	16,616
715.000 EMPLOYER'S SOCIAL SECURITY	1,300	1,300	109	109	1,191	8	1,271
720.000 WORKER'S COMPENSATION	150	150	6	6	144	4	63
726.000 SUPPLIES	650	650	0	0	650	0	2,797
801.000 CONTRACTED SERVICES	850	850	70	70	780	8	820
812.000 DUES/SUBSCRIPTIONS	10,500	10,500	830	830	9,670	8	6,998
860.000 TRAVEL AND CONFERENCE	2,000	2,000	0	0	2,000	0	1,483
900.000 PRINTING AND PUBLISHING	1,100	1,100	0	0	1,100	0	0
TOWNSHIP BOARD	34,008	34,008	2,434	2,434	31,574	7	30,048
Dept 105.000 - PROFESSIONAL SERVICES							
801.000 CONTRACTED SERVICES	20,000	20,000	16,610	16,610	3,390	83	2,500
803.000 ATTORNEY SERVICES	42,500	42,500	0	0	42,500	0	21,465
805.000 ENGINEER	30,000	30,000	0	0	30,000	0	34,842
806.000 ACCOUNTING SERVICES	5,500	5,500	0	0	5,500	0	8,370
PROFESSIONAL SERVICES	98,000	98,000	16,610	16,610	81,390	17	67,177
Dept 171.000 - SUPERVISOR							
703.000 SALARY-ELECTED OFFICIALS	15,686	15,686	1,307	1,307	14,379	8	15,303
715.000 EMPLOYER'S SOCIAL SECURITY	1,200	1,200	100	100	1,100	8	1,171
720.000 WORKER'S COMPENSATION	150	150	2	2	148	1	21
726.000 SUPPLIES	75	75	0	0	75	0	44
860.000 TRAVEL AND CONFERENCE	1,000	1,000	0	0	1,000	0	1,881
SUPERVISOR	18,111	18,111	1,409	1,409	16,702	8	18,419

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
GENERAL FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
Dept 172.000 - TOWNSHIP MANAGER							
705.000 SALARY-FULLTIME	105,500	105,500	8,264	8,264	97,236	8	104,881
715.000 EMPLOYER'S SOCIAL SECURITY	8,175	8,175	590	590	7,585	7	7,700
716.000 HOSPITALIZATION	33,380	33,380	3,167	3,167	30,213	9	29,209
718.000 PENSION	17,780	17,780	0	0	17,780	0	17,739
720.000 WORKER'S COMPENSATION	300	300	113	113	187	38	1,369
726.000 SUPPLIES	1,000	1,000	0	0	1,000	0	330
850.000 PHONE	660	660	0	0	660	0	667
860.000 TRAVEL AND CONFERENCE	1,000	1,000	0	0	1,000	0	731
TOWNSHIP MANAGER	<u>167,795</u>	<u>167,795</u>	<u>12,135</u>	<u>12,135</u>	<u>155,660</u>	<u>7</u>	<u>162,624</u>
Dept 215.000 - CLERK							
703.000 SALARY-ELECTED OFFICIALS	15,700	15,700	1,307	1,307	14,393	8	15,303
704.000 SALARY-APPOINTED OFFICIALS	10,000	10,000	0	0	10,000	0	931
705.000 SALARY-FULLTIME	89,000	89,000	5,596	5,596	83,404	6	67,918
708.000 OVERTIME PAY	1,500	1,500	0	0	1,500	0	1,032
715.000 EMPLOYER'S SOCIAL SECURITY	5,518	5,518	525	525	4,993	10	6,509
716.000 HOSPITALIZATION	1,380	1,380	98	98	1,282	7	1,034
718.000 PENSION	14,600	14,600	0	0	14,600	0	10,511
720.000 WORKER'S COMPENSATION	250	250	10	10	240	4	141
726.000 SUPPLIES	2,100	2,100	0	0	2,100	0	1,803
810.000 COMPUTER SERVICES	5,000	5,000	1,666	1,666	3,334	33	2,585
812.000 DUES/SUBSCRIPTIONS	100	100	0	0	100	0	180
860.000 TRAVEL AND CONFERENCE	500	500	0	0	500	0	140
861.000 EDUCATION, TRAINING	200	200	0	0	200	0	735
CLERK	<u>145,848</u>	<u>145,848</u>	<u>9,202</u>	<u>9,202</u>	<u>136,646</u>	<u>6</u>	<u>108,823</u>
Dept 247.000 - BOARD OF REVIEW							
704.000 SALARY-APPOINTED OFFICIALS	1,540	1,540	0	0	1,540	0	1,845
715.000 EMPLOYER'S SOCIAL SECURITY	150	150	0	0	150	0	141
720.000 WORKER'S COMPENSATION	35	35	0	0	35	0	30
861.000 EDUCATION, TRAINING	200	200	0	0	200	0	200
900.000 PRINTING AND PUBLISHING	200	200	0	0	200	0	111
955.000 MISCELLANEOUS	200	200	0	0	200	0	206
BOARD OF REVIEW	<u>2,325</u>	<u>2,325</u>	<u>0</u>	<u>0</u>	<u>2,325</u>	<u>0</u>	<u>2,533</u>
Dept 253.000 - TREASURER							
703.000 SALARY-ELECTED OFFICIALS	10,650	10,650	887	887	9,763	8	10,384
704.000 SALARY-APPOINTED OFFICIALS	14,800	14,800	3,491	3,491	11,309	24	12,649
715.000 EMPLOYER'S SOCIAL SECURITY	1,800	1,800	335	335	1,465	19	1,723
720.000 WORKER'S COMPENSATION	150	150	11	11	139	7	31
726.000 SUPPLIES	500	500	43	43	457	9	3,031
810.000 COMPUTER SERVICES	500	500	0	0	500	0	74
812.000 DUES/SUBSCRIPTIONS	75	75	0	0	75	0	0
860.000 TRAVEL AND CONFERENCE	1,000	1,000	69	69	931	7	824
900.000 PRINTING AND PUBLISHING	100	100	0	0	100	0	21
TREASURER	<u>29,575</u>	<u>29,575</u>	<u>4,835</u>	<u>4,835</u>	<u>24,740</u>	<u>16</u>	<u>28,736</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
GENERAL FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023	
Revenues								
Dept 257.000 - ASSESSOR								
705.000	SALARY-FULLTIME	140,100	140,100	10,816	10,816	129,284	8	134,597
708.000	OVERTIME PAY	500	500	0	0	500	0	1,155
715.000	EMPLOYER'S SOCIAL SECURITY	9,230	9,230	813	813	8,417	9	10,438
716.000	HOSPITALIZATION	24,980	24,980	1,005	1,005	23,975	4	9,403
718.000	PENSION	11,480	11,480	0	0	11,480	0	11,037
720.000	WORKER'S COMPENSATION	700	700	148	148	552	21	942
726.000	SUPPLIES	2,100	2,100	0	0	2,100	0	35
810.000	COMPUTER SERVICES	8,500	8,500	0	0	8,500	0	7,820
812.000	DUES/SUBSCRIPTIONS	900	900	97	97	803	11	190
850.000	PHONE	750	750	0	0	750	0	629
860.000	TRAVEL AND CONFERENCE	3,500	3,500	0	0	3,500	0	1,466
861.000	EDUCATION, TRAINING	2,000	2,000	0	0	2,000	0	185
930.000	REPAIRS AND MAINTENANCE	250	250	0	0	250	0	0
	ASSESSOR	204,990	204,990	12,879	12,879	192,111	6	177,896
Dept 262.000 - ELECTIONS								
704.000	SALARY-APPOINTED OFFICIALS	23,175	23,175	328	328	22,847	1	3,421
726.000	SUPPLIES	12,000	12,000	3,434	3,434	8,566	29	0
801.000	CONTRACTED SERVICES	6,000	6,000	8,426	8,426	(2,426)	140	1,605
	ELECTIONS	41,175	41,175	12,188	12,188	28,987	30	5,026
Dept 265.000 - BUILDING AND GROUNDS								
705.000	SALARY-FULLTIME	131,045	131,045	9,796	9,796	121,250	7	115,000
708.000	OVERTIME PAY	5,000	5,000	0	0	5,000	0	138
715.000	EMPLOYER'S SOCIAL SECURITY	12,275	12,275	749	749	11,526	6	8,944
716.000	HOSPITALIZATION	1,850	1,850	180	180	1,670	10	1,925
718.000	PENSION	17,450	17,450	0	0	17,450	0	13,765
720.000	WORKER'S COMPENSATION	2,400	2,400	381	381	2,019	16	3,243
726.000	SUPPLIES	9,200	9,200	726	726	8,474	8	18,835
750.000	UNIFORMS	4,000	4,000	452	452	3,548	11	2,823
921.000	WATER USAGE	3,500	3,500	0	0	3,500	0	3,379
923.000	ELECTRICITY	8,400	8,400	0	0	8,400	0	7,123
924.000	NATURAL GAS	3,000	3,000	0	0	3,000	0	2,216
926.000	SEWER USAGE	1,400	1,400	0	0	1,400	0	1,194
930.000	REPAIRS AND MAINTENANCE	9,000	9,000	360	360	8,640	4	5,358
931.000	VEHICLE EXPENSE	10,000	10,000	296	296	9,704	3	9,390
	BUILDING AND GROUNDS	218,520	218,520	12,940	12,940	205,580	6	193,332

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
GENERAL FUND - JANUARY 2024

		ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues								
Dept 299.000 - GENERAL SERVICES; ADMIN								
705.000	SALARY-FULLTIME	46,085	46,085	3,541	3,541	42,544	8	44,702
708.000	OVERTIME PAY	200	200	0	0	200	0	0
715.000	EMPLOYER'S SOCIAL SECURITY	3,525	3,525	227	227	3,298	6	2,993
716.000	HOSPITALIZATION	19,455	19,455	2,268	2,268	17,187	12	20,823
718.000	PENSION	6,319	6,319	0	0	6,319	0	5,853
720.000	WORKER'S COMPENSATION	200	200	5	5	195	3	73
726.000	SUPPLIES	7,250	7,250	34	34	7,216	0	7,292
807.000	COPIER	5,500	5,500	0	0	5,500	0	5,371
810.000	COMPUTER SERVICES	80,000	80,000	4,506	4,506	75,494	6	88,352
850.000	PHONE	6,000	6,000	164	164	5,836	3	5,204
861.000	EDUCATION, TRAINING	400	400	0	0	400	0	320
900.000	PRINTING AND PUBLISHING	1,500	1,500	0	0	1,500	0	832
930.000	REPAIRS AND MAINTENANCE	500	500	0	0	500	0	0
931.000	VEHICLE EXPENSE	1,000	1,000	0	0	1,000	0	3,018
940.000	RENTAL	2,500	2,500	0	0	2,500	0	458
940.020	POSTAGE METER RENTAL	1,250	1,250	0	0	1,250	0	1,139
940.030	POSTAGE	6,000	6,000	1,009	1,009	4,992	17	7,074
955.010	MISC - TAX TRIBUNAL	30,000	30,000	0	0	30,000	0	8,327
	GENERAL SERVICES; ADMIN	217,684	217,684	11,753	11,753	205,931	5	201,830
Dept 301.000 - LAW ENFORCEMENT								
801.000	CONTRACTED SERVICES	245,000	245,000	10,000	10,000	235,000	4	242,114
	LAW ENFORCEMENT	245,000	245,000	10,000	10,000	235,000	4	242,114
Dept 448.000 - STREET LIGHTING								
923.000	ELECTRICITY	45,000	45,000	0	0	45,000	0	34,376
930.000	REPAIRS AND MAINTENANCE	2,500	2,500	0	0	2,500	0	0
	STREET LIGHTING	47,500	47,500	0	0	47,500	0	34,376
Dept 450.000 - STREET SIGNS								
732.000	STREET SIGNS	1,500	1,500	0	0	1,500	0	1,218
	STREET SIGNS	1,500	1,500	0	0	1,500	0	1,218
Dept 721.000 - PLANNING								
704.000	SALARY-APPOINTED OFFICIALS	8,856	8,856	550	550	8,306	6	5,100
705.000	SALARY-FULLTIME	148,370	148,370	11,149	11,149	137,221	8	137,664
708.000	OVERTIME PAY	1,000	1,000	0	0	1,000	0	127
715.000	EMPLOYER'S SOCIAL SECURITY	11,300	11,300	865	865	10,435	8	10,775
716.000	HOSPITALIZATION	22,680	22,680	2,660	2,660	20,020	12	24,847
718.000	PENSION	25,500	25,500	0	0	25,500	0	23,525
720.000	WORKER'S COMPENSATION	2,100	2,100	164	164	1,936	8	1,840
726.000	SUPPLIES	2,500	2,500	0	0	2,500	0	1,649
801.000	CONTRACTED SERVICES	1,000	1,000	70	70	930	7	580
803.000	ATTORNEY SERVICES	10,000	10,000	0	0	10,000	0	15,690
812.000	DUES/SUBSCRIPTIONS	2,000	2,000	0	0	2,000	0	947
850.000	PHONE	2,500	2,500	0	0	2,500	0	1,625
860.000	TRAVEL AND CONFERENCE	5,000	5,000	0	0	5,000	0	3,314
900.000	PRINTING AND PUBLISHING	3,500	3,500	0	0	3,500	0	4,952
930.000	REPAIRS AND MAINTENANCE	750	750	0	0	750	0	0
	PLANNING	247,056	247,056	15,458	15,458	231,598	6	232,635
Dept 722.000 - ZONING BOARD OF APPEALS								
704.000	SALARY-APPOINTED OFFICIALS	2,185	2,185	400	400	1,785	18	335
715.000	EMPLOYER'S SOCIAL SECURITY	84	84	31	31	53	36	26
720.000	WORKER'S COMPENSATION	20	20	10	10	10	49	6
900.000	PRINTING AND PUBLISHING	250	250	0	0	250	0	0
	ZONING BOARD OF APPEALS	2,539	2,539	440	440	2,099	17	367

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
GENERAL FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
Dept 756.000 - RECREATION FACILITIES							
705.000	SALARY-FULLTIME	43,680	43,680	4,721	4,721	38,959	11 54,451
708.000	OVERTIME PAY	2,000	2,000	0	0	2,000	0 0
715.000	EMPLOYER'S SOCIAL SECURITY	3,871	3,871	361	361	3,510	9 4,256
716.000	HOSPITALIZATION	650	650	60	60	590	9 642
718.000	PENSION	4,760	4,760	0	0	4,760	0 4,588
720.000	WORKER'S COMPENSATION	800	800	184	184	616	23 1,546
726.000	SUPPLIES	4,500	4,500	0	0	4,500	0 7,964
729.000	SUPPLIES - LIONS FIELD UPGRAD	3,000	3,000	0	0	3,000	0 0
801.000	CONTRACTED SERVICES	2,000	2,000	0	0	2,000	0 250
921.000	WATER USAGE	3,100	3,100	0	0	3,100	0 1,748
923.000	ELECTRICITY	5,000	5,000	0	0	5,000	0 3,173
924.000	NATURAL GAS	950	950	0	0	950	0 1,324
926.000	SEWER USAGE	1,300	1,300	0	0	1,300	0 1,508
930.000	REPAIRS AND MAINTENANCE	1,650	1,650	0	0	1,650	0 224
	RECREATION FACILITIES	77,261	77,261	5,326	5,326	71,935	7 81,673
Dept 865.000 - INSURANCE AND BONDS							
910.000	INSURANCE	12,000	12,000	0	0	12,000	0 11,276
	INSURANCE AND BONDS	12,000	12,000	0	0	12,000	0 11,276
Dept 903.000 - CAPITAL							
970.228	CAPITAL - COMPUTER EQUIPMENT	10,000	10,000	0	0	10,000	0 3,832
970.265	CAPITAL - BLDG & GROUNDS	25,000	25,000	0	0	25,000	0 109,099
970.301	CAPITAL - POLICE VEHICLE	15,000	15,000	0	0	15,000	0 55,208
970.756	CAPITAL - RECREATION	25,000	25,000	0	0	25,000	0 25,067
	CAPITAL	75,000	75,000	0	0	75,000	0 193,206
Dept 905.000 - DEBT SERVICE							
991.034	PRINCIPAL - COMM CTR/FIRE HALL	200,000	200,000	123,883	123,883	76,117	62 146,963
995.034	INTEREST - COMM CTR/FIRE HALL	60,000	60,000	103,115	103,115	(43,115)	172 58,376
	DEBT SERVICE	260,000	260,000	226,997	226,997	33,003	87 205,339
Dept 965.000 - TRANSFER OUT							
999.246	TRANSFER TO TWP IMPROVEMENTS	616,403	616,403	0	0	616,403	0 0
	TRANSFER OUT	616,403	616,403	0	0	616,403	0 0
Dept 966.000 - APPROPRIATIONS							
880.000	COMMUNITY PROMOTION	7,000	7,000	0	0	7,000	0 10,524
885.000	FOURTH OF JULY CORP	1,000	1,000	0	0	1,000	0 0
	APPROPRIATIONS	8,000	8,000	0	0	8,000	0 10,524
	TOTAL EXPENDITURES	2,770,290	2,770,290	354,608	354,608	2,415,682	13 2,009,170
	NET EFFECT	110	110	363,583	363,583	(363,473)	(248,788)

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
FIRE FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
Revenues							
401.000 TAXES	883,307	883,307	339,730	339,730	543,577	38	528,557
425.000 PILT	2,800	2,800	0	0	2,800	0	485
429.000 COMMERCIAL FOREST ACT	360	360	0	0	360	0	189
441.000 LOCAL COMM STABILIZATION SHARE	150	150	0	0	150	0	0
573.000 LOCAL COMMUNITY STABILIZATION SHAR	700	700	0	0	700	0	698
626.000 CHARGES FOR SERVICES RENDERED	3,500	3,500	200	200	3,300	6	26,811
638.000 AMBULANCE TRANSPORT FEES	81,000	81,000	13,478	13,478	67,522	17	83,454
653.000 PARKING VIOLATIONS	50	50	0	0	50	0	100
653.500 BURNING VIOLATION	50	50	0	0	50	0	0
675.000 CONTRIBUTIONS/DONATIONS	500	500	0	0	500	0	1,668
676.000 REIMBURSEMENTS	600	600	100	100	500	17	1,200
TOTAL REVENUES	973,017	973,017	353,507	353,507	619,510	36	643,163
Expenditures							
Dept 265.000 - BUILDING AND GROUNDS							
726.000 SUPPLIES	1,500	1,500	253	253	1,247	17	683
728.000 EQUIPMENT REPLACEMENT	300	300	0	0	300	0	0
910.000 INSURANCE	4,000	4,000	0	0	4,000	0	3,759
921.000 WATER USAGE	3,000	3,000	0	0	3,000	0	2,296
923.000 ELECTRICITY	10,250	10,250	0	0	10,250	0	8,257
924.000 NATURAL GAS	5,000	5,000	0	0	5,000	0	2,557
926.000 SEWER USAGE	1,200	1,200	0	0	1,200	0	729
930.000 REPAIRS AND MAINTENANCE	6,000	6,000	210	210	5,790	4	5,725
BUILDING AND GROUNDS	31,250	31,250	463	463	30,787	1	24,005
Dept 337.000 - ADMINISTRATION - FIRE							
704.000 SALARY-APPOINTED OFFICIALS	14,607	14,607	768	768	13,839	5	10,119
705.000 SALARY-FULLTIME	79,130	79,130	6,418	6,418	72,712	8	77,859
706.000 SALARY-PARTTIME	12,000	12,000	974	974	11,026	8	5,153
710.000 MEETING AND TRAINING PAY	23,500	23,500	2,976	2,976	20,524	13	17,498
715.000 EMPLOYER'S SOCIAL SECURITY	8,900	8,900	817	817	8,083	9	8,371
716.000 HOSPITALIZATION	30,700	30,700	2,901	2,901	27,799	9	26,829
718.000 PENSION	13,500	13,500	0	0	13,500	0	14,432
720.000 WORKER'S COMPENSATION	5,700	5,700	974	974	4,726	17	6,269
726.000 SUPPLIES	850	850	148	148	702	17	1,458
728.000 EQUIPMENT REPLACEMENT	3,500	3,500	0	0	3,500	0	0
750.000 UNIFORMS	4,000	4,000	0	0	4,000	0	1,757
801.000 CONTRACTED SERVICES	4,700	4,700	2,190	2,190	2,510	47	2,179
802.000 AMBULANCE BILLING	8,000	8,000	0	0	8,000	0	8,266
806.000 ACCOUNTING SERVICES	850	850	0	0	850	0	837
809.000 AMBULANCE INTERCEPT FEES	10,250	10,250	0	0	10,250	0	16,750
810.000 COMPUTER SERVICES	5,000	5,000	95	95	4,905	2	7,703
812.000 DUES/SUBSCRIPTIONS	650	650	0	0	650	0	326
850.000 PHONE	4,500	4,500	142	142	4,358	3	3,636
860.000 TRAVEL AND CONFERENCE	7,500	7,500	0	0	7,500	0	1,387
861.000 EDUCATION, TRAINING	8,500	8,500	0	0	8,500	0	5,206
862.000 PUBLIC EDUCATION	1,000	1,000	0	0	1,000	0	390
900.000 PRINTING AND PUBLISHING	250	250	0	0	250	0	0
910.000 INSURANCE	2,700	2,700	0	0	2,700	0	2,631
930.000 REPAIRS AND MAINTENANCE	150	150	0	0	150	0	0
940.030 POSTAGE	75	75	0	0	75	0	0
955.000 MISCELLANEOUS	100	100	0	0	100	0	0
955.010 MISC - TAX TRIBUNAL	1,500	1,500	0	0	1,500	0	1,396
ADMINISTRATION - FIRE	252,112	252,112	18,402	18,402	233,710	7	220,452

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
FIRE FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
Dept 338.000 - FIRE MARSHALL							
705.000 SALARY-FULLTIME	134,275	134,275	9,067	9,067	125,208	7	135,439
715.000 EMPLOYER'S SOCIAL SECURITY	10,257	10,257	694	694	9,563	7	10,554
716.000 HOSPITALIZATION	2,153	2,153	150	150	2,004	7	1,741
718.000 PENSION	19,200	19,200	0	0	19,200	0	20,673
720.000 WORKER'S COMPENSATION	7,700	7,700	660	660	7,040	9	6,532
FIRE MARSHALL	173,585	173,585	10,571	10,571	163,014	6	174,940
Dept 339.000 - FIREFIGHTING							
706.000 SALARY-PARTTIME	90,000	90,000	6,918	6,918	83,082	8	67,615
706.200 SALARY-EMS	46,500	46,500	3,025	3,025	43,476	7	28,936
715.000 EMPLOYER'S SOCIAL SECURITY	9,080	9,080	759	759	8,321	8	8,276
720.000 WORKER'S COMPENSATION	5,820	5,820	870	870	4,950	15	5,776
726.000 SUPPLIES	4,000	4,000	64	64	3,936	2	2,052
726.300 SUPPLIES - EMS	8,000	8,000	22	22	7,978	0	4,291
728.000 EQUIPMENT REPLACEMENT	8,000	8,000	0	0	8,000	0	3,585
750.000 UNIFORMS	12,000	12,000	0	0	12,000	0	13,398
801.000 CONTRACTED SERVICES	8,000	8,000	0	0	8,000	0	6,462
910.000 INSURANCE	2,000	2,000	0	0	2,000	0	1,725
930.000 REPAIRS AND MAINTENANCE	2,500	2,500	0	0	2,500	0	804
FIREFIGHTING	195,900	195,900	11,658	11,658	184,242	6	142,922
Dept 340.000 - VEHICLES							
726.000 SUPPLIES	500	500	0	0	500	0	159
728.000 EQUIPMENT REPLACEMENT	500	500	0	0	500	0	14
801.000 CONTRACTED SERVICES	4,000	4,000	0	0	4,000	0	1,632
850.000 PHONE	3,500	3,500	0	0	3,500	0	2,260
863.000 VEHICLE GAS	7,000	7,000	0	0	7,000	0	6,720
864.000 AMBULANCE EXPENDITURES	8,500	8,500	0	0	8,500	0	7,215
910.000 INSURANCE	12,000	12,000	1,222	1,222	10,778	10	11,651
930.000 REPAIRS AND MAINTENANCE	25,000	25,000	0	0	25,000	0	21,218
VEHICLES	61,000	61,000	1,222	1,222	59,778	2	50,870
Dept 965.000 - TRANSFER OUT							
999.101 TRANSFER TO GENERAL FUND	84,000	84,000	7,000	7,000	77,000	8	84,000
TRANSFER OUT	84,000	84,000	7,000	7,000	77,000	8	84,000
TOTAL EXPENDITURES	797,847	797,847	49,315	49,315	748,532	6	697,189
NET EFFECT	175,170	175,170	304,192	304,192	(129,022)		(52,283)

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
LIQUOR LAW FUND - JANUARY 2024

		ORIGINAL	AMENDED	YEAR			PERCENT	JANUARY
		BUDGET	BUDGET	TO-DATE	JANUARY	BALANCE	BUDGET	2023
Revenues								
Revenues								
453.000	LIQUOR LICENSE FEE	8,000	8,000	0	0	8,000	0	8,966
	TOTAL REVENUES	8,000	8,000	0	0	8,000	0	8,966
Expenditures								
Dept 965.000 - TRANSFER OUT								
999.101	TRANSFER TO GENERAL FUND	8,000	8,000	602	602	7,398	8	7,224
	TRANSFER OUT	8,000	8,000	602	602	7,398	8	7,224
	TOTAL EXPENDITURES	8,000	8,000	602	602	7,398	8	7,224
	NET EFFECT	0	0	(602)	(602)	602		1,742

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
TOWNSHIP IMPROVEMENT FUND - JANUARY 2024

		ORIGINAL	AMENDED	YEAR			PERCENT	JANUARY
		BUDGET	BUDGET	TO-DATE	JANUARY	BALANCE	BUDGET	2023
Revenues								
Revenues								
699.101	TRANSFER IN FROM GENERAL FUND	616,403	616,403	0	0	616,403	0	0
	TOTAL REVENUE	616,403	616,403	0	0	616,403	0	0
Expenditures								
Dept 442.000 - ROAD IMPROVEMENTS								
881.500	ROAD IMPROVEMENTS - MILLAGE	130,000	130,000	0	0	130,000	0	4,428
	ROAD IMPROVEMENTS	130,000	130,000	0	0	130,000	0	4,428
Dept 905.000 - DEBT SERVICE								
991.001	PRINCIPAL - ROADS	402,943	402,943	0	0	402,943	0	402,943
995.001	INTEREST - ROADS	83,460	83,460	0	0	83,460	0	83,460
	DEBT SERVICE	486,403	486,403	0	0	486,403	0	486,402
	TOTAL EXPENDITURES	616,403	616,403	0	0	616,403	0	490,830
	NET EFFECT	0	0	0	0	0		(517,892)

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
LIBRARY FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
Fund 271 - LIBRARY FUND							
Revenues							
Dept 000.000							
401.000 TAXES	261,537	261,537	89,559	89,559	171,978	34	153,429
425.000 PILT	600	600	0	0	600	0	0
429.000 COMMERCIAL FOREST ACT	300	300	0	0	300	0	285
441.000 LOCAL COMM STABILIZATION SHARE	1,000	1,000	0	0	1,000	0	0
TOTAL REVENUE	263,437	263,437	89,559	89,559	173,878	34	153,714
Expenditures							
Dept 790.000 - LIBRARY SERVICES							
870.000 LIBRARY SERVICES	263,437	263,437	0	0	263,437	0	242,671
LIBRARY SERVICES	263,437	263,437	0	0	263,437	0	242,671
TOTAL EXPENDITURES	263,437	263,437	0	0	263,437	0	242,671
NET EFFECT	0	0	89,559	89,559	(89,559)		(87,902)

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
STORMWATER FUND - JANUARY 2024

		ORIGINAL	AMENDED	YEAR			PERCENT	JANUARY
		BUDGET	BUDGET	TO-DATE	JANUARY	BALANCE	BUDGET	2023
Revenues								
Revenues								
450.000	LICENSES & PERMITS	1,500	1,500	0	0	1,500	0	500
665.000	INTEREST	500	500	0	0	500	0	0
	TOTAL REVENUE	2,000	2,000	0	0	2,000	0	500
Expenditures								
Dept 558.000 - ADMINISTRATION								
801.000	CONTRACTED SERVICES	2,000	2,000	0	0	2,000	0	0
	ADMINISTRATION	2,000	2,000	0	0	2,000	0	0
	TOTAL EXPENDITURES	2,000	2,000	0	0	2,000	0	0
	NET EFFECT	0	0	0	0	0		500

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WASTEWATER FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
Revenues							
Dept 542.000 - WASTEWATER							
450.000	LICENSES & PERMITS	4,000	4,000	0	0	4,000	0 2,113
451.000	CONNECTION PERMITS	20,000	20,000	0	0	20,000	0 24,476
642.000	SALES	1,066,455	1,066,455	76,833	76,833	989,622	7 1,062,905
654.000	DEBT SERVICE FEE	128,000	128,000	10,926	10,926	117,074	9 130,412
655.000	FINES AND FORFEITS	6,500	6,500	460	460	6,040	7 6,015
665.000	INTEREST	8,000	8,000	9,909	9,909	(1,909)	124 121,509
665.016	INTEREST - RESTRICTED MAWTF	350	350	0	0	350	0 0
665.023	INTEREST - VANDENBOOM SEWER	328	328	0	0	328	0 540
665.024	INTEREST - TROW PARK SEWER	3,800	3,800	139	139	3,661	4 3,345
665.025	INTEREST - EAST AVENUE CONNECTION	70	70	0	0	70	0 0
665.026	INTEREST - BROOK/S.VAND SW/WA	2,675	2,675	0	0	2,675	0 3,564
672.000	OTHER REVENUE	5,000	5,000	0	0	5,000	0 514
676.000	REIMBURSEMENTS	2,400	2,400	0	0	2,400	0 1,208
	TOTAL REVENUE	1,247,578	1,247,578	98,267	98,267	1,149,311	8 1,356,601
Expenditures							
Dept 558.000 - ADMINISTRATION							
705.000	SALARY-FULLTIME	46,580	46,580	3,836	3,836	42,744	8 47,968
715.000	EMPLOYER'S SOCIAL SECURITY	3,564	3,564	292	292	3,272	8 3,729
716.000	HOSPITALIZATION	770	770	66	66	704	9 718
718.000	PENSION	7,200	7,200	0	0	7,200	0 7,651
720.000	WORKER'S COMPENSATION	100	100	9	9	91	9 134
726.000	SUPPLIES	200	200	0	0	200	0 940
801.000	CONTRACTED SERVICES	5,000	5,000	685	685	4,315	14 7,033
806.000	ACCOUNTING SERVICES	2,000	2,000	0	0	2,000	0 3,348
812.000	DUES/SUBSCRIPTIONS	1,250	1,250	0	0	1,250	0 640
830.000	FEES	10,600	10,600	1,671	1,671	8,929	16 11,953
850.000	PHONE	4,100	4,100	0	0	4,100	0 3,526
860.000	TRAVEL AND CONFERENCE	500	500	165	165	335	33 119
861.000	EDUCATION, TRAINING	500	500	58	58	442	12 0
900.000	PRINTING AND PUBLISHING	100	100	22	22	78	22 899
910.000	INSURANCE	2,000	2,000	0	0	2,000	0 1,879
930.000	REPAIRS AND MAINTENANCE	100	100	0	0	100	0 0
940.030	POSTAGE	3,500	3,500	107	107	3,393	3 3,120
955.000	MISCELLANEOUS	1,300	1,300	0	0	1,300	0 332
961.000	EMPLOYEE SAFETY EXPENSE	200	200	0	0	200	0 0
	ADMINISTRATION	89,564	89,564	6,911	6,911	82,653	8 93,989
Dept 560.000 - CUSTOMER ACCOUNTS							
705.000	SALARY-FULLTIME	23,800	23,800	1,799	1,799	22,001	8 21,612
715.000	EMPLOYER'S SOCIAL SECURITY	1,900	1,900	138	138	1,762	7 1,683
716.000	HOSPITALIZATION	315	315	30	30	285	10 317
718.000	PENSION	2,425	2,425	0	0	2,425	0 2,276
720.000	WORKER'S COMPENSATION	38	38	3	3	35	7 34
726.000	SUPPLIES	500	500	0	0	500	0 0
	CUSTOMER ACCOUNTS	28,978	28,978	1,969	1,969	27,009	7 25,922
Dept 574.000 - DEBT SERVICE							
991.024	PRINCIPAL - PUBLIC WORKS BLDG	24,200	24,200	0	0	24,200	0 0
995.024	INTEREST - PUBLIC WORKS BLDG	12,000	12,000	0	0	12,000	0 11,096
	DEBT SERVICE	36,200	36,200	0	0	36,200	0 11,096

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WASTEWATER FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
Dept 575.000 - SEWER SYSTEM SALARIES							
705.000	SALARY-FULLTIME	160,525	160,525	12,433	12,433	148,092	8 149,126
707.000	STAND-BY PAY	8,250	8,250	555	555	7,695	7 7,489
708.000	OVERTIME PAY	8,250	8,250	0	0	8,250	0 5,158
715.000	EMPLOYER'S SOCIAL SECURITY	13,585	13,585	965	965	12,620	7 12,165
716.000	HOSPITALIZATION	40,480	40,480	1,237	1,237	39,243	3 25,096
718.000	PENSION	20,900	20,900	0	0	20,900	0 19,268
720.000	WORKER'S COMPENSATION	4,675	4,675	322	322	4,353	7 2,783
	SEWER SYSTEM SALARIES	256,665	256,665	15,512	15,512	241,153	6 221,085
Dept 576.000 - WW COLLECTION SYSTEM							
726.000	SUPPLIES	200	200	0	0	200	0 0
801.000	CONTRACTED SERVICES	300	300	0	0	300	0 0
930.000	REPAIRS AND MAINTENANCE	9,000	9,000	0	0	9,000	0 6,848
	WW COLLECTION SYSTEM	9,500	9,500	0	0	9,500	0 6,848
Dept 577.000 - WW METER/INTERCEPTOR							
726.000	SUPPLIES	200	200	0	0	200	0 0
801.000	CONTRACTED SERVICES	10,000	10,000	0	0	10,000	0 0
923.000	ELECTRICITY	900	900	0	0	900	0 865
930.000	REPAIRS AND MAINTENANCE	250	250	0	0	250	0 246
	WW METER/INTERCEPTOR	11,350	11,350	0	0	11,350	0 1,111
Dept 578.000 - GENERAL SERVICE							
726.000	SUPPLIES	2,000	2,000	81	81	1,919	4 604
750.000	UNIFORMS	6,000	6,000	315	315	5,685	5 5,963
863.000	VEHICLE GAS	4,500	4,500	0	0	4,500	0 3,616
910.000	INSURANCE	3,000	3,000	0	0	3,000	0 2,255
930.000	REPAIRS AND MAINTENANCE	4,000	4,000	296	296	3,704	7 7,706
940.000	RENTAL	200	200	0	0	200	0 0
955.000	MISCELLANEOUS	1,000	1,000	0	0	1,000	0 509
961.000	EMPLOYEE SAFETY EXPENSE	400	400	263	263	137	66 413
	GENERAL SERVICE	21,100	21,100	956	956	20,144	5 21,066
Dept 579.000 - WW TREATMENT PLANT							
910.000	INSURANCE	5,000	5,000	0	0	5,000	0 3,281
915.000	GENERAL & PROTECTIVE SERVICES	7,000	7,000	0	0	7,000	0 5,965
922.000	SEWER PLANT - FLOW COST	233,000	233,000	0	0	233,000	0 250,496
925.000	SEWER PLANT - DEMAND COST	50,000	50,000	0	0	50,000	0 21,118
927.000	SEWER PLANT - UPGRADE	90,000	90,000	0	0	90,000	0 82,156
	WW TREATMENT PLANT	385,000	385,000	0	0	385,000	0 363,016
Dept 580.000 - GARAGE							
726.000	SUPPLIES	1,000	1,000	16	16	984	2 1,181
801.000	CONTRACTED SERVICES	1,150	1,150	55	55	1,095	5 660
850.000	PHONE	2,400	2,400	187	187	2,213	8 2,237
921.000	WATER USAGE	1,000	1,000	0	0	1,000	0 882
923.000	ELECTRICITY	6,000	6,000	0	0	6,000	0 4,904
924.000	NATURAL GAS	3,400	3,400	0	0	3,400	0 2,050
926.000	SEWER USAGE	1,000	1,000	0	0	1,000	0 782
930.000	REPAIRS AND MAINTENANCE	2,400	2,400	0	0	2,400	0 3,068
	GARAGE	18,350	18,350	257	257	18,093	1 15,762

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WASTEWATER FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
Dept 582.000 - LIFTSTATIONS							
726.000 SUPPLIES	150	150	0	0	150	0	0
801.000 CONTRACTED SERVICES	1,500	1,500	0	0	1,500	0	300
923.000 ELECTRICITY	18,000	18,000	0	0	18,000	0	15,220
924.000 NATURAL GAS	1,500	1,500	0	0	1,500	0	1,586
930.000 REPAIRS AND MAINTENANCE LIFTSTATIONS	10,000	10,000	0	0	10,000	0	12,586
	31,150	31,150	0	0	31,150	0	29,692
Dept 583.000 - GRINDER PUMPS							
726.000 SUPPLIES	1,000	1,000	0	0	1,000	0	14,357
801.000 CONTRACTED SERVICES	1,000	1,000	0	0	1,000	0	0
930.000 REPAIRS AND MAINTENANCE GRINDER PUMPS	20,000	20,000	537	537	19,463	3	14,370
	22,000	22,000	537	537	21,463	2	28,727
Dept 584.000 - TOOLS; EQUIPMENT							
726.000 SUPPLIES	1,600	1,600	0	0	1,600	0	0
930.000 REPAIRS AND MAINTENANCE TOOLS; EQUIPMENT	1,400	1,400	0	0	1,400	0	436
	3,000	3,000	0	0	3,000	0	436
Dept 586.000 - WW SERVICES, LATERALS							
726.000 SUPPLIES	250	250	0	0	250	0	0
930.000 REPAIRS AND MAINTENANCE WW SERVICES, LATERALS	1,250	1,250	0	0	1,250	0	620
	1,500	1,500	0	0	1,500	0	620
Dept 891.000 - REPLACEMENT & IMPROVEMENT							
937.000 REPLACEMENT	82,169	82,169	0	0	82,169	0	0
REPLACEMENT & IMPROVEMENT	82,169	82,169	0	0	82,169	0	0
Dept 895.000 - DEPRECIATION							
968.020 DEPRECIATION - SEWER SYSTEM	168,000	168,000	0	0	168,000	0	154,000
968.030 DEPRECIATION - GENERAL DEPRECIATION	48,000	48,000	0	0	48,000	0	44,000
	216,000	216,000	0	0	216,000	0	198,000
TOTAL EXPENDITURES	1,212,526	1,212,526	26,142	26,142	1,186,384	2	1,017,369
NET EFFECT	35,052	35,052	73,387	73,387	(38,335)		370,192

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WATER FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023	
Revenues								
Revenues								
Dept 541.000 - WATER								
450.000	LICENSES & PERMITS	3,000	3,000	0	0	3,000	0	2,182
451.000	CONNECTION PERMITS	15,100	15,100	0	0	15,100	0	18,476
626.000	CHARGES FOR SERVICES RENDERED	2,700	2,700	300	300	2,400	11	2,240
642.000	SALES	1,103,684	1,103,684	69,295	69,295	1,034,389	6	1,110,755
648.000	PRIVATE FIRE PROTECTION CHARG	30,277	30,277	2,613	2,613	27,664	9	31,385
654.000	DEBT SERVICE FEE	413,814	413,814	34,635	34,635	379,179	8	417,154
655.000	FINES AND FORFEITS	5,000	5,000	560	560	4,440	11	7,206
665.000	INTEREST	7,000	7,000	9,909	9,909	(2,909)	142	121,033
665.017	INTEREST - RESTRICTED	125	125	0	0	125	0	0
665.025	INTEREST - EAST AVENUE CONNECTION	30	30	6	6	24	20	81
665.026	INTEREST - BROOK/S.VAND SW/WA	250	250	0	0	250	0	46
672.000	OTHER REVENUE	27,500	27,500	4,342	4,342	23,158	16	37,488
676.000	REIMBURSEMENTS	3,000	3,000	0	0	3,000	0	24,646
	TOTAL REVENUE	1,611,480	1,611,480	121,659	121,659	1,489,821	8	1,772,692
Expenditures								
Dept 558.000 - ADMINISTRATION								
705.000	SALARY-FULLTIME	46,580	46,580	3,836	3,836	42,744	8	47,966
715.000	EMPLOYER'S SOCIAL SECURITY	3,564	3,564	292	292	3,272	8	3,728
716.000	HOSPITALIZATION	1,165	1,165	66	66	1,099	6	718
718.000	PENSION	7,200	7,200	0	0	7,200	0	7,651
720.000	WORKER'S COMPENSATION	100	100	9	9	91	9	134
726.000	SUPPLIES	450	450	0	0	450	0	940
801.000	CONTRACTED SERVICES	14,800	14,800	685	685	14,115	5	6,315
806.000	ACCOUNTING SERVICES	2,000	2,000	0	0	2,000	0	3,348
812.000	DUES/SUBSCRIPTIONS	2,000	2,000	412	412	1,588	21	1,575
830.000	FEES	21,000	21,000	3,256	3,256	17,744	16	15,472
850.000	PHONE	4,000	4,000	0	0	4,000	0	3,525
860.000	TRAVEL AND CONFERENCE	4,000	4,000	165	165	3,835	4	983
861.000	EDUCATION, TRAINING	1,000	1,000	58	58	942	6	325
900.000	PRINTING AND PUBLISHING	2,000	2,000	22	22	1,978	1	899
910.000	INSURANCE	2,000	2,000	0	0	2,000	0	1,879
930.000	REPAIRS AND MAINTENANCE	205	205	0	0	205	0	300
940.030	POSTAGE	3,500	3,500	107	107	3,393	3	3,129
955.000	MISCELLANEOUS	500	500	0	0	500	0	332
961.000	EMPLOYEE SAFETY EXPENSE	200	200	0	0	200	0	0
	ADMINISTRATION	116,264	116,264	8,907	8,907	107,357	8	99,218
Dept 560.000 - CUSTOMER ACCOUNTS								
705.000	SALARY-FULLTIME	23,720	23,720	1,799	1,799	21,921	8	21,610
715.000	EMPLOYER'S SOCIAL SECURITY	1,848	1,848	138	138	1,710	7	1,682
716.000	HOSPITALIZATION	345	345	30	30	315	9	317
718.000	PENSION	2,425	2,425	0	0	2,425	0	2,276
720.000	WORKER'S COMPENSATION	39	39	3	3	36	7	34
726.000	SUPPLIES	1,210	1,210	0	0	1,210	0	0
	CUSTOMER ACCOUNTS	29,587	29,587	1,969	1,969	27,618	7	25,919
Dept 566.000 - MASTER METER								
726.000	SUPPLIES	100	100	0	0	100	0	0
801.000	CONTRACTED SERVICES	3,000	3,000	0	0	3,000	0	0
930.000	REPAIRS AND MAINTENANCE	265	265	0	0	265	0	0
	MASTER METER	3,365	3,365	0	0	3,365	0	0

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WATER FUND - JANUARY 2024

		ORIGINAL	AMENDED	YEAR			PERCENT	JANUARY
Revenues		BUDGET	BUDGET	TO-DATE	JANUARY	BALANCE	BUDGET	2023
Dept 567.C00 - WATER RESERVOIRS - COX								
726.000	SUPPLIES	100	100	0	0	100	0	0
801.000	CONTRACTED SERVICES	525	525	0	0	525	0	0
930.000	REPAIRS AND MAINTENANCE	1,050	1,050	0	0	1,050	0	0
	WATER RESERVOIRS - COX	<u>1,675</u>	<u>1,675</u>	<u>0</u>	<u>0</u>	<u>1,675</u>	<u>0</u>	<u>0</u>
Dept 567.CR0 - WATER RESERVOIRS -CHAPEL RIDGE								
726.000	SUPPLIES	100	100	0	0	100	0	0
801.000	CONTRACTED SERVICES	1,000	1,000	0	0	1,000	0	0
923.000	ELECTRICITY	1,300	1,300	0	0	1,300	0	1,312
930.000	REPAIRS AND MAINTENANCE	1,575	1,575	0	0	1,575	0	77
	WATER RESERVOIRS - CHAPEL RIDGE	<u>3,975</u>	<u>3,975</u>	<u>0</u>	<u>0</u>	<u>3,975</u>	<u>0</u>	<u>1,389</u>
Dept 567.N00 - WATER RESERVOIRS - NORTHWOODS								
726.000	SUPPLIES	100	100	0	0	100	0	0
801.000	CONTRACTED SERVICES	525	525	0	0	525	0	0
930.000	REPAIRS AND MAINTENANCE	1,050	1,050	0	0	1,050	0	0
	WATER RESERVOIRS - NORTHWOODS	<u>1,675</u>	<u>1,675</u>	<u>0</u>	<u>0</u>	<u>1,675</u>	<u>0</u>	<u>0</u>
Dept 568.000 - WATER SYSTEM SALARIES								
705.000	SALARY-FULLTIME	160,525	160,525	12,361	12,361	148,164	8	151,855
707.000	STAND-BY PAY	8,250	8,250	555	555	7,695	7	7,487
708.000	OVERTIME PAY	8,250	8,250	44	44	8,206	1	1,196
715.000	EMPLOYER'S SOCIAL SECURITY	13,585	13,585	963	963	12,622	7	12,072
716.000	HOSPITALIZATION	40,475	40,475	1,236	1,236	39,239	3	25,095
718.000	PENSION	20,900	20,900	0	0	20,900	0	19,268
720.000	WORKER'S COMPENSATION	4,675	4,675	321	321	4,354	7	2,781
	WATER SYSTEM SALARIES	<u>256,660</u>	<u>256,660</u>	<u>15,480</u>	<u>15,480</u>	<u>241,180</u>	<u>6</u>	<u>219,754</u>
Dept 569.C00 - WATER PUMPING STATION - COX								
726.000	SUPPLIES	300	300	0	0	300	0	0
801.000	CONTRACTED SERVICES	500	500	0	0	500	0	0
921.000	WATER USAGE	350	350	0	0	350	0	313
923.000	ELECTRICITY	3,000	3,000	0	0	3,000	0	1,082
924.000	NATURAL GAS	2,000	2,000	0	0	2,000	0	0
926.000	SEWER USAGE	350	350	0	0	350	0	239
930.000	REPAIRS AND MAINTENANCE	1,500	1,500	0	0	1,500	0	119
	WATER PUMPING STATION - COX	<u>8,000</u>	<u>8,000</u>	<u>0</u>	<u>0</u>	<u>8,000</u>	<u>0</u>	<u>1,753</u>
Dept 569.N00 - WATER PUMPING STATION - NORTHWOODS								
726.000	SUPPLIES	300	300	0	0	300	0	2
801.000	CONTRACTED SERVICES	500	500	0	0	500	0	0
923.000	ELECTRICITY	1,500	1,500	0	0	1,500	0	1,515
924.000	NATURAL GAS	2,000	2,000	0	0	2,000	0	1,160
930.000	REPAIRS AND MAINTENANCE	2,000	2,000	0	0	2,000	0	2,317
	WATER PUMPING STATION - NW	<u>6,300</u>	<u>6,300</u>	<u>0</u>	<u>0</u>	<u>6,300</u>	<u>0</u>	<u>4,993</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WATER FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
Dept 569.W00 - WATER PUMPING STATION - WELL							
705.000 SALARY-FULLTIME	66,585	66,585	5,150	5,150	61,435	8	67,889
707.000 STAND-BY PAY	3,300	3,300	370	370	2,930	11	3,396
708.000 OVERTIME PAY	3,300	3,300	449	449	2,851	14	1,602
715.000 EMPLOYER'S SOCIAL SECURITY	5,610	5,610	422	422	5,188	8	5,268
716.000 HOSPITALIZATION	34,100	34,100	2,484	2,484	31,616	7	26,178
718.000 PENSION	9,460	9,460	0	0	9,460	0	9,489
720.000 WORKER'S COMPENSATION	1,650	1,650	134	134	1,516	8	1,247
726.000 SUPPLIES	1,500	1,500	0	0	1,500	0	1,251
726.500 CHEMICALS	3,500	3,500	0	0	3,500	0	2,500
801.000 CONTRACTED SERVICES	2,100	2,100	0	0	2,100	0	290
923.000 ELECTRICITY	34,600	34,600	0	0	34,600	0	37,165
924.500 DIESEL FUEL	1,000	1,000	0	0	1,000	0	0
930.000 REPAIRS AND MAINTENANCE	6,400	6,400	0	0	6,400	0	7,026
940.000 RENTAL	200	200	0	0	200	0	0
961.000 EMPLOYEE SAFETY EXPENSE	100	100	0	0	100	0	0
WATER PUMPING STATION - WELL	173,405	173,405	9,009	9,009	164,396	5	163,299
Dept 570.000 - T & D MAINS							
726.000 SUPPLIES	600	600	0	0	600	0	0
801.000 CONTRACTED SERVICES	1,000	1,000	0	0	1,000	0	0
921.000 WATER USAGE	105,252	105,252	0	0	105,252	0	92,876
923.000 ELECTRICITY	1,200	1,200	0	0	1,200	0	573
930.000 REPAIRS AND MAINTENANCE	5,000	5,000	0	0	5,000	0	1,026
T & D MAINS	113,052	113,052	0	0	113,052	0	94,474
Dept 571.000 - CUSTOMER METERS							
726.000 SUPPLIES	800	800	0	0	800	0	0
930.000 REPAIRS AND MAINTENANCE	15,000	15,000	2,617	2,617	12,383	17	12,683
CUSTOMER METERS	15,800	15,800	2,617	2,617	13,183	17	12,683
Dept 572.000 - T & D SERVICES							
726.000 SUPPLIES	600	600	0	0	600	0	0
930.000 REPAIRS AND MAINTENANCE	15,000	15,000	0	0	15,000	0	5,873
T & D SERVICES	15,600	15,600	0	0	15,600	0	5,873
Dept 573.000 - HYDRANTS							
726.000 SUPPLIES	500	500	0	0	500	0	0
930.000 REPAIRS AND MAINTENANCE	2,500	2,500	0	0	2,500	0	3,402
HYDRANTS	3,000	3,000	0	0	3,000	0	3,402
Dept 574.000 - DEBT SERVICE							
991.020 PRINCIPAL - DWRF	270,000	270,000	0	0	270,000	0	0
991.024 PRINCIPAL - PUBLIC WORKS BLDG	24,200	24,200	0	0	24,200	0	0
991.590 PRINCIPAL - WASTEWATER FUND	12,000	12,000	0	0	12,000	0	0
995.020 INTEREST - DWRF	17,212	17,212	0	0	17,212	0	17,213
995.024 INTEREST - PUBLIC WORKS BLDG	11,128	11,128	0	0	11,128	0	11,096
995.590 INTEREST - WASTEWATER FUND	478	478	0	0	478	0	476
DEBT SERVICES	335,018	335,018	0	0	335,018	0	28,784

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WATER FUND - JANUARY 2024

		ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues								
Dept 578.000 - GENERAL SERVICE								
726.000	SUPPLIES	2,000	2,000	81	81	1,919	4	690
750.000	UNIFORMS	6,000	6,000	315	315	5,685	5	5,963
863.000	VEHICLE GAS	4,000	4,000	0	0	4,000	0	3,616
910.000	INSURANCE	2,500	2,500	0	0	2,500	0	2,255
930.000	REPAIRS AND MAINTENANCE	5,000	5,000	296	296	4,704	6	8,516
940.000	RENTAL	200	200	0	0	200	0	0
955.000	MISCELLANEOUS	750	750	0	0	750	0	509
961.000	EMPLOYEE SAFETY EXPENSE	350	350	263	263	87	75	413
	GENERAL SERVICE	<u>20,800</u>	<u>20,800</u>	<u>956</u>	<u>956</u>	<u>19,844</u>	<u>5</u>	<u>21,962</u>
Dept 580.000 - GARAGE								
726.000	SUPPLIES	1,000	1,000	16	16	984	2	1,181
801.000	CONTRACTED SERVICES	1,300	1,300	55	55	1,245	4	660
850.000	PHONE	2,300	2,300	187	187	2,113	8	2,237
921.000	WATER USAGE	1,000	1,000	0	0	1,000	0	902
923.000	ELECTRICITY	6,500	6,500	0	0	6,500	0	4,904
924.000	NATURAL GAS	3,400	3,400	0	0	3,400	0	2,050
926.000	SEWER USAGE	1,000	1,000	0	0	1,000	0	802
930.000	REPAIRS AND MAINTENANCE	2,000	2,000	0	0	2,000	0	3,068
	GARAGE	<u>18,500</u>	<u>18,500</u>	<u>257</u>	<u>257</u>	<u>18,243</u>	<u>1</u>	<u>15,804</u>
Dept 584.000 - TOOLS; EQUIPMENT								
726.000	SUPPLIES	2,500	2,500	0	0	2,500	0	0
930.000	REPAIRS AND MAINTENANCE	1,000	1,000	0	0	1,000	0	946
	TOOLS; EQUIPMENT	<u>3,500</u>	<u>3,500</u>	<u>0</u>	<u>0</u>	<u>3,500</u>	<u>0</u>	<u>946</u>
Dept 585.000 - CONTROL VALVES								
801.000	CONTRACTED SERVICES	2,625	2,625	0	0	2,625	0	0
930.000	REPAIRS AND MAINTENANCE	900	900	0	0	900	0	1,949
	CONTROL VALVES	<u>3,525</u>	<u>3,525</u>	<u>0</u>	<u>0</u>	<u>3,525</u>	<u>0</u>	<u>1,949</u>
Dept 891.000 - REPLACEMENT & IMPROVEMENT								
937.000	REPLACEMENT	214,076	214,076	0	0	214,076	0	0
938.000	IMPROVEMENT	40,249	40,249	0	0	40,249	0	0
	REPLACEMENT & IMPROVEMENT	<u>254,325</u>	<u>254,325</u>	<u>0</u>	<u>0</u>	<u>254,325</u>	<u>0</u>	<u>0</u>
Dept 895.000 - DEPRECIATION								
968.010	DEPRECIATION - WATER SYSTEM	190,000	190,000	0	0	190,000	0	170,500
	DEPRECIATION	<u>190,000</u>	<u>190,000</u>	<u>0</u>	<u>0</u>	<u>190,000</u>	<u>0</u>	<u>170,500</u>
	TOTAL EXPENDITURES	<u>1,574,026</u>	<u>1,574,026</u>	<u>39,196</u>	<u>39,196</u>	<u>1,534,830</u>	<u>2</u>	<u>872,703</u>
	NET EFFECT	<u>37,454</u>	<u>37,454</u>	<u>83,725</u>	<u>83,725</u>	<u>(46,271)</u>		<u>861,489</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
SOLID WASTE FUND - JANUARY 2024

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	JANUARY	BALANCE	PERCENT BUDGET	JANUARY 2023
Revenues							
Revenues							
630.000 GARBAGE COLLECTION	340,215	340,215	27,400	27,400	312,815	8	290,399
654.500 SURCHARGE	30,000	30,000	3,114	3,114	26,886	10	26,753
655.000 FINES AND FORFEITS	2,000	2,000	184	184	1,816	9	1,912
665.000 INTEREST	600	600	0	0	600	0	0
672.000 OTHER REVENUE	400	400	0	0	400	0	35
676.000 REIMBURSEMENTS	138,000	138,000	19,601	19,601	118,399	14	152,782
TOTAL REVENUES	511,215	511,215	50,298	50,298	460,917	10	471,881
Expenditures							
Dept 526.000 - SANITARY LANDFILL							
816.000 LANDFILL FEES - RESIDENTIAL	77,211	77,211	0	0	77,211	0	64,427
816.010 LANDFILL FEES - COMMERCIAL	138,000	138,000	0	0	138,000	0	168,475
960.000 PROVISION FOR BAD DEBT	100	100	0	0	100	0	0
965.020 INTEREST - LANDFILL DEPOSIT	50	50	0	0	50	0	0
SANITARY LANDFILL	215,361	215,361	0	0	215,361	0	232,902
Dept 528.000 - WASTE/REFUSE COLLECT & DISPOSAL							
705.000 SALARY-FULLTIME	10,350	10,350	800	800	9,550	8	10,033
715.000 EMPLOYER'S SOCIAL SECURITY	792	792	61	61	731	8	783
716.000 HOSPITALIZATION	160	160	14	14	146	9	149
718.000 PENSION	1,595	1,595	0	0	1,595	0	1,583
720.000 WORKER'S COMPENSATION	22	22	1	1	21	5	22
801.000 CONTRACTED SERVICES	500	500	685	685	(185)	137	203
806.000 ACCOUNTING SERVICES	500	500	0	0	500	0	837
825.000 COLLECTION FEE - GARBAGE	234,727	234,727	19,278	19,278	215,449	8	226,710
880.000 COMMUNITY PROMOTION	13,000	13,000	325	325	12,675	3	16,395
900.000 PRINTING AND PUBLISHING	800	800	0	0	800	0	3,089
940.030 POSTAGE	4,000	4,000	107	107	3,893	3	3,097
955.000 MISCELLANEOUS	400	400	0	0	400	0	107
WASTE/REFUSE COLLECT & DISPOSAL	266,846	266,846	21,270	21,270	245,576	8	263,007
Dept 560.000 - CUSTOMER ACCOUNTS							
705.000 SALARY-FULLTIME	20,328	20,328	1,542	1,542	18,786	8	18,524
715.000 EMPLOYER'S SOCIAL SECURITY	1,584	1,584	118	118	1,466	7	1,442
716.000 HOSPITALIZATION	330	330	26	26	304	8	272
718.000 PENSION	2,080	2,080	0	0	2,080	0	1,951
720.000 WORKER'S COMPENSATION	33	33	2	2	31	7	29
726.000 SUPPLIES	1,760	1,760	0	0	1,760	0	0
CUSTOMER ACCOUNTS	26,115	26,115	1,688	1,688	24,427	6	22,218
TOTAL EXPENDITURES	508,322	508,322	22,958	22,958	485,364	5	518,128
NET EFFECT	2,893	2,893	27,340	27,340	(24,447)		(44,424)

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
METRO AUTHORITY FUND - JANUARY 2024

		ORIGINAL	AMENDED	YEAR			PERCENT	JANUARY
		BUDGET	BUDGET	TO-DATE	JANUARY	BALANCE	BUDGET	2023
Revenues								
Revenues								
547.000	STATE RIGHT OF WAY FEE	7,000	7,000	0	0	7,000	0	7,317
	TOTAL REVENUE	7,000	7,000	0	0	7,000	0	7,317
Expenditures								
Dept 895.000 - DEPRECIATION								
968.030	DEPRECIATION - GENERAL	6,329	6,329	0	0	6,329	0	0
	DEPRECIATION	6,329	6,329	0	0	6,329	0	0
	TOTAL EXPENDITURES	6,329	6,329	0	0	6,329	0	0
	NET EFFECT	671	671	0	0	671		7,317

**CHARTER TOWNSHIP OF MARQUETTE
BALANCE SHEETS - JANUARY 31, 2024**

GENERAL FUND

ASSETS

001.000.	CASH & INVESTMENTS	2,985,388
019.214.	TAXES RECEIVABLE	(529,562)
020.214.	DEL PP TAXES RECEIVABLE	10,339
040.000.	ACCOUNTS RECEIVABLE	(179,408)
061.206.	LOAN RECEIVABLE - FIRE FUND	120,000
081.000.	DUE FROM OTHER GOV'T FUND	179,610
084.701.	DUE FROM TRUST & AGENCY FUND	3,580
084.703.	DUE FROM TAX COLLECTION	3,730
123.000.	PREPAID EXPENSE	48,932

TOTAL ASSETS 2,642,608

LIABILITIES

202.000.	ACCOUNTS PAYABLE	75,776
214.703.	DUE TO TAX COLLECTION FUND	33
220.000.	WORKERS COMP PAYABLE	10,338
255.000.	CUSTOMER DEPOSITS PAYABLE	52,550
339.000.	REVENUE - DEFERRED	156,876
341.000.	REVENUE - UNEARNED	312,805

TOTAL LIABILITIES 608,378

FUND BALANCE

390.000.	FUND BALANCE UNASSIGNED	1,897,230
390.301.	FUND BALANCE ASSIGNED POLICE VEHICLE	37,000
390.050.	FUND BALANCE ASSIGNED PER BOARD	100,000

TOTAL FUND BALANCE 2,034,230

TOTAL LIABILITIES AND FUND BALANCE 2,642,608

FIRE FUND

ASSETS

001.000.	CASH & INVESTMENTS	844,321
019.214.	TAXES RECEIVABLE	(305,311)
040.000.	ACCOUNTS RECEIVABLE	33,237
123.000.	PREPAID EXPENSE	46,926

TOTAL ASSETS 619,172

LIABILITIES

202.000.	ACCOUNTS PAYABLE	4,143
220.000.	WORKERS COMP PAYABLE	21,082
306.000.	LOAN PAYABLE - GENERAL FUND	120,000
339.000.	REVENUE - DEFERRED	48,475

TOTAL LIABILITIES 193,700

FUND BALANCE

390.000.	FUND BALANCE RESTRICTED	425,472
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TOTAL FUND BALANCE 425,472

TOTAL LIABILITIES AND FUND BALANCE 619,172

LIQUOR LAW ENFORCEMENT FUND

ASSETS

001.000.	CASH & INVESTMENTS	8,684
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TOTAL ASSETS 8,684

FUND BALANCE

390.000.	FUND BALANCE ASSIGNED	8,684
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TOTAL FUND BALANCE 8,684

TOTAL LIABILITIES AND FUND BALANCE 8,684

**CHARTER TOWNSHIP OF MARQUETTE
BALANCE SHEETS - JANUARY 31, 2024**

TOWNSHIP IMPROVEMENTS FUND

ASSETS

001.000. CASH & INVESTMENTS		(5,376)
040.000. ACCOUNTS RECEIVABLE		50,549
	TOTAL ASSETS	<u>45,173</u>

LIABILITIES

202.000. ACCOUNTS PAYABLE		0
	TOTAL LIABILITIES	<u>0</u>

FUND BALANCE

390.000. FUND BALANCE ASSIGNED		45,173
	TOTAL FUND BALANCE	<u>45,173</u>
	TOTAL LIABILITIES AND FUND BALANCE	<u>45,173</u>

LIBRARY FUND

ASSETS

001.000. CASH & INVESTMENTS		102,857
019.214. TAXES RECEIVABLE		(80,197)
020.014. DEL PP TAXES RECEIVABLE		0
	TOTAL ASSETS	<u>22,661</u>

LIABILITIES

339.000. REVENUE - DEFERRED		12,712
	TOTAL LIABILITIES	<u>12,712</u>

FUND BALANCE

390.000. FUND BALANCE ASSIGNED		9,948
	TOTAL FUND BALANCE	<u>9,948</u>
	TOTAL LIABILITIES AND FUND BALANCE	<u>22,661</u>

STORMWATER FUND

ASSETS

001.000. CASH & INVESTMENTS		27,741
081.000. DUE FROM OTHER GOV'T UNITS		31,262
158.000. CONSTRUCTION/WORK IN PROGRESS		44,030
	TOTAL ASSETS	<u>103,033</u>

LIABILITIES

202.000. ACCOUNTS PAYABLE		0
255.000. CUSTOMER DEPOSITS PAYABLE		28,190
	TOTAL LIABILITIES	<u>28,190</u>

NET POSITION

395.100. UNRESTRICTED		74,843
	TOTAL NET POSITION	<u>74,843</u>
	TOTAL LIABILITIES AND NET POSITION	<u>103,033</u>

CHARTER TOWNSHIP OF MARQUETTE
BALANCE SHEETS - JANUARY 31, 2024

WASTEWATER FUND

ASSETS

001.000. CASH & INVESTMENTS	3,747,584
001.080. CASH & INVESTMENTS - RESTRICTED MAWTF	447,858
034.000. DELINQUENT UTIL ON TAX ROLL	(264)
040.000. ACCOUNTS RECEIVABLE	2,467
081.000. DUE FROM OTHER GOV'T UNITS	25,000
123.000. PREPAID EXPENSE	11,122
123.500. VANDENBOOM SEWER CONNECTION	14,274
123.600. TROWBRIDGE PARK SEWER CONNECTION	138,990
123.700. EAST AVENUE CONNECTION	4,383
123.800. BROOKTON/S.VANDENBOOM WA/SW CONNECTION	45,643
124.020. ENGINEERING SRF APPLICATION - TROWBRIDGE PARK	19,374
124.022. BROOKTON ROAD UPDATE	19,612
124.024. NW TROWBRIDGE SEWER PHASE II	508,376
124.025. SANITARY SEWER INTERCEPTOR	70,618
124.026. VANDENBOOM/CHERRY LP SEWER	78,140
124.027. NW TROWBRIDGE SEWER PHASE III	295,131
124.028. SOUTH VANDENBOOM LPFM PHASE I	773,111
124.029. SOUTH VANDENBOOM LPFM PHASE II	142,858
124.030. NW TROWBRIDGE SEWER PHASE IV	156,486
132.057. LAND IMPROVEMENTS	560,293
136.057. TROWBRIDGE MAINTENANCE BUILDING	50,000
136.060. PUBLIC WORKS FACILITY	1,027,987
140.051. GENERAL TOOLS AND EQUIPMENT	61,151
146.000. OFFICE EQUIPMENT-FURNITURE-MISC	31,140
148.000. VEHICLES	204,064
154.012. SEWER COLLECTING MAINS	688,068
154.013. SEWER SERVICES/LATERALS	9,581
154.014. SEWER METERING/MONITORING EQUIPMENT	2,861
154.015. SEWER GRINDER PUMPS	1,241,871
154.016. SEWER METERS	118,057
154.017. SEWER MAINS	1,648,047
154.021. SEWER LIFTSTATIONS	721,213
154.051. SEWER TOOLS AND EQUIPMENT	70,206
155.000. ACCUMULATED DEPRECIATION	(3,644,321)
158.000. CONSTRUCTION/WORK IN PROGRESS	58,696
181.000. INVESTMENT IN JOINT VENTURE - MAWTF	474,075
190.000. DEFERRED OUTFLOW-PENSION	76,357
TOTAL ASSETS	<u>9,900,106</u>

LIABILITIES

202.000. ACCOUNTS PAYABLE	50,129
220.000. WORKERS COMP PAYABLE	3,286
232.010. DUE TO EMPLOYEES ACCRUED LEAVE	14,810
250.000. CURRENT MATURITIES - LT DEBT	(66)
255.000. CUSTOMER DEPOSITS PAYABLE	12,195
250.000. CURRENT PORTION OF DEBT	0
262.000. CURRENT PORTION OF COMPENSATED AB	4,937
312.900. LOAN PAYABLE - PUBLIC WORKS FACILITY	347,663
345.000. NET PENSION LIABILITY	97,463
365.000. DEFERRED INFLOW - PENSION	79,783
TOTAL LIABILITIES	<u>610,199</u>

NET POSITION

395.300. NET INVESTMENT IN CAPITAL ASSETS	5,039,030
395.200. RESTRICTED FOR DEBT SERVICE	161,718
395.100. UNRESTRICTED	4,089,159
TOTAL NET POSITION	<u>9,289,907</u>
TOTAL LIABILITIES AND NET POSITION	<u>9,900,106</u>

CHARTER TOWNSHIP OF MARQUETTE
BALANCE SHEETS - JANUARY 31, 2024

WATER FUND

ASSETS

001.000. CASH & INVESTMENTS	2,515,810
001.080. CASH & INVESTMENTS - RESTRICTED	1,152,555
034.000. DELINQUENT UTIL ON TAX ROLL	368
040.000. ACCOUNTS RECEIVABLE	5,192
062.001. CURRENT LEASES RECEIVABLE - VERIZON	9,302
062.002. CURRENT LEASES RECEIVABLE - AT&T	23,037
063.001. LEASES RECEIVABLE - VERIZON	88,101
063.002. LEASES RECEIVABLE - AT&T	306,561
123.000. PREPAID EXPENSE	17,448
123.700. EAST AVENUE CONNECTION	524
123.900. S.VANDENBOOM WATER CONNECTION	15,509
124.022. BROOKTON ROAD UPDATE	74,253
125.010. NEW WELL TEST DRILLING	553,566
125.030. CHAPEL RIDGE PUMP DISTRICT	7,128
125.040. SOUTH VANDENBOOM WATER	400,453
126.000. GRANDVIEW WATER PROJECT	301,225
130.060. LAND 40 ACRES	240,000
136.053. WATER MASTER METERS/STRUCTURE	26,065
136.060. PUBLIC WORKS FACILITY	1,027,987
140.041. WATER PUMPING EQUIPMENT - COX	60,302
140.042. WATER PUMPING EQUIPMENT - LINCOLN	44,372
140.043. WATER PUMPING EQUIPMENT - NORTHWOODS	309,449
140.051. GENERAL TOOLS AND EQUIPMENT	67,172
140.052. MISCELLANEOUS TOWNSHIP HALL	12,338
146.000. OFFICE EQUIPMENT-FURNITURE-MISC	31,140
148.000. VEHICLES	204,064
152.010. WATER T&D MAINS	1,465,239
152.011. WATER T&D STORAGE TANKS	278,093
152.014. WATER T&D SERVICES	6,111
152.015. WATER CUSTOMER METERS	308,253
152.016. WATER HYDRANTS	88,880
152.018. WATER WERNER STREET	65,701
152.019. WATER WERNER STREET UPGRADE	133,572
152.020. WATER GROVE STREET MAIN	121,942
152.021. WATER ONTARIO WATER PHASE I	301,189
152.051. WATER TOOLS AND EQUIPMENT	23,306
152.200. WATER WELL SYSTEM	4,847,843
153.000. ACCUMULATED DEPRECIATION: WATER UTILITY	(4,077,984)
190.000. DEFERRED OUTFLOW-PENSION	101,989

TOTAL ASSETS 11,158,054

LIABILITIES

202.000. ACCOUNTS PAYABLE	7,601
220.000. WORKERS COMP PAYABLE	4,663
232.010. DUE TO EMPLOYEES ACCRUED LEAVE	20,516
250.000. CURRENT MATURITIES - LONG TERM DEBT	(66)
251.000. ACCRUED INTEREST PAYABLE	4,763
255.000. CUSTOMER DEPOSITS PAYABLE	90,492
262.000. CURRENT PORTION OF COMPENSATED ABSENCES	6,839
310.000. BOND PAYABLE - WELL SYSTEM	545,000
312.900. LOAN PAYABLE - PUBLIC WORKS FACILITY	347,664
339.001. DEFERRED INFLOW OF RESOURCES - VERIZON	95,107
339.002. DEFERRED INFLOW OF RESOURCES - AT&T	320,515
345.000. NET PENSION LIABILITY	130,179
365.000. DEFERRED INFLOW-PENSION	106,564

TOTAL LIABILITIES 1,679,836

NET POSITION

395.300. NET INVESTMENT IN CAPITAL ASSETS	6,034,432
395.200. RESTRICTED FOR DEBT SERVICE	1,152,555
395.100. UNRESTRICTED	2,291,230

TOTAL NET POSITION 9,478,217

TOTAL LIABILITIES AND NET POSITION 11,158,054

CHARTER TOWNSHIP OF MARQUETTE
BALANCE SHEETS - JANUARY 31, 2024

SOLID WASTE FUND

ASSETS

001.000.	CASH & INVESTMENTS	332,744
034.000.	DELINQUENT UTIL ON TAX ROLL	7,214
040.000.	ACCOUNTS RECEIVABLE	41,998
123.000.	PREPAID EXPENSE	126
146.000.	OFFICE EQUIP-FURNITURE-MISC	2,648
190.000.	DEFERRED OUTFLOW-PENSION	8,917

TOTAL ASSETS 393,648

LIABILITIES

202.000.	ACCOUNTS PAYABLE	380
220.000.	WORKERS COMP PAYABLE	55
255.000.	CUSTOMER DEPOSITS PAYABLE	15,840
339.000.	REVENUE - DEFERRED	1,104
345.000.	NET PENSION LIABILITY	11,382
365.000.	DEFERRED INFLOW-PENSION	9,317

TOTAL LIABILITIES 38,078

NET POSITION

395.100.	UNRESTRICTED	355,570
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TOTAL NET POSITION 355,570

TOTAL LIABILITIES AND NET POSITION 393,648

METRO AUTHORITY FUND

ASSETS

001.000.	CASH & INVESTMENTS	25,936
148.000.	VEHICLES	82,305
155.000.	ACCUMULATED DEPRECIATION	(54,878)

TOTAL ASSETS 53,363

NET POSITION

395.300.	NET INVESTMENT IN CAPITAL ASSETS	34,744
395.100.	UNRESTRICTED	18,619

TOTAL NET POSITION 53,363

TOTAL LIABILITIES AND NET POSITION 53,363



MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive
Marquette, Michigan 49855
Ph | 906.228.6220
Fx | 906.228.7337
www.marquettetownship.org

To: Township Board
CC. Manager Jon Kangas
From: Superintendent of Public Works Leonard Bodenus
Date: February 16, 2024
Regarding: February 2024 Public Works and B/G Staff Report

590 Wastewater

Center Street grinder tank repair. The fitting right at the tank was cracked. Fitting was replaced. This is a similar repair to a few other grinders we have had this year. Not sure if the up and down temperatures have had anything to do with the breaks.

Routine manhole and sewer pit inspections. Sewer meter weir cleaned.

Routine grinder replacement and repairs.

591- Water

Water leak on Norwood Street. A customer called complaining about a hissing sound in the basement. After investigation it was determined that a corporation stop was leaking on the opposite side of the street. Upon excavation it was found that the water had worn a small pin hole in the brass. Problem was fixed by replacing the corp.

Routine wellhouse duties. Chemical deliveries, injector replacement, chemical tank replacement.

Working with Fishbeck to come up with a plan for potential upgrades to the Cox Pumphouse.

Building and Grounds

Building and grounds staff has been busy on routine cleaning and snow removal activities as needed.

Ice rink basically lasted about 1 ½ weeks. After the last warm spell, the ice is totally gone.

Staff member has completed online turf management course.

Mission Statement:

"To recognize and meet the needs of the Township Community"



Priority Goals – 2023

NEEDS	WANTS
<p>Township Board</p> <ul style="list-style-type: none"> - Resolve storage needs - Sell excess acreage - Maintain sustainable revenue & expenses - Positive communication with partners - Explore cross-municipal water agreement with city of Marquette 	<ul style="list-style-type: none"> - Acquire land for “Township Center” park - Involvement of young adults and parents - Micro-volunteer program to enhance sense of community - Increase community involvement in events - Create “Township Center” park - Volunteer recognition
<p>Public Works Dept</p> <ul style="list-style-type: none"> - Asset Management completion - Cox Pumphouse upgrades - Lead service line verification completion - Culvert projects 	<ul style="list-style-type: none"> - Ice rink roof
<p>Fire Department</p> <ul style="list-style-type: none"> - Ambulance - Fire truck - Staffing 	<ul style="list-style-type: none"> - Address numbers on homes and businesses
<p>Planning Dept</p> <ul style="list-style-type: none"> - Seed money for recreation grants 	<ul style="list-style-type: none"> - Solar recommendation on new home and commercial construction



MARQUETTE CHARTER TOWNSHIP

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Board Action Item

Board Meeting Date: February 21, 2024
Agenda Item #: 8.B.
Proposal: To approve the purchase and use of an asset management software by Brightly Inc.
Presented by: Leonard Bodenus

Background:

A good asset management system provides real-time and long-term information on an asset. This may include the projected condition, location and maintenance record of said asset. This data can be used to road map out improvement and replacement schedules far out into the future. This is especially important to maintain system reliability and budgeting. The Brightly software will also eventually be tied to our BS&A software which will allow data sharing between the Public Works Department and Finance in real time. This will involve additional fees, but will be presented at the time of integration. We plan on incorporating not only water and sewer, but parks and facilities as well.

Attachments: 1. Brightly

Cost: \$ Initial set up cost of \$12,640.91 with yearly subscription service as set forth in the subscription table.

Budget Account: Water, Sewer, General Fund Building and Grounds.

Recommended motion:

To approve Brightly Asset Management program as presented and authorize the Supervisor to sign the agreement.

Mission Statement:

"Recognize and meet the needs of the Township Community."





PREPARED FOR

Charter Township Of Marquette ("Subscriber")

161 Co. Road. 492

Marquette, MI 49855

PREPARED BY

Brightly Software Inc ("Company")

11000 Regency Parkway, Suite 300

Cary, NC 27518

Dude Solutions is now Brightly. Same world-class software, new look and feel.

Meet Brightly at brightlysoftware.com

PUBLISHED ON

January 30, 2024



Q-392367

Sourcewell/NJPA purchasing contract

- <https://www.sourcewell-mn.gov/cooperative-purchasing/090320-sdi#tab-contract-documents> (<https://www.sourcewell-mn.gov/cooperative-purchasing/090320-sdi#tab-contract-documents>).
- Contract #090320-SDI

Subscription Term: 70 months (03/01/2024 - 12/31/2029)

Cloud Services				
Item	Start Date	End Date	Pricing Based On	Investment
Asset Essentials Enterprise	3/1/2024	12/31/2024	3,899.00 Population	4,082.33 USD
- Water Distribution and Waste Water Collection Module	3/1/2024	12/31/2024		Included
- Facilities/Physical Plant Module	3/1/2024	12/31/2024		Included
- Parks, Recreation and Forestry Module	3/1/2024	12/31/2024		Included
- Dude Analytics	3/1/2024	12/31/2024		Included
- AE Safety	3/1/2024	12/31/2024		Included
- Asset Essentials Inventory	3/1/2024	12/31/2024		Included
- GIS Asset Management	3/1/2024	12/31/2024		Included
3.0 Month(s) included at no additional cost on the first term 03/01/2024 - 05/31/2024				-1,227.37 USD
				Subtotal: 2,854.96 USD



Professional Services		
Item	Pricing Based On	Investment
Asset Essentials Enterprise Implementation with Consulting	3,899.00 Population	9,785.95 USD
		Subtotal: 9,785.95 USD
Total Initial Investment		12,640.91 USD





Cloud Services Subscription					
Item	Investment Year 2 Start Date: 01/01/2025	Investment Year 3 Start Date: 01/01/2026	Investment Year 4 Start Date: 01/01/2027	Investment Year 5 Start Date: 01/01/2028	Investment Year 6 Start Date: 01/01/2029
Asset Essentials Enterprise	5,045.75 USD	5,197.13 USD	5,353.04 USD	5,513.63 USD	5,844.45 USD
- Water Distribution and Waste Water Collection Module	Included	Included	Included	Included	Included
- Facilities/ Physical Plant Module	Included	Included	Included	Included	Included
- Parks, Recreation and Forestry Module	Included	Included	Included	Included	Included
- Dude Analytics	Included	Included	Included	Included	Included
- AE Safety	Included	Included	Included	Included	Included
- Asset Essentials Inventory	Included	Included	Included	Included	Included
- GIS Asset Management	Included	Included	Included	Included	Included
Total.	5,045.75 USD	5,197.13 USD	5,353.04 USD	5,513.63 USD	5,844.45 USD



Asset Essentials Implementation with Consulting

GIS Rider Statement of Work

Summary:

Company will provide specified professional consulting services to Subscriber to implement Asset Essentials, an on-line Computerized Maintenance Management System – Geographic Information System (GIS) functionality. These professional services include meeting with key stakeholders to ensure the set-up and configuration of the system will meet the client's operational needs; location and category hierarchies are configured appropriately; workflows meet the needs of the business; available data is cleaned, aligned and imported; and end users are trained and ready for go-live.

In Scope: The Deliverables below will be considered in scope of this SOW

1. Asset Essentials GIS Implementation
2. Asset Essentials GIS Training

Deliverables:

- Project initiation and discovery
- Available GIS data loaded
- GIS configuration
- User acceptance testing (UAT)
- End User training for Administrator and Full User roles

Acceptance Process:

As each deliverable is completed, the Project Coordinator will confirm with the Subscriber and document acceptance in the Project Community Portal.

- Project initiation and discovery
 - Kickoff call complete.
 - Discovery call complete
 - Data, configuration, and training requirements documented.
- Available Data Loaded
 - Available GIS data is loaded in AE to meet documented data requirements.
- Account Configuration
 - GIS features have been setup and configured to meet documented configuration requirements.



- User Acceptance Testing
 - Consultant-led end-to-end walkthrough and client UAT has demonstrated functionality satisfying configuration requirements.
- End User Training
 - Administrator and Full User roles have been received training on their role.

Assumptions:

Subscriber Assumptions:

- There will be a single point of contact/project manager for the duration of the project.
- IT department is responsible for ensuring access to mobile devices, internet connections, email access, and web link access to the software such as white listing IP addresses.
- The appropriate resources will be available for all scheduled activities. Canceling or rescheduling consulting activities within 2 weeks of the scheduled activity may result in a rescheduling fee being assessed.
- For on-site activities, Subscriber will provide a dedicated space with adequate technology, including but not limited to monitor/projector, computers, mobile devices, quality phone and internet connections.
- Will provide relevant data to be loaded in a timely manner and in Excel or CSV format. Each record type will be provided in one file with one sheet with column headings and one record with corresponding attributes per row.
- If unable to provide data in an acceptable format for import, Consultant will guide Subscriber on how to manually create records.
- Subscriber has up to five business days to confirm deliverable acceptance. No response will be interpreted as acceptance.

Company Assumptions:

- Consultant will not access any 3rd party systems for the purpose of exporting data.
- For on-site activities, Company will bill Subscriber for actual travel and associated expenses incurred.
- Any services not explicitly included in this SOW are assumed to be out of scope.

Project Schedule:

- Kick-off Call with Project Coordinator
 - Confirm software and services purchased
 - Identify key stakeholders
 - Assign resources
 - Schedule key milestone dates, including anticipated projected completion date
 - Access to Company's on-line Learning Management System
 - Access to an interactive project plan
- Discovery with Consultant
 - Interview key stakeholders to understand specific maintenance & operations objectives
 - Overview of AE with key stakeholders, including data import requirements
 - Determine optimal GIS configuration to meet objectives and drive KPIs



- Document data, configuration, and training requirements
- Schedule required consulting activities and confirm projected completion date
- Data loaded by Consultant
 - Review, cleanse, and load available GIS data
- Account configuration by Consultant
 - Work Order creation from Map
 - Citizen Portal
 - Mobile Profiles
 - Configure GIS Map settings
 - Configure GIS Layer configuration
 - Asset syncing
- User Acceptance Testing
 - Configuration demo to walk through the end-to-end workflow from request to completion
 - Demonstrate key functionality meets configuration requirements
- Consultant conducts End User Training for Administrator and Full User roles
 - End-to-end walkthrough for their role
 - Desktop and mobile training
- Project Close

Change Management:

Subscriber may request that the Company add services not in the specifications by submitting a written proposed change order to the Company. Submitted change requests will be reviewed for approval. Approved change orders will become part of the applicable SOW when executed by both Parties, and the services described therein will become part of the services.

Invoicing:

At the conclusion of Go Live Support, the main consulting milestone will be completed to trigger billing for the full consulting service.

Asset Essentials Implementation with Consulting Statement of Work

Summary:



Company will provide specified professional consulting services to Subscriber to implement Asset Essentials (AE), an on-line Computerized Maintenance Management System. These professional services include meeting with key stakeholders to ensure the set-up and configuration of the system will meet the client's operational needs; location and category hierarchies are configured appropriately; workflows meet the needs of the business; available data is cleaned, aligned and imported; and end users are trained and ready for go-live.

In Scope: The Deliverables below will be considered in scope of this SOW:

1. Asset Essentials Implementation with Consulting
2. Asset Essentials Training
3. Post Consulting Go-Live Support

Deliverables:

- Project initiation and discovery
- Available location, asset, user, PM schedule Data Loaded
- Account configuration
- User acceptance testing (UAT)
- End User training for Administrator and Full User roles
- Go-Live support

Acceptance Process:

As each deliverable is completed, the Project Coordinator will confirm with the Subscriber and document acceptance in the Project Community Portal.

- Project initiation and discovery
 - Kickoff call complete
 - Discovery call complete
 - Data, configuration, and training requirements documented
- Available data loaded
 - Available location, asset, user, PM schedule data is loaded in AE to meet documented data requirements.
- Account Configuration
 - Account has been setup and configured to meet documented configuration requirements.
- User Acceptance Testing
 - Consultant-led end-to-end walkthrough and client UAT has demonstrated to Subscriber functionality meets configuration requirements.
- End User Training
 - Administrator and Full User roles have received training on their role.
- Go-Live Support



- 30-day Go-Live Support period has been concluded.

Assumptions:

Subscriber Assumptions:

- There will be a single point of contact/project manager for the duration of the project.
- IT department is responsible for ensuring access to mobile devices, internet connections, email access, and web link access to the software such as white listing IP addresses.
- The appropriate resources will be available for all scheduled activities. Canceling or rescheduling consulting activities within 2 weeks of the scheduled activity may result in a rescheduling fee being assessed.
- For onsite activities, Subscriber will provide a dedicated space with adequate technology, including but not limited to monitor/projector, computers, mobile devices, quality phone and internet connections.
- Will provide relevant data to be loaded in a timely manner and in Excel or CSV format. Each record type will be provided in one file with one sheet with column headings and one record with corresponding attributes per row.
- If Subscriber is unable to provide data in an acceptable format for import, Consultant will guide Subscriber on how to manually create records.
- Subscriber has up to (5) business days to confirm deliverable acceptance. No response will be interpreted as acceptance.

Company Assumptions:

- Consultant will not access any 3rd party systems for the purpose of exporting data.
- Once End User Training has been completed, 30-day Go-Live Support period begins, consisting of up to 4 weekly 30-minute check-ins with the Implementation Specialist. If client does not attend a scheduled check-in, it will be assumed no assistance was needed.
- For on-site activities, Company will bill Subscriber for actual travel and associated expenses incurred.
- Any services not explicitly included in this SOW are assumed to be out of scope.

Project schedule and approach:

- Kick-off Call with Project Coordinator
 - Confirm software and services purchased
 - Identify key stakeholders
 - Assign resources
 - Schedule key milestone dates, including anticipated project completion date
 - Access to Company's on-line Learning Management System
 - Access to an interactive project plan
- Discovery with Consultant
 - Interview key stakeholders to understand specific maintenance & operations objectives
 - Overview of AE with key stakeholders, including data import requirements
 - Determine optimal AE configuration to meet objectives and drive KPIs
 - Document data and configuration requirements
 - Schedule required consulting activities and confirm projected completion date



- Data loaded by Consultant
 - Review, cleanse, and load available user, location, asset, and scheduled PM data
- Account configuration by Consultant
 - Populate key drop-down menus
 - Review/modify request and work order templates
 - Configure workflow for request/approval/assignment of work orders
- User Acceptance Testing
 - Configuration demo to walk through the end-to-end workflow from request to completion
 - Demonstrate key functionality meets configuration requirements
- Consultant conducts End User Training for Administrator and Full User roles
 - End-to-end walkthrough for their role
 - Desktop and mobile training
- Go-Live Support
 - Company provides (4) weekly check-in calls with Implementation Specialist and Subscriber
 - Company Implementation specialist addresses any issues identified. Where issues require product support, Implementation Specialist will submit to Company Support
 - Implementation Specialist adjusts configurations as needed prior to project close
- Project Close

Sample Project Timeline (project timelines may vary):

Timeline Events	Day 1	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13
Project Kick Off Call	█													
LMS (Learning Management System) Review and Q&A		█	█	█	█									
Discovery Call			█											
Data Review					█									
Data Loading						█	█							
Account Configuration							█	█						
UAT (User Acceptance Testing)								█						
User Training									█					
Post-Consulting Call										█				
GLS (Go Live Support)											█	█	█	█
Project Close														█

Change Management:

Subscriber may request that the Company add services not in the specifications by submitting a written proposed change order to the Company. Submitted change requests will be reviewed for approval. Approved change orders will become part of the applicable SOW when executed by both Parties, and the services described therein will become part of the services.

Invoicing:



At the conclusion of Go Live Support, the main consulting milestone will be completed to trigger billing for the full consulting service.



Special Terms for Asset Essentials:

Asset Essentials pricing is based on a maximum storage limit of 200GB of data. Data storage that exceeds 200GB may subject to an additional fee.



MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive
Marquette, Michigan 49855
Ph | 906.228.6220
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www.marquettetownship.org

Board Action Item

Board Meeting Date: February 21, 2024
Agenda Item #: 8.C.
Proposal: Consider IT Switch Upgrade Proposal
Presented by: Jon Kangas, Township Manager

Background:

In January, I met with staff from Integris to review our IT infrastructure. During that meeting, I was informed that our system "switches" were all past due for replacement/upgrade. Since then, I have received a quotation to replace the referenced switches. The total cost of this work is estimated at \$20,553.21 which would be split between the General Fund, Fire Fund and Water/Sewer Funds. Here is the breakdown (labor is rounded, resulting in a slightly different number):

General Fund (Township Hall): \$13,542.50

Fire Fund: \$2,953.92

Water/Sewer (Public Works): \$4,112.06

Many of these switches are as old as the buildings they occupy and have ultimately exceeded their life expectancy. While the General Fund only has \$10,000 budgeted for 2024, it is recommended that all the switches be replaced now due to the limited remaining life. We have experienced downtime in the past month due to issues with at least one of the switches. A budget amendment will be necessary to cover the budget overage in the General Fund (\$3,542.50). The \$3,542.50 would come from the Fund Balance.

I recommend authorization of the switch upgrades as presented.

Attachments: None

Cost: \$ 20,553.21

Budget Account: GF, FF, Water/Sewer - per above.

Recommended motion:

Approve the IT switch upgrade quote from Integris in the amount of \$20,553.21.

Mission Statement:

"Recognize and meet the needs of the Township Community."





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Board Action Item

Board Meeting Date: February 21, 2024
Agenda Item #: 8.D.
Proposal: To authorize Marquette Township to send a representative to the National AWWA convention for the purpose of representing Marquette Township and Michigan in the National Water Taste Test Competition.
Presented by: Leonard Bodenus

Background:

In the Fall of 2023, Marquette Township was deemed the best tasting water in Michigan. This allows us to participate in the national contest at the ACE24 convention that will be held this June in Anaheim, California. The Michigan section will provide a \$500 stipend to be used for either conference registration and/or travel. Someone from Marquette Township would have to attend the conference to represent the Section.

Attachments: None
Cost: \$ Not to exceed \$2400
Budget Account: Water: Travel and Conference

Recommended motion:

To authorize a representative of Marquette Township to attend the ACE24 conference and to pay travel and lodging expenses in an amount not to exceed \$2400.

Mission Statement:

"Recognize and meet the needs of the Township Community."

