



## MARQUETTE CHARTER TOWNSHIP

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# MARQUETTE TOWNSHIP BOARD - REGULAR MEETING

WEDNESDAY, MAY 17, 2023 - 5:30 PM

MARQUETTE TOWNSHIP COMMUNITY CENTER

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### 1. Call to order

- A. Pledge of Allegiance
- B. Roll Call

### 2. Public Comment (3 minutes each)

*This Board is conducting a meeting today to take care of Township business. You are allowed to address the Board at least twice tonight, but we will not have back-and-forth conversations between the staff, the Board, and the public during Public Comment. For Public Comment, or if you would like to speak on a particular agenda item, state your name and address and you have three minutes to address the Board. The Board may, but is not required to, respond at Board Member Comment immediately following Public Comment. The Board may also request follow-up with the Township Manager on some matters addressed during Public Comment.*

### 3. Board Member Comment in Response to Public Comment

### 4. Consent Agenda

- A. Approval of Regular Meeting Minutes of May 3, 2023.
- B. Bills Payable in the amount of \$166,055.95. Check's 163458 to 163524. Note any voided checks.
- C. Received Committee and Other Reports
  - 1. Treasurer's Report March 2023
  - 2. Election Statistics 1990- Present
- D. Correspondence not Requiring Board Action
  - 1. MCSWMA 5/17/23 Abbreviated Board Packet

### 5. Approval of the Agenda *(Declaration of Conflict of Interest, if any)*

### 6. Board Education/Privileged Comment

- A. Fire Department Report
- B. Public Works Report
- C. Attorney Report

### 7. Community Linkage *(primarily based on the Board's Annual Plan of Work. Board member comment regarding what we are hearing from the external environment about township issues and activities.)*

- A. Discuss options for Northiron Serve Day 6/4/23

### 8. Policy Discussion, Consideration and Development

- A. Consider BLP Utility Easement
- B. Consider agreement with Marquette Senior High School for use of Lions Field
- C. Consider Investment Policy
- D. Consider the Township Investment and Depository Designation Resolution
- E. Consider Letter of Support for Republic Township
- F. Consider Scheduling a Work Session with Rep Jenn Hill on Tuesday, June 6 at 6:00 p.m. to Discuss Township Issues
- G. Consider DDA Priority Project Plan Amendment
- H. Consider Wade Trim Progress Payment

**9. Assurance of Organizational Performance**

- A. Board - Committee Updates
  - 1. Recreation Committee
  - 2. Planning Commission
  - 3. Events Committee

**10. Public Comment (3 Minutes maximum)**

**11. Meeting Wrap-up**

- A. Announcements
- B. Manager's Report
- C. Review of Motions Passed & Assignments, if any
- D. Items for Future Agenda
- E. Board Member Comment

**12. Adjournment**

**Next Scheduled Meeting Date is June 7, 2023 at 5:30PM.**

**MARQUETTE TOWNSHIP BOARD  
MINUTES**

**WEDNESDAY, MAY 3, 2023 - 5:30 PM  
MARQUETTE TOWNSHIP COMMUNITY CENTER**

***Call to order:***

Supervisor Durant called the Meeting to Order at 5:30PM.

Pledge of Allegiance

Roll Call

Members present: Lyn Durant, Supervisor  
Randy Ritari, Clerk  
Ernest Johnson, Treasurer  
Dan Everson, Trustee  
John Markes, Trustee

Members absent: Karl Kytta, Trustee (excused)  
Linda Winslow, Trustee (excused)

Staff present: Jon Kangas, Township Manager  
Roger Zappa, Township Attorney  
Rob Cochran, Asst. Fire Chief (retired)

Committee Members

Present: Tom Bronken, Peter White Library Township Advisory Council

***Public Comment (3 minutes each):***

None

***Board Member Comment in Response to Public Comment:***

None

***Consent Agenda:***

Approval of Work Session Minutes of April 12, 2023, Special Meeting Minutes of April 24, 2023, and the Regular Meeting Minutes of April 26, 2023.

Bills Payable in the amount of \$68,034.59. Checks 163435 to 163457. Note any voided checks.

Received Committee and Other Reports

Correspondence not Requiring Board Action

MCSWMA Leachate Project EGLE Approval

**MOTION: To approve the Consent Agenda as presented.**

**Motion – Trustee Everson**

**Second – Trustee Markes**

**Carried (5-0)**

**Absent (2)**

*Approval of the Agenda:*

**MOTION: To approve the Regular Agenda as presented.**

**Motion – Clerk Ritari**

**Second – Trustee Markes**

**Carried (5-0)**

**Absent (2)**

*Board Education/Privileged Comment:*

Resolution of Appreciation for retiring Asst. Fire Chief Rob Cochran.

Supervisor Durant, read the resolution into the record.

**MARQUETTE CHARTER TOWNSHIP**  
**Honors**

**Robert J. Cochran**

**WHEREAS**, Government in general has an obligation to provide its citizens the best services possible; and,

**WHEREAS**, Township government in particular provides the most direct and personal “hands on” services to its citizens; and,

**WHEREAS**, in recognition of this fact the Marquette Charter Township first appointed Robert J. Cochran as Fire Inspector/Firefighter/EMT and then Asst. Fire Chief; and,

**WHEREAS**, in recognition of his commendable service to the Marquette Charter Township,

Robert has guided the Township Fire Department in continued expansion and development in support of community growth; and,

**WHEREAS**, Robert has provided the Township business and residential communities with direct and uninterrupted fire services for a term spanning 10 ½ years; and,

**WHEREAS**, Robert is retiring from his duties and responsibilities as Asst. Fire Chief; now,

**THEREFORE, BE IT RESOLVED**, that the Marquette Charter Township Board of Trustees gratefully expresses its appreciation for the dedicated service of Robert J. Cochran; and,

**BE IT FURTHER RESOLVED**, on behalf of all of our citizens, the Marquette Charter Township Board of Trustees wishes Robert and his family the best in the future.

Proclaimed this 3rd day of May, 2023

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Lyn J. Durant, Supervisor  
Marquette Charter Township Board of Trustees

Library Report

Tom Bronken, Peter White Library Township Advisory Council, gave a brief report.

Annual Update-Andrea Ingmire, Director Peter White Public Library

Andrea Ingmire, Director Peter White Public Library, gave the Township Board a brief Annual update from the Peter White Public Library.

***Community Linkage :***

Supervisor Durant, commented about the Letter sent to the Township Board from the Landfill about support, and the Township Board recommended it go to the Township County Association first before discussion at the local level, also commented about the North Iron Church looking for projects to do around the township for June 4, 2023, and also spoke about the Township winning the best tasting water at the UP Water Conference.

***Policy Discussion, Consideration and Development:***

Consider Investment & Depository Designation Resolution

(Background information from Treasurer Johnson)

**MOTION: To move agenda item 8.A. Consider Investment & Depository Designation Resolution and 8.B. Consider Investment Policy to the next agenda for consideration.**

**Motion – Clerk Ritari**

**Second – Trustee Markes**

**Carried (5-0)**  
**Absent (2)**

Consider Investment Policy  
Moved to the next agenda.

***Assurance of Organizational Performance:***

Board - Committee Updates  
None

***Public Comment (3 Minutes maximum):***

Trustee Winslow, via teleconference, wanted to know if anything could be done about panhandlers in the township. The Sheriff commented that unless they are breaking the law, there is nothing that can be done about them.

***Meeting Wrap-up:***

Announcements  
Clerk Ritari, commented about the recent school election that was held yesterday.

Manager’s Report  
Gave a breif verbal report.

Review of Motions Passed & Assignments, if any  
Clerk Ritari, reviewed all motions from the meeting and any action items that needed to be done.

Items for Future Agenda  
Consider Investment & Depository Designation Resolution, and Consider Investment Policy

Board Member Comment  
None

***Adjournment:***

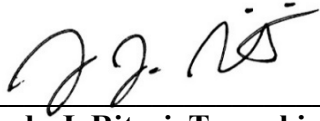
**MOTION: To Adjourn the meeting.**

**Motion –Trustee Everson**

**Second – Clerk Ritari**

Carried (5-0)  
Absent (2)

Supervisor Durant adjourned the meeting at 6:44PM.



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**Randy J. Ritari, Township Clerk**

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**Lyn J. Durant, Township Supervisor**

**BILLS PAYABLE SUMMARY**  
**5/17/23**

1	5/4/23	Payroll-BiWeekly	\$45,602.64
2	5/4/23	Accounts Payable - Exempt	\$81.48
3	5/5/23	Accounts Payable - Exempt	\$1,824.90
4	5/5/23	Payroll-Firefighters	\$9,690.68
5	5/5/23	Accounts Payable - Exempt	\$29,071.88
6	5/8/23	Accounts Payable - Exempt	\$4,652.21
7	5/8/23	Accounts Payable - Exempt	\$83.04
8	5/10/23	Accounts Payable - Exempt	\$2,315.29
9	5/11/23	Accounts Payable - Exempt	\$25,380.64
	5/17/23	For Board Approval	47,353.19
		<b>Total</b>	<u><u>\$166,055.95</u></u>

General Fund	\$37,927.75
Fire Fund	26,187.49
Twp. Improvements Fund	0.00
Wastewater Fund	47,585.44
Library Fund	0.00
DDA Fund	0.00
Stormwater Fund	4,621.00
Water Fund	21,640.23
Water Restricted Fund	0.00
Solid Waste Fund	22,125.89
Trust and Agency Fund	<u>5,968.15</u>
<b>Total Disbursements</b>	<u><u>\$166,055.95</u></u>



**CHECK REGISTER REPORT  
INCREDIBLE BANK**

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
DD7198 to DD7219	5/4/23	Various	Payroll - Biweekly	45,602.64
Total Checks (22)				<u>45,602.64</u>

Voided  
Checks

None

CHECK REGISTER REPORT  
INCREDIBLE BANK

EFT #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
71(E)	05/04/2023	SEMCOENERGY GAS COMPANY	NATURAL GAS	101-756.000-924.000	24.63
				590-582.000-924.000	56.85
			TOTAL CHECKS (1)		<u>\$ 81.48</u>

VOIDED  
CHECKS

CHECK REGISTER REPORT  
INCREDIBLE BANK

EFT #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
62(E)	05/05/2023	CARDMEMBER SERVICE	PAPER PLATES-REIMB BY MCCA	101-000.000-040.000	10.59
			COMMUNITY SAFETY FORUM SUPPLIES	101-171.000-726.000	43.90
			BOR MEALS	101-247.000-955.000	125.92
			CREDIT BATTERY CORE CHARGE	101-265.000-726.000	(45.00)
			ZOOM SUBSCRIPTION	101-299.000-810.000	76.30
			GREAT LAKES CANNABIS CONFERENCE	101-721.000-860.000	35.00
			MIAPA WEBINAR	101-721.000-860.000	10.00
			BEDDING & PILLOW	206-265.000-726.000	43.40
			CREDIT BATTERY CORE CHARGE	206-265.000-726.000	(45.00)
			UNIFORMS REPAIRS	206-337.000-750.000	56.65
			MFIS CONFERENCE EXPENSES	206-337.000-860.000	68.49
			MFIS CONFERENCE LODGING	206-337.000-860.000	475.38
			FD PLAQUES	206-337.000-861.000	759.63
			CREDIT SALES TAX	206-337.000-861.000	(16.50)
			FD MFIS MEMBERSHIP 2023	206-337.000-861.000	31.25
			FD DODGEBALL SET	206-337.000-861.000	90.76
			HIGH FLOW FIREMANS HOSE;GLOVES	206-339.000-726.000	40.25
			MONTHLY ADOBE FEES	590-558.000-830.000	7.94
			HURON LIFTSTATION GASKET	590-582.000-930.000	47.99
			MONTHLY ADOBE FEES	591-558.000-830.000	7.95
			TOTAL EFT (2)		<u>\$ 1,824.90</u>

VOIDED  
EFT  
63

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
163458 to 163465	5/5/23	Various	Payroll - Firefighter	9,690.68
DD7220 to DD7237				
		Total Checks (26)		9,690.68

Voided  
Checks

None

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
163466	05/05/2023	ADELINE BEAUCHAINE	5-2-23 ELECTION INSPECTOR	101-215.000-704.000 101-262.000-704.000	15.00 395.25
163467	05/05/2023	AFSCME COUNCIL 25 AFL-CIO	PAYROLL DEDC	701-000.000-231.000	502.70
163468	05/05/2023	BARAGA TELEPHONE COMPANY	PHONE	101-299.000-850.000	11.39
163469	05/05/2023	BRIAN LINGLE	UTILITY REFUND	591-000.000-255.000	70.00
163470	05/05/2023	CHARTER COMMUNICATIONS	COMPUTER SERVICES	206-337.000-810.000 206-337.000-850.000	87.49 168.12
163471	05/05/2023	DIANNA TRUSCOTT	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	236.00
163472	05/05/2023	ERNEST JOHNSON	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	116.00
163473	05/05/2023	JACK DENEAU	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	123.25
163474	05/05/2023	JOHN CEBALO	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	259.25
163475	05/05/2023	JUSTIN ABOUSSLEMAN	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	236.00
163476	05/05/2023	LOIS STONEHOUSE	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	127.50
163477	05/05/2023	MARCIA DEFANT	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	267.75
163478	05/05/2023	MARGO LABLONDE-CARLI	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	132.00
163479	05/05/2023	MARY BEALS	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	267.75
163480	05/05/2023	MARY BETH COOLMAN	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	259.25
163481	05/05/2023	MTFD SUPPORT ORGANIZATION	PAYROLL DEDC	701-000.000-231.000	300.00
163482	05/05/2023	MUTUAL OF OMAHA	LIFE/DISABILITY	101-172.000-716.000 101-215.000-716.000 101-257.000-716.000 101-265.000-716.000 101-299.000-716.000 101-721.000-716.000 101-756.000-716.000 206-337.000-716.000 206-338.000-716.000 590-558.000-716.000 590-560.000-716.000 590-575.000-716.000 591-558.000-716.000 591-560.000-716.000 591-568.000-716.000 591-569.W00-716.000 596-528.000-716.000 596-560.000-716.000	137.32 96.99 171.55 171.20 75.97 129.49 57.06 116.73 165.84 63.15 28.35 208.93 69.13 28.34 208.89 93.26 13.07 24.30
163484	05/05/2023	NORTH COUNTRY DISPOSAL	MAY 2023 GARBAGE/RECYCLING	101-265.000-930.000 590-580.000-801.000 591-580.000-801.000 596-528.000-825.000 596-528.000-880.000	150.00 55.00 55.00 19,278.22 325.00
163485	05/05/2023	PAULINE POPKO	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	116.00
163486	05/05/2023	RANDY RITARI	5-2-23 ELECTION MILEAGE	101-262.000-955.000	19.65
163487	05/05/2023	SUSAN MADDEN	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	236.00
163488	05/05/2023	U. S. BANK EQUIPMENT FINANCE	COPIER	101-299.000-807.000	414.48
163489	05/05/2023	UNIFIRST CORPORATION	MATS & UNIFORMS	101-265.000-726.000 101-265.000-750.000 590-578.000-750.000 591-578.000-750.000	79.90 43.93 105.27 105.27
163490	05/05/2023	VERIZON WIRELESS	VARIOUS PHONES	101-172.000-850.000 101-257.000-850.000 101-299.000-850.000 101-721.000-850.000 206-337.000-850.000 206-340.000-850.000 590-558.000-726.000 590-558.000-850.000 591-558.000-726.000 591-558.000-850.000	51.02 52.36 286.09 140.78 127.13 228.08 51.24 301.93 51.24 301.84
163491	05/05/2023	WEX BANK	VEHICLE GAS	206-340.000-863.000 206-340.000-864.000 590-578.000-863.000 591-578.000-863.000	469.17 91.50 135.76 135.75
163492	05/05/2023	WILLIAM TRUSCOTT	5-2-23 ELECTION INSPECTOR	101-262.000-704.000	236.00
				TOTAL CHECKS (27)	<u>\$ 29,071.88</u>

VOIDED  
CHECKS

163483

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
66(E)	05/08/2023	STATE OF MICHIGAN	DUE TO STATE -STATE INCOME TA	701-000.000-228.020	<u>4,652.21</u>
			TOTAL EFTS (1)		<u>\$ 4,652.21</u>

VOIDED  
EFTS

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
72(E)	05/08/2023	BOARD OF LIGHT AND POWER	ELECTRICITY	590-577.000-923.000	<u>83.04</u>
			TOTAL EFTS (1)	\$	<u>83.04</u>

VOIDED  
EFTS

CHECK REGISTER REPORT  
INCREDIBLE BANK

EFT #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
73(E)	05/10/2023	AFLAC	PAYROLL DEDC	701-000.000-231.000	513.24
74(E)	05/10/2023	SEMCOENERGY GAS COMPANY	NATURAL GAS	101-265.000-924.000	347.01
74(E)	05/10/2023	SEMCOENERGY GAS COMPANY	NATURAL GAS	101-756.000-924.000	139.35
74(E)	05/10/2023	SEMCOENERGY GAS COMPANY	NATURAL GAS	206-265.000-924.000	383.47
74(E)	05/10/2023	SEMCOENERGY GAS COMPANY	NATURAL GAS	590-580.000-924.000	346.99
74(E)	05/10/2023	SEMCOENERGY GAS COMPANY	NATURAL GAS	590-582.000-924.000	55.27
74(E)	05/10/2023	SEMCOENERGY GAS COMPANY	NATURAL GAS	591-569.000-924.000	182.97
74(E)	05/10/2023	SEMCOENERGY GAS COMPANY	NATURAL GAS	591-580.000-924.000	346.99
TOTAL EFTS (2)					<u>\$ 2,315.29</u>
VOIDED EFT					



CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
163493	05/11/2023	CHARTER COMMUNICATIONS	INTERNET/PHONE	101-299.000-810.000	204.99
				101-299.000-850.000	142.97
163494	05/11/2023	CITY OF MARQUETTE	MARCH 2023 WASTEWATER	590-579.000-922.000	22,718.83
163495	05/11/2023	KRIST OIL COMPANY	APRIL 2023 GASOLINE	101-265.000-931.000	292.41
				206-340.000-864.000	69.37
				590-578.000-863.000	127.13
				591-578.000-863.000	127.12
163496	05/11/2023	MHR BILLING	AMBULANCE BILLING	206-337.000-802.000	375.00
163497	05/11/2023	PENINSULA FIBER NETWORK LLC	COMPUTER SERVICES	101-299.000-810.000	1,051.33
163498	05/11/2023	UNIFIRST CORPORATION	UNIFORMS & MATS	101-265.000-750.000	43.87
				590-578.000-750.000	105.97
				590-580.000-726.000	7.84
				591-578.000-750.000	\$ 105.97
				591-580.000-726.000	7.84
TOTAL CHECKS (6)					<u>\$ 25,380.64</u>

VOIDED  
CHECKS

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
163499	05/17/2023	ANDRA ZIEMS	APRIL 2023 MILEAGE	101-253.000-860.000	51.88
163500	05/17/2023	BENSINGER, COTANT	ATTORNEY SERVICES	101-105.000-803.000 101-299.000-955.010 101-721.000-803.000 590-558.000-801.000 591-558.000-801.000	2,262.50 437.50 825.00 125.00 1,125.00
163502	05/17/2023	EJ USA, INC.	WATER: T&D HYDRANTS	591-000.000-152.016	4,188.58
163503	05/17/2023	ENVIRONMENTAL SYSTEMS RESEARCH	FEES	590-558.000-830.000 591-558.000-830.000	1,915.77 1,915.77
163504	05/17/2023	ETNA SUPPLY	CREDIT FOR TAX ON INVOICE DM PLUG RW GATE VALVE	590-576.000-930.000 590-583.000-930.000 591-000.000-152.016	(1.12) 63.20 890.00
163505	05/17/2023	FOX MARQUETTE	B&G COLORADO MULTI-POINT INSPECTION	101-265.000-931.000	49.77
163506	05/17/2023	GALLS, LLC	UNIFORMS	206-337.000-750.000	346.92
163507	05/17/2023	INTEGRIS LLC	COMPUTER SERVICES JUNE 2023 COMPUTER SERVICES	101-299.000-810.000 101-299.000-810.000	682.00 3,713.00
163508	05/17/2023	MARQUETTE EMBROIDERY	UNIFORM EMBROIDERY	206-337.000-750.000	56.00
163509	05/17/2023	MENARDS	SUPPLIES OFFICE BATTERIES FD LIQUID HEAT FD SUPPLIES AMBULANCE EXPENDITURES PW SUPPLIES WELLHOUSE FAN PW SUPPLIES	101-265.000-726.000 101-265.000-726.000 206-265.000-930.000 206-339.000-726.000 206-340.000-864.000 590-578.000-930.000 591-569.W00-930.000 591-578.000-930.000	179.30 59.29 14.99 57.93 30.21 27.56 19.99 27.56
163511	05/17/2023	MICHIGAN ASSOCIATION OF	ANNUAL GROUP DUES	101-721.000-812.000	725.00
163512	05/17/2023	MIDWAY RENTALS AND SALES	TENNIS COURT EXPOXY	101-756.000-726.000	86.97
163513	05/17/2023	MINING JOURNAL	RUBBISH & PLANNING ADS	101-721.000-900.000 596-528.000-880.000	465.80 498.96
163514	05/17/2023	NAPA AUTO PARTS	REPAIRS AND MAINTENANCE BANCROFT GENERATOR V-BELT HURON ST GENERATOR V-BELT	206-340.000-930.000 590-582.000-930.000 590-582.000-930.000	63.98 26.99 26.99
163515	05/17/2023	NORTH COUNTRY DISPOSAL	EXTRA CONTAINERS	596-528.000-880.000	1,050.00
163516	05/17/2023	POMASL FIRE EQUIPMENT INC	AMBULANCE INTERIOR LIGHT #2174 REPAIR SUPPLIES	206-340.000-864.000 206-340.000-930.000	521.15 3,242.50
163517	05/17/2023	RAFTELIS FINANCIAL CONSULTANTS, INC	WATER PLANT VALUATION STUDY	591-558.000-801.000	1,991.25
163518	05/17/2023	U. P. ENERGY SYSTEMS, LLC	BANCROFT ST GENERATOR SRV CALL	590-582.000-930.000	250.00
163519	05/17/2023	U. P. ENGINEERS & ARCHITECTS	PROJECT 02162 NPS STORMWATER PROJECT 00148 BACKUP GENERATOR DESIGN	555-558.000-801.000 590-558.000-801.000	4,621.00 206.00
163520	05/17/2023	U. P. FIREFIGHTERS ASSOCIATION	2023 DUES	206-337.000-812.000	109.00
163521	05/17/2023	USA BLUEBOOK	CENTER ST LIFTSTATION FLOATSWITCH SUPPLIES	590-582.000-930.000 591-578.000-726.000	121.06 85.94
163522	05/17/2023	WADE TRIM	ENGINEER	101-105.000-805.000	460.50
163523	05/17/2023	WHITE WATER ASSOCIATES, INC.	WATER QUALITY SAMPLES	591-558.000-801.000	144.00
163524	05/17/2023	WOLVERINE DOOR SERVICE INC	FD GARAGE DOOR REPAIR	206-265.000-930.000	112.50
TOTAL CHECKS (26)				\$	<u>47,353.19</u>

VOIDED  
CHECKS

163510

Charter Township of Marquette  
Treasurer's Report  
MARCH 2023

FUND NUMBERS:	General	Fire	Liquor	Improvements	Library	Stormwater	Wastewater	WW-Restr	Water	DWRF	Solid Waste	Metro Auth.	T & A	Totals	
Cash Balances	<u>101</u>	<u>206</u>	<u>212</u>	<u>246</u>	<u>271</u>	<u>555</u>	<u>590</u>	<u>590R*</u>	<u>591</u>	<u>591R*</u>	<u>596</u>	<u>678</u>	<u>701</u>		
<b>**Cash on hand</b>															
Beg Balance	1,383,397.50	26,806.05	6,340.08	-122,643.94	8,291.34	-16,363.12	2,410,326.21	222,590.56	2,150,552.87	718,938.46	207,614.48	18,619.09	54,376.85	7,068,846.43	
Receipts	2,023,429.78	897,743.81	0.00	0.00	243,725.55	0.00	99,900.05	10,876.00	126,849.12	34,701.00	43,709.50	0.00	41,799.01	3,522,733.82	
Disbursements	153,533.42	51,919.95	602.00	0.00	0.00	-244.00	107,682.36	0.00	93,160.91	0.00	33,161.32	0.00	37,302.65	477,118.61	
<b>End Balance</b>	<b>3,253,293.86</b>	<b>872,629.91</b>	<b>5,738.08</b>	<b>-122,643.94</b>	<b>252,016.89</b>	<b>-16,607.12</b>	<b>2,402,543.90</b>	<b>233,466.56</b>	<b>2,184,241.08</b>	<b>753,639.46</b>	<b>218,162.66</b>	<b>18,619.09</b>	<b>58,873.21</b>	<b>10,114,461.64</b>	
<b>Tax Collection</b>															
<b>Checking Account</b>															
													Tax Coll		
													<b>703</b>		
Beg Balance														2,964,455.62	
Receipts														1,021,324.04	
Disbursements														(3,739,985.14)	
<b>End Balance</b>														<b>245,794.52</b>	<b>245,794.52</b>
<b>Investments:</b>	<b>444,677.25</b>	<b>129,955.07</b>	<b>0.00</b>	<b>434,227.44</b>	<b>0.00</b>	<b>45,187.45</b>	<b>940,490.83</b>	<b>103,162.17</b>	<b>56,400.63</b>	<b>51,432.84</b>	<b>159,703.53</b>	<b>0.00</b>	<b>0.00</b>	<b>2,365,237.21</b>	
<b>TOTALS:</b>	<b>3,697,971.11</b>	<b>1,002,584.98</b>	<b>5,738.08</b>	<b>311,583.50</b>	<b>252,016.89</b>	<b>28,580.33</b>	<b>3,343,034.73</b>	<b>336,628.73</b>	<b>2,240,641.71</b>	<b>805,072.30</b>	<b>377,866.19</b>	<b>18,619.09</b>	<b>58,873.21</b>		
<b>Total of Tax Collection, Restricted, and Unrestricted funds:</b>														<b>12,725,005.37</b>	

\*R represents restricted funds

\*\*This represents cash on hand, as of MARCH 31, 2023, this balance includes committed funds according to the approved budget.

Charter Township of Marquette  
Election Statistics 1990-Present

Updated May 2023

<u>Date</u>	<u>Type of Election</u>	***** Voters *****			Total	<u>Percent</u>
		<u>In Person</u>	<u>Absentee</u>	<u>Total</u>	<u>Poll List</u>	
May 2023	Special Election School ISD Millage #1	121	372	493	2527	19.51
May 2023	Special Election School ISD Millage #2	42	214	256	1172	21.84
Nov 2022	General Precinct #1	889	658	1547	2543	60.83
Nov 2022	General Precinct #2	413	403	816	1183	68.98
August 2022	State Primary #1	352	388	740	2534	29.20
August 2022	State Primary #2	154	233	387	1171	33.05
May 2022	MAPS Sinking Fund - Renewal #1	102	250	352	2510	14.02
May 2022	MAPS Sinking Fund - Renewal #2	40	164	204	1147	17.79
Nov 2020	General Precinct #1	706	1093	1799	2548	70.60
Nov 2020	General Precinct #2	314	582	896	1194	75.04
August 2020	Primary #1	209	579	788	2465	31.97
August 2020	Primary #2	94	307	401	1171	34.24
March 2020	Presidential Primary #1	576	204	780	2447	31.88
March 2020	Presidential Primary #2	200	142	342	1163	29.41
Aug. 2019	Special Election MCMF Millage #1	85	92	177	2361	7.50
Aug. 2019	Special Election MCMF Millage #2	38	76	114	1127	10.12
Nov. 2018	State General #1	1086	407	1493	2383	62.65
Nov. 2018	State General #2	466	277	743	1151	64.55
Aug. 2018	State Primary #1	556	157	713	2291	31.12
Aug. 2018	State Primary #2	232	139	371	1103	33.64
Nov. 2017	Special General #1	633	206	839	2291	36.62
Nov. 2017	Special General #2	269	171	440	1103	39.89
Aug. 2017	Special Primary #1	314	95	409	2304	17.75
Aug. 2017	Special Primary #2	122	115	237	1108	21.39
Nov. 2016	General Precinct #1	1175	435	1610	2410	66.80
Nov. 2016	General Precinct #2	498	324	822	1134	72.49
Aug. 2016	Primary Precinct #1	531	132	663	2336	28.38
Aug. 2016	Primary Precinct #2	256	139	395	1086	36.37
May 2016	MAPS Bonding #1	178	61	239	2302	10.38
May 2016	MAPS Bonding #2	102	87	189	1098	17.21
March 2016	Presidential Primary #1	739	103	842	2251	37.41
March 2016	Presidential Primary #2	341	120	461	1097	42.02
Aug. 2015	Special Election MCMF Millage #1	61	59	120	2214	5.42
Aug. 2015	Special Election MCMF Millage #2	16	78	94	1104	8.51

May 2015	State Proposal 15-1 #1	493	90	583	2208	26.40
May 2015	State Proposal 15-1 #2	225	81	306	1096	27.92
Nov. 2014	General Precinct #1	849	214	1063	2200	48.32
Nov. 2014	General Precinct #2	391	180	571	1079	52.92
Aug. 2014	Primary Precinct #1	324	59	383	2180	17.57
Aug. 2014	Primary Precinct #2	194	83	277	1093	25.34
Aug. 2013	School Millage Precinct #1	182	45	227	2133	10.64
Aug. 2013	School Millage Precinct #2	114	42	156	1058	14.74
Nov. 2012	General Precinct #1	1053	392	1445	2140	67.52
Nov. 2012	General Precinct #2	474	339	813	1077	75.49
Aug. 2012	Primary Precinct #1	433	76	509	2097	24.27
Aug. 2012	Primary Precinct #2	255	81	336	1047	32.09
Feb. 2012	Presidential Primary Precinct #1	235	33	268	2071	12.94
Feb. 2012	Presidential Primary Precinct #2	140	53	193	1044	18.49
Nov. 2011	School Board/Millage Precinct #1	456	75	531	2062	25.75
Nov. 2011	School Board/Millage Precinct #2	225	75	300	1030	29.13
Nov. 2010	Governor/Various	1048	397	1445	2977	48.54
Aug. 2010	Gov.Primary/Library/IOHRA/MCMCF	547	107	654	2966	22.05
May 2010	Marquette Alger RESA Millage	170	47	217	2936	7.39
Feb. 2010	Township Board Positions	291	75	366	2923	12.52
Nov. 2009	School Board/Recall/Fire Hall Millage	615	107	722	2927	24.67
Aug. 2009	Water System Revenue Bonding	699	110	809	2900	27.90
Nov. 2008	Presidential	1423	575	1998	2865	69.74
Aug. 2008	Primary	531	110	641	2793	22.95
Jan. 2008	Presidential Primary	401	38	439	2896	15.16
Nov. 2007	School Board	178	19	197	2899	6.80
Nov. 2006	Governor	1129	318	1447	2926	49.45
Aug. 2006	Governor Primary/Roads Millage	531	111	642	2913	22.04
Nov. 2005	School Board	32		32	2943	1.09
Nov. 2004	Presidential	1396	521	1917	2973	64.48
Aug. 2004	Presidential Primary	759	136	895	2858	31.32
Nov. 2002	Governor	1105	190	1295	2892	44.78
Aug. 2002	Governor Primary	610	78	688	2892	23.79
May 2002	Water/Sewer System Expansion			460	2862	16.07
Nov. 2000	Presidential	1378	263	1641	2885	56.88
Aug. 2000	Primary			624	2674	23.34
Feb. 2000	Presidential Primary	359	20	379	2474	15.32
Nov. 1998	Governor			1113	2470	45.06
Aug. 1998	Governor Primary			380	2460	15.45
June 1998	School Board	19	2	21	2451	0.86

June 1997	School Board	24		24	2475	0.97
Nov. 1996	Presidential	1161	157	1318	2350	56.09
Aug. 1996	Primary	611	68	679	2281	29.77
Nov. 1994	Governor	969	109	1078	2250	47.91
Aug. 1994	Governor Primary	504	31	535	2250	23.78
March 1994	Proposal A			734	2250	32.62
June 1993	Various Millages			670	2200	29.78
Nov. 1992	Presidential	1252	173	1425	2150	66.28
Aug. 1992	Presidential Primary	625	72	697	2150	32.42
Nov. 1990	Governor	663	68	731	2050	35.66
Aug. 1990	Governor Primary			235	2050	11.46

**MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

**WEDNESDAY, MAY 17, 2023, at 4:00 P.M.**

**AGENDA**

1. ROLL CALL/CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT (not to exceed three minutes per person) Citizens may reserve time to speak on agenda items.
4. APPROVAL OF MINUTES a. 4/19/23 – Regular Meeting b. 4/19/23 – Stockholder’s Meeting
5. CONSENT AGENDA a. Statistics – April 2023 b. Accounts Payable c. Comprehensive In-Compliance Inspection d. Publication of Environmental Assessment e. Gas Migration Plan Approval f.
6. BUSINESS a. Banking b. Financials c. Recycling Financials d. Reimbursements e. f. g. h.
7. REPORTS a. Director Report b. Attorney Report
8. PUBLIC COMMENT (not to exceed three minutes per person)
9. TRUSTEE COMMENTS a.
10. ADJOURNMENT

**TO PARTICIPATE IN THE MEETING, UTILIZE THE ZOOM MEETING LINK BELOW:**

MCSWMA is inviting you to a scheduled Zoom meeting.

Topic: MCSWMA Board Meeting

Time: May 17, 2023 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84925197101?pwd=QWROcE9UUWVndnVBWHRnczRsTkN5Zz09>

Meeting ID: 849 2519 7101

Passcode: 442125

Dial by your location

+1 929 205 6099 US

Meeting ID: 849 2519 7101

Passcode: 442125

MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY

Board Meeting Minutes

Regular Meeting

April 19, 2023

**DATE:** Wednesday, April 19, 2023

**PLACE:** Landfill Administration Complex  
600 County Road NP  
Marquette, MI 49855

**MEMBERS PRESENT:** In Person: Randall Yelle, Glenn Adams, Dennis Honch, Dave Campana, Amy Manning, Joe Minelli and Helen Amiri (Alternate Board Member)

**MEMBERS ABSENT:** None

**EX OFFICIO:** Brad Austin (in person)

**OTHERS:** In Person: William T. Nordeen, Attorney; Amy Stakvel, MCSWMA; John Anderson, MCSWMA; Jim Belpedio, Champion Township; and Gary Wommer, Negaunee Township.

1. ~~Call to Order:~~ R. Yelle called the meeting to order at 4:00 p.m.
2. ~~Approval of Agenda:~~ C. Baldwin made a motion to approve the Agenda. D. Honch supported. Motion passed unanimously.
3. ~~Public Comment:~~ None.
4. ~~Approval of Minutes~~
  - a. 3/15/23 – Regular Meeting
  - b. 3/15/23 – Regular Meeting with corrections

D. Campana made a motion to approve the 3/15/23 Regular Meeting Minutes as presented. G. Adams supported. Motion passed unanimously.
5. ~~Consent Agenda~~
  - a. Statistics – March 2023
  - b. Accounts Payable



- c. EGLE Landfill Gas
- d. EGLE Landfill Inspection

A. Manning made a motion to approve the Consent Agenda. C. Baldwin supported. Motion was approved unanimously.

#### 6. Business

- a. Banking – C. Baldwin made a motion to approve the banking. G. Adams supported. Motion passed unanimously.
- b. Financials – D. Honch made a motion to approve the financials. D. Campana supported. Motion passed unanimously.
- c. Recycling Financials – J. Minelli made a motion to approve the Recycling Financials. D. Honch supported. Motion approved unanimously. J. Minelli asked if it is possible to get year-to-date totals and prior years to compare. B. Austin said he can do that.
- d. Reimbursements – C. Baldwin made a motion to approve the reimbursements presented. G. Adams supported. Motion approved unanimously.
- e. Draft Authority Drug and Alcohol Abuse Policy – J. Minelli made a motion to approve the draft Authority Drug and Alcohol Abuse policy. G. Adams supported. Motion approved unanimously. D. Campana asked if we can make clear that we pay for the first test and then the employee is responsible to get a negative test from a certified lab. All future tests, after the first test, will be at the employee's cost.
- f. Daily Coverage (Addition to Agenda)- D. Honch made a motion to approve the purchase of daily coverage materials. G. Adams supported. Motion approved unanimously.

#### 7. Reports

- a. Director Report – The Director provided both a written report and an oral report.

A. Manning made a motion to approve the Director's report. D. Honch supported. Motion approved unanimously.

R. Yelle asked if there was any update on the hospital demolition? B. Austin said nothing lately. R. Yelle also asked if there was an update on installing a Semco natural gas line? B. Austin said staff is not in a position to address this at this time, but we may be able to get on the Semco schedule for Spring 2024.

- b. Attorney Report – B. Nordeen provided a written report for the Board.

G. Adams made a motion to approve the attorney's report. J. Minelli supported. Motion approved unanimously.

8. Public Comment – None.
9. Trustee Comments – J. Minelli said it is hard to hear on the Zoom connection for the meetings.
10. Adjournment. R. Yelle adjourned the meeting at 4:23 p.m.

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Randall L. Yelle, Chairperson

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Dennis Honch, Secretary

**DRAFT**

MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY

Board Meeting Minutes

Stockholder's Meeting

April 19, 2023

**DATE:** Wednesday, April 19, 2023

**PLACE:** Landfill Administration Complex  
600 County Road NP  
Marquette, MI 49855

**MEMBERS PRESENT:** In Person: Randall Yelle, Glenn Adams, Dennis Honch, Dave Campana, Amy Manning, Joe Minelli and Helen Amiri (Alternate Board Member)

**MEMBERS ABSENT:** None

**EX OFFICIO:** Brad Austin (in person)

**OTHERS:** In Person: William T. Nordeen, Attorney; Amy Stakvel, MCSWMA; John Anderson, MCSWMA; Jim Belpedio, Champion Township; and Gary Wammer, Negaunee Township.

1. **Call to Order:** R. Yelle called the meeting to order at 4:24 p.m.
2. **Approval of Agenda:** D. Campana made a motion to approve the Agenda. J. Minelli supported. Motion passed unanimously.
3. **Public Comment:** None.
4. **Business:** Only business was Director's Report.
5. **Director's Report**
  - a. Annual Report, Presentation & Comments

The Director provided both a written report and an oral report (with slides). Highlights of the oral report are:

- We have become the point of contact for recycling in the U.P.
- The pie chart showing tonnage per each constituent is consistent with past years. City of Marquette has 46.62% of tonnage, followed by City of Ishpeming with 7.23%, Forsyth Township with 6.80%, Marquette Township with 5.44%, City of Negaunee with 4.69%, Chocolay Township with 4.41%, and Negaunee Township with 3.91%. All others combined for the pie chart.
- In order to have a successful recycling program, we need increased tonnage of recyclables. We have sent letters to all 15 UP counties concerning their recyclables.
- We continue to monitor the commodity markets. The markets dropped significantly from 2021 to present.
- We received grants of \$156K from Delta County transferring their recycling to MCSWMA; \$50K for battery recycling; and \$5K for household hazardous waste program.
- PFAS is an emerging issue in the United States. EGLE's requirements are evolving.
- EGLE is looking at making changes to the rules for gas collection at landfills
- Tipping fees and fund balances were reviewed
- The Director provided a breakdown of how the tipping fees is used for various line items
- The Director provided a comparison of tipping fees across the U.P. We are among the lowest.
- The checking account decreased by about \$500K from 2021 to 2022. The Director explained the multiple reasons for the decrease.
- The Director provided a chart showing the household hazardous waste collected in 2022 and comparison to 2021.
- The Director stated the amount of leachate produced in 2022. All leachate was treated on site.
- Source-separated glass increased from 22 tons in 2021, to 500 tons in 2022. We are addressing challenges with labels on glass products. We are providing the crushed glass for a paving project being done by MTU this upcoming summer. Bacco is doing the paving and approximately 190 tons of crushed glass is needed.

- The social media campaign continued to educate the residents. The number one search item in 2022 was lithium-ion batteries. We need to continue resident education. We continue to provide tours to school students and others.
- We were a national finalist in Program of Year Award for Resource Recycling. With so many other things occurring, we did not give this the recognition it deserved.
- The Director described Facility Management and Landfill Operations in 2022.
- One of the major challenges in 2022 were lithium-ion batteries in the landfill and medical waste in the MRF and the landfill, to include sharps. The MRF also saw things such as a grenade and ammunition.
- A new fire unit was purchased for the landfill
- We are marketing the recyclables to Michigan, Wisconsin, and Canada
- Staff has been busy working on the new wastewater design
- Staff is also working on closing parts of the landfill, which will reduce the amount of leachate being created
- The Director suggested that at some point we need to look at other possible revenue sources for the landfill. He believes the staff has good prospective for possible revenue sources. One possibility is using the gas produced in the landfill for power generation.  
We also need to explore all grant opportunities
- EGLE is looking at revising the regulations for landfills that will likely increase the cost to operate landfills.

Trustee Questions for Director:

- C. Baldwin asked if the aluminum collection is meeting its goals. Director said the unit was installed in August 2022, with the first load out in January 2023. We might be a little under the expected tonnage of aluminum. Possibly because industry continues to make thinner containers. But it is a profitable commodity.
- C. Baldwin believes he recycles about 60% of his household items and the remainder goes in the waste bin. Carr wanted to know if that is typical. Director said that is very typical.

- C. Baldwin said as for the challenges with getting labels off the glass containers, we should somehow suggest to the manufacturers it would help recycling if they made the labels easier to remove.

- J. Minelli said he likes the employees having a think-tank to suggest possible revenue streams. We need to think outside of the box.

C. Baldwin made a motion to approve the Director's Report. D. Honch supported. Motion was approved unanimously.

6. Public Comments - - Gary Wommer said Negaunee Township has been using summer students to assist with the ballfields, etc. He suggested we look at summer help to give the MRF employees a break.

Gary Wommer said he watches what his residents are recycling and what they are not recycling.

7. Adjournment. R. Yelle adjourned the meeting at 5:04 p.m.

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Randall L. Yelle, Chairperson

Dennis Honch, Secretary

**MCSWMA  
Recycling Financials  
2023**

	Jan-23	Feb-23	Mar-23	Apr-23	TOTALS
Inbound Tons	778.95	723.26	753.50	753.50	3009.21
Outbound Tons	729.35	717.81	682.82	682.82	2812.80
Fiber Revenue	\$28,022.85	\$30,155.50	\$31,416.45	\$24,640.80	\$114,235.60
Out of County Recycling Fee	\$9,790.50	\$6,968.50	\$7,923.90	\$7,868.80	\$32,551.70
Metals Revenue	\$17,677.36	\$6,087.09	\$5,028.78	\$19,790.08	\$48,583.31
Plastic Revenue	\$15,970.00	\$30,607.80	\$5,831.20	\$39,602.30	\$92,011.30
Produced Waiting for Shipping			\$44,000.00		\$44,000.00
<b>Total Revenue</b>	<b>\$71,460.71</b>	<b>\$73,818.89</b>	<b>\$94,200.33</b>	<b>\$91,901.98</b>	<b>\$331,381.91</b>
Regular Wages	\$25,064.43	\$32,537.90	\$44,454.94	\$30,139.62	\$132,196.89
Overtime	\$6,374.26	\$9,721.01	\$13,476.66	\$12,671.93	\$42,243.86
Holiday Pay	\$7,295.04	\$0.00	\$2,039.52	\$2,189.36	\$11,523.92
PTO	\$3,114.57	\$1,747.78	\$4,201.99	\$3,276.76	\$12,341.10
<b>SUB TOTAL LABOR</b>	<b>\$41,848.30</b>	<b>\$44,006.69</b>	<b>\$64,173.11</b>	<b>\$48,277.67</b>	<b>\$198,305.77</b>
Health Insurance	\$8,704.49	\$6,892.32	\$6,498.56	\$5,878.92	\$27,974.29
Power	\$6,036.02	\$6,448.62	\$6,348.28	\$7,183.84	\$26,016.76
Payroll Taxes	\$3,083.65	\$3,083.65	\$3,083.65	\$3,083.65	\$12,334.60
Contracted Services	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$15,000.00
Defined Contribution	\$2,569.71	\$2,569.71	\$3,764.21	\$2,896.66	\$11,800.29
Lubricating Supplies	\$803.94	\$0.00	\$0.00	\$0.00	\$803.94
Advertising	\$500.00	\$0.00	\$250.00	\$250.00	\$1,000.00
Depreciation	\$3,702.41	\$3,702.41	\$3,702.41	\$3,702.41	\$14,809.64
Mobile Equipment	\$3,108.00	\$2,870.00	\$3,108.00	\$2,965.00	\$12,051.00
Rent-Operating Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Operating Supplies	\$3,837.79	\$4,202.11	\$194.77	\$194.77	\$8,429.44
Transportation	\$15,451.28	\$12,585.04	\$15,205.84	\$15,097.68	\$58,339.84
<b>Total Direct Expenses</b>	<b>\$51,547.29</b>	<b>\$46,103.86</b>	<b>\$45,905.72</b>	<b>\$45,002.93</b>	<b>\$188,559.80</b>
<b>GAIN/LOSS</b>	<b>(21,934.88)</b>	<b>(16,291.66)</b>	<b>(15,878.50)</b>	<b>(1,378.62)</b>	<b>(55,483.66)</b>



**Marquette County Solid Waste Management Authority**  
600 COUNTY ROAD NP • MARQUETTE MI 49855  
PHONE: (906) 249-4125

**Directors Report**  
**No grievances filed since the last board meeting**

**EGLE Grants/Compliance/Legislative**

- EGLE site inspections
- Landfill gas migration plan

**Leachate Management/New Wastewater Treatment Plant Construction**

- Design process update
- RFP
- Pertinent dates
- Storm impacts and site activities

**Landfill/Solid Waste**

- Future disposal of PFOS/PFOA/PFBS and chloride containing materials
- Industry expertise and guidance
- Material acceptance criteria development
- Plan of operations

**Regional Recycling Facility**

- Fire protection upgrades
- Commodity markets
- Bay Cliff Health Camp

**Misc.**

- Scrap tire grant clean-up event- May 20, 2023 @ Forsyth Township
- HHW collection event- June 7, 2023 @ West End Transfer Station
- Houghton County recycling tour
- NMU & U.S. Forest Service pilot study
- Municipal Solid Waste study with Grand Valley State University
- Seasonal hours of operations starting December 1, 2023

*Bradley A. Austin*  
Bradley A. Austin  
Director of Operations  
May 19, 2023





## MARQUETTE TOWNSHIP FIRE DEPARTMENT

2801 Venture Drive  
Marquette, Michigan 49855  
Ph | 906.228.4296  
Fx | 906.228.4297  
[www.marquettetownship.org](http://www.marquettetownship.org)

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**TO:** Marquette Township Board, Manager Kangas

**FROM:** Dan Shanahan, Fire Chief

**DATE:** May 17, 2023

**SUBJECT:** April 2023 Fire Department Report

### **Fire Fighter Training:**

- April - SCBA's Air Management
- May - EV's, tentative
- June – Water Supply

### **EMS:**

- CEU's Online
- Trauma CEU's at Marquette City Fire

### **Emergency Response:**

- April 2023 – 56 Calls for Service (CFS). April 2022 – 43 CFS
- Medical calls – 46; 79%
- Fire Response
  - EMS – Mutual Aid – 7
  - Vehicle Fire – 1
  - Smoke / CO / System Alarms – 3
  - Dispatched and cancelled - 7
- Call Volume YTD – 193 / 2022-196

### **Membership:**

- Membership – 32; 1 on leave
- Monthly Equipment and Truck Check outs
- Awards Banquet

**Plan Reviews/Projects/Inspections:**

- 2 – Short Term Rentals
- Pre Plan – CR 550 / Forestville area
- Northstar Academy – Fire Drill
- 

**Meetings:**

- Ambulance Data Collection Zoom meeting
- MTFD Officers and Business
- MTFD EMS Meeting
- MTFD FT Staff meeting with Manager Kangas
- MDHHS – conference call
- Hosted Region 8 Homeland Security
- MCFFA – MABAS, Radio Comms. Wells Township Hosted

**Reports:**

- NFIRS uploaded and sent on 05/01/2023
- EMS reports to MI-EMIS daily (MI Emergency Medical Information System)

**Grants/Donations:**

- Police Fireman’s Ball donation; gas monitors - 2

**Apparatus:**

- 2174 – Pressure Relief Valve has failed
- 2172 – Ambulance roof leaking - repaired

**Miscellaneous:**

- Ore to Shore meetings have begun
- EMS-2023 Cost Data Collection required for Medicaid / Medicare (monthly)
- Asst. Chief Cochran’s last day was May 1



## MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive  
Marquette, Michigan 49855  
Ph | 906.228.6220  
Fx | 906.228.7337  
[www.marquettetownship.org](http://www.marquettetownship.org)

---

To: Township Board  
CC. Manager Jon Kangas  
From: Superintendent of Public Works Leonard Bodenus  
Date: May 17, 2023  
Regarding: Public Works/Building and Grounds Department Report for May 2023.

### **590-Wastewater**

Routine grinder replacements and repairs.

We had several days of high flows due to snow melting. Staff checked various manholes around the Township looking for excessive inflow and infiltration.

We have found several manholes castings that need to be repaired. We will be replacing two of these on Fair Ave. with self-leveling assemblies.

### **591- Water**

When possible, we will be continuing our water service line inspection program with the hydro-excavator.

We have been doing landscaping from prior hydro-excavating projects.

Various members of the water department have taken water certification test. Results should be in within a month.

### **Building and Grounds**

Building and Grounds staff has been working on cleaning sidewalks and winter damage to the grounds. They have been working on Lions Field to get it ready for the upcoming season.

Staff was also kept busy on cleaning and re-organizing various township buildings.

#### **Mission Statement:**

*"To recognize and meet the needs of the Township Community"*





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---

### Board Action Item

**Board Meeting Date:** May 17, 2023  
**Agenda Item #:** 8.A.  
**Proposal:** Consider granting an easement to BLP to run an electrical service to an adjacent property owner.  
**Presented by:** Leonard Bodenus

---

#### Background:

BLP has asked for an electrical easement on the Chapel Ridge Tank property to run an electrical service to an adjacent property owner. The nearest transformer is currently at this location. Draft documents are attached.

**Attachments:**

1. MBLP Utility Easement with Marquette Township 2023
2. BLP Utility Easement Marquette Township\_Exhibit A

**Cost:** \$ NA

**Budget Account:** NA

#### Recommended motion:

To grant the easement to BLP as presented based on review and approval of our attorney.

**Mission Statement:**

*"Recognize and meet the needs of the Township Community."*



## UTILITY EASEMENT AGREEMENT

This Utility Easement Agreement (“Agreement”) is made between \_\_\_\_\_, **The Charter Township of Marquette**, a Michigan \_\_\_\_\_, **public body corporate**, with address of \_\_\_\_\_, **161 County Road 492**, \_\_\_\_\_, **Marquette**, Michigan \_\_\_\_\_ **49855**, for itself and its successors and assigns (the “Grantor”), and the **Board of Light and Power of the City of Marquette**, a Michigan municipal corporation, of 2200 Wright Street, Marquette, Michigan 49855, for itself and its successors and assigns, as Grantee (the “BLP”) (collectively, the “Parties”).

### **Background**

A. The BLP is a public power company that desires to construct and maintain certain public electric utilities on premises owned by the Grantor in Marquette County, Michigan, as described in the attached **Exhibit A** (the “Property”); -and

B. The Grantor desires to grant an easement on, over, and across the Property to the BLP for this purpose, subject to certain terms and conditions; and

C. The contemplated utilities would be constructed and maintained on that portion of the Property described in the attached **Exhibit B**, being an area 10 feet on either side of the centerline of the Permitted Utilities (the “Easement Premises”); and

D. The BLP and the Grantor have agreed that it is in the best interest of both Parties to execute this Agreement for the grant of easement and to set forth their respective rights and responsibilities therein.

NOW THEREFORE, In consideration of the foregoing, which are incorporated into this Agreement, and of the mutual benefits and obligations set forth herein, the sufficiency of which is acknowledged, the Parties agree as follows:

1. **GRANT OF EASEMENT**. The Grantor grants to the BLP a perpetual, non-exclusive easement to place, construct, install, operate, maintain, and repair, certain electric utilities (the “Permitted Utilities”) on the Easement Premises. The Grantor also hereby grants the BLP the right to ingress and egress over the Easement Premises to place, construct, install, operate, maintain, and repair the Permitted Utilities. (Collectively, the “Easement”).

2. **MODIFICATION OF PROPERTY**. In addition to the Easement, the Grantor grants the BLP the right to modify the Easement Premises for the purpose of removing any obstructions which might endanger or interfere with the operation, safety or efficiency of the Permitted Utilities, such as foliage or terrain (the “Permitted Modifications”).

3. **PAYMENT.** The BLP shall pay the Grantor One Dollar (\$1.00) in consideration for this Easement. In accordance with the following property tax exemptions: MCL 207.505(a), MCL 207.526(a).

4. **SURVEY; RECORDING.** At the BLP's expense, the BLP shall draft the legal description of the Easement Premises, including the path of the Permitted Utilities thereon, and shall have the description certified by a professional surveyor and inserted on the attached **Exhibit B**. The BLP shall record this Agreement at the Register of Deeds in the county where the Property is located, and the BLP shall be responsible for any and all recording fees and state and county real estate transfer taxes associated therewith.

5. **OWNERSHIP.** The BLP shall own all of the Permitted Utilities installed by the BLP on the Property. The Grantor shall remain the owner of the Property.

6. **MAINTENANCE.** The BLP shall be responsible for maintaining the Permitted Utilities and the Easement Premises for the uses described in this Agreement.

7. **DAMAGE TO EASEMENT PREMISES; RELOCATION.** The Grantor and BLP shall be responsible for any damage they may cause to the Easement Premises. The party responsible for such damage shall promptly give notice to the other party of the damage, and the party responsible for the damage shall pay the cost of all needed repairs, restoring the Easement Premises to its condition prior to the damage. Grantor reserves the right to relocate the Easement Premises to a different area of the Property if needed due to expansion or modification of the Grantor's facility. Any fees or cost associated with this modification including relocation of the Permitted Utilities will be the responsibility of the BLP. The BLP shall not be required to relocate or move the Permitted Utilities.

8. **OBSTRUCTIONS TO USE OF EASEMENT PREMISES.** The Grantor shall have the right to use and occupy the surface of the Property for any purposes consistent with the rights and privileges herein granted, to the extent that the use shall not endanger or interfere with the BLP's access to the Easement Premises or the construction, installation, operation, maintenance, and repair of the Permitted Utilities as permitted herein. Neither the Grantor nor its Related Parties may use the Easement Premises in a way that interferes with its use by the BLP. Any obstructions or impediments to the use of the Easement Premises may be removed, without notice, by the BLP and the cost of such removal shall be borne by the Grantor.

9. **REPRESENTATIONS BY GRANTOR.** The Grantor represents, covenants, and warrants that it has the right and authority to grant this Easement, and that it will forever warrant and defend the rights granted hereunder. Other than the foregoing, the Grantor makes no representations or warranties regarding the Property or the conditions thereof or regarding facilities which it or others may have on the Property.

10. **REPRESENTATIONS BY BLP.** The BLP represents that insofar as it is practicable, it will place, construct, install, operate, perpetually maintain, repair, and replace the Permitted Utilities as not to interfere with the ordinary use of the surface of the Property. The BLP acknowledges that it may go on the Easement Premises only at its sole risk; and, except as specifically set forth in this Agreement, the BLP hereby releases the Grantor from all claims and

liability arising out of or resulting from the use of this Easement against the Grantor which the BLP might otherwise make or have. The BLP further represents that it will install the Permitted Utilities in a manner consistent with federal, state, and local laws and regulations.

11. **INDEMNIFICATION.** The BLP shall indemnify and hold harmless the Grantor and affiliated companies, directors, officers, agents, employees, and subcontractors (“Related Parties”) of the Grantor, from any and all claims, demands, actions or judgments for any damage to any property or injury to any person that may arise out of any of the actions of the BLP or its Related Parties while on the Easement Premises. This provision shall survive the termination of this Agreement.

12. **ENFORCEMENT OF AGREEMENT.** The Grantor and the BLP shall each have the right to legally enforce this Agreement and the covenants, conditions and restrictions set forth herein, by whatever action or actions are legally available, including, without limitation, enjoining any violation or threatened violation hereof.

13. **NOTICES.** All notices under this Agreement shall be in writing and shall be deemed to be given if either delivered personally or mailed by certified or registered mail to the intended party at the party’s address set forth in this Agreement or to any other address that either party furnishes to the other in writing.

14. **AMENDMENTS.** This Agreement may not be modified, amended or terminated except by execution and recording of a written instrument signed by both Grantor and the BLP.

15. **SUCCESSORS.** All of the terms, covenants, conditions, and obligations set forth in this Agreement shall inure to the benefit of and bind the Grantor and BLP, and their respective successors, transferees and assigns, and shall run in perpetuity with the Property as an appurtenance to the Property.

16. **SEVERABILITY.** If any provision or specific application of this Agreement is found to be invalid by a court of competent jurisdiction, the remaining provisions or specific applications of this Agreement shall remain valid and binding.

17. **GOVERNING LAW.** This Access Easement shall be governed by and construed under the laws of the State of Michigan.

18. **EXEMPTIONS.** This conveyance is exempt from transfer tax under MCL 207.505(a) and MCL 207.526(a), the consideration being less than One Hundred Dollars (\$100.00).

[Remainder of page left intentionally blank]

IN WITNESS WHEREOF, authorized representatives of the Grantor and the BLP have executed this Agreement as set forth below, effective as of the date last signed by the Parties.

**GRANTOR**

**The Charter Township of Marquette**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

STATE OF            MICHIGAN )  
           MARQUETTE            COUNTY )

On the \_\_\_\_ day of \_\_\_\_\_, 2023—, before me, a Notary Public, in and for said County, personally appeared \_\_\_\_\_, by \_\_\_\_\_, to me known to be the same person described in and who executed the within instrument, who acknowledged the same to be its free act and deed.

\_\_\_\_\_  
, Notary Public  
State of Michigan, County of \_\_\_\_\_

State of \_\_\_\_\_, County of \_\_\_\_\_

My commission expires: \_\_\_\_\_  
Acting in            Marquette County-

**BOARD OF LIGHT AND POWER OF  
THE CITY OF MARQUETTE**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

STATE OF MICHIGAN )  
MARQUETTE COUNTY )

On the \_\_\_\_ day of \_\_\_\_\_, 2023—, before me, a Notary Public, in and for said County, personally appeared the Board of Light and Power of the City of Marquette, by \_\_\_\_\_, to me known to be the same person described in and who executed the within instrument, who acknowledged the same to be its free act and deed.

\_\_\_\_\_  
, Notary Public  
State of Michigan, County of \_\_\_\_\_

Prepared by:  
Laura Katers Reilly (P63868)  
Kendricks, Bordeau, ~~Keefe,~~  
~~Seavoy & Larsen,~~ P.C.  
128 West Spring Street  
Marquette, MI 49855  
(906) 226-2543

My commission expires: \_\_\_\_\_  
Acting in Marquette County



|

**EXHIBIT A**

**Description of Grantor's Property**

DRAFT

|

**EXHIBIT B**

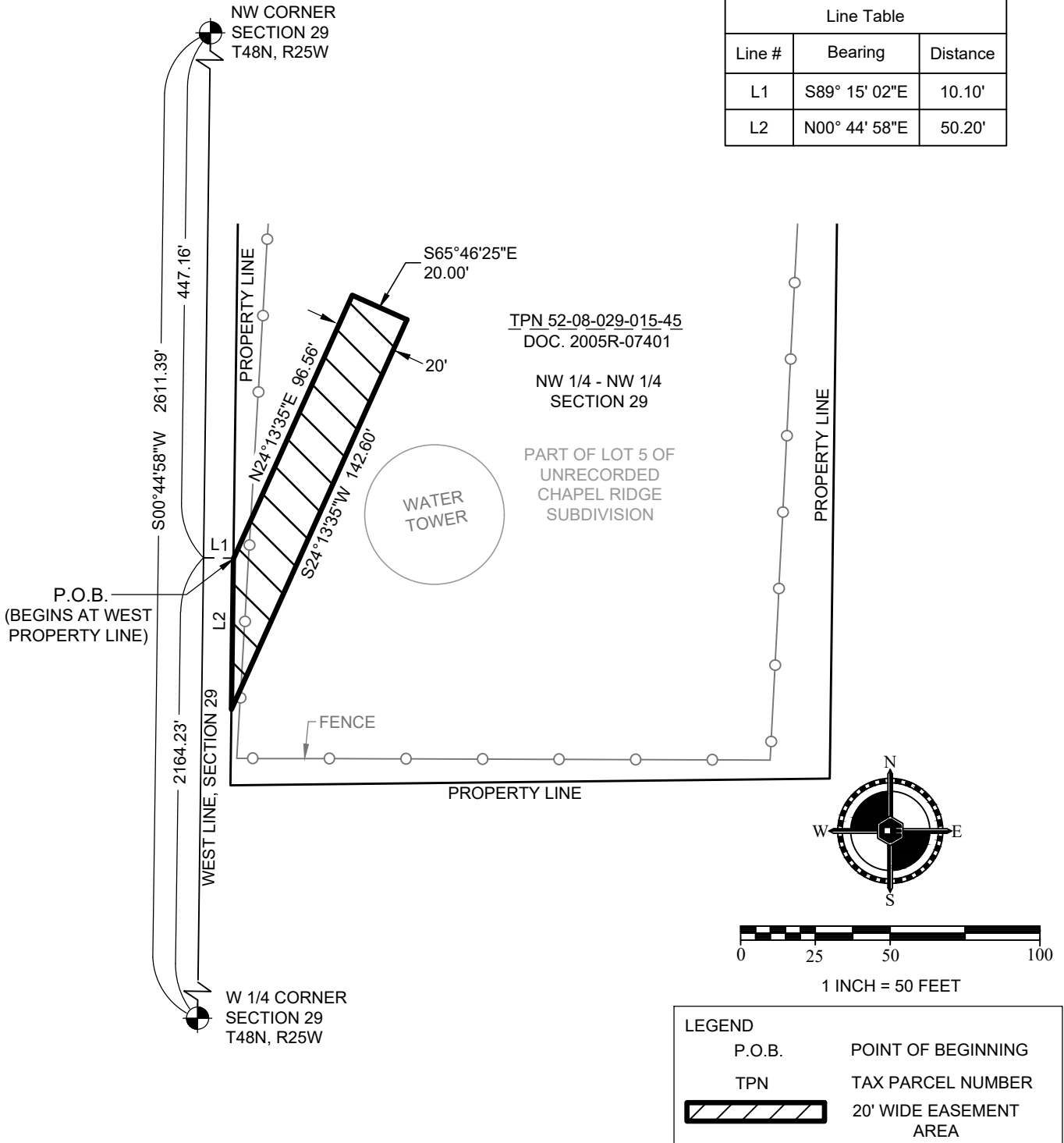
**Description of Easement Premises**

DRAFT

# EXHIBIT "B"

PART OF THE PARCEL DESCRIBED IN THE MARQUETTE COUNTY REGISTER OF DEEDS, DOCUMENT NUMBER 2005R-07401, ALSO BEING PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW 1/4 - NW 1/4) OF SECTION 29, TOWNSHIP 48 NORTH, RANGE 25 WEST, MARQUETTE TOWNSHIP, COUNTY OF MARQUETTE, STATE OF MICHIGAN

Line Table		
Line #	Bearing	Distance
L1	S89° 15' 02"E	10.10'
L2	N00° 44' 58"E	50.20'



BEARINGS ARE BASED ON MICHIGAN STATE PLANE COORDINATE SYSTEM, NORTH ZONE, INTERNATIONAL FEET



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PREPARED FOR:  
**Marquette**  
 Board of Light & Power

CEC PROJ:  
 220595

DRAWN BY: DJA	DATE: 8/4/2022
CHECKED BY: JDB	SKETCH SCALE: 1" = 50'

# EXHIBIT "B"

PART OF THE PARCEL DESCRIBED IN THE MARQUETTE COUNTY REGISTER OF DEEDS, DOCUMENT NUMBER 2005R-07401, ALSO BEING PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW 1/4 - NW 1/4) OF SECTION 29, TOWNSHIP 48 NORTH, RANGE 25 WEST, MARQUETTE TOWNSHIP, COUNTY OF MARQUETTE, STATE OF MICHIGAN

A 20 FOOT EASEMENT AREA DESCRIBED AS FOLLOWS:

Commencing at the Northwest (NW) Corner of Section 29, Township 48 North, Range 25 West; thence S00°44'58"W, along the West line of said Section 29, a distance of 447.16 feet; thence S89°15'02"E, a distance of 10.10 feet to a point on the West line of the parcel described in Document Number 2005R-07401, recorded in the Marquette County Register of Deeds, and the POINT OF BEGINNING (P.O.B.).

Thence N24°13'35"E, a distance of 96.56 feet; thence S65°46'25"E, a distance of 20.00 feet; thence S24°13'35"W, a distance of 142.60 feet to a point on the said West property line; thence N00°44'58"E along the said West line, a distance of 50.20 feet to the POINT OF BEGINNING (P.O.B.).

The above described easement area contains 0.05 acres, more or less, and is subject to any and all reservations, restrictions, easements, and prior conveyances of record.



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PREPARED FOR:  
**Marquette**  
Board of Light & Power

CEC PROJ:  
220595

DRAWN BY:  
DJA

DATE:  
8/4/2022

CHECKED BY:  
JDB

SKETCH SCALE:  
-

# EXHIBIT "A"

## DESCRIPTION OF GRANTORS PROPERTY (2005R-07401)

Part of the Northwest Quarter of the Northwest Quarter of Section 29, Township 48 North, Range 25 West, Marquette Township, Marquette County, Michigan, described as: Commencing at the Northwest corner of said Section 29; thence South 00°44' 58" West, 273.21 feet along the West line of said Section 29; thence North 89°19'26" East, 10.00 feet to the Point of Beginning; thence South 00°44' 58" West, 250.00 feet; thence North 89°19'26" East, 200.00 feet; thence North 00°44'58" East, 250.00 feet; thence South 89°19'26" West, 200.00 feet to the Point of Beginning.  
Containing 49,985 square feet or 1.15 acres.

## DESCRIPTION OF PRIOR EASEMENTS OF RECORD AS STATED IN 2005R-07401

A 10 foot wide temporary grading and construction easement, between the West line of the above described parcel and the West line of said Section 29, said easement to expire at 11:59 p.m. on December 31, 2006.

So long as this parcel is not used for private residential purposes, it shall be exempt from and shall not be subject to any of the restrictive covenants recorded at Marquette County Register of Deeds Document #2004R- 12487. Subject to any and all other restrictions, reservations and conditions contained in the recorded chain of title.

BEARINGS ARE BASED ON MICHIGAN STATE PLANE COORDINATE SYSTEM, NORTH ZONE, INTERNATIONAL FEET

Page 1 of 1



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PREPARED FOR:  
**Marquette**  
Board of Light & Power

CEC PROJ:  
220595

DRAWN BY:  
DJA

DATE:  
8/4/2022

CHECKED BY:  
JDB

SKETCH SCALE:  
-



## MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive  
Marquette, Michigan 49855  
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### Board Action Item

**Board Meeting Date:** May 17, 2023  
**Agenda Item #:** 8.B.  
**Proposal:** To consider an agreement with MSHS Softball for use of Lions Field.  
**Presented by:** Leonard Bodenus

---

#### Background:

Marquette Township had a prior use agreement for use of Lions Field. However, a majority of the signatories asked to terminate the contract. One of the former parties (MSHS Softball) has sent a proposal to enter into a new agreement for use of the field. As part of the terms of use, MSHS has proposed the construction of a new batting cage for the right to use the field. Draft of agreement is attached.

**Attachments:** 1. MARQUETTE TOWNSHIP LIONS FIELD USE AGREEMENT MSHS 2023

**Cost:** \$ NA

**Budget Account:** NA

#### Recommended motion:

To approve the new agreement with MSHS Softball or use of Lions Field as presented based on attorney review and approval.

**Mission Statement:**

*"Recognize and meet the needs of the Township Community."*



## MARQUETTE TOWNSHIP LIONS FIELD USE AGREEMENT

It is agreed between Marquette Senior High School Softball, of Marquette, Michigan (hereinafter referred to as "User") and Marquette Charter Township, of 1000 Commerce Drive, Marquette, Michigan (hereinafter referred to as "Township") that the Township shall allow the User access and use of its Lions Field facility upon the following terms and conditions:

1. Dates of use: March 1, 2023 – March 1, 2026.
2. Time of use: Practices from 3:00 PM to 5:00 PM. Games: 2:00 PM to 10:00 PM.
3. User shall provide material, labor and time to construct a batting cage during the summer of 2023.
4. User shall pay all fees and charges as indicated in Attachment 1.
5. User shall leave the facility clean, free from litter or debris, and in as good condition as it was prior to User's use.
6. The undersigned understands and agrees that this Agreement does not establish an employer-employee relationship between the User and the Township; that the activity is not a Township-conducted or Township-sponsored activity; and that the Township will not exercise any supervision, physical or other control over the operation of the activity, unless expressly agreed and stated to the contrary herein.
7. The Township will permit and accommodate rescheduling due to inclement weather or other unforeseen contingencies, subject to availability of the facility.
8. The undersigned understands and agrees that the Township shall not be liable for theft, damage or other loss of personal property belonging to User or any of User's guests, licensees or invitees.
9. It is further understood that in consideration of the Lions Field facility being made available for the User, User agrees to indemnify and save the Township harmless against all claims, suits, demands, orders, judgments or other forms of liability that may directly or indirectly arise out of User's use of the Lions Field facility, or from action taken or not taken by the Township under this Agreement, including by not limited to damages and costs, for which the Township may be found liable as well as reasonable attorney's fees and costs necessary to defend the interest of the Township. It is further agreed that this indemnification and hold harmless agreement will apply even if injuries are caused in part by the negligence or other acts of employees, agents or representatives of the Township, except for claims arising from the sole negligence or willful acts or omissions of the Township, its employees, agents or representatives.

10. User shall provide the Township with proof of insurance prior to the start of each playing season, naming the Township as an additional insured.
11. The undersigned is authorized to act for and be responsible for the User making this application to use the Lions Field facility. S/He will assure that no portion of the facility is misused or abused, that there is proper adult supervision at all times, that the facility is used in conformity with all policies and regulations of the Township, and that all terms of this Agreement are adhered to and followed.
12. This Agreement contains the entire agreement between User and the Township, except as indicated in the Marquette Charter Township Ballfield Advertising Rules and Regulations and Attachment 1.

\_\_\_\_\_  
Signature and address of Authorized Representative for  
Marquette Senior High School Softball

\_\_\_\_\_  
Date

\_\_\_\_\_  
Marquette Charter Township

Owner

\_\_\_\_\_  
Randy J. Ritari

Printed Name of Township Clerk

\_\_\_\_\_  
Signature of Township Clerk



**MARQUETTE CHARTER TOWNSHIP  
BALLFIELD ADVERTISING RULES AND REGULATIONS**

1. Signs may only be placed on the outfield and foul line fences.
2. Signs may only be placed on the side of the fence facing the field of play.
3. Advertising may only be placed on the side of the sign that is facing the field of play.
4. For uniformity, all signs shall be 3' x 5'. (Except as noted in Attachment 1)
5. Signs shall be made from plasticore, Coroplast<sup>®</sup> or approved equal. (Except as noted in Attachment 1)
6. Signs shall be non-illuminated and non-electrical only.
7. No alcohol, cannabis, tobacco or adult-oriented advertising shall appear on the signs.
8. Signs are to be uniformly installed under the direction of the Superintendent of Public Works.
9. Signs shall be kept in a good state of repair as determined by the Township.
10. Unsightly or poorly maintained signs shall be removed upon the request of the Township.
11. Signs shall only be permitted on the ballfield fences during the months specified for each year of this Agreement.
12. Advertising revenues from the signs shall belong to Marquette Senior High School Softball.
13. Failure to comply with these rules and regulations shall result in removal of the signs by the Township.
14. These rules and regulations shall be administered by the Township Manager or his/her designee.

## Attachment 1

1. User (as defined in the agreement) agrees to provide materials and labor to construct a batting cage by the end of the day September 22, 2023 in lieu of any fees. In the event batting cage is not constructed by this date, Marquette Township may charge a flat fee of \$\_\_\_\_\_. User may assist in installation of irrigation system. Materials to be provided by Marquette Township for irrigation system.
2. The Field will be available for practices from 3:00 PM to 5:00 PM. Games: 2:00 PM to 10:00 PM with no game inning starting after 9:00pm
3. The user involved will have the ability to schedule weekend tournaments provided they are preapproved by the Township and do not interfere with prior rentals.
4. The Pavilion and bathroom facilities will be made available to the User as part of the agreement at no additional cost. If for some reason pavilion bathrooms are not able to be opened or used, ice rink warmup facility will be opened for bathroom use.
5. User will provide a schedule weekly to the Township of games and/or practices to ensure the field is prepared as specified in the agreement.
6. All field preparation and maintenance will be a joint venture between the Township and the User. Township will maintain field in accordance with normal Township maintenance practices. Examples of this will be line chalking, grass mowing, dirt work and any other relevant maintenance activities. The Township shall only provide these services during the normal workday unless otherwise approved by the Township Manager or designated representative.
7. User is authorized to install advertising signage in accordance with Marquette Charter Township Ballfield Advertising Rules and Regulations (included herein), and will be responsible for removal and storage of signs no later than September 1<sup>st</sup> during each year of the agreement. In addition, user is authorized to install one (1) sign under the scoreboard recognizing user, scoreboard sign shall not exceed 2.5'x 4.5' in size with construction material approved by Township Manager or designated representative.



## MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive  
Marquette, Michigan 49855  
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### Board Action Item

**Board Meeting Date:** May 17, 2023  
**Agenda Item #:** 8.C.  
**Proposal:** Consider updating and/or changing the Township Investment Policy  
**Presented by:** Lyn Durant, Supervisor

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#### Background:

The Township's Investment Policy hasn't been reviewed for quite a few years. The board should review the policy to see if any changes need to be made.

**Attachments:** 1. Investment Policy - Amended March 18 2008 Board Meeting

**Cost:** \$ \$ 0.00

**Budget Account:** -0-

#### Recommended motion:

Approve the Township Investment Policy (with discussed changes) or (as the policy stands) and have the Treasurer provide the board-approved version to all of our banking institutions in the next 30 days.

**Mission Statement:**

*"Recognize and meet the needs of the Township Community."*



## **Charter Township of Marquette INVESTMENT POLICY**

### **Purpose:**

It is the policy of the Charter Township of Marquette to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of the Township and comply with all state statutes governing the investment of public funds.

### **Scope:**

This investment policy applies to all financial assets of the Charter Township of Marquette. These assets are accounted for in the various funds of the Township and include the general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds, trust and agency funds and any new fund established by the Township.

### **Objectives:**

The primary objectives, in priority order, of the Charter Township of Marquette's investment activities shall be:

**Safety**—Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

**Diversification**—The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

**Liquidity**—The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

**Return on Investment**—The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

### **Delegation of Authority to Make Investments:**

Authority to manage the investment program is derived from MCL 41.76 and Board Resolution designating depositories. Management responsibility for the investment program is hereby delegated to the Township Treasurer per MCL 41.76; who shall establish written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Township Treasurer. The Township Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

### **Authorized Investments:**

The Charter Township of Marquette is limited to investments authorized by Act 20 of 1943, as amended, and may invest in the following:

- a) In bonds, securities, and other obligations of the United States, or an agency or instrumentality of the United States in which the principal and interest is fully guaranteed by the United States. This subdivision shall include securities issued or guaranteed by the government national mortgage association;
- b) In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the Federal Deposit Insurance Corporation or a savings and loan association which is a member of the Federal Savings and Loan Insurance Corporation or a credit union which is insured by the National Credit Union Administration, but only if the bank, savings and loan association, or credit union meet all criteria as a depository of public funds contained in state law;
- c) In commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and which matures not more than 270 days after the date of purchase. Not more than 50% of any fund may be invested in commercial paper at any time;
- d) In United States government or federal agency obligation repurchase agreements;
- e) In bankers' acceptances of United States banks;
- f) In mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan. Investments in mutual funds shall be limited to securities whose intention is to maintain a net asset value of \$1 per share; or
- g) In investment pools organized under the authority of the Urban Cooperation Act of 1967, MCL 124.501, the Surplus Funds Investment Pool Act of 1982, MCL 129.111 and the Local Government Investment Pool Act of 1985, MCL 129.141.

### **Safekeeping and Custody:**

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Township shall be on a cash basis. Provided, however, that the Treasurer may enter into collateralization and security agreements with authorized depositories for the protection of funds deposited in excess of those limits established by the Federal Deposit Insurance Corporation, the Federal Savings & Loan Insurance Corporation, or the National Credit Union Administration, to the extent permitted under Michigan Law, and to the extent that any such agreement is consistent with the safety, diversification, liquidity, return on investment and any other criteria set forth in this Investment Policy. The market value of any collateral or security for uninsured excess deposits shall at all times equal or exceed 105% of those deposits in excess of applicable FDIC, FSLIC, or NCUA insurance limits. Any collateral shall consist only of instruments, securities, or investments permitted for investment by a charter township under applicable Michigan Law, and of authorized investments under this investment policy. Securities may be held by a third party custodian designated by the treasurer and evidenced by safekeeping receipts as determined by the treasurer.

### **Prudence:**

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in dealing with the property of

another, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used shall be the “fiduciary” standard and shall be applied in context of managing an overall portfolio.



## MARQUETTE CHARTER TOWNSHIP

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### Board Action Item

**Board Meeting Date:** May 17, 2023  
**Agenda Item #:** 8.D.  
**Proposal:** Consider the Review and Possible Update of the Investment and Depository Designation Resolution  
**Presented by:** Lyn Durant, Supervisor

---

#### Background:

The Investment and Depository Designation Resolution has not been reviewed for many years. Banks and financial institutions have changed ownership and names, and some institutions may need to be added or removed.

**Attachments:** 1. Investment & Depository Designation Resolution

**Cost:** \$ \$ 0.00

**Budget Account:** -0-

#### Recommended motion:

Approve the amended Investment and Depository Designation Resolution.

**Mission Statement:**

*"Recognize and meet the needs of the Township Community."*



## **INVESTMENT AND DEPOSITORY DESIGNATION RESOLUTION**

**WHEREAS**, the Board of the Charter Township of Marquette, Marquette County, in exercising its fiduciary responsibilities desires to safeguard the funds of the Township that may be invested from time to time, and

**WHEREAS**, Public Act 77 of 1989 (MCL 41.77) requires that the Township board designate the banks or depositories for the money belonging to the Township, including the time for which the deposits shall be made and all details for carrying into effect the authority given in this act, and

**WHEREAS**, Public Act 196 of 1997 (MCL 129.91, et seq) requires Township boards, in consultation with the Township Treasurer, to adopt an investment policy, now

**THEREFORE BE IT RESOLVED**, That this policy is applicable to all public funds belonging to the Charter Township of Marquette and in the custody of the Township Treasurer.

**BE IT RESOLVED**, That the board approves the following financial institutions as depositories of Township funds:

Citizen's Bank  
M Bank  
Marquette Community Federal Credit Union  
Northern Michigan Bank  
Peninsula Bank  
Prime Vest Financial Services, Inc.  
Range Bank  
Republic Bank  
River Valley Bank  
Soloman Smith and Barney Financial Services, Inc.  
Superior Iron Range Federal Credit Union  
Wells Fargo Bank

By Board action on November 20, 2001 the following financial investment institutions were added: American General Financial Group, Edward Jones, Mommaerts Financial Services, Raymond James Financial Securities, and Standard Federal.

By Board action on October 21, 2003 the following financial investment institution was added: A.G. Edwards & Sons, Inc.

By Board action on August 7, 2007 the following financial investment institution was added: Superior Iron Range Federal Credit Union. Also the following financial investment institution names were changed: North Country Bank and Trust changed to M Bank; First National Bank of Negaunee changed to Range Bank; D&N Bank changed to Citizen's Bank; and National City Bank changed to River Valley Bank.



**BE IT FURTHER RESOLVED**, That the Treasurer may invest Township funds in certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank but only if the bank, savings and loan association, or credit union meeting all criteria as a depository of public funds contained in state law. The standard of prudence to be used shall be the “fiduciary” standard and shall be applied in context of managing an overall portfolio.

**BE IT FURTHER RESOLVED**, That the prior approval of the Township board, shall be required for the treasurer to invest in any other lawful investment instruments. The Township board’ standard of prudence shall be the “fiduciary” standard, which shall be applied in context of managing an overall portfolio. The Township board may authorize the Treasurer to invest in the following:

- Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- Repurchase agreements consisting or instruments listed in subdivision (a).
- Bankers’ acceptances of United States banks.
- Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- Mutual funds registered under the Investment Company Act of 1940, Title I of Chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of either of the following:
  - i) The purchase of securities on a when-issued or delayed delivery basis.
  - ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
  - iii) The limited ability to borrow and pledge a like portion of the portfolio’s assets for temporary or emergency purposes.
- Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the Urban Cooperation Act of 1967, PA 7 of 1967, Ex.Sess., (MCLs 124.501 to 124.512).

*Amended November 20, 2001 Board Meeting  
Amended October 21, 2003 Board Meeting  
Amended August 7, 2007 Board Meeting  
Amended March 18, 2008 Board Meeting*

- Investment pools organized under the Surplus Funds Investment Pool Act, PA 367 of 1982 (MCLs 129.111 to 129.118).
- The investment pools organized under the Local Government Investment Pool Act, PA 121 of 1985 (MCLs 129.141 to 129.150).

**BE IT FURTHER RESOLVED**, That decisions and actions involving the Township's investment portfolio shall meet the following criteria:

**Safety:** Safety of principle is the foremost objective of the Charter Township of Marquette Township's investment practices.

**Diversification:** The investments shall be diversified by avoiding over concentration in securities from a specific issuer or business sector, excluding U.S. Treasury securities and insured certificates of deposits.

**Liquidity:** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

**Return on Investment:** Return of investment is of secondary importance compared to safety and liquidity objectives. Collateralization and Security Agreements: The Treasurer may enter into collateralization and security agreements with authorized depositories for the protection of funds deposited in excess of those limits established by the Federal Deposit Insurance Corporation, the Federal Savings & Loan Insurance Corporation, or the National Credit Union Insurance Corporation, to the extent permitted under Michigan Law, and to the extent that any such agreement is consistent with the safety, diversification, liquidity, return on investment and any other criteria set forth in the Investment Policy. The market value of any collateral or security for uninsured excess deposits shall at all times equal or exceed 105% of those deposits in excess of applicable FDIC, FSLIC, or NCUA insurance limits. Any collateral shall consist only of instruments, securities, or investments permitted for investment by a charter township under applicable Michigan Law, and of authorized investments under the investment policy. Investments shall be selected to obtain a market average rate of return. The core of investments is limited to relatively low risk securities.

**BE IT FURTHER RESOLVED**, That the Treasurer may elect to have certificates and other evidence of investments held by a financial institution, provided that the financial institution presents to the Township Treasurer sufficient documentation and acknowledgment of the investment instruments held on behalf of the Township.

**BE IT FURTHER RESOLVED**, That the Township will comply with all applicable statutes related to public fund investments. Any provisions of this resolution in conflict with applicable statutes is void.

## Lyn Durant

---

**From:** Patti Manninen <plm@alphacomm.net>  
**Sent:** Tuesday, May 9, 2023 4:46 PM  
**To:** Betty Brotherton, Betty; Bob Bob Therrian; Champion Township Champion Township; Darlene Turner, Darlene; Darlene Walch, Darlene; Dave Hall; Debbie Wolf, Debbie; Deborah Pellow, Deborah; Donald DeRoche, Donald; Ely Township Ely Township; Ernest Johnson; Ewing Township Ewing Township; Forsyth Township Forsyth Township; Gary Wommer, Gary; Humboldt Township Humboldt Township; Ishpeming Township Ishpeming Township; James Nankervis, James; Janell Mineau, Janell; Jeremy Hosking, Jeremy; Joe Boogren, Joe; Julia Anderson-Leake, Julia; Kathy Carlson, Kathy; Kent Koehn; Kristin Thornton, Kristin; Lyn Durant; Marquette Township; Max Engle, Max; Michigamme Township Michigamme Township; Negaunee Township Negaunee Township; Nicole Haskett, Nicole; Pat Moyle, Pat; Pete LaRue, Pete; Peter Koski, Peter; plm plm; Powell Township Powell Township; Republic Township Republic Township; republic.twp.supervisor@gmail.com; Richmond Township Richmond Township; Sands Township Sands Township; Scott Erbisch, Scott; Scott Mills, Scott; Skandia Township Skandia Township; Skandia Township Skandia Township; Steve Steve Mileski; Tilden Township Tilden Township; Turin Township Turin Township; West Branch Township West Branch Township; William Luetzow, William; jpbelpedio@att.net  
**Subject:** Republic Support Letter and more....  
**Attachments:** 2023.03.13 Act 188 Amendment - Natural Gas Sytems Ltr in Support BLANK (2).docx

Hello everyone,

At the last MCTA meeting, Jim Brennan, the supervisor from Republic Township asked that the attached letter of support be sent out to the townships. You can contact him directly with letters of support or any questions.

Also attached is a copy of the bill for each township's portion of the board of review ad in the Mining Journal. I sent it out last month, but we're still waiting for payment from quite a few townships. Please try to get payment sent in by the end of the month to the address on the notice.

The next MCTA meeting will be on May 24th at 6:00 p.m. at the Negaunee Township Hall. Guest speakers will be Pete Duex from the Marquette County Road Commission and Brad Austin from the MCSWMA. This will be the last meeting until we start up in September.

Patti L. Manninen  
MCTA Secretary

May 10, 2023

The Honorable \_\_\_\_\_

\_\_\_\_\_

Dear: \_\_\_\_\_

**RE: Act 188 Amendment – Natural Gas Systems**

The signers to this letter (collectively referred to as the “Undersigned;” *Exhibit A*) are locally appointed or elected representatives and public officials carrying out their duties in the Upper Peninsula in the State of Michigan. The intent of this letter is to jointly express the Undersigned’s support for legislation that would amend the Public Improvement Act, Act 188 of 1954, MCL 41.721 *et seq.* (“Act 188”) to include as an authorized improvement the construction, improvement, and maintenance of natural gas systems.

As you are aware, Act 188 permits a township board to make certain improvements and to pay for those improvements through the issuance of bonds or the levying of a special assessment. See, e.g. MCL 41.721. Under its Section 2, Act 188 lists different types of improvements that may be made under the Act which includes, for example, storm or sanitary sewer systems and water systems. An authorized improvement for natural gas systems is *not* provided for in Section 2 of Act 188.

The Undersigned agree that the passage of legislation that would amend Section 2 of Act 188 to include authorization for the construction, improvement, and maintenance of natural gas systems is of great importance to township residents, especially those located in the Upper Peninsula. Such an amendment would authorize Michigan townships to fund natural gas infrastructure improvements, which is not currently allowed under Michigan law. This would enable townships to attract providers to their area by entering into a public and private partnership for natural gas services (a practice that is common among Michigan townships for other improvements authorized under Act 188, such as water or storm and sanitary sewer systems). This is critical for areas that are not adequately served through existing facilities, including in the Upper Peninsula.

The legislation requested would be a practical, easy, and accurate solution to the Upper Peninsula’s energy issue. As noted above, a township has no recourse under the State’s current law to answer those voters requesting and in need of natural gas infrastructure. An amendment to Act 188 to authorize improvement for natural gas systems would give townships more flexibility to best care for their residents.

Thank you in advance for your interest, time and attention. Please do not hesitate to share this letter with any appropriate representative, official or entity.

Sincerely,

The Undersigned



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### Board Action Item

**Board Meeting Date:** May 17, 2023  
**Agenda Item #:** 8.G.  
**Proposal:** Consider DDA Project Priorities (Amendments)  
**Presented by:** Jon Kangas, Township Manager

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#### Background:

In August of 2022, the DDA adopted a document that was titled "Development Plan". After further discussion with legal council, it was determined that documents of that label are specific to TIF districts and have additional requirements placed upon them. Therefore, it was advised that the document be renamed to something similar to the new title. As a result, multiple edits were made to the document, primarily as they pertain to the differences between a development plan and a project priority list. The amendments were adopted by the DDA at their meeting on May 9th. No changes were made to the project priorities, only technical language as stated above.

**Attachments:** 1. DDA Project Priorities Plan FINAL 05.10.2023

**Cost:** \$ NA

**Budget Account:** DDA

#### Recommended motion:

Adopt the DDA Project Priorities as amended.

#### Mission Statement:

*"Recognize and meet the needs of the Township Community."*



# MARQUETTE CHARTER TOWNSHIP



## DDA PROJECT PRIORITIES | 2022

*Adopted – August 9, 2022*

*Amended – May 9, 2023*

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## **BACKGROUND AND PURPOSE**

### **a. Purpose of the Downtown Development Authority Act**

Act 197 of Public Acts of 1975, replaced by Act 57 of 2018 (Tax Increment Financing Act) effective January 1, 2019, of the State of Michigan, commonly referred to as the Downtown Development Authority Act, was created in part to correct and prevent deterioration of business districts; to promote economic growth and revitalization; to encourage historic preservation; to authorize the acquisition and disposal of interests in real and personal property; to authorize the creation of the authority; to authorize the levy and collection of taxes, the issuance of bonds, and the use of tax increment financing in the accomplishment of specific downtown development activities contained in locally-adopted development plans.

The act seeks to attack problems of urban decline, strengthen existing areas, and encourage new private developments in downtown districts of Michigan communities. It seeks to accomplish this goal by providing communities with the necessary legal, monetary, and organizational tools to revitalize downtown districts either through public-initiated projects or in concert with privately motivated development projects. The way downtown development authorities choose to make use of these tools does, of course, depend on the problems and opportunities facing each particular downtown district and the development priorities sought by the community in the revitalization of its business area.

### **b. Creation of the Marquette Charter Township Downtown Development Authority**

On April 8, 1986, Marquette Charter Township adopted Ordinance #040886 which established the Marquette Charter Township Downtown Development Authority and designated its boundaries. This ordinance was subsequently amended by Ordinance #052196 on May 21, 1996, which redesignated the DDA boundaries, and by Ordinance #061918-2 on June 19, 2018, which also redesignated the DDA boundaries.

It is the mission of the Downtown Development Authority (DDA) to act as the principal planning, policy, and program development body which provides advice to the Marquette Charter Township Board on issues affecting the development of the activities within the DDA boundaries.

### **c. Basis for the Project Priorities**

Public Act 57 of 2018, the Tax Increment Financing Act, provides the legal mechanisms for local officials to address the need for economic development in the business district. In Marquette Charter Township, the DDA district incorporates the properties as shown in below Map 1: Downtown Development Authority District.

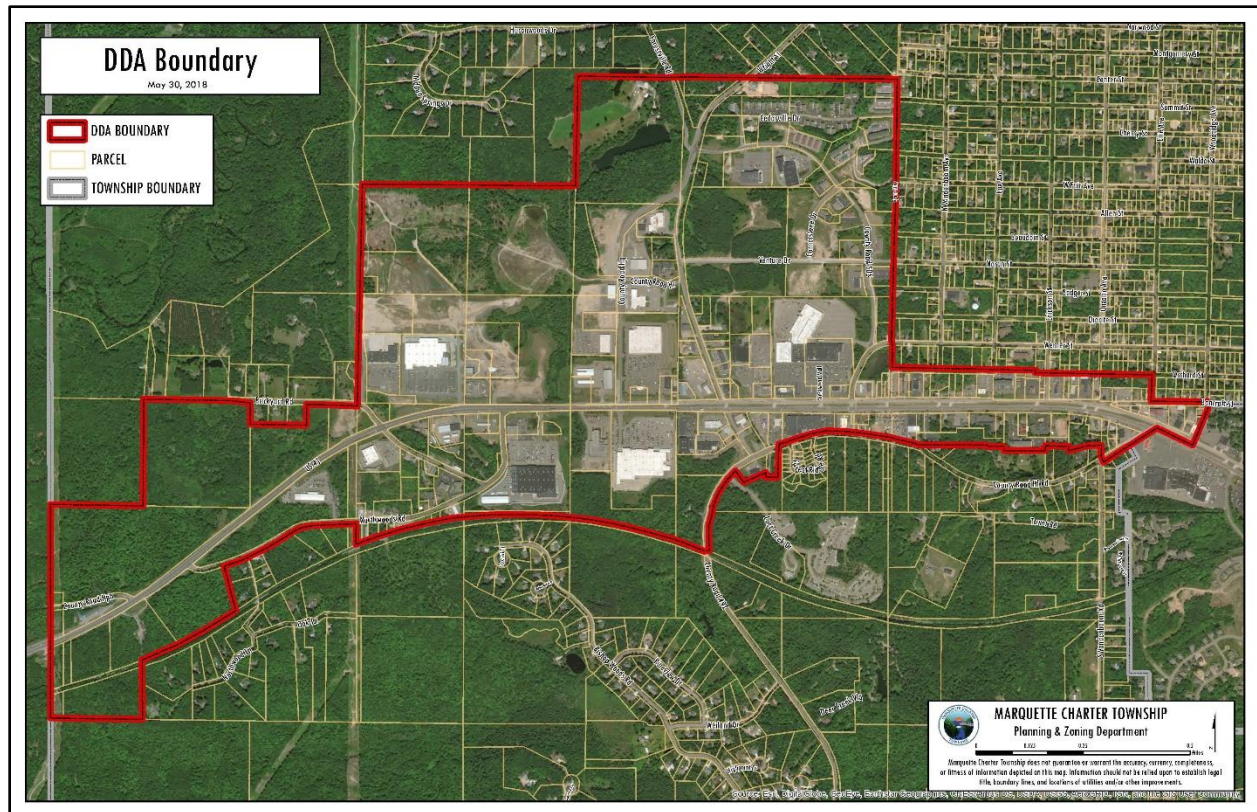
For purposes of designating a project priority district and for establishing a tax increment financing plan, the Act refers to a “downtown district” that is specifically designated by ordinance of the governing body of the municipality and a “business district” as being an area in the downtown of a municipality zoned and used principally for business. Tax increment financing (TIF) can be used to provide the necessary funds for project implementation. A tax increment financing plan seeks to capitalize on and make use of the increased tax base created by economic development within the boundaries of a downtown district. The legal basis or support for the Tax Increment Plan and Project Priorities Plan are

identified in Public Act 57 of 2018. The DDA does not anticipate utilizing TIF structures to finance improvements within the DDA.

### GENERAL PROJECT PRIORITIES FOR THE MARQUETTE CHARTER TOWNSHIP DDA

The need for establishing the Marquette Charter Township Development District (referred to as “Project Area” and/or “DDA”) is founded on the basis that the future success of the Township’s efforts to revitalize its commercial area will depend, in large measure, on the readiness and ability of its public corporate entity to initiate public improvements that strengthen the commercial area, and to encourage and participate in, where feasible, the development of new private uses that clearly demonstrate the creation of new jobs, the attraction of new business, and the generation of additional tax revenues.

Shown below is Map 1: DDA District map, which also serves as the Project Area.



### PROJECT PRIORITIES PLAN

***a. The designation of boundaries of the project area in relation to highways, streets, streams, or otherwise.***

The Project Area boundary is located within the jurisdictional limits of the Charter Township of Marquette and the Marquette Charter Township Downtown Development Authority (DDA). Marquette Charter Township established the DDA pursuant to Public Act 197 of 1975, through adoption and publication of Ordinance #040886. This ordinance was subsequently amended by Ordinance #052196 on May 21, 1996 which redesignated the DDA boundaries, and by Ordinance #061918-2 on June 19, 2018, which also redesignated the DDA boundaries.

The Project Area contains the entire area of the DDA boundary, and is illustrated above and are generally described as incorporating all public and private real estate as illustrated in Map 1. The DDA District/Project Area has 288 parcels of property with a 2022 taxable valuation of \$106,706,217.

**b. Legal Description of the Project Area**

The boundaries of the DDA/Project Area are as follows:

Township Forty-Eight (T48N), Range Twenty-Five West (R25W)

Section 16 Properties located south of Orchard Street and the abandoned right-of-way formerly known as Orchard Street, bounded on the west by the western boundary of Section 16, and on the east by Erie Avenue right-of-way.

Section 17 The south half (S ½) of Section 17, the southeast quarter of the northwest quarter (SE ¼ of NW ¼) and the south half (S ½) of the northeast quarter (NE ¼)

Section 18 The east half (E ½) of the southeast quarter (SE ¼)

Section 19 The north half (N ½) of the southwest quarter (SW ¼), excepting those parcels contained within the Assessor’s Plat of Northwood Lane Acres; that portion of the north half (N ½) of Section 19 lying north of the Iron Ore Heritage Trail (formerly the Soo Line Railroad), except the northwest quarter of the northwest quarter (NW ¼ of the NW ¼) and excepting that land compromised by the following parcels:

- |                  |                  |
|------------------|------------------|
| 52-08-019-011-10 | 52-08-019-011-20 |
| 52-08-019-011-22 | 52-08-019-011-24 |
| 52-08-019-023-10 | 52-08-019-023-15 |
| 52-08-019-023-20 | 52-08-019-023-30 |

Section 20 Property lying north of the Iron Ore Heritage Trail (formerly the Soo Line Railroad) and west of County Road 492; all property lying east of County Road 492 and north of County Road HF (Brookton Road); and a parcel lying south and east of County Road 492 and Brookton Road in the northwest quarter of the northeast quarter (NW ¼ of NE ¼) beginning 790.1 feet south and 213.5 feet west of the northeast corner; thence south 90.25 feet; thence south 66°35’ west 301.4 feet; thence north 35°55’ west 185.9 feet to County Road 492; thence northeasterly along the right-of-way 446.6 feet; thence south 163.3 feet to the point of beginning, said parcel otherwise known as Parcel 52-08-020-028-00.

Section 21 All of Section 21, excepting that portion of Section 21 lying south of County Road HF (Brookton Road), and further excepting land compromised by the following parcels:

- |                  |                  |
|------------------|------------------|
| 52-08-021-024-00 | 52-08-021-024-02 |
| 52-08-021-037-00 | 52-08-021-037-15 |
| 52-08-021-038-00 |                  |

The boundaries of the DDA/project Area are depicted in Map 1. To the extent of any deviation, discrepancy, or difference between the legal descriptions of the boundaries and the map, the legal descriptions shall be controlling.

***c. The location and extent of existing streets and other public facilities within the project area, shall designate the location, character, and extent of the categories of public and private land uses then existing and proposed for the project area, including residential, recreational, commercial, industrial, educational, and other uses, and shall include a legal description of the project area.***

The following is a list of existing streets within the DDA/Project Area. There are approximately 8.1 miles of roads within the DDA/Project Area.

Street Name	From	To	Distance (mi)
US-41	Western Township Line	Brookton Rd/Eastern Township Line	2.8
Northwoods Rd	US-41	US-41	0.9
County Rd 492	US-41	Forestville Rd*	0.6
County Rd HQ	Wright St	County Rd 492	0.2
Wright St	US-41	County Rd 492	1.0
Venture Dr	Wright St	Commerce Dr*	0.5
Cornerstone Dr	Venture Dr	Commerce Dr	0.2
Commerce Dr	Brookton Rd	County Rd 492	0.8
Werner	Commerce	Brookton/County Rd 492	0.2
County Rd 492 South	Lost Creek Dr*	Forest Ridge Rd*	0.1
Brickyard Rd	Northwoods Rd	Brickyard Rd*	0.4
Forestville Rd	Wright St	Huron Woods Dr*	0.2
County Rd HPB	US-41	Western Township Line	0.2
<b>Total Distance</b>			<b>8.1 miles</b>
*nearest cross street			

The project area is mostly serviced with township water and sanitary sewer, as well as electrical and gas services.

***d. Existing Public and Private Land Uses within the Project Area***

Existing land uses within the DDA/Project Area are comprised of public and private uses. These land uses include retail businesses, offices, Township facilities, and residential properties. Collectively, these land uses create a mixed-use business district.

*Public Land Uses-*

Public land uses in the project area include the Marquette Charter Township Administration offices and Community Room, the Marquette Charter Township Fire Department Hall, Schwemwood Park, and the US Fish and Wildlife Facility on Cornerstone Dr.

*Private Land Uses-*

- a. Residential- Based on parcel information, there are 26 residential parcels either occupied or vacant comprising 238.530 acres of land.
- b. Commercial- Based on parcel information, there are 132 parcels that are classified as having some form of commercial use, either occupied or vacant, composing 389.421 acres of land.

*Recreational Uses-*

Recreational uses within the project area consist of Schwemwood Park and the Iron Ore Heritage Trail. Other notable features include the US-41 Underpass which provides a non-motorized route across the highway, and Trail 14, a snowmobile trail that transverses the township north/south towards Big Bay.

*Semi-public Uses-*

Quasi-public uses within the project area include North Iron Church located at 3020 US-41 West, MarqTran (public transportation), located at 1325 Commerce Dr., and the Alger-Marquette Community Action Board (AMCAB) located at 1125 Commerce Dr.

*Educational Uses-*

Educational uses within the project area include Northstar Montessori Academy located at 3030 Wright St.

*Vacant Land Uses-*

There are 28 vacant parcels within the project area totaling 181.628 acres, of which 164.262 acres is commercial and 17.366 acres is residential.

***e. A description of existing improvements in the project area to be demolished, repaired, or altered, a description of any repairs and alterations, and an estimate of the time required for completion.***

See Section D above. At this time, no existing improvements in the development area are proposed to be demolished, repaired, or altered.

***f. The location, extent, character, and estimated cost of the improvements including rehabilitation contemplated for the development area and an estimate of the time required for completion.***

See Table 2 below.

**TABLE 2**

Project Name	Scope of Project including timeframe	Probable Estimate of Cost
Non-motorized path- Wright Street Connector	Installation of non-motorized pathway/sidewalk on Wright Street from US-41 to Venture. This would provide a connection from the recently installed pathway along US-41 to the existing pathway/sidewalk installed on Venture Drive in 2018 through a Safe Routes 2 School grant. Expected timeframe, pending funding source, is 3 years.	\$175,000
Non-motorized path- Commerce Drive Connector	Installation of non-motorized pathway/sidewalk on Commerce Drive from US-41 to Werner St. This would provide a connection from the recently installed pathway along US-41 to the existing pathway/sidewalk installed on Commerce Drive in 2018 through a Safe Routes 2 School grant. Expected timeframe, pending funding source, is 3 years.	\$75,000
Non-motorized pathway connector- Iron Ore Heritage Trail Spur (Cox Farm Trail)	The Iron Ore Heritage Trail (IOHT) is a multi-jurisdictional trail that transverses the DDA south of US-41. Developing a spur/connector trail (Cox Farm Trail) from a cluster of hotels, restaurants, and services to existing non-motorized infrastructure along south property lines south of US-41, connecting with and following Brookton Rd/CR 492 west to the Commerce Dr and US-41 signaled intersection, and continuing west along CR 492 to the established IOHT trailhead at Schwemwood Park would facilitate further use of the trail and activity within the DDA district. Expected time frame, pending funding source, is 3 years.	\$250,000
US-41 Median Beautification	Beautification of the median separating east- and west-bound traffic on US-41 would provide for a more inviting and appealing corridor experience. Sustainable, native, and/or low maintenance vegetation could be utilized to provide for long-term viability. Coordination with Michigan Dept. of Transportation would be needed. Expected time frame, pending funding source is 3-5 years.	\$100,000
Non-motorized pathway connection to City of Marquette	In 2021, MDOT directed a US-41 reconstruction project which provided non-motorized pathways on a portion of the US-41 corridor. The DDA desires to facilitate extension of the non-motorized pathway to connect to similar infrastructure in the City of Marquette, providing a continuous pathway parallel to US-41 from the Township to the City. Pending funding sources and redevelopment of	\$250,000

	private property parallel to the corridor, expected timeframe is 10 years.	
Regional Park Property Acquisition	Township staff is, at the time of writing, working towards acquiring a 16-acre parcel on Venture Drive through the Michigan Natural Resources Trust Fund Grant Program. If acquired, the property would be designated for recreational use in perpetuity. Required match will consist of in-kind donation from seller. Expected timeframe to acquire property is 1.5 to 2 years from application to acquisition.	\$1,600,000
Regional Park Development	If acquired, development of the property (referenced in the item immediately above) would commence in conjunction with and/or after an extensive public input process. Numerous regional partners are expected to partake. Funding associated with the DDA could be utilized as match funding for various grants. Anticipated developments include, but are not limited to: outdoor amphitheater, dog park, pickleball/tennis courts, soccer fields, disc golf course, restroom facilities. Expected timeframe is development would commence upon successful acquisition and is expected to continue for 5-10 years.	TBD
Event Space	Dedicated Event space for events such as a farmer's market, flea market, festivals, etc. has been desired by residents, and this could take many different forms as far as facilities, location, and size of space. Expected time frame, pending funding source is 3-5 years.	TBD
Lighting along US-41	Lighting along US-41 would increase appeal and safety of the non-motorized and motorized users of the corridor. Coordination with Michigan Dept. of Transportation would be needed. Expected time frame, pending funding source, is 3-5 years.	TBD
<i>*to be determined pending project planning and economic factors</i>		

***g. A statement of the construction or stages of construction planned, and the estimated time of completion of each stage.***

See Table 2 above.

***h. A description of any parts of the development area to be left as open space and the use contemplated for the space.***

In reference to the public improvements outlined, open space within the DDA district/Project Area will be confined to rights-of-way, plazas, and parks within the district. Existing park property in the DDA district/Project Area will remain as open space.

At the time of writing, Township administration has been actively working with a property owner within the DDA to acquire via a Michigan Natural Resources Trust Fund Grant a 16-acre parcel. The parcel would be set aside for recreational use in perpetuity should the grant application be successful and the parcel acquired.

***i. A description of any portions of the development area that the authority desires to sell, donate, exchange, or lease to or from the municipality and the proposed terms.***

There are no parcels that the DDA plans to acquire, sell, donate, exchange, or lease as part of this Project Priorities Plan.

Marquette Charter Township owns a roughly 5-acre parcel within the DDA district/Project Area boundary that it is actively trying to sell to a private party. The property is located at 170 County Road 492 (also known as Brookton Rd.), south of US-41.

***j. A description of desired zoning changes and changes in streets, street levels, intersections, or utilities.***

The Project Priorities Plan proposes no zoning changes within the DDA district/Project Area. The Township's current Zoning Map is included in the appendix of this plan. As development occurs, the DDA desires that zoning be changed in accordance with the Marquette Charter Township Master Plan. The DDA and Marquette Township do desire to improve non-motorized infrastructure along the US-41 corridor, which comprises the heart of the DDA district.

***k. An estimate of the cost of the development, a statement of the proposed method of financing the development, and the ability of the authority to arrange the financing.***

The estimated total cost for the proposed development is to be determined pending project planning and economic factors. Projects will only be undertaken as the DDA and Township have the capacity to pay for them. Financing for the public improvement projects as outlined in Table 2 would/could be provided through a variety of means, including:

- public and private grants
- donations received by the DDA
- millage rate up to 2 mills as authorized by state statute
- money obtained from other sources approved by the Marquette Charter Township Board or the DDA, including development agreements
- any other funding source authorized by law

***l. Designation of the person or persons, natural or corporate, to whom all or a portion of the development is to be leased, sold, or conveyed in any manner and for whose benefit the project is being undertaken if that information is available to the authority.***

The public improvements undertaken pursuant to this Project Priorities Plan will remain in public ownership for the public benefit.

***m. The procedures for bidding for the leasing, purchasing, or conveying in any manner of all or a portion of the development upon its completion, if there is no express or implied agreement between the authority and persons, natural or corporate, that all or a portion of the***



***development will be leased, sold, or conveyed in any manner to those persons.***

At present, there are no agreements for property conveyance between the Marquette Charter Township DDA and Marquette Charter Township or any person(s), natural or corporation. The Project Priorities Plan utilizes a voluntary acquisition strategy to acquire property within the Project Area. Acquisition of such property would be on a negotiated basis between the DDA and the interested party.

Any such sale, lease, or exchange shall be conducted by the DDA pursuant to requirements specified in Act 57 of 2018. If needed, more detailed procedures will be developed prior to the transactions, in accordance with applicable Township policy and Michigan state law.

***n. Estimates of the number of persons residing in the development area and the number of families and individuals to be displaced.***

Based upon a review of the properties within the DDA Project Area, it is estimated that there are approximately 19 single-family residential properties and 7 multi-family residential properties within the Project Area. The Project Priorities Plan does not require the acquisition and clearance of occupied residential property or the displacement of individuals and families within the Downtown Development Authority district and Project Area.

***o. A plan for establishing priority for the relocation of persons displaced by the development in any new housing in the development area.***

The Project Priorities Plan does not require the acquisition and clearance of occupied residential property or the displacement of individuals and families. As a result, a plan for compliance with Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 is not addressed.

***p. Provision for the costs of relocating persons displaced by the development and financial assistance and reimbursement of expenses, including litigation expenses and expenses incident to the transfer of title, in accordance with the standards and provisions of the federal uniform relocation assistance and real property acquisition policies act of 1970, Public Law 91-646, 42 USC 4601.***

The Project Priorities Plan does not require the acquisition and clearance of occupied residential property or the displacement of individuals and families. As a result, a plan for compliance with Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 is not addressed.

***q. A plan for compliance with 1972 PA 227, MCL 213.321 to 213.332.***

Act 227 of Public Acts of 1972 is an Act to provide financial assistance, advisory services, and reimbursement of certain expenses to persons displaced from real property or deprived of certain rights in real property. This Act requires procedures and policies comparable to the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970. Because the Project Priorities Plan does not require the acquisition of property and displacement of persons, a plan for compliance with Act 227 is not addressed.

***r. Other material that the authority, local public agency, or governing body considers pertinent.***



# Appendix

**Marquette Charter Township  
Downtown Development Authority  
BY-LAWS**

**Section 1. Name and Area.**

- A. This Downtown Development Authority (DDA) shall be known as the Marquette Township Downtown Development Authority.
- B. The area served by the Marquette Township DDA shall be the boundaries outlined in Marquette Township Ordinance No. 061918-2 of August 27, 2018, amending Ordinance No. 053196 as part of Ordinance No. 040886 establishing the DDA.

**Section 2. Authority, Mission, and Functions.**

- A. The Marquette Charter Township Downtown Development Authority, hereafter referred to as the Authority, shall exercise the authority granted it by the Marquette Charter Township Board.
- B. It is the mission of the Authority to act as the principal planning, policy, and program development body which provides advice to the Marquette Charter Township Board on issues affecting the development of the activities within the DDA boundaries. Activities of the Authority will include those duties and responsibilities set forth in Act 57 P.A. of 2018, as amended and as codified at MCL 125.4201, et seq.

**Section 3. Membership.**

- A. The membership of the Authority shall consist of nine (9) members, consisting of the Township Supervisor and eight (8) members that are not officers or trustees of the Township Board for staggered terms of four (4) years appointed by the Marquette Charter Township Supervisor, subject to approval of the Marquette Charter Township Board. Of the nine (9) members, not less than five (5) members shall have an interest in property located within the Downtown District, or shall be members, trustees, principals, or employees of a legal entity having an interest in property located in the Downtown District.
- B. Each member of the Authority shall be administered and subscribe to the constitutional oath of office.

**Section 4. Officers.**

At the first regular meeting of each year the Authority shall elect from its membership a Chairperson, Vice-Chairperson, and a Secretary.

**Section 5. Duties of the Officers.**

- A. Chairperson. The Chairperson shall preside at all meetings, appoint committees, call special meetings, executes documents of the Authority, and see that all actions of the Authority are properly taken and perform such duties as may be ordered by the Authority.
- B. Vice-Chairperson. The Vice-Chairperson shall act in the capacity of Chairperson in his/her absence and in the event the office of the Chairperson becomes vacant, the Vice-Chairperson shall succeed to this office for the unexpired term and the Authority shall elect a successor to the office of Vice-Chairperson for the unexpired term at the next scheduled meeting.
- C. Secretary. The Secretary or his/her designee shall be responsible for the minutes of each meeting. All communications, petitions, and reports not otherwise delivered to the Director shall be addressed to the Authority and delivered or mailed to the Secretary. The Secretary or their designee shall inform the Authority of all correspondence. The Secretary shall execute documents in the name of the Authority at the direction of the Authority when a second signature is necessary, be a custodian of the Authority's records, and perform such duties as the Authority.

**Section 6. Director.**

- A. The Marquette Charter Township Manager shall serve as Director of the Authority at the pleasure of the Authority. If the Director is absent, disabled or deemed unable to serve in office, the Authority may designate a qualified person as acting director to perform the duties of the office. A member of the Authority or the Township Board is not eligible to hold the position of director.
- B. The Director shall be the Chief Executive office of the Authority. Subject to the approval of the Authority, the Director shall supervise, and be responsible for, the preparation of plans and the performance of the functions of the Authority in the manner prescribed by law. The Director shall attend the meetings of the Authority, and shall render to the Authority and to the Township Board a regular report covering the activities and financial condition of the Authority.
- C. All communications, petitions, and reports shall be addressed to the Authority and delivered or mailed to the Director. The Director or his/her designee shall inform the Authority of all correspondence relating to business of the Authority, shall attend to such correspondence, and shall deliver copies of such correspondence and documents to the Secretary.

- D. Before entering upon the duties of the office, the Director shall take and subscribe to the constitutional oath, and filed with the Township Clerk.

**Section 7. Treasurer.**

- A. The Township Treasurer shall serve as Treasurer of the Authority.
- B. The Treasurer or his/her designee shall be responsible for the payment of all warrants as prepared by the Township Clerk on behalf of the Authority. The Treasurer shall execute financial documents in the name of the Authority and perform such duties as the Authority may determine and as may be provided by law. The Treasurer shall establish a separate fund which shall be kept in a depository bank account or accounts in a bank(s) approved by the Township Treasurer and provide to the Authority a record of bank deposits and accounts each month.

**Section 8. Payment of Claims, Accounting, Audit or Records, Administrative Fees.**

- A. Any claim for payment shall be considered by the Authority at a regular or special meeting, and any claim approved for payment by the Authority shall be presented to the Township Clerk who shall prepare and execute a warrant for each payment to the Treasurer.
- B. The Township Clerk shall maintain a copy of each claim and warrant by fund and account as prescribed by law, and provide to the Authority a financial report of all accounts each month.
- C. An audit of all financial records and accounts shall be conducted each year by a certified public accountant as determined by the Township Board, and at the expense of the Authority.
- D. The Authority shall refund the Township for administrative services in an amount as may mutually be agreed upon annually. Administrative costs as a result of special projects shall be determined in a separate manner.

**Section 9. Meetings.**

- A. Meetings will normally be on a quarterly basis. The day, time, and meeting place will be determined by a consensus of the Authority at the first meeting of the calendar year. All meetings will be posted and conducted in compliance with the Open Meetings Act, MCL 15.261 et seq.
- B. Special meetings shall be called at the request of the Chairperson or any two (2) members of the Authority. Notice of the special meeting shall be given by the Secretary, in writing, to the members of the Authority at least forty-eight (48) hours prior to such meeting and shall state the purpose, day, time, and location of the meeting.

- C. Five (5) members of the Authority shall constitute a quorum for the transaction of business and the taking of official action for all matters before the Authority. Whenever a quorum is not present at a regular or special meeting, those present may adjourn the meeting to another day or hold the meeting for the purpose of considering such matters as are on the agenda. No action taken at such a meeting shall be final or official unless ratified and confirmed at a subsequent meeting at which a quorum is present.
- D. Order of Business. The following procedure will normally be observed; however, it may be rearranged by the Chairperson for individual items, if necessary, for the expeditious conduct of business:
1. Meeting Called to Order by Chairperson.
  2. Roll Call.
  3. Approval of the Agenda.
  4. Approval of Previous Meeting Minutes.
  5. Bills Payable.
  6. Privileged Comment.
  7. Public Comment.
  8. Unfinished Business.
  9. New Business.
  10. Reports.
  11. Announcements.
  12. Public Comment.
  13. Additional Comments Board Members Wish to Present.
  14. Adjournment.

No new agenda items will be discussed two hours after the start of the meeting, other than adjournment.

- E. Motion shall be restated by the Secretary before a vote is taken. The name of the maker and supporter of a motion shall be recorded.
- F. Voting shall be by voice and shall be recorded by yeas and nays. Roll call votes will be recorded only upon request by a member of the Authority. The Chair shall vote last.
- G. No member of the Authority shall have the power to bind the Authority nor act in its behalf, nor use its name, unless official sanction is granted by the Authority at a duly called regular or special meeting.
- H. Any member of the Authority who shall feel that they have a conflict of interest on any matter that is on the Authority agenda shall voluntarily excuse themselves, and give the reason of conflict. The Authority shall determine if a conflict does exist, either actual or apparent, and if so determined by vote shall excuse the member, requiring the member to temporarily vacate their seat, and refrain from discussing and voting on said items as an Authority member.

- I. Parliamentary procedure in meetings shall be governed by Robert's Rules of Order in all cases not otherwise provided for in these By-Laws. If any requirement of these Bylaws conflict with specific law, statute, or Township Ordinance, that law, statute, or ordinance supersedes these Bylaws.

**Section 10. Committees.**

The Chairperson, upon approval of the Authority, shall appoint various standing committees and task force committees when the occasion arises.

**Section 11. Member's Absence.**

- A. Whenever a member of the Authority fails to attend three (3) consecutive regular scheduled meetings and the absences are unexcused pursuant to 11(b), the Secretary shall submit to the Township Board a written memorandum of the attendance record of such member, which may be considered cause for termination of membership on the Authority. Pursuant to notice and after having been given an opportunity to be heard, a member of the Authority may be removed for cause by the Township Board. Removal of Authority member is subject to review by the Circuit Court in accordance with MCL 125.4204 94). If an Authority member is removed, the Chairperson will notify the member of his/her termination. The Township Supervisor shall then appoint a new member to serve out the unexpired term, subject to approval of the Township Board and consistent with Section 3 of these Bylaws.
- B. Each member of the Authority who has knowledge of the fact that they will not be able to attend a scheduled meeting of the Authority shall notify the Chairperson and/or the assigned Township Staff at the earliest possible opportunity and, in any event, 2 hours prior to the scheduled meeting. Failure to do so will cause absence to be unexcused unless in the opinion of the Chairperson a greater consideration exists.

**Section 12. Amendments.**

These By-Laws may be amended at any regular or special meeting on passage by a quorum of the members providing the following procedures have been met:

1. A proposed amendment to the By-Laws shall be signed by a member of the Authority and be presented in writing to the Authority at a regular scheduled meeting prior to the scheduled meeting at which the proposed amendment is to be heard.
2. The Secretary shall give at least forty-eight (48) hours written notice to each member of the Authority prior to the scheduled meeting at which the proposed amendment is to be heard.



**Section 13. Review.**

The Secretary shall distribute these By-Laws to each Authority member in January of each even-numbered year for review.

**Section 14. Effective Date.**

These By-Laws shall take effect immediately on passage by a quorum of the membership.

Ayes:   7              Nays:   0              Abstain:   0              Absent:   1  

Date Adopted:        December 8, 2020       

Todd Noordyk  
Chairperson

- Amendment: March 8, 2004*
- Amendment: July 11, 2005*
- Reviewed March 1, 2010*
- Reviewed August 11, 2015*
- Amendment: December 8, 2020*

## **Marquette Charter Township Downtown Development Authority Committee Roster**

The Marquette Township Development Authority (DDA) is a Committee with up to 9 members. The terms for the 8 supervisor-appointed with board approval is 4 years.

### **Robert Sved – Chairperson**

Term of Office ends – 12/31/2023

### **Michael Springer – Vice Chairperson**

Term of Office ends – 12/31/2024

### **Dan Shanahan – Secretary**

Term of Office ends – no term end (Fire Dept Representative)

### **Frank Stabile**

Term of Office ends – 12/31/2022

### **Andrew Rickauer**

Term of Office ends – 12/31/2023

### **Bill Gellar**

Term of Office ends – 12/31/2023

### **Lyn Durant**

Term of Office ends – 11/19/2024

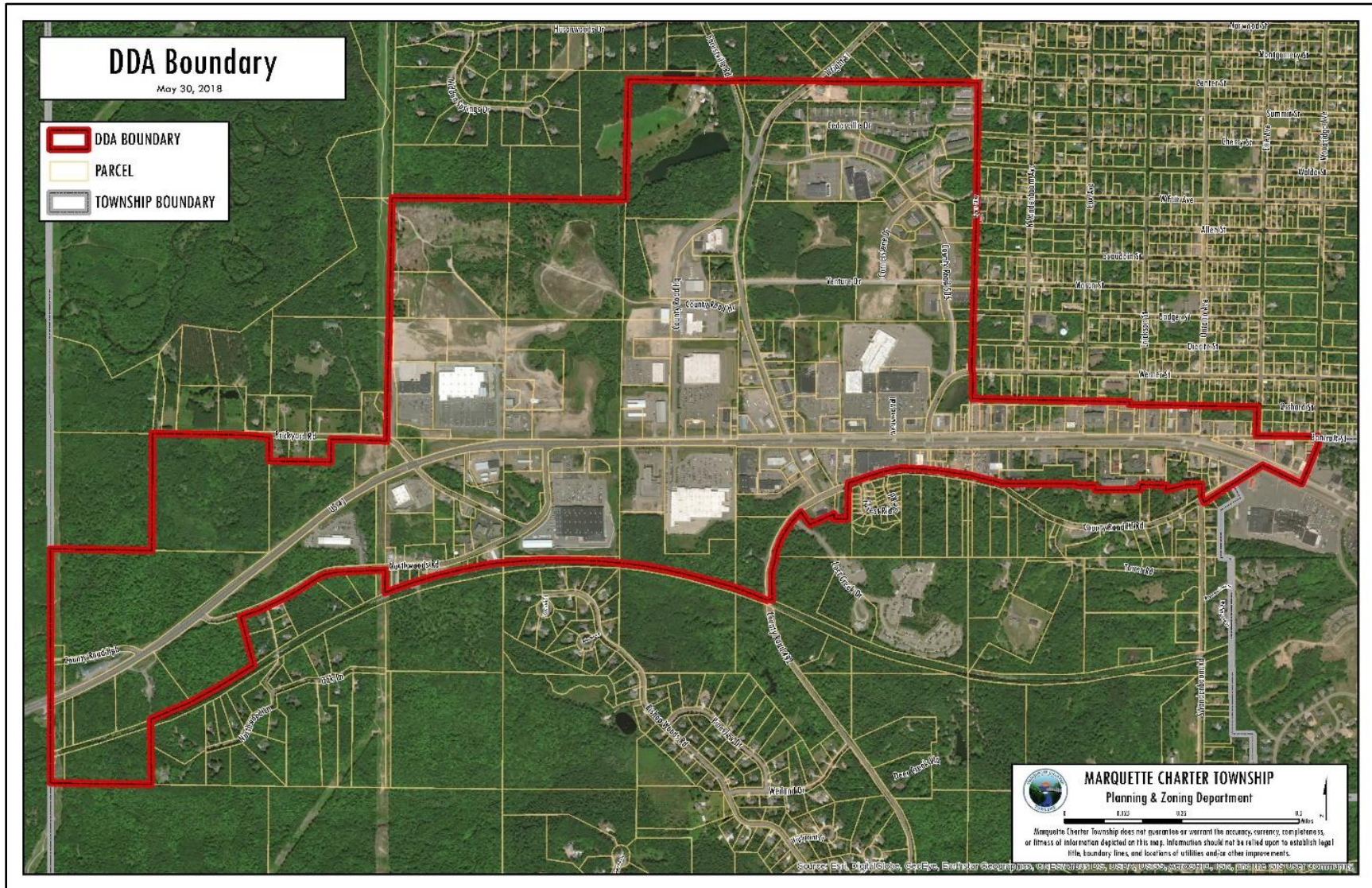
### **Bill Tibor**

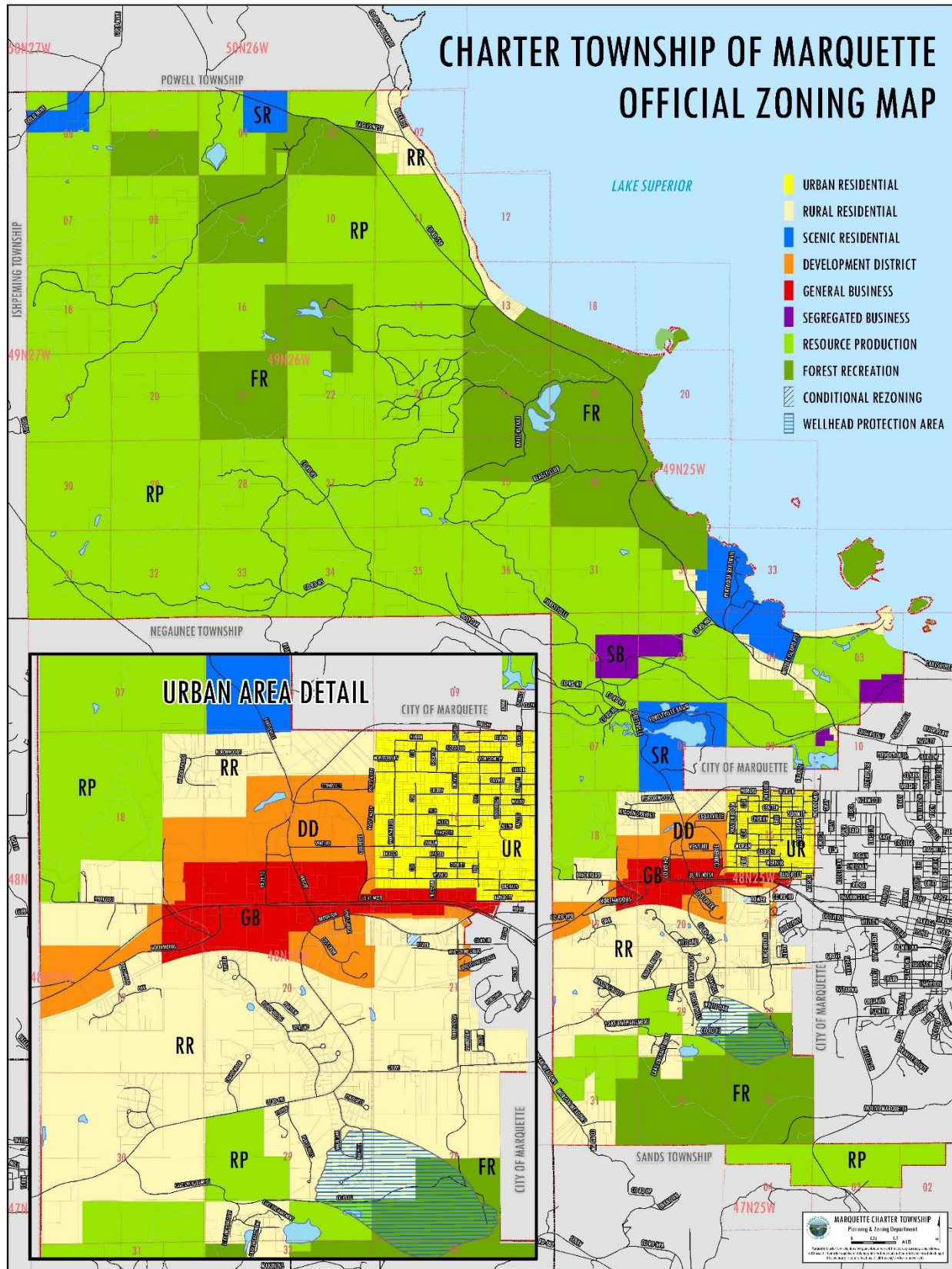
Term of Office ends – 12/31/2024

### **Vacant Seat**

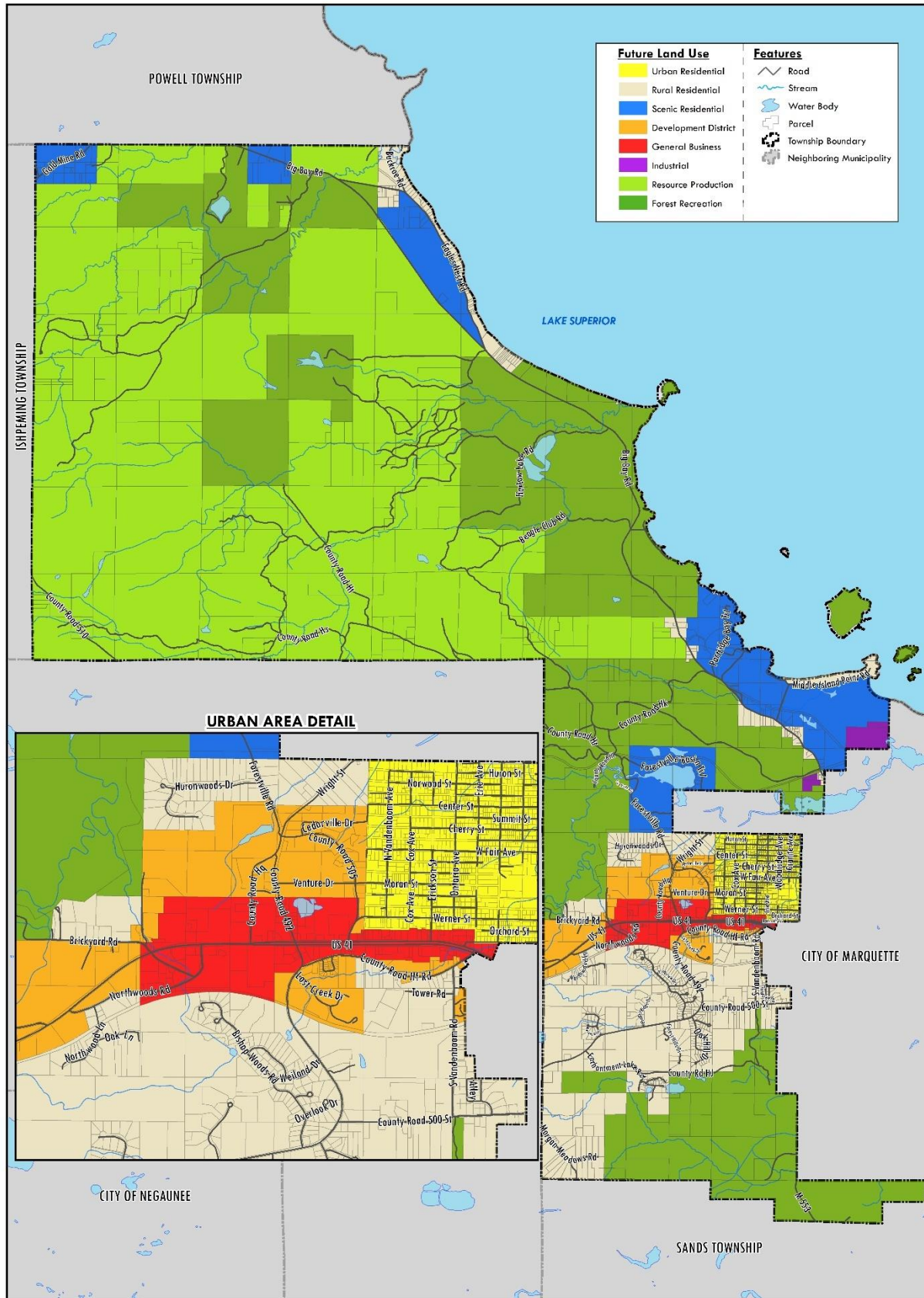
Term of Office ends –12/31/2024

Marquette Township Downtown Development Authority District Map





# Future Land Use Map-



## MAQUETTE CHARTER TOWNSHIP -FUTURE LAND USE-



Maquette Charter Township does not guarantee or warrant the accuracy, currency, completeness, or timeliness of information depicted on this map. Information should not be relied upon to establish legal title, boundary lines, and locations of utilities and/or other improvements.

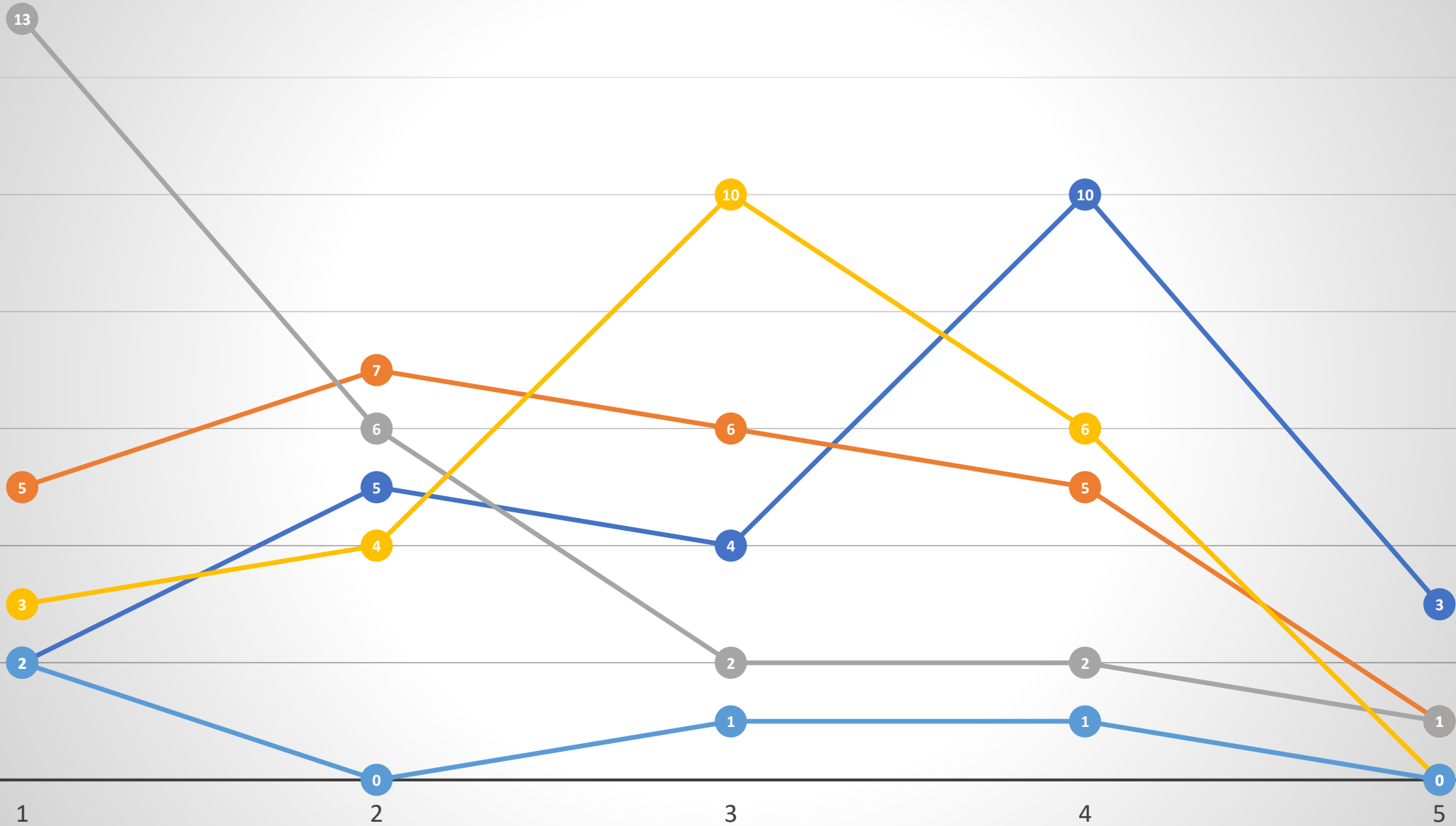
# DDA Survey Overview

- 213 Surveys distributed
- 24 responses
- 11% rate of return

Question #1- When creating a master plan, the DDA needs to establish goals within the plan. Please rank the following goals in order of most important to least important. Use 1 for the most important to 4 (or 5) for the least important:

- **Building Community:** Foster community-wide efforts that promote the Marquette Township DDA as a regional hub for significant community events and cultural institutions.
- **Building Places:** Utilize DDA resources to plan, design, and to construct innovative places in the Marquette Township DDA that beautify, complement, enhance, and preserve our architectural integrity.
- **Building Business:** Encourage the highest and best use of property and tenant spaces in the Marquette Township DDA through coordinated development processes, business assistance programs, and strategic acquisition and redevelopment partnerships.
- **Building Organization:** Work with public, private, and non-profit organizations that do business in and around the Marquette Township DDA to assess capacity needs and partner to ensure sustainable growth.
- **Other: (Please Specify)**

# Question #1



● Building Community

● Building Places

● Building Business

● Building Organization

● Other



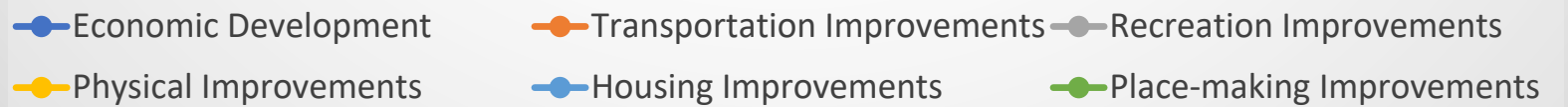
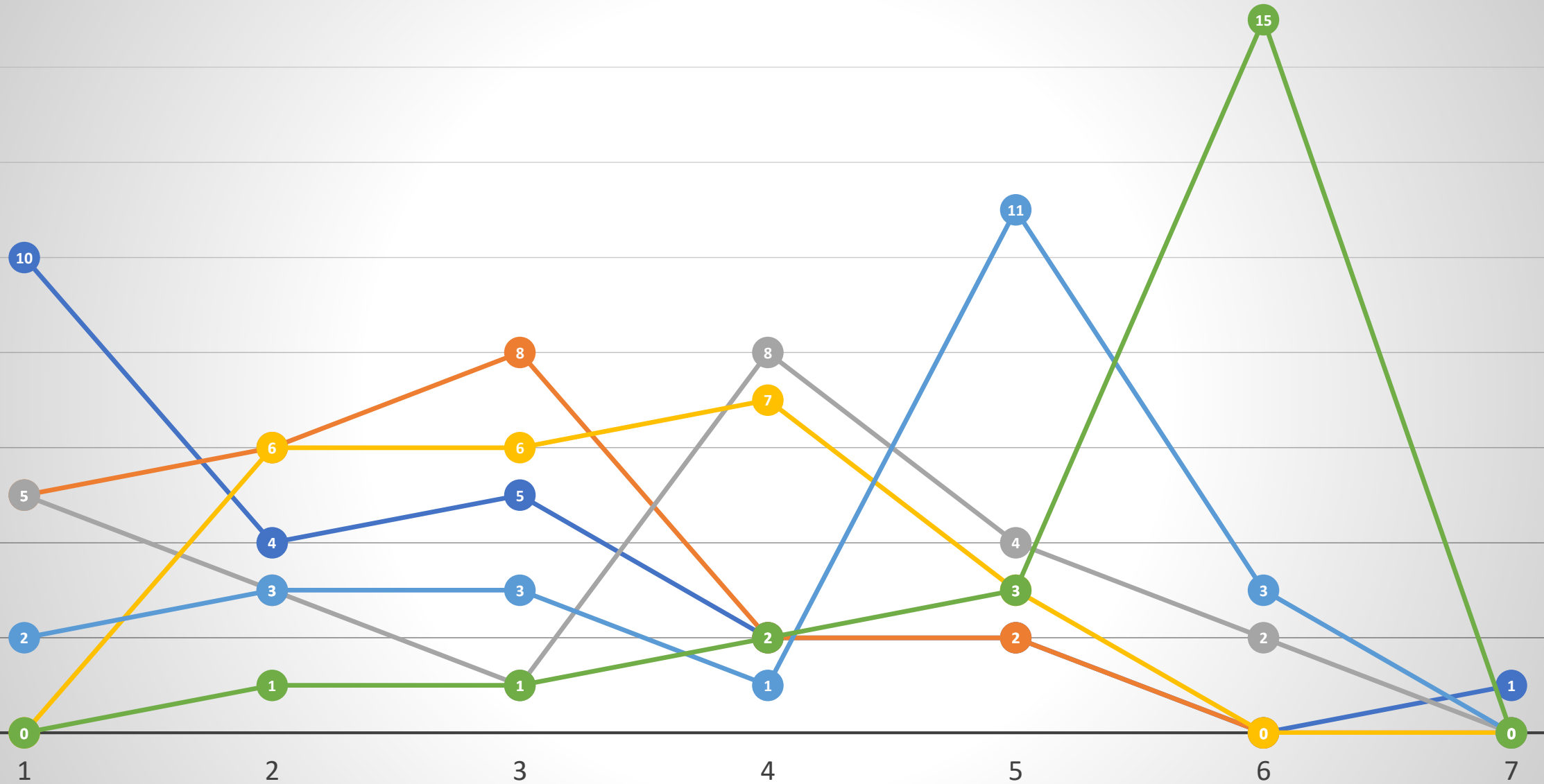
# Question #1 'Other' responses

- Keep taxes at an affordable level. No extra millages or special assessments on all to benefit a few. Do whatever you can to fill empty spaces and leaseholds to return Marquette Township to being a hub of business activity.
- Eliminate separate millages to reduce taxes
- Reduce taxes, cut spending
- Clean up junky places

Question #2- What do you think needs to be improved in the Marquette Township DDA today? Please rank the following goals from what you think is the most important, to what you think is the least important (Use “1” as being the most important, “6” being the least):

- **Economic Development** (examples: job opportunities, retail diversity, more businesses, etc.)
- **Transportation Improvements** (examples: traffic calming, pedestrian connectivity, public transportation opportunities, crosswalks, pedestrian crossing signals, sidewalks, etc.)
- **Recreation Improvements** (examples: parks, playground facilities, trails, open space, etc.)
- **Physical Improvements** (examples: building facade updates, more plants and flowers, streetscape amenities such as benches and lighting)
- **Housing Improvements** (examples: additional apartments or home rental opportunities, attainable housing options, etc.)
- **Place-making Improvements** (examples: public art, such as murals and/or sculptures, wayfinding signage, etc.)
- **Other (Please Specify)**

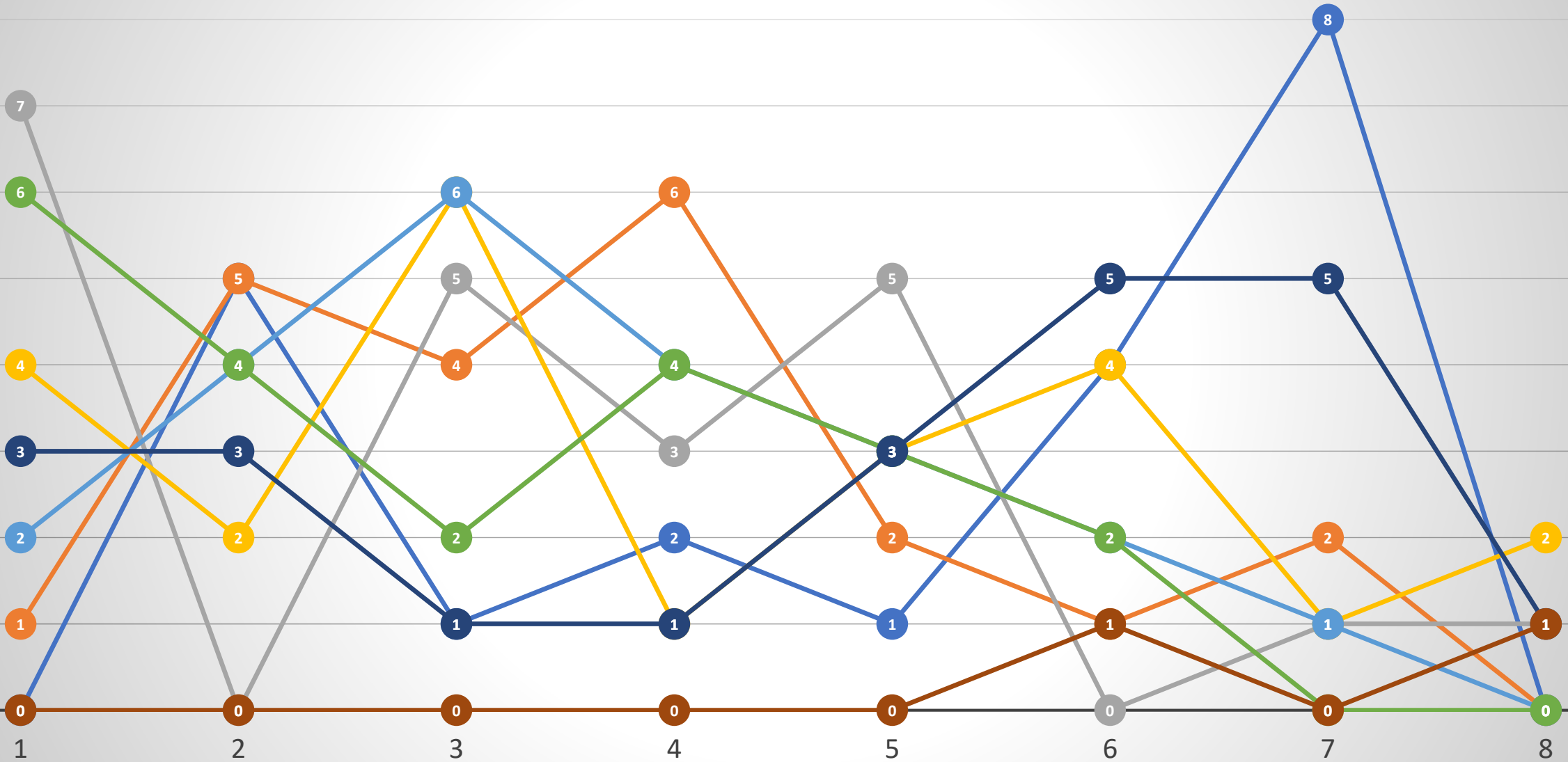
# Question #2



Question #3- Please rank the following projects from most important to least important (Use “1” as being the most important, “8” being the least).

- Farmer’s Market
- Event or gathering space
- More retail and business development
- Park/Recreation Space
- Beautification/Aesthetic improvements
- Pedestrian safety improvements (pathways, traffic calming, crossing signals, etc.)
- Wayfinding and directional signage
- Other (*please list*)

# Question #3



- Farmer's Market
- Event or gathering space
- more retail and business development
- Park/Recreation Space
- Beautification/Aesthetic improvements
- Pedestrian Safety Improvements
- Wayfinding and directional signage
- Other

# Question #3 'Other' responses

- Keep Property Taxes affordable for the little guys/locally-owned, non big-box stores
- Establish Campground

## Question #4- Any Additional Comments and/or Ideas on things that need to be preserved, continued, improved upon, or created in Marquette Township's DDA?

- DDA should assist in identifying grants or resources for businesses
- The US-41 (41/28) corridor. Illuminated, safe and well defined accessible, pedestrian pathways to all businesses
- Non-motorized trails, accessing business, and established trail networks & easy access to businesses, using directional signage along with attractive landscaping
- The lack of enforcement of zoning laws
- Intersection at wright and commerce is a nightmare during all hours of the day. The development in the area has caused more traffic and congestion at this intersection. It has become an area of Town I now avoid due to this area.
- Anything that will help increase business. It's tough to deal with rising taxes while we deal with the COVID-19 fallout. Fill empty leaseholds, make the township a "go-to" destination again. Help existing businesses remain sustainable.

# Question #4 Continued

- A left turn lane at the light on 41 and commerce when coming to Marquette from the west end. Very difficult to get to businesses in DDA district that are not located right on US-41
- Traffic at Commerce and Wright St. needs to be addressed as it currently keeps potential customers away
- Something such as a round about needs to be put in at the Wright St., Commerce, Forestville intersection. Turns are very dangerous and keeps potential businesses and customers from coming to this location
- Cut spending, reduce taxes, live within smaller budget
- don't 'pack 'em in'- select and encourage appropriate business ventures- NOT CHURCH & Encourage business to host events and the township should assist them and not deny parking at the township center when needed for events & I think it would be nice to enhance utilization of natural space. ie- the pond by the mall (NW of Commerce and Werner) could have a walkway and bench, or the path in the woods at the end of venture by wright street should be enhanced/maintained. Connect Bike Paths
- As a DDA Director in another community, I understand very well the funding of DDA's and I would be strongly opposed to any additional millage additions.





## MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive  
Marquette, Michigan 49855  
Ph | 906.228.6220  
Fx | 906.228.7337  
[www.marquettetownship.org](http://www.marquettetownship.org)

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### Board Action Item

**Board Meeting Date:** May 17, 2023  
**Agenda Item #:** 8.H.  
**Proposal:** Consider Wade Trim Progress Payment  
**Presented by:** Jon Kangas, Township Manager

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#### Background:

Wade Trim was retained by the Township to evaluate safety improvements at the Forestville Road/CR 492 intersection for a not-to-exceed amount of \$30,000. An April payment was made in the amount of \$26,098.30, leaving an available amount of \$3,901.62 for any final preliminary engineering work or effort related to the design. The attached invoice is for work completed after the April invoice. The agreement will have \$3,441.12 remaining after payment of this May invoice. Per the terms of our agreement, we are obligated to pay this invoice.

**Attachments:** 1. Bill\_MAQ200101T\_BT1\_2027315

**Cost:** \$ \$460.50

**Budget Account:** GF - Engineering

#### Recommended motion:

Approve the progress invoice from Wade Trim in the amount of \$460.50.

#### Mission Statement:

*"Recognize and meet the needs of the Township Community."*





25251 Northline Road • Taylor, MI 48180  
734.947.9700 • www.wadetrim.com

# INVOICE

Terms: Net 30 Days  
1.5% Per Month After 30 Days  
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

**Attention:** Lyn Durant, Township Supervisor  
**Marquette Charter Township**  
**1000 Commerce Drive**  
**Marquette, MI 49855**

**Invoice :** 2027315  
**Invoice Date :** 5/9/2023  
**Project :** MAQ200101T  
**Project Name :** Marquette Twp Forestville & CR  
492 Intersection Concepts

**For Professional Services Rendered For 4/1/2023 Through 4/28/2023**

Email invoices to: jonkangas@marquettetownship.org

		<u>Billings</u>				
		<u>Fee</u>	<u>Available</u>	<u>To Date</u>	<u>Previous</u>	<u>Current</u>
<i>Multiplier Labor</i>	460.50	30,000.00	3,901.62	26,558.88	26,098.38	460.50
					<b>Current Billings</b>	<u>460.50</u>
					<b>Amount Due This Bill</b>	<u>460.50</u>

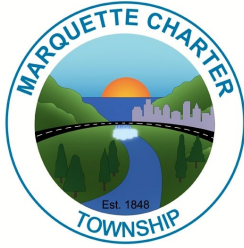
**Total Fee :** 30,000.00  
**To Date Billings :** 26,558.88  
**Total Remaining :** 3,441.12

**100 - Preliminary Design**

**Multiplier Labor**

<i>Class</i>	<i>Hours</i>	<i>Amount</i>
Professional Engineer I	1.50	174.99
Professional Engineer V	1.00	187.27
	0.50	98.24
<b>Total Professional Engineer V</b>	1.50	285.51
	<b>Total Multiplier Labor</b>	<b>460.50</b>
<b>Total Bill Task: 100 - Preliminary Design</b>		<b>460.50</b>

**Total Project: MAQ200101T - Marquette Twp Forestville & CR 492 Intersection Concepts 460.50**



## MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive  
Marquette, Michigan 49855  
Ph | 906.228.6220  
Fx | 906.228.7337  
[www.marquettetownship.org](http://www.marquettetownship.org)

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**To:** Township Board  
**From:** Jon Kangas, Manager  
**Date:** May 12, 2023  
**Regarding:** Manager Report for May 17, 2023

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### Forestville Transportation Concerns/Feasibility Study

While efforts for this project have quieted down for the time being, I feel it is important to remind everyone that our efforts to date have resulted in additional action. Following your special meeting on April 24<sup>th</sup> where you authorized a letter of support for MCRC's appropriation request, MCRC did approve their staff's recommendation to pursue the appropriation.

As I understand it the request was finalized and sent to Lansing that very week. In addition, I have been informed that additional efforts are already underway in seeking the legislative support in Lansing for the proposed appropriation. The project addresses multiple issues including intersection safety improvements and improvements to the adjoining road network necessary for existing traffic and some (but not all) future development. While some might argue this effort is being done to benefit a potential development, I want to remind everyone that the Township's focus was to address EXISTING infrastructure issues that should be addressed with or without the potential development.

If the appropriation is awarded, we should remember that CR 492, old Wright Street, Commerce Drive, Venture Drive, the former WE Energies haul road and Forestville Road north of the proposed development would all see improvements. In addition, the road commission would improve the access to the Forestville trailhead to all-season standards, something the trail organization (NTN) has wanted for years. None of these improvements would happen anytime soon without an appropriation due to the sheer magnitude of improvements required.

Finally, we should all be reminded that the road commission has agreed to this appropriation request with the understanding that they still believe a by-pass road is needed in the foreseeable future. We do not know the time frame for that need, but they have stated the proposed intersection improvements are only considered a short-term solution.

### Nuisance Dog Complaint

This week, I received a third complaint in as many months for a nuisance dog on Brookton Road near Forest Ridge. As with the previous complaints, MCSO officers responded to the extent possible. We have the complaint number on file if anyone is interested in additional details, but it doesn't appear that the complaint reaches the level of "nuisance" per their investigation. Specifically, the complaint is based on our noise ordinance as a result of a barking dog. Be assured that the complaint was responded to in a timely fashion and I again thank our MCSO Deputies for their efforts in the Township.

### **Mission Statement:**

*"Recognize and meet the needs of the Township Community."*

