



## MARQUETTE CHARTER TOWNSHIP

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# MARQUETTE TOWNSHIP BOARD - REGULAR MEETING

WEDNESDAY, MARCH 1, 2023 - 5:30 PM

MARQUETTE TOWNSHIP COMMUNITY CENTER

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### 1. Call to order

- A. Pledge of Allegiance
- B. Roll Call

### 2. Public Comment (3 minutes each)

*This Board is conducting a meeting today to take care of Township business. You are allowed to address the Board at least twice tonight, but we will not have back-and-forth conversations between the staff, the Board, and the public during Public Comment. For Public Comment, or if you would like to speak on a particular agenda item, state your name and address and you have three minutes to address the Board. The Board may, but is not required to, respond at Board Member Comment immediately following Public Comment. The Board may also request follow-up with the Township Manager on some matters addressed during Public Comment.*

### 3. Board Member Comment in Response to Public Comment

### 4. Consent Agenda

- A. Approval of Regular Meeting Minutes of February 15, 2023.
- B. Bills Payable in the amount of \$184,384.81. Checks 163227 to 163265. Note any voided checks.
- C. Received Committee and Other Reports
  - 1. PWPL Board Meeting - Draft Minutes 2/21/23
- D. Correspondence not Requiring Board Action
  - 1. Univ of MI-CLOSUP Survey Results February 2023
  - 2. MCSWMA-Household Hazardous Waste Collection Schedule 2023
  - 3. "Respect Marquette County" Meeting Notes 2-2-23
  - 4. MCSWMA Abbr Packet 2-15-23

### 5. Approval of the Agenda *(Declaration of Conflict of Interest, if any)*

### 6. Board Education/Privileged Comment

- A. Library Report
- B. Past State Representative Sara Cambensy

### 7. Community Linkage *(primarily based on the Board's Annual Plan of Work. Board member comment regarding what we are hearing from the external environment about township issues and activities.)*

### 8. Policy Discussion, Consideration and Development

- A. Change the Meeting time of the April 26, 2023 Meeting to 5:00PM.
- B. Discuss Possibility of Township Staff Printing Twice-Yearly Property Tax Bills and Creating the Tax Roll
- C. Consider Forestville Feasibility Study Proposal
- D. Declare old wide-format printer/scanner surplus
- E. Consider Township Hall Design/Build Proposal

**9. Assurance of Organizational Performance**

- A. Board - Committee Updates
  - 1. Planning Commission
  - 2. Recreation Committee

**10. Public Comment (3 Minutes maximum)**

**11. Meeting Wrap-up**

- A. Announcements
- B. Manager's Report
- C. Review of Motions Passed & Assignments, if any
- D. Items for Future Agenda
- E. Board Member Comment

**12. Adjournment**

**Next Scheduled Meeting Date is March 15, 2023 at 5:30PM.**

**BILLS PAYABLE SUMMARY**  
**3/1/23**

1	2/16/23	Accounts Payable - Exempt	\$119,109.26
2	2/21/23	Accounts Payable - Exempt	\$1,684.12
3	2/22/23	Accounts Payable - Exempt	3,573.84
4	2/23/23	Payroll-BiWeekly	37,952.47
5	2/28/23	Payroll-Monthly	4,474.71
6	3/1/23	For Board Approval	17,590.41
Total			<u>\$184,384.81</u>

General Fund	\$84,769.36
Fire Fund	10,190.62
Twp. Improvements Fund	41,729.94
Wastewater Fund	28,765.66
Library Fund	0.00
Stormwater Fund	0.00
Water Fund	13,831.60
Water Restricted Fund	0.00
Solid Waste Fund	693.02
Trust and Agency Fund	<u>4,404.61</u>
Total Disbursements	<u>\$184,384.81</u>

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
163227	02/16/2023	AFSCME COUNCIL 25 AFL-CIO	PAYROLL DEDC	701-000.000-231.000	502.70
163228	02/16/2023	BLUE CROSS BLUE SHIELD	MARCH HEALTH INSURANCE	101-299.000-716.000 590-575.000-716.000 591-568.000-716.000 591-569.W00-716.000 701-000.000-231.000	1,435.16 1,943.83 1,943.84 2,239.70 1,886.09
163229	02/16/2023	BLUE CROSS BLUE SHIELD	MARCH HEALTH INSURANCE	101-172.000-716.000 101-257.000-716.000 101-721.000-716.000 206-337.000-716.000 701-000.000-231.000	2,233.64 597.06 1,899.06 2,146.49 1,502.58
163230	02/16/2023	CITY OF MARQUETTE	JAN 2023 WASTEWATER	590-579.000-922.000	17,131.69
163231	02/16/2023	JOHN CEBALO	FEB 2023 CAMERA OPERATOR	101-101.000-801.000	70.00
163232	02/16/2023	KRIST OIL COMPANY	JAN 2023 GASOLINE	101-265.000-931.000 206-340.000-863.000 590-578.000-863.000 591-578.000-863.000	1,241.13 19.20 137.91 137.90
163233	02/16/2023	LOIS STONEHOUSE	ACCOUNTING SERVICES	101-215.000-955.000	500.00
163234	02/16/2023	MARQUETTE COUNTY ROAD	INTEREST - ROADS	246-905.000-995.001	41,729.94
163235	02/16/2023	MARQUETTE COUNTY SHERIFF'S DEP	JANUARY POLICE SERVICES	101-301.000-801.000	16,593.68
163236	02/16/2023	MARQUETTE COUNTY TREASURER	PRE ADJ & DBOR 2022 ADJUSTMENTS	101-000.000-040.000 101-299.000-955.010 206-337.000-955.010	366.07 3,317.01 1,396.41
163237	02/16/2023	MARQUETTE TOWNSHIP TREASURER	DNR PILT	101-000.000-202.000	16,356.27
163238	02/16/2023	MHR BILLING	AMBULANCE BILLING	206-337.000-802.000	675.00
163239	02/16/2023	MINING JOURNAL	DUES/SUBSCRIPTIONS	101-101.000-812.000	267.80
163240	02/16/2023	PETE HORNBOKEN	LANDFILL DEPOSIT RETURN	596-000.000-255.000	2.64
163241	02/16/2023	PITNEY BOWES	INK	101-299.000-726.000	91.29
163242	02/16/2023	RYAN STAPLES	LANDFILL DEPOSIT RETURN	596-000.000-255.000	13.96
163243	02/16/2023	SCOTT VANLERBERGHE	LANDFILL DEPOSIT RETURN	596-000.000-255.000	9.43
163244	02/16/2023	SEMCOENERGY GAS COMPANY	NATURAL GAS	101-756.000-924.000 590-582.000-924.000	62.70 53.22
163245	02/16/2023	UNIFIRST CORPORATION	MATS & UNIFORMS	101-265.000-726.000 101-265.000-750.000 590-578.000-750.000 590-580.000-726.000 591-578.000-750.000 591-580.000-726.000	79.90 87.80 211.24 7.84 211.24 7.84
TOTAL CHECKS (19)				\$	<u>119,109.26</u>

CHECK REGISTER REPORT  
INCREDIBLE BANK

EFT #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
25	02/21/2023	AFLAC	PAYROLL DEDC	701-000.000-231.000	513.24
26	02/21/2023	MARQUETTE TOWNSHIP	VARIOUS WATER/WASTEWATER	101-265.000-921.000	140.10
				101-265.000-926.000	89.96
				101-756.000-921.000	254.70
				101-756.000-926.000	97.31
				206-265.000-921.000	194.26
				206-265.000-926.000	64.58
				590-580.000-921.000	76.64
				590-580.000-926.000	67.17
				591-569.C00-921.000	24.57
				591-569.C00-926.000	17.78
				591-580.000-921.000	76.64
				591-580.000-926.000	67.17
TOTAL EFT'S (3)					<u>\$ 1,684.12</u>

VOIDED  
EFT  
27

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
163250	02/22/2023	CARDMEMBER SERVICE	FEES	101-299.000-830.000	42.80
163251	02/22/2023	CHARTER COMMUNICATIONS	INTERNET/CABLE/PHONE	101-299.000-810.000	204.99
				101-299.000-850.000	152.92
				590-580.000-850.000	186.30
				591-580.000-850.000	186.30
163252	02/22/2023	UNIFIRST CORPORATION	MATS & UNIFORMS	101-265.000-726.000	79.90
				101-265.000-750.000	43.93
				590-578.000-750.000	105.27
				591-578.000-750.000	105.27
163253	02/22/2023	UNITED GROUP PROGRAMS, INC.	FEB & MARCH GAP POLICY	101-299.000-716.000	614.74
				590-575.000-716.000	918.24
				591-568.000-716.000	918.18
163254	02/22/2023	UPAA	DUES/SUBSCRIPTIONS	101-257.000-812.000	15.00
			TOTAL CHECKS (5)		<u>\$ 3,573.84</u>

VOIDED  
CHECKS

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
DD7029 to DD7049	2/23/23	Various	Payroll - Biweekly	37,952.47
		Total Checks (21)		<u>37,952.47</u>

Voided  
Checks

None

CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
163246 to 163249	2/28/23	Various	Payroll - Monthly	4,474.71
DD7050 to DD7056				
		Total Checks (11)		<u>4,474.71</u>

Voided  
Checks

None



CHECK REGISTER REPORT  
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
163255	03/01/2023	906 TECHNOLOGIES	COMPUTER SERVICES	101-299.000-810.000	709.60
163256	03/01/2023	CITY OF MARQUETTE	#2172 SUPPLIES	206-340.000-930.000	73.55
163257	03/01/2023	INTEGRIS LLC	COMPUTER SERVICES	101-299.000-810.000	3,420.04
163258	03/01/2023	LYN DURANT	REIMB BOARD SUPPLIES	101-101.000-726.000	32.75
163259	03/01/2023	MENARDS	DPW SUPPLIES	206-339.000-726.000	20.45
			FD SUPPLIES	590-578.000-930.000	195.53
				590-583.000-930.000	50.94
				591-578.000-930.000	195.54
163261	03/01/2023	NAPA AUTO PARTS	WIND DE-ICER	206-339.000-726.000	10.47
163262	03/01/2023	OBERSTAR INC.	ERIE ST SEWER LINE REPAIR	590-576.000-930.000	1,575.78
163263	03/01/2023	OFFICE PLANNING GROUP	PRINTER/SUPPLIES	101-299.000-726.000	540.11
				101-903.000-970.265	9,926.00
163264	03/01/2023	QUILL	OFFICE SUPPLIES	101-172.000-726.000	20.89
				101-299.000-726.000	473.76
163265	03/01/2023	U. P. ENGINEERS & ARCHITECTS	CONTRACTED SERVICES	590-582.000-801.000	345.00
			TOTAL CHECKS (11)		<u>\$ 17,590.41</u>

VOIDED  
CHECKS  
163260

**Board of Trustees of the Peter White Public Library  
Regular Board Meeting  
Minutes  
Tuesday, February 21, 2023**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, February 21, 2023 in the George Shiras III Room of the Peter White Public Library. The meeting was called to order by President Anne Donohue at 5:03 PM.

**Members Present:** Anne Donohue, President; Steve Schmunk, Secretary; Carol Steinhaus, Member; Lori Nelson, Member.

**Members Absent:** Suzanne Williams, Member.

**Library Staff Present:** Andrea Ingmire, Library Director, Heather Steltenpohl, Development Director; Sarah Rehborg, Youth Services Department Head;

**TAC Representatives Present:** Tom Bronken, Marquette Township

**Others present (online):** Anna Sanford, Skandia Township; Natasha Lantz, West Branch Township; Peggy Jensen, West Branch Township

**The Agenda** was approved on a motion by Steinhaus and seconded by Nelson. Donohue noted that the Special Presentation was cancelled. The motion is approved 4-0.

**The Minutes** of the January 17, 2023 Board Meeting were approved on a motion by Schmunk and seconded by Nelson. The motion is approved 3-0 with Steinhaus abstaining.

**Special Presentation** – None.

**TAC Report:** Tom Bronken of Marquette Township delivered a report on the recent activities in the Township. Bronken inquired about the microscopes in the Library of Things on behalf of a resident.

**Financial Reports – including Approval of the Bills:** Ingmire reviewed the financial reports in place of Finance Director Goodwin (absent). A motion was brought by Nelson and seconded by Steinhaus to approve the bills for January 2023 in the amount of \$160,139.19. The motion is approved 4-0.

**Public Comment:** Steltenpohl noted that Lantz stated in the zoom chat that the video view is good.

**Board Action Items:**

- a) **LIB – 6 Memory Lab Policy- Second Reading.** No further discussion. On a motion by Steinhaus and seconded by Schmunk, the Board of Trustees of the Peter White Public Library move to approve the updated policy, LIB – 6 Memory Lab Policy. This amendment allows all visitors of the Peter White Public Library to utilize the Memory Lab equipment. **The motion is approved 4-0**

- b) **LIB – 2.2 Drug, Alcohol, and Tobacco Free Property** – Ingmire reviewed proposed changes to the policy. This policy bans drug, alcohol, and tobacco use anywhere on PWPL property including the building, parking lot and grounds. On a motion by Steinhaus and seconded by Nelson the Board of Trustees of the Peter White Public Library move to approve the LIB – 2.2 Drug, Alcohol, and Tobacco Free Property Policy. **The motion is approved 4-0** Schmunk moved and Steinhaus supported banning the filling of smoking equipment with tobacco on PWPL property. **The motion is approved 4-0.**
- c) **LIB – 2 Code of Conduct** – Ingmire reviewed proposed minor changes in the Code of Conduct to reflect policy changes. On a motion by Nelson and seconded Steinhaus the Board of Trustees of the Peter White Public Library move to approve the LIB – 2 Code of Conduct revision. **The motion is approved 4-0**

**Other Business:**

- a) **Strategic Planning** – Ingmire provided an update on the Strategic Planning process.

**Board Member Comment:**

- a) **Friends of PWPL March Book Sale** – The Friends will hold their sale March 16-18, 2023. Volunteers are needed for set up, sale work and take down.
- b) **Trustee Manual:** Review of Chapter 6 -- Budget.
- c) **2022 Financial Audit** – Ingmire provided an update on the audit process. She will request the auditor to present the final audit to the Board of Trustees for a brief review.

**Standing Reports:**

Standing Reports were reviewed. Ingmire provided an update on staffing changes and new hires. Schmunk noted Steltenpohl’s fundraising progress for PWPL.

**Adjournment:** Steinhaus made motion to adjourn, seconded by Nelson. The motion was approved 4-0. The meeting adjourned at 5:45 pm.

Respectfully submitted,

Steve Schmunk  
Secretary

Upcoming meetings:                      March 21, 2023  
Upcoming TAC meeting:                March 1, 2023

-----Original Message-----

From: Natalie Fitzpatrick <nfitzpat@umich.edu>

Sent: Wednesday, February 22, 2023 9:04 AM

To: Lyn Durant <ldurant@marquettetownship.org>

Subject: New report on Michigan local officials' assessments of workforce challenges, from the Spring 2022 Michigan Public Policy Survey (MPPS)

Dear Supervisor Durant,

Below is a link to a new report from the University of Michigan's Center for Local, State, and Urban Policy (CLOSUP) which presents the views of Michigan local government leaders like you on their government's workforce issues and challenges, including recruitment, retention, and retirement turnover.

The findings come from surveys of local government leaders in 1,327 Michigan jurisdictions—counties, cities, townships, and villages—as part of last year's Spring 2022 Michigan Public Policy Survey (MPPS).

The full report is available online at: [https://urldefense.proofpoint.com/v2/url?u=https-3A\\_myumi.ch\\_MrzXb&d=DwIFAw&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpgnVfiiMM&r=IQMlyjyX8pNQ3ggAcjS\\_lucfrWW9vnrkbbcaWjr1WM8&m=ZSrYKe0keAG-JtjOmI4Nf8ZpsOvQrQZZ7zvhSMBJjkY&s=hS19dSJ6\\_J4rOPsFTjSk-ciONXdsiu61hMRSBBuSq7M&e=](https://urldefense.proofpoint.com/v2/url?u=https-3A_myumi.ch_MrzXb&d=DwIFAw&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=IQMlyjyX8pNQ3ggAcjS_lucfrWW9vnrkbbcaWjr1WM8&m=ZSrYKe0keAG-JtjOmI4Nf8ZpsOvQrQZZ7zvhSMBJjkY&s=hS19dSJ6_J4rOPsFTjSk-ciONXdsiu61hMRSBBuSq7M&e=)

You can read or download the report from the website, or if you contact us here at CLOSUP ([closup-mpps@umich.edu](mailto:closup-mpps@umich.edu) or 734-647-4091), we would be happy to email you a PDF version.

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#### Key Findings:

Employee recruitment is a widespread problem among the 92% of Michigan's local governments that report having some kind of paid employees. As of Spring 2022, 60% statewide report that recruiting employees with the necessary skills is problem, up from 48% in 2017. Only 16% of jurisdictions statewide say recruiting is not a problem at all.

Among jurisdictions with over 30,000 residents, 89% report that recruitment is a problem, including 41% who say it is a significant problem. Among mid-sized jurisdictions with between 5,001-10,000 residents, reports of significant recruitment problems have tripled in the past five years, up to 28% in 2022 from 9% in 2017.

Retaining current employees is a growing problem as well. Two-thirds (64%) of jurisdictions with over 30,000 residents have problems retaining current employees, up from 43% in 2017. Among jurisdictions with 5,001-10,000 residents, retention problems have more than tripled in the past five years to 37%, up from 12%. Meanwhile, even in jurisdictions with fewer than 1,500 residents that have paid employees, retention problems have increased to 26%, up from 17%.

Local leaders express concern about a variety of other workforce problems, especially in Michigan's largest jurisdictions, where 62% report problems with turnover due to retirements, 58% note

problems with employee workload, 54% identify low employee morale, and 48% report challenges due to hostile interactions from the public.

More detailed information is available in the report itself.

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The CLOSUP website provides detailed, easy-to-read tables of the data collected in all of the MPPS surveys, including Spring 2022. The data are broken down by jurisdiction type, population size, region of the state, and urban-rural categorization. These easy-to-read tables allow quick analysis for a wide range of issues and can be found at:

[https://urldefense.proofpoint.com/v2/url?u=https-3A\\_myumi.ch\\_qgwR0&d=DwIFAw&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpgnVfiiMM&r=IQMlyjyX8pNQ3ggAcjS\\_lucfrWW9vnrkbbcaWjr1WM8&m=ZSrYKe0keAG-Jtj0mI4Nf8ZpsOvQrQZZ7zvhSMBJjky&s=wRPfj18KTIIbrDPM6db6KqYTQHYYKk\\_E3q4iDssSL3Kg&e=](https://urldefense.proofpoint.com/v2/url?u=https-3A_myumi.ch_qgwR0&d=DwIFAw&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=IQMlyjyX8pNQ3ggAcjS_lucfrWW9vnrkbbcaWjr1WM8&m=ZSrYKe0keAG-Jtj0mI4Nf8ZpsOvQrQZZ7zvhSMBJjky&s=wRPfj18KTIIbrDPM6db6KqYTQHYYKk_E3q4iDssSL3Kg&e=)

CLOSUP is eager to answer any questions you may have and to help you interpret the MPPS survey data. We would also be able to produce customized data tables for different groupings of local governments, such as responses for all jurisdictions within a particular county. Our goal is to help inform the policymaking process in Michigan at all levels.

The MPPS is conducted by CLOSUP in partnership with the Michigan Association of Counties, Michigan Municipal League, and Michigan Townships Association. The survey program is unique in the country as the only ongoing survey targeted at every unit of general purpose local government across an entire state.

For more information, contact MPPS staff by email at [closup-mpps@umich.edu](mailto:closup-mpps@umich.edu) or by phone at 734-647-4091. More information is also available on the CLOSUP website at:

[https://urldefense.proofpoint.com/v2/url?u=http-3A\\_closup.umich.edu&d=DwIFAw&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpgnVfiiMM&r=IQMlyjyX8pNQ3ggAcjS\\_lucfrWW9vnrkbbcaWjr1WM8&m=ZSrYKe0keAG-Jtj0mI4Nf8ZpsOvQrQZZ7zvhSMBJjky&s=q3POd-pHYJ2k52C6zuJbAhKVnawxsrXELrXliqSovpc&e=](https://urldefense.proofpoint.com/v2/url?u=http-3A_closup.umich.edu&d=DwIFAw&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=IQMlyjyX8pNQ3ggAcjS_lucfrWW9vnrkbbcaWjr1WM8&m=ZSrYKe0keAG-Jtj0mI4Nf8ZpsOvQrQZZ7zvhSMBJjky&s=q3POd-pHYJ2k52C6zuJbAhKVnawxsrXELrXliqSovpc&e=). Follow CLOSUP on Twitter @closup.

# 2023 HOUSEHOLD HAZARDOUS WASTE COLLECTION SCHEDULE



Marquette County Solid Waste Management Authority collections are held from May through October only with no collections taking place during the winter months. All sites are open to any Marquette County resident. Visit [Recycle906.com](http://Recycle906.com) for more information and a list of acceptable materials. Collections are held at one of the two following locations:

DATE	DAY	TIME	LOCATION
5/11/2023	Thursday	3 – 7 p.m.	Marquette Rubbish/Compost Site 1415 Pioneer Rd, Marquette, MI
6/7/2023	Wednesday	3 – 7 p.m.	West End Transfer Station 2150 US 41 West, Ishpeming, MI
7/13/2023	Thursday	3 – 7 p.m.	Marquette Rubbish/Compost Site 1415 Pioneer Rd, Marquette, MI
8/9/2023	Wednesday	3 – 7 p.m.	West End Transfer Station 2150 US 41 West, Ishpeming, MI
9/7/2023	Thursday	3 – 7 p.m.	Marquette Rubbish/Compost Site 1415 Pioneer Rd, Marquette, MI
10/4/2023	Wednesday	3 – 7 p.m.	West End Transfer Station 2150 US 41 West, Ishpeming, MI

# Respect Marquette County Coalition Meeting Notes

February 2nd 1 - 2:30 PM at the Presque Isle Pavilion

## Welcome & Introductions

## Superior Watershed Partnership Presentation

Tyler Penrod

[tyler@superiorwatersheds.org](mailto:tyler@superiorwatersheds.org)

906-228-6095 EXT 15

What is the Superior Watershed Partnership & Land Conservancy, and what does the organization accomplish?

The Superior Watershed Partnership & Land Conservancy is a grant funded non profit organization that utilizes partnerships to accomplish projects across the Upper Peninsula, Lake Superior, Lake Michigan, and Lake Huron regions.

The Great Lakes Climate Corps is made up of 40 seasonal crew members that travel and camp across the UP throughout the summer. They are the boots on the ground for conservation work, habitat restoration, erosion control, trail building, native species planting, and invasive species eradication, among other things.

The Superior Watershed Partnership currently manages 3,100 acres and 10,630 miles of Great Lakes Shoreline.

Other projects the Superior Watershed Partnership is involved with:

- Provides a Low Income Energy Assistance Program
- Offers volunteer conservation work of planting dune grass
- SWP maintains buoys that collect real time weather and climate data in Marquette, Munising, and Grand Marais. These buoys are utilized by NOAA to provide marine forecasts and show current conditions for small craft and large vessels. Recreational tour companies that provide on the water services also utilize marine forecasts to keep people safe.
- The Watershed is working on restoring the lighthouse at Stannard Rock. The lighthouse is still utilized as a place for climate data research, and Lake Superior data collection.
- Wetland restoration projects help filter the storm drain water that gets dumped into Lake Superior, creating clean water for residents to drink and recreate safely without e-coli bacteria. Since the project started there was a 70% decrease in bacteria on the shoreline of Lake Superior.
- 222 miles of beach inventory and cleanup in 2022
- 349 miles of trails built since 2014

- Manages the Salamander Migration Project. In 2019, 400 salamanders were killed in the migration. The watershed closed the access road during the migration, and now less than 10 salamanders are harmed in the migration. The watershed is encouraging people to not travel to see the migration, but to find a local migration to take part in, to not deter the salamanders from migrating along Presque Isle. The partnership plans to work with NMU biology students. The students will be on site during the migration to answer questions, and to provide folks with gear like flashlights to help people see where the salamanders are on the ground.
- Working on creating a new public board walk at Eagle's Nest. This will be the northernmost public beach access before reaching Big Bay, MI.

The grants that the Superior Watershed Partnership received this year does not hinder the scope of work the Great Lakes Climate Corps can accomplish. The crew can assist with projects that organizations within the community may need. Contact Tyler at [tyler@superiorwatersheds.org](mailto:tyler@superiorwatersheds.org) for more information or at 906-228-6095 EX 15.

## Progress Report from Travel Marquette

Respect Marquette County table tents were printed and distributed to 30 businesses around the county. Posters and table tents are available at the Travel Marquette office for anyone that would like to use them.

As a coalition member, please feel free to [share](#) our social media graphics.

[7 Ways to Winter Safely](#)- Travel Marquette created a blog and social posts on winter safety tips

1. Plan Ahead
2. Layer Up
3. Recreate Together
4. Stay Fueled
5. Venture Close to Shore
6. Watch the Signs
7. Ride Right- echoing the DNR's snowmobile safety messaging

[Winter Trail Tip Blog](#)- Travel Marquette created a blog and [social asset](#) about trail and dog etiquette, and tips and tricks for winter recreating. Please feel free to share both.

## Small Group Discussion Questions and Answers Discussed

1. What are the primary outdoor activities in the spring, and what are their top issues and impacts?
  - a. Primary outdoor activities in the spring are biking, foraging, hiking, and fishing. Spring issues that arise are deep footholes or tire tracks on wet trails, dog waste and other trash surfacing from snowmelt, trail widening, and a lack of users following trail etiquette due to excitement about being able to use trails again.



2. What is different about spring recreation compared to other seasons?
  - a. Differences in the spring recreation include heightened vegetation fragility and wildlife sensitivity. Waterfalls are in full force due to the snowmelt, so venturing out to waterfalls can be dangerous due to the fast flowing waters and wet and icy rocks/trails.
3. What can we do in the spring to prepare for the influx of visitation in the summer?
  - a. Check the trails for proper signage and switch signage from winter to summer. Create educational content for social media posts to prepare folks for the coming season. Make sure educational materials are stocked and printed for influx in visitation. Clear the trails of winter debris, and dead and down trees.

## 2023 Goals for Respect Marquette County Program

- Work more closely with NMU staff to relay educational messaging directly to NMU students
- Work with major event groups to incorporate Respect Marquette messaging in their events
- Encourage donations to nonprofit partner organizations that manage trails or recreational land in the county

## Upcoming Trail Open Houses

The Lake Superior Community Partnership will be hosting three trail open houses to allow for community input on a Marquette County-wide trail & green space master plan. Trail-users and residents are encouraged to stop by any time within the two-hour window to utilize the opportunity for dialogue, questions, and feedback. If you would like more information on these events or would like a poster to help promote them please contact [elle@marquette.org](mailto:elle@marquette.org) at the Lake Superior Community Partnership.

- Monday, February 6 | 4:30-6:30 pm | Powell Township Hall
- Tuesday, February 7 | 4:30-6:30 pm | Marquette Township Hall
- Wednesday, February 8 | 4:30-6:30 pm, | Ishpeming Hygge Center

**MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

**WEDNESDAY, FEBRUARY 15, 2023, at 4:00 P.M.**

**AGENDA**

1. ROLL CALL/CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT (not to exceed three minutes per person) Citizens may reserve time to speak on agenda items.
4. APPROVAL OF MINUTES <ol style="list-style-type: none"><li>1/18/23 – Regular Meeting</li><li>1/30/23 – Townhall Meeting</li><li>2/1/23 – Townhall Meeting</li></ol>
5. CONSENT AGENDA <ol style="list-style-type: none"><li>Statistics – January 2023</li><li>Accounts Payable</li><li>MIOSHA Inspection</li><li>OSHA 300 – Summary Work Related Injuries 2022</li><li>2023 HHW Schedule</li><li>Clean Water State Revolving Funds Loan Term Notification</li></ol>
6. BUSINESS <ol style="list-style-type: none"><li>Banking</li><li>Financials</li><li>Recycling Financials</li><li>Reimbursements</li><li>Director’s Evaluation</li><li>MERS Division 01</li><li></li><li></li></ol>
7. REPORTS <ol style="list-style-type: none"><li>Director Report</li><li>Attorney Report</li></ol>
8. PUBLIC COMMENT (not to exceed three minutes per person)
9. TRUSTEE COMMENTS <ol style="list-style-type: none"><li></li></ol>
10. ADJOURNMENT

**TO PARTICIPATE IN THE MEETING, UTILIZE THE ZOOM MEETING LINK BELOW:**

MCSWMA is inviting you to a scheduled Zoom meeting.

Topic: MCSWMA Board Meeting

Time: Feb 15, 2023 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84639444460?pwd=WXYrY0dXUjR1YyZnAwY0c0VFdjUT09>

Meeting ID: 846 3944 4460

Passcode: 787321

Dial by your location

+1 929 205 6099 US

Meeting ID: 846 3944 4460

Passcode: 787321

MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY

Board Meeting Minutes

Regular Meeting

January 18, 2023

**DATE:** Wednesday, January 18, 2023

**PLACE:** Landfill Administration Complex  
600 County Road NP  
Marquette, MI 49855

**MEMBERS PRESENT:** In Person: Randall Yelle, Glenn Adams, C. Baldwin, Dennis Honch, Dave Campana, Amy Manning, and Helen Amiri (Alternate Board Member)

**MEMBERS ABSENT:** Joe Minelli (excused)

**EX OFFICIO:** Brad Austin (in person)

**OTHERS:** In Person: William T. Nordeen, Attorney for MCSWMA; Beth Bonanni, Recording Secretary; Amy Stakvel, MCSWMA; John Anderson, MCSWMA; Michael Greutz, CPA, Anderson, Tackman & Company PLC; Jim Belpedio, Champion Township; Jo Foley, MI League of Women Voters. By Zoom: Scott Gambensy, City of Marquette; Lyn Durant, Marquette Township; Kendra Symbal, Chocolay Township and an unknown person.

- 1. Call to Order: R. Yelle called the meeting to order at 4:00 p.m.
- 2. Approval of Agenda: G. Adams made a motion to approve the Agenda. D. Honch supported. Motion passed unanimously.
- 3. Public Comment: None.
- 4. Approval of Minutes
  - a. 12/21/22 – Regular Meeting
  - b. 12/29/22- Special Meeting

D. Campana made a motion to approve the 12/21/22 Regular Meeting Minutes and 12/29/22 Special Meeting Minutes as presented. H. Amiri supported. Motion passed unanimously.

5. Consent Agenda

- a. Statistics – December 2022
- b. Accounts Payable
- c. NTH Signed Agreement
- d. Town Hall E-mail & Responses

A. Manning made a motion to approve the Consent Agenda. G. Adams supported. Motion passed unanimously.

6. Business

- a. Banking – D. Campana made a motion to approve the banking. G. Adams supported. Motion passed unanimously.
- b. Financials – D. Honch made a motion to approve the financials. H. Amiri supported. Motion passed unanimously.
- c. Recycling Financials – D. Campana made a motion to approve the Recycling Financials. G. Adams supported. Motion approved unanimously.
- d. Reimbursements – D. Honch made a motion to pay the reimbursements. A. Manning supported. Motion passed unanimously.
- e. Audit – Michael Greutz, CPA discussed the financial audit prepared for MCSWMA. At the end of the year, MCSWMA added \$540,000.00 to the bottom line with a net position of \$1.5 million. There was an operating income of \$605,000.00 for the year, which was nice to see compared to where the Landfill was 10-15 years ago. What helps is the costs are in line and revenue received from recycling. The unrestricted net position is \$1.4 million dollars. Net pension liability is only \$87,000.00 even though the Authority owes it, considering where the numbers could be and looking at where other companies are at, this is really good. \$70,000.00 was added to the bottom line from the cash perspective for the year, which is good. The Authority is buying assets, getting loans and paying off loans so the cash balance is good. At one time, this was an issue in the past. The Landfill started out the year with \$6.5 million in debt, paid off almost \$1 million in debt. Getting recycling up and running with all the PFAS and other stuff, there is no concern with the debt in the books because the Landfill is bringing in the cash to pay for it. In this respect, MCSWMA is looking good. The pension liability started in the beginning of the year with \$91,000.00 in liability and came down to \$87,000.00, so what is being paid is good and he does not see any concerns. The big factor with pensions always is what is the market doing because it is being invested by MERS. There will probably be a downturn next year but this is beyond the Landfill's control so there is nothing anyone can do about it. There are 2 deficiencies that have been out there from before. One is segregation of duties because MCSWMA does not have a big accounting staff. The other one is because the CPA firm helped put together the financial report. Technically, when the CPA firm comes in, the client is supposed to provide the

financials and footnotes to them. This is common and they help most of their clients out with this task. Neither one of these are big issues nor is there anything to be concerned about. D. Campana commented that there is nothing we can do with the pension liability because it depends on what the market is going to do. Mr. Grentz confirmed this and said generally the market goes up but last year it went down. D. Campana asked how much the market has to go up for it to be noticeable, 1%, 2%, etc.? Mr. Grentz discussed and went through the table on page 23 and page 24 of the Audit. D. Honch made a motion to approve the Audit prepared by Anderson, Tackman & Company. G. Adams supported. Motion approved unanimously.

C. Baldwin arrived at 4:22 p.m. for the meeting.

## 7. Reports

- a. Director Report – B. Austin provided a review and update of CY 2022. 15,000 curbside recycling carts were launched to various municipalities since 2021. There was a substantial increase in recycling, which is great.

There were no violations with EGLE this year and the facility is compliant. The only issue this year was with scrap tires. A lot of scrap tires came to the facility from the scrap tire collection events and when COVID hit, there were labor shortages and as a result there were a lot of tires on site. MCSWMA continues to deal with the scrap tire issues.

B. Austin reported he is continuing to monitor the new legislation that comes out and what impact it will have on MCSWMA. There have been recycling benchmarks established and that will impact communities across the state. There will be increased regulatory requirements and the cost to operate the facility will increase as things move forward.

In regard to leachate management, MCSWMA has been formulating a leachate management program and is working with EGLE on PFAS.

The decommissioning of Cell 0 lagoon is complete, and waste is being placed in there now. Cell 4 will become active and is on the docket for 2023.

The EGLE grant that informed consumers of the fire hazard of batteries had a significant impact as there have been less fires this year at the facility.

The Landfill license was renewed and expires in 2027.

There were approximately 295,000 views on the Materials Wizard website and 2,871 people searched up battery disposal. This is the impact that the EGLE grant, and campaign had. Battery disposal is the single most searched item on the Wizard.

The facility received about 8,100 tons this past year, and that over the past two years MCSWMA is averaging about 8,000 tons each year. This is approximately 4,000 more tons than what was expected in the first couple of years.

MCSWMA is continuing to seek additional commodity outlets for recyclable materials, which has been a challenge due to the distance of the markets in the area.

The aluminum recovery equipment was installed in August, 2022. One load has been sent out since the aluminum equipment was installed at the facility.

COVID-19 had an impact on the regional outreach with the elementary schools. A meeting is being scheduled with MARESA and a meeting to educate Bay Cliff will also be set for this Spring.

There are town hall meetings coming up with the municipalities regarding the PFAS processor funding/options and input. Two town hall meetings have been set. One meeting will occur on January 30, 2023, at 5:30 p.m. at the Marquette Township Hall. The other meeting is scheduled for February 1, 2023, at 5:30 p.m. at the Negaunee Township Hall.

MCSWMA received a grant of \$90,000.00 for scrap tires. Work is being done on setting up the staffing, processing and collections.

The schedule for 2023 HHW collection will be released by the end of Quarter 1, 2023.

C. Baldwin made a motion to approve the Director's Report. G. Adams supported. Motion approved unanimously.

Attorney Report – B. Nordeen said he is happy to report there is no litigation involving the Landfill. The tasks completed by attorney Nordeen included review of the NTH and WSP proposals for managing the construction of a new PFAS capable processing facility; issued an opinion whether PFAS proposals could be

reviewed in closed session and reviewed and updated a proposed contract extension for Director.

B. Nordeen indicated he still needs to prepare correspondence and a boilerplate contract for other UP counties for recycling by using the Delta County contract as the basis and continue working with the Chair and Cliffs on an easement for the Authority parcels in Section 21.

C. Baldwin said he knows B. Nordeen is very conservative in his billing to the Authority but asked if the boilerplate contract for recycling will be getting charged against recycling or solid waste? B. Austin said it would come under administrative.

A. Manning made a motion to approve the Attorney Report. G. Adams supported. Motion approved unanimously.

8. Public Comment – None

9. Trustee Comments – R. Yelle requested A. Manning provide an update on the Director's evaluation. A. Manning said the last update she received indicated it was 43% complete, which seemed low. The low numbers are based in large part because they are municipalities, so it is not uncommon. A. Manning indicated she would remind the municipalities, haulers, people who work directly with the Director and Board Members to please complete the survey. The survey is open until January 24, 2023.

B. Austin added that the original wastewater treatment design plan had called for two storage lagoons in order to meet capacity needs. There is a shift in the design right now to go to a continuous discharge system. This would mean that the Landfill would not have to put in two storage lagoons. This would save the Landfill roughly \$800,000 per lagoon for design and construction. There is no change in cost for design. There has been a lot of information about this. In past discussions with the Board, if there was an opportunity for MCSWMA to move away from storage lagoons and the liability, the Board indicated they would like to explore that option. It is a question of temperature of landfill leachate, the ability to retain heat and allow the process to work through the year. A lot of data is being gathered right now on temperature. C. Baldwin asked if the Landfill would still need some storage capacity? B. Austin said that is correct and the East and West lagoons would serve this purpose. There are approximately 1 million gallons between the two lagoons. C. Baldwin asked if leachate is being discharged more or less directly, as it would be

at the groundwater temperature of 44-45 degrees. The water will not be warmed up until Summer. EGLE would be concerned about a high temperature going to the fish in the stream so if we could discharge at a lower temperature, it would be beneficial.

G. Adams said the Republic Township Supervisor wanted to know how much she has to put in the budget for next year for the Landfill? R. Yelle said we don't have that information yet but as soon as we get it, we will let the municipalities know.

D. Campana asked if in the future the Board Members can get a copy of the Audit before the meeting with the CPA? R. Yelle said yes.

10. Adjournment. R. Yelle adjourned the meeting at 4:38 p.m.

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Randall L. Yelle, Chairperson

Dennis Honch, Secretary

**DRAFT**



MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY

Board Meeting Minutes

Town Hall Meeting

January 30, 2023

**DATE:** Monday, January 30, 2023

**PLACE:** Marquette Township Hall  
1000 Commerce Drive  
Marquette, MI 49855

**MEMBERS PRESENT:** In Person: Randall Yelle, Dave Campana, and Amy Manning

**EX OFFICIO:** Brad Austin (in person)

**OTHERS:** **MCSWMA:** William J. Nordeen, Attorney for MCSWMA; Beth Bonanni, Recording Secretary; and Chris Magnuson, MCSWMA;  
**EGLE:** Scott Richards and Jay Parent  
**Municipalities:** Robert Therrian, Wells Township; Janice Therrian, Wells Township; Fred VanLuyen, Tilden Township; Ernest Johnson, Marquette Township; Steve Mileski, Wells Township; Marilyn Keto, Skandia Township; Anna Erickson, Skandia Township; Jeremy Laasko, Ely Township; George Miljour, Richmond Township; Donald Rhein, Chocolay Township; Lyn Durant, Marquette Township; Richard Bohjanen, Chocolay Township; Karen Alholm, Chocolay Township/County of Marquette; Jon Kangas, Marquette Township; Craig Cugini, City of Ishpeming; Scott Cambensy, City of Marquette; Sean Hobbins, City of Marquette and Kendra Symbal, Chocolay Township  
**Others:** Margaret Brumm; Ryan Carrig, CUPPAD; Delaney Anderson; Asbel Wells; Dominien Dotson; Dr. Lesley Putnam Williams, NMU Chemistry Professor; Emily Leach, Senior Planner, County of Marquette and Katie Newton

1. Call to Order: R. Yelle called the meeting to order at 5:30 p.m. and introduced the panel.
2. Topic: Funding of the EGLE Required PFAS Processor at the Landfill.
3. Presentation/Discussion: B. Austin made opening remarks on the status of the wastewater treatment, future wastewater treatment and status of the project. B.

Austin further indicated this is an informational meeting and no decisions will be made tonight.

Jay Parent, District Supervisor of Water Division from EGLE, discussed PFAS, surface water in Michigan and tackling the PFAS issue.

Scott Richards, District Engineer, EGLE discussed PFAS, regulatory authority, compliance strategy and the Administrative Consent Order.

**Schedule Overview:**

- % July 20, 2022 – MCSWMA entered with ACO with EGLE
- % Ongoing PFAS sampling/analysis/reporting
- % August 1, 2023 – submit CAP including potential treatment & schedule
- % August 1, 2024 – commence construction of any treatment technologies or pollution control strategies
- % August 1, 2027 - comply with effluent limits
- % August 1, 2029 – compliance certification

The following municipality representatives had questions and/or comments for Scott Richards and Jay Parent:

Scott Cambensy, City of Marquette;  
Sean Hobbins, City of Marquette;  
Craig Cugini, City of Ishpeming;  
Ernest Johnson, Marquette Township;  
Kendra Symbal, Chocolay Township;  
Lyn Durant, Marquette Township

B. Austin discussed and presented a slideshow, which details landfill leachate, how it is collected, stored and treated on site and new treatment method required in order to be compliant.

A compliance/action timeline was discussed to meet extremely tight EGLE SRF milestones.

The CWSRF loan is in the amount of \$3,830,000.00. The interest rate for a 20 year loan is 1.875% and 2.125% for a 30 year loan. MCSWMA will receive \$383,000.00 in grant funding. The loan closing date is August 2023 and there will be numerous EGLE milestones that will need to be met and there is an extremely tight timeline.

The wastewater treatment system selected was Membrane Bioreactor technology (MBR)-Granular Activated Carbon (GAC). GAC is the most widely treatment used for

PFAS removal from fluids and MBR has 20+ years history of success. Elimination of lagoons in future solid waste footprint and year-round discharge is being pursued. Construction to commence tentatively in the Spring 2024.

Estimated project annual operating costs has an overall annual operating cost of approximately \$882,213.00. Most of the operating expense is the carbon for post MBR treatment.

MCSWMA has limited options to fund the project. Estimated \$17.30 per ton for project capital and operational costs. Some other options are incremental fee implementation option for years 2024-25, 2025-26 and 2026-27; project cost divided by number of residents and fee per resident assessed by individual entities; county/municipality-led funding and additional resources and collaboration. Project bids out May 2023 with bids opened June 26, 2023.

Questions were taken from the following municipality representatives:

Lyn Durant, Marquette Township;  
Craig Cugini, City of Ishpeming;  
Scott Cambensy, City of Marquette;  
Ernie Johnson, Marquette Township

Margaret Brumm introduced Dr. Putnam, a Chemistry Professor from NUM and asked that Dr. Putnam be allowed to speak for a few minutes regarding her active research in this field. Dr. Putnam discussed how they are using hemp to clean up the soil and PFAS, which looks promising.

Questions regarding funding, deferred revenue, capacity at wastewater treatment plant and tipping fees were taken from:

Craig Cugini, City of Ishpeming;  
Sean Hobbins, City of Marquette;  
Scott Cambensy, City of Marquette;  
Lyn Durant, Marquette Township

C. Magnuson provided an analysis and operational breakdown on tipping fees. Current tipping fees for FY 2022-23 is \$63.50 per ton.

Craig Cugini, City of Ishpeming asked if any of the costs in the breakdown of the tipping fee can be passed on to out-of-counties at a higher rate?

B. Austin talked about Landfill rules and regulations and revision to Part 115.

Ryan Carrig from CUPPAD said they have handled solid waste plans in the last 20 years and will be engaging in materials management issues.

Emily Leach, Senior Planner, County of Marquette stated they will be involved with the new materials management plan, which was the solid waste management plan on the county side of things.

There will be increased permitted and operational regulatory oversight and anticipated increase costs to operate MCSWMA.

Questions from Ernie Johnson, Marquette Township and Jeremy Laasko, Ely Township were in regards to rewriting the county solid waste plan and how clean were the recyclables coming into the facility.

B. Austin closed the meeting by talking about compliance, future MCSWMA operations, funding now and future and new legislation impacts and opportunities.

6. Adjournment - R. Yelle adjourned the meeting at 7:28 p.m.

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Randall L. Yelle, Chairperson

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Dennis Honch, Secretary

MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY

Board Meeting Minutes

Town Hall Meeting

February 1, 2023

**DATE:** Wednesday, February 1, 2023

**PLACE:** Negaunee Township Hall  
42 M-35 Highway  
Negaunee, MI 49866

**MEMBERS PRESENT:** In Person: Randall Yelle, Dave Campana, Carr Baldwin and Helen Amiri  
(Alternate Board Member)

**EX OFFICIO:** Brad Austin (in person)

**OTHERS:** MCSWMA: William T. Nordeen, Attorney for MCSWMA; Beth Bonanni, Recording Secretary, and Chris Magnuson, MCSWMA;  
EGLE: Scott Richards and Jay Parent  
**Municipalities:** Gary Wommer, Negaunee Township; Jim Nankervis, Ishpeming Township; Kristin Thornton, Ishpeming Township; Jim Belpedio, Champion Township; Rhonda Boshears, Michigamme Township; Donald DeRoche, Michigamme Township; Sally Davis, City of Marquette; Karen Kovacs, City of Marquette; Thyra Karlstrom, Negaunee Township/Marquette County Planning Department; Sarah Etelamaki, Humboldt Township; Craig Marietti, Tilden Township and Mike Simula, Champion Township  
**Others:** Dreyma Beronja, The Mining Journal; Chuck Blaksmith and Dottie LaJoye, CUPPAD

1. Call to Order: R. Yelle called the meeting to order at 5:30 p.m. and introduced the panel.
2. Topic: Funding of the EGLE Required PFAS Processor at the Landfill.
3. Presentation/Discussion: B. Austin made opening remarks on the status of the wastewater treatment, future wastewater treatment and status of the project. B. Austin further indicated this is an informational meeting and no decisions will be made tonight.

Jay Parent, District Supervisor of Water Division from EGLE, discussed PFAS, surface water in Michigan and tackling the PFAS issue.

Scott Richards, District Engineer, EGLE discussed PFAS, regulatory authority, compliance strategy and the Administrative Consent Order.

**Schedule Overview:**

- % July 20, 2022 – MCSWMA entered with AGO with EGLE
- % Ongoing PFAS sampling/analysis/reporting
- % August 1, 2023 – submit CAP including potential treatment & schedule
- % August 1, 2024 – commence construction of any treatment technologies or pollution control strategies
- % August 1, 2027 - comply with effluent limits
- % August 1, 2029 – compliance certification

Questions to Jay Parent and Scott Richards of EGLE were from Jim Nankervis, Township of Ishpeming, Chuck Blaksmith and Karen Kovacs, City of Marquette regarding legal limit of PFAS, treating PFAS, what happens to the carbon after treatment, if PFAS is leaking into the groundwater and if comparisons could be made to other Landfills in the State of Michigan with treating leachate.

Carr Baldwin also provided comments about treating PFAS at the facility.

B. Austin discussed and presented a slideshow, which details landfill leachate, how it is collected, stored and treated on site and new treatment method required in order to be compliant.

A compliance/action timeline was discussed to meet extremely tight EGLE SRF milestones.

The CWSRF loan is in the amount of \$3,830,000.00. The interest rate for a 20 year loan is 1.875% and 2.125% for a 30 year loan. MCSWMA will receive \$383,000.00 in grant funding. The loan closing date is August 2023 and there will be numerous EGLE milestones that will need to be met and there is an extremely tight timeline.

The wastewater treatment system selected was Membrane Bioreactor technology (MBR)-Granular Activated Carbon (GAC). GAC is the most widely treatment used for PFAS removal from fluids and MBR has 20+ years history of success. Elimination of lagoons in future solid waste footprint and year-round discharge is being pursued. Construction to commence tentatively in the Spring 2024.

Estimated project annual operating costs has an overall annual operating cost of approximately \$882,213.00. Most of the operating expense is the carbon for post MBR treatment.

MCSWMA has limited options to fund the project. Estimated \$17.30 per ton for project capital and operational costs. Some other options are incremental fee implementation option for years 2024-25, 2025-26 and 2026-27; project cost divided by number of residents and fee per resident assessed by individual entities; county/municipality led funding and additional resources and collaboration. Project bids out May 2023 with bids opened June 26, 2023.

Gary Wommer, Negaunee Township spoke about his experience with asbestos and the limits assessed by the government on asbestos.

Jim Nankervis, Township of Ishpeming suggested charging a tipping fee for residential recycling. G. Wommer, Negaunee Township is concerned that an increase fee for recycling would make residents stop recycling and instead put their items into the Landfill.

Craig Marietti, Tilden Township and Kristin Thornton, Ishpeming Township had questions concerning business tipping fees, residents paying new tipping fees, and impacts and costs to the municipalities.

Carr Baldwin commented that B. Austin is well respected by both EGLE and the municipalities.

G. Magnuson provided an analysis and operational breakdown on tipping fees. Current tipping fees for FY 2022-23 is \$63.50 per ton.

B. Austin talked about Landfill rules and regulations and revision to Part 115.

B. Austin introduced Doty LaJoye from CUPPAD and touched on what CUPPAD can do to assist since the revision to Part 115 passed and also welcomed Thyra Karlstrom., Manager of Planning, Community Development, Recreation and Forestry for the County of Marquette.

There will be increased permitted and operational regulatory oversight and anticipated increase costs to operate MCSWMA.

B. Austin finished by talking about compliance, future MCSWMA operations, funding now and future and new legislation impacts and opportunities.

Kristin Thornton, Ishpeming Township asked about MCSWMA Bylaws and out of county recycling.

Jim Nankervis, Ishpeming Township, Karen Kovacs, City of Marquette and Sarah Etelamaki, Humboldt Township asked Chris Magnuson about the tipping fee breakdown, recycling center, the Closed Loop Fund, recycling revenue, and the residual rate that comes from recycling.

Craig Marietti, Tilden Township asked Jay Parent (EGLE) about groundwater contamination and leachate.

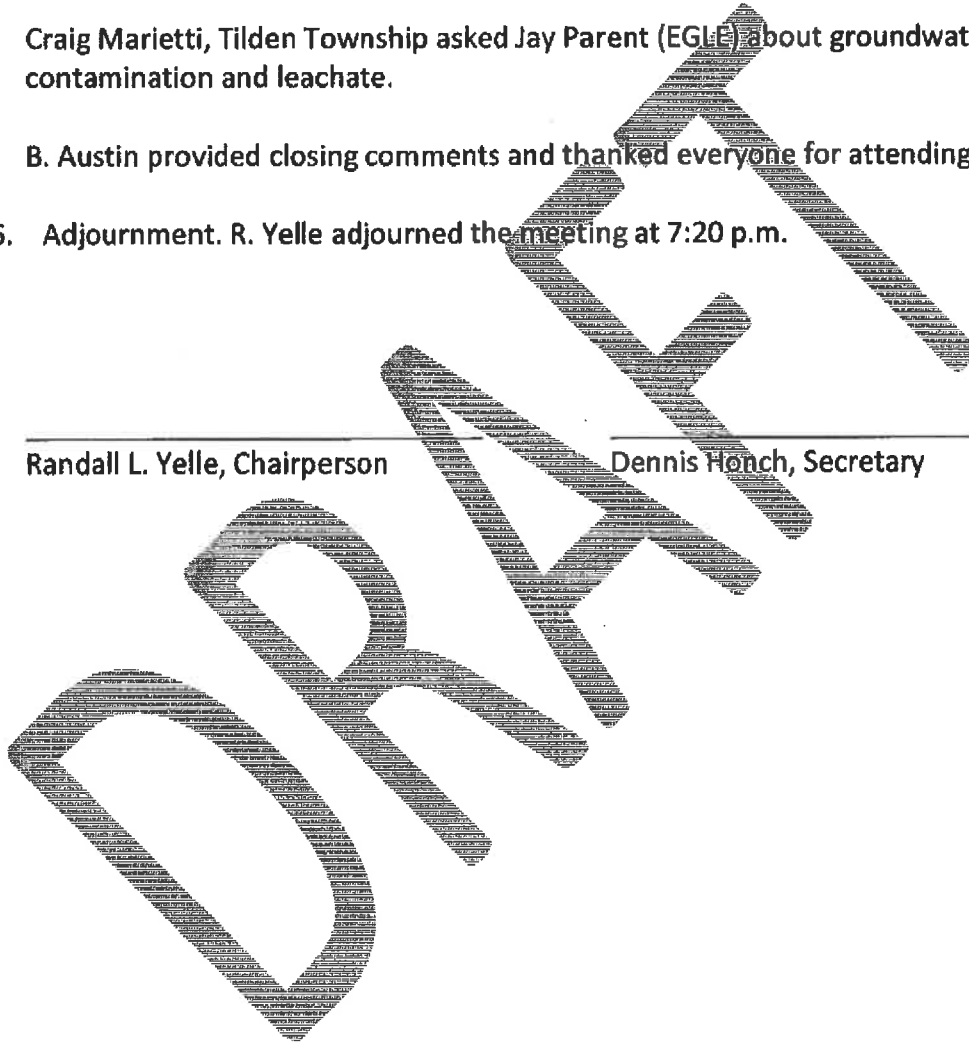
B. Austin provided closing comments and thanked everyone for attending the meeting..

6. Adjournment. R. Yelle adjourned the meeting at 7:20 p.m.

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Randall L. Yelle, Chairperson

Dennis Honch, Secretary





**MCSWMA  
Recycling Financials  
2023**

	<u>Jan-23</u>	<u>TOTALS</u>
Inbound Tons	679.55	679.55
Outbound Tons	659.35	659.35
Fiber Revenue	\$28,022.85	\$28,022.85
Out of County Recycling Fee	\$9,790.50	\$9,790.50
Metals Revenue	\$17,677.36	\$17,677.36
Plastic Revenue	\$15,970.00	\$15,970.00
<b>Total Revenue</b>	<b>\$71,460.71</b>	<b>\$71,460.71</b>
Regular Wages	\$25,064.43	\$25,064.43
Overtime	\$6,374.26	\$6,374.26
Holiday Pay	\$7,295.04	\$7,295.04
PTO	\$3,114.57	\$3,114.57
<b>SUB TOTAL LABOR</b>	<b>\$41,848.30</b>	<b>\$41,848.30</b>
Health Insurance	\$8,704.49	\$8,704.49
Power	\$6,036.02	\$6,036.02
Payroll Taxes	\$3,083.65	\$3,083.65
Contracted Services	\$3,750.00	\$3,750.00
Defined Contribution	\$2,569.71	\$2,569.71
Lubricating Supplies	\$803.94	\$803.94
Advertising	\$500.00	\$500.00
Depreciation	\$3,702.41	\$3,702.41
Mobile Equipment	\$3,108.00	\$3,108.00
Rent-Operating Equipment	\$0.00	\$0.00
Operating Supplies	\$3,837.79	\$3,837.79
Transportation	\$15,451.28	\$15,451.28
<b>Total Direct Expenses</b>	<b>\$51,547.29</b>	<b>\$51,547.29</b>
<b>GAIN/LOSS</b>	<b>(21,934.88)</b>	<b>-\$21,934.88</b>

### Brad Austin 360 Degree Survey Results

The 360 Degree Survey for 2023 was completed on January 25, 2023. It was completed by:

- 7 Board Members
- 8 Direct Reports
- 7 Municipalities
- 1 Hauler
- 1 Director

The survey asked participants to answer 45 questions in the categories listed below. The report broke down responses by participant group: Self (the director), Board, Direct Reports, Municipalities, and Haulers.

Scores were provided for each question, broken down by participant group. The report also highlighted several important areas, including top five answers, bottom five answers, "gap analysis" (the scores where the self-evaluation score differed most significantly from scores given by others), and more.

The director is utilizing feedback from the report, his own personal experience and sub-committee feedback to create personal development goals for 2023.

After the completion of another cycle, the sub-committee will review the goals the director set for himself and evaluate his progress in achieving these goals.

A summary of the survey's overall findings is as follows. The questions were asked on a 0 to 6 scale, which has been reported here as a percentage.

Amy Manning  
Dave Campana

	+/- From Previous Year	2023	2022
Agility	-1%	92%	93%
Approach	-5%	89%	94%
Change Management	-4%	88%	92%
Collaboration	1%	90%	89%
Communication	-1%	91%	92%
Customer Focus	-3%	88%	91%
Efficiency/Productivity	0%	91%	91%
Innovation	-1%	91%	92%
Integrity	-2%	93%	95%
Leadership	-2%	91%	93%
Managing People	-1%	93%	94%
Problem Solving/Decision Making	-4%	91%	94%
Results Driven	0%	92%	92%
Self-Leadership	-1%	93%	94%
Summary	-2%	91%	93%



6+

**Marquette County Solid Waste Management Authority**  
600 COUNTY ROAD NP • MARQUETTE MI 49855  
PHONE: (906) 249-4125

To: Board of Trustees  
From: Bradley A. Austin  
Date: February 15, 2023  
Subject: MERS Defined Benefit Upgrade

I recommend to the board to adopt the proposed defined benefit agreement for select non-represented, regular full-time employees. These employees were hired by MCSWMA prior to January 1, 2022. Employees include:

- Director of Finance and Benefits, Christopher Magnuson
- Executive Assistant, Amy Stakvel

Currently, these select employees fall under the following retirement plan:

- MERS B-2, F-55/25, FAC-5 years, 10-year vesting
- 2.00% benefit multiplier

Attached are MERS defined benefit plan comparison worksheets. MERS plan cost comparisons include:

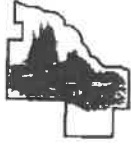
- MERS B-2 (current plan) to MERS B-3 plan
- MERS B-2 (current plan) to MERS B-4 plan

Upon adoption, and retroactive to February 1, 2023, the defined benefit plan for select non-represented, regular full-time employees is proposed as follows:

- **MERS B-4, F-55/25, FAC-5 years, 10-year vesting**
- **2.5% benefit multiplier**

Bradley A. Austin  
Director of Operations  
MCSWMA

7a.



**Marquette County Solid Waste Management Authority**  
600 COUNTY ROAD NP. • MARQUETTE MI 49855  
PHONE: (906) 249-4125

**Directors Report**  
**No grievances filed since the last board meeting**

**EGLE Grants/Compliance/Legislative**

- EGLE scrap tire grant awarded: \$90,000.
- The Recycling Partnership grant awarded: \$50,000 (aluminum recovery equipment)
- EGLE recycling infrastructure grant: \$500,000 (contract from EGLE forthcoming)

**Leachate Management/New Wastewater Treatment Plant Construction**

- Project update
- Town hall meetings-municipality input

**Landfill/Solid Waste**

- Marquette General Hospital demo/tonnage
- New waste cell opening 2023

**Regional Recycling Facility**

- Commodity pricing
- Increased inbound recycling tons
- Sorter crew shift adjustment

**Misc.**

- 2023 scrap tire grants
- Municipality scrap tire grant collection site requirements
- Scrap tire site clean-up, future operations, and compliance
- 2023 Household Hazardous Waste schedule
- County solid waste plans- EGLE call for plans
- Employee training
- Facility tours

Bradley Austin  
Director of Operations  
February 15, 2023



## MARQUETTE CHARTER TOWNSHIP

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### Board Action Item

**Board Meeting Date:** March 1, 2023  
**Agenda Item #:** 8.A.  
**Proposal:** Change the Meeting time of the April 26, 2023 Meeting to 5:00PM.  
**Presented by:** Clerk Ritari

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#### Background:

Due to the Planning Commission meeting at 7:00PM that evening, the Township Board Meeting starting time should be moved back to 5:00PM.

**Attachments:** None

**Cost:** \$ N/A

**Budget Account:** N/A

#### Recommended motion:

Change the Meeting time of the April 26, 2023 Meeting to 5:00PM.

#### Mission Statement:

*"Recognize and meet the needs of the Township Community."*





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### Board Action Item

**Board Meeting Date:** March 1, 2023  
**Agenda Item #:** 8.B.  
**Proposal:** Currently, Marquette County Equalization staff prints and mails township property tax bills twice a year for a fee and prepares the tax roll. Consider the possibility of Township staff printing property tax bills and the tax roll.  
**Presented by:** Supervisor Lyn Durant

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#### Background:

At present, and for many years, staff at the Marquette County Equalization office has printed the bi-annual property tax bills for Marquette Township. The question arose recently about whether it was cost-effective to use the back of the tax bills to notify residents/property owners of particular events or important issues that could affect them. We have used this option in the past but it was unclear that there is an additional \$.05/bill cost to do so. The other realization is that many property owners may not even see the tax bill as their lending institution would receive the bill because of escrowed accounts. In researching the possible effectiveness, the following information was received:

Summer Tax payers receiving a tax bill: 1599  
Winter Tax payers receiving a tax bill: 1651

Summer tax bills sent to escrow accounts: 650  
Winter tax bills sent to escrow accounts: 593

Postage for summer 2022 tax bills: \$731.61  
Postage for winter 2022 tax bills: \$782.85 (Total \$1,514.46)

Cost from county to prepare and mail 2022 tax bills: \$2,214.06  
Cost from county to prepare and mail 2022 tax roll: \$5,438.61 (Total paid annually to county \$7,652.67)

With all of this information, two questions came to the forefront, reflected in the motions below.

**Attachments:** None

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**Cost:** \$ Unknown at this time

**Budget Account:** Unknown at this time

**Recommended motion:**

We should use/not use the back of township tax bills as a means of information for township property owners.

Direct staff to research costs to create and mail the twice-yearly tax bills and create the tax roll.

**Mission Statement:**

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### Board Action Item

**Board Meeting Date:** March 1, 2023  
**Agenda Item #:** 8.C.  
**Proposal:** Consider Forestville Traffic Feasibility Study Proposal  
**Presented by:** Township Manager

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#### Background:

This item is placed on the agenda as a place holder in the event a proposal is received, vetted and ready for consideration at the March 1, 2023 meeting. If a proposal is not ready for consideration by then with adequate time for your review, we will recommend no action. However, if the proposal is not ready by March 1, we may need to consider a Special Meeting again as this effort is on a sensitive timeline relative to pending state appropriation schedules. (See my report at the end of the packet for more information.)

Edit - proposal was received with enough time to incorporate it into the packet, but not with enough time to fully vet and consider recommendations. This work will continue, but the proposal is included for your review.

**Attachments:** 1. 20230224\_Marquette Alt Study&Estimate-Ltr

**Cost:** \$ TBD

**Budget Account:** GF

**Recommended motion:**  
TBD

#### Mission Statement:

*"Recognize and meet the needs of the Township Community."*







Wade Trim Associates, Inc.  
25251 Northline Road • Taylor, MI 48180  
734.947.9700 • www.wadetrim.com

February 24, 2023

Marquette Charter Township  
1000 Commerce Drive  
Marquette, MI 49855

Attention: Mr. Jon Kangas  
Township Manager

Re: Proposal for Traffic Study and Engineering Estimates  
Access Upgrade Alternative Assessment to Support Residential and Recreation Use of the  
Forestville Area West of County Road 492  
Marquette Charter Township, Michigan

Dear Mr. Kangas:

Thank you for the opportunity to propose on this project that involves developing a traffic study and high-level engineering cost estimates for infrastructure improvements necessary to accommodate recreational use and the proposed 240 home single-family residential development located on the west side of Forestville Road north of Huron Woods Drive in the Marquette Charter Township, Michigan. In addition to cost estimates, several scenarios are requested for evaluation in addition to those already evaluated in the traffic studies prepared by Wade Trim in December 2021 and in January 2023. Traffic models previously developed will be modified to evaluate and model geometric and operational alternatives as discussed with project team consisting of the Marquette County Road Commission (MCRC), the Charter Township of Marquette, TriMedia and Wade Trim to accommodate additional trips generated by the proposed development, as well as improve operations at the intersection of HQ/CR-492 (Wright Street) at Forestville Road and Commerce Drive.

Based on our understanding of the project objectives, the following scope of services, schedule, and estimated cost to conduct this analysis are proposed.

### **Scope of Services**

The cost estimates and study will be conducted utilizing information furnished by the Developer's civil engineering team, including the conceptual site plan, 2015 LIDAR survey, as-built drawings and the results of the traffic analyses as presented in this scope.

### **Phase 100 – High Level Engineering and Cost Estimates**

Wade Trim (WT) will provide high level conceptual layouts and cost estimates for the following alternatives as discussed with the project team at the scope meeting on February 20, 2023. The costs will consider areas of additional costs such as right-of-way impacts, environmental impacts, and bedrock excavation:

**Alternative 1. Double Cul-de-sac Option** – This alternative bisects the current Forestville Road segment by implementing cul-de-sacs on either end at a location north of the existing Huron Woods Drive. Traffic from the proposed development would be routed to CR 550 via the new Ash

Haul Road. No traffic would access the proposed site via the existing Forestville Road / CR 492 (Wright Street) intersection.

**Alternative 2A. Relocation of Existing Forestville Road / CR 492 Intersection** – This alternative relocates the Forestville Road approach to the northeast to intersect with a location along CR-492/Wright Street that provides improved and satisfactory sight distance if possible. If this is a feasible solution, traffic from the proposed site would be assigned proportionally to the relocated Forestville Road/CR 492 intersection and CR 550 via the new Ash Haul Road. Potential mitigating measures to traffic safety/operations at the intersection include:

- Stop-control only on Forestville Road approach
- Signal control at intersection
- Roundabout at intersection

**Alternative 2B Utilize Existing Forestville Road / CR 492 Intersection** – This alternative is similar to Alternative 2A in regard to the routing of site generated traffic, but instead utilizes the existing intersection of Forestville Road/CR 492. Potential mitigating measures to traffic safety/operations at the intersection include minor upgrades such as:

- Road widening for additional lanes
- Curbed median island or other means to restrict intersection to “right-in / right-out only” operation, with a potential southbound to northbound crossover location on CR 492 (HQ) just southwest of the intersection with Old CR 492 (Wright Street)
- Sight distance improvements

**Alternative 3 By-Pass Route & Roundabout** – This alternative includes by-pass route (Phase 1) previously proposed by MCRC including a roundabout off of CR 492, and route traveling to a utility corridor north of Meijer, north along through the utility corridor, and continuing northeast to Forestville Road. This will include disconnection of Forestville from CR 492 as access may be achieved from the by-pass.

**Alternative 4 New Traffic Route to CR 510** – This alternative considers a new road (Phase 4) which connects to the new Ash Haul Road westwards to CR 510 and disconnects Forestville Road from CR 492. Traffic from the proposed site would be assigned proportionally to CR 510 via the new connection and CR 550 via the new Ash Haul Road.

Using aerial topography and LIDAR field information provided by TriMedia and MCRC, WT will perform the following engineering analyses:

1. Roadway Concept Design – WT will provide geometric conceptual layouts for the above alternatives at the HQ/CR-492 and Forestville Road/Commerce Drive intersection. This evaluation will consider compliance with applicable AASHTO and local roadway guides and standards. Concept drawings will not be made for the by-pass roadways as shown in Phases 1 through 4.
2. Cost Estimates – WT will provide rough order-of-magnitude cost estimates for the above-described intersection improvements, as well as cost estimates for the proposed roadway and roadway connections needed to facilitate each alternative. WT will provide approximate right-of-way needs based on the conceptual layouts above. This will consist of exhibits which are created from either known utility maps and surveyed information provided by TriMedia, or by the best fit centerline of roadways and assumed statutory right-of-way. In developing costs, special consideration will be given to the terrain in the area, geology including bedrock, and environmental impacts and associated mitigation.

3. Field Review – A member of the Wade Trim team will conduct a field review, preferably during a snow event to evaluate sight distances, grades and the effects of the terrain on the daily and commercial traffic on all legs of the existing CR 492/Forestville Road/Commerce Drive intersection.

**Items Not Included:**

The following items are not included in Wade Trim’s estimate for these services:

1. Survey of existing roadway or site features or right-of-way
2. Costs estimates related to the proposed residential site design
3. Concept design for on-site utilities, grading, or right-of-way
4. Bottom-up construction cost estimating
5. Right-of-way appraisals or real estate costs

**Phase 200 –Traffic Study**

The analysis will be conducted utilizing the results of the January 2023 traffic impact feasibility study which provided traffic projections for new trips and background traffic for future conditions. The traffic study analyzed three potential roadway access scenarios based on the conceptual site plan prepared by SmithGroup and furnished by TriMedia to determine the feasibility of providing a traffic network to adequately accommodate the large residential development, with the constraint of maintaining free-flow movements on HQ and CR-492 due to the steep grades and designated truck route. However, this constraint is no longer applicable with the current traffic study and the feasibility of a roundabout and traffic signal will be evaluated. The previous traffic studies found that with the site traffic, the minor street approaches at the intersection are expected to experience vehicle queuing and delay, and further evaluation should be conducted for mitigation.

In addition to cost development and modeling operational and capacity impacts associated with the alternatives, other factors will be evaluated as part of this study. Safety analyses including impacts expected related to reduction in crashes will be evaluated. Where applicable, Highway Safety Manual (HSM), published by the American Association of State Highway Transportation Officials (AASHTO) will be utilized to quantitatively evaluate the traffic safety performance for proposed alternatives. This will provide a science-based, technical approach to plan for safety as well as the operations and maintenance associated with alternatives. As requested by the MCRC, comparison between current traffic safety, immediate improvement safety, and safety impacts associated with proposed development and future area growth will be considered.

The traffic models in the study will be modified to evaluate the alternatives for morning and afternoon peak hour conditions for the current year 2023 and for 20-year future conditions. A horizon growth period of 20 years is typically used for future conditions to examine when road improvements will be needed. For the purposes of this study, the Marquette Township Master Plan’s future land use and growth in the area will be considered for analysis of future conditions. According to the master plan, Marquette Township and the surrounding area have experienced growth over the past decades studied. An appropriate growth rate will be coordinated with the project team and used for analyzing future impacts to the alternatives. For intersections outside of the study area, impacts to nearby intersections and traffic routes will be considered.

### Cost of Services

We estimate the cost to provide the services outlined in this proposal will be billed on an hourly basis for a Not-to-Exceed Fee of \$72,000 (detailed below). Any additional services not included in the Scope of Services, including additional meetings, will be billed on an hourly basis in addition to our Not-to-Exceed Fee.

Phase 100 – High Level Engineering and Cost Estimates & Concepts	\$33,000
Phase 200 – Geometric, Operational and Safety Analysis	\$36,500
Phase 300 – Field Review and Observations	\$2,500
<hr/> Total Not-to-Exceed Fee	<hr/> \$72,000

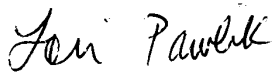
### Schedule

We will complete the preliminary estimates and traffic analysis within four months of receiving the notice to proceed. Wade Trim brings technically experienced, budget conscious professionals to the project that will work for and with the project team to deliver services that meet or exceed your expectations. Wade Trim strives to create long-term relationships with our clients and the communities where we work.

If you have any questions regarding the above or wish to make changes to the projected scope, please contact us at 734.947.9700.

Very truly yours,

Wade Trim Associates, Inc.



Lori J. Pawlik, PE, PTOE  
Senior Project Manager

LJP:efa  
TME 2003-01T  
20230224\_KANGAS\_MARQUETTE ALT STUDY&ESTIMATE-LTR



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### Board Action Item

**Board Meeting Date:** March 1, 2023  
**Agenda Item #:** 8.D.  
**Proposal:** Declare old wide-format printer/scanner surplus  
**Presented by:** Township Manager

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#### Background:

Our new wide-format printer and scanner are installed and operating. Therefore, the old device is no longer needed. (Recall that the old device does not operate on Windows 10.) Both devices are both functioning and may be of value to another organization in the community if the Windows 10 operating system is not necessary for that organization. The device is a Canon imagePROGRAF iPF755.

**Attachments:** None

**Cost:** \$ NA

**Budget Account:** GF

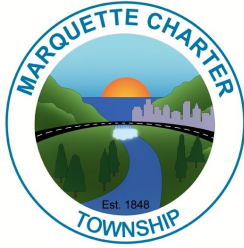
#### Recommended motion:

Declare the old wide format Canon imagePROGRAF iPF 755 printer/scanner as surplus and authorize sale to the highest bidder.

**Mission Statement:**

*"Recognize and meet the needs of the Township Community."*





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**To:** Township Board  
**From:** Jon Kangas, Manager  
**Date:** February 24, 2023  
**Regarding:** Manager Report for March 1, 2023

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### Forestville Transportation Concerns/Feasibility Study

This item was the sole focus of my last report and has remained a significant work item since. That said, I am still awaiting a proposal from Wade Trim for the proposed study. In anticipation of receiving the proposal prior to next Wednesday's meeting, we are placing the item on the agenda. If a proposal is not received and properly vetted by then, I will request no action. That said, we are on a very tight timeline to complete a study with adequate time to seek a funding appropriation. Everything I'm hearing indicates we are well-positioned to be considered for said appropriation, but a project scope is still the critical undetermined factor in this process. The study should recommend the best options for project scope, if completed.

### Former WE Energies Property/Fly Ash Haul Road

Last week, Jason McCarthy and I met with two of the new property owners along the former WE Energies Fly Ash Haul Road and Matt Johnson from Eagle Mine. The purpose of the meeting was to discuss the future of existing trails on those properties. Without getting into too much of the details, we received favorable support from both property owners regarding preservation of those trails. You can expect future discussion revolving around potential acquisition of properties lying south of the haul road for long-term recreational purposes. This is exciting news with a lot of details pending.

### Staffing

We have entered the time of year when "spring break" fever hits. You may have noticed the staff parking lots a little more empty than normal. Several staff members are currently "clearing their minds" in warmer climates and will hopefully return invigorated for the next round of challenges. This activity will continue for the next several weeks. As a result, you can expect a little more time needed to meet the same expectations of a full workforce. We hope everyone takes an opportunity to "take a break" when they need it.

### Mission Statement:

*"Recognize and meet the needs of the Township Community."*

