



MARQUETTE CHARTER TOWNSHIP

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MARQUETTE TOWNSHIP BOARD - REGULAR MEETING

WEDNESDAY, MARCH 20, 2024 - 5:30 PM

MARQUETTE TOWNSHIP COMMUNITY CENTER

1. Call to order

- A. Pledge of Allegiance
- B. Roll Call

2. Public Comment (3 Minutes maximum) *This Board is conducting a meeting today to take care of Township business. You are allowed to address the Board at least twice tonight, but we will not have back-and-forth conversations between the staff, the Board, and the public during Public Comment. For Public Comment, or if you would like to speak on a particular agenda item, state your name and address and you have three minutes to address the Board. The Board may, but is not required to, respond at Board Member Comment immediately following Public Comment. The Board may also request follow-up with the Township Manager on some matters addressed during Public Comment.*

3. Board Member Comment in Response to Public Comment

4. Consent Agenda

- A. Approval of Regular Meeting and Work Session Minutes of March 6, 2024.
- B. Bills Payable in the amount of \$436,096.78. Checks 164470 to 164516. Note any voided checks.
- C. Received Committee and Other Reports
 - 1. Sheriff's Department Activity Report February 2024
- D. Correspondence not Requiring Board Action
 - 1. 2nd Annual Safety Forum-Marquette Township Community Room - Thursday, March 28 at 6pm
- E. Financial
 - 1. February 2024 Financial Statements
- F. Board of Trustees of the Peter White Public Library Regular Board Meeting Minutes Tuesday, February 20, 2024

5. Approval of the Agenda *(Declaration of Conflict of Interest, if any)*

6. Board Education/Privileged Comment

- A. Library Report
- B. Fire Department Report
- C. Public Works Report

- D. Planning Report
- E. Attorney Report
- 7. Community Linkage** *(primarily based on the Board's Annual Plan of Work. Board member comment regarding what we are hearing from the external environment about township issues and activities.)*
- 8. Policy Discussion, Consideration and Development**
 - A. Consider a Letter of Support for Marquette Alternative High School Solar Project
 - B. Consider a Letter of Support for MCRC Category F Grant Application - CR 505 (Commerce Drive)
 - C. Consider Right of First Priority - Portions of Abandoned R.O.W.
- 9. Assurance of Organizational Performance**
 - A. Board - Committee Updates
 - 1. Recreation Committee
- 10. Public Comment (3 Minutes maximum)**
- 11. Meeting Wrap-up**
 - A. Announcements
 - B. Manager's Report
 - C. Review of Motions Passed & Assignments, if any
 - D. Items for Future Agenda
 - E. Board Member Comment
- 12. Adjournment**

Next Scheduled Meeting Date is April 4, 2024 at 5:30PM

**MARQUETTE TOWNSHIP BOARD
WORK SESSION MINUTES
WEDNESDAY, MARCH 6, 2024 - 4:00 PM
MARQUETTE TOWNSHIP COMMUNITY CENTER**

Call to order:

Supervisor Durant called the Work Session to Order at 4:00PM.

Roll Call

Members present: Lyn Durant, Supervisor
 Ernest Johnson, Treasurer
 Dan Everson, Trustee
 John Markes, Trustee
 Karl Kytta, Trustee

Members absent: Randy Ritari, Clerk (excused)
 Linda Winslow, Trustee (excused)

Staff present: Jon Kangas, Township Manager

Committee Members

Present: None

Public Comment (3 Minutes maximum):

None

Board Member Comment in Response to Public Comment:

None

Policy Discussion, Consideration and Development:

Information exchange with the Marquette County Land Bank

Various Board Discussion with the County Land Bank Authority to discuss housing options in the area.

Public Comment (3 Minutes maximum):

None

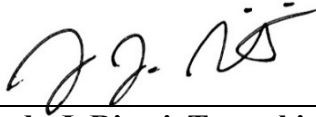
Meeting Wrap-up:

Board Member Comment

None

Adjournment:

Supervisor Durant adjourned the Work Session at 5:15PM.



Randy J. Ritari, Township Clerk

Lyn J. Durant, Township Supervisor

MARQUETTE TOWNSHIP BOARD MINUTES

WEDNESDAY, MARCH 6, 2024 - 5:30 PM
MARQUETTE TOWNSHIP COMMUNITY CENTER

Call to order:

Supervisor Durant called the Meeting to Order at 5:36PM.

Pledge of Allegiance

Roll Call

Members present: Lyn Durant, Supervisor
Randy Ritari, Clerk
Ernest Johnson, Treasurer
Dan Everson, Trustee
John Markes, Trustee
Karl Kytta, Trustee

Members absent: Linda Winslow, Trustee (excused)

Staff present: Jon Kangas, Township Manager
Roger Zappa, Township Attorney
Lenny Bodenus, Superintendent of Public Works (Teleconference)

Committee Members

Present: Paul Marin, Township Library Advisory Council

Public Comment (3 Minutes maximum):

Robert Sved, 1420 Cox Ave, commented about waiting to approve the Fire Department Organizational Chart to see if it follows the Fire Department Policy Manual.

Board Member Comment in Response to Public Comment:

None

Consent Agenda:

Approval of Regular Meeting Minutes of February 21, 2024, and Work Session Meeting minutes of February 28, 2024.

Bills Payable in the amount of \$198,619.06. Check's 164420 to 164469. Note any voided checks.

Received Committee and Other Reports

Correspondence not Requiring Board Action

Second Annual Community Safety Forum-March 28, 2024

National Invasive Species Awareness Week: February 26-March 3, 2024

Noquemanon Trail Network Rescue Sled and AED Donation

MOTION: To approve the Consent Agenda as presented.

Motion – Trustee Everson

Second – Trustee Kytta

Carried (6-0)

Absent (1)

Approval of the Agenda:

MOTION: To approve the Regular Agenda as presented.

Motion – Treasurer Johnson

Second – Trustee Markes

Carried (6-0)

Absent (1)

Board Education/Privileged Comment:

Annual Update on Peter White Public Library-Director Andrea Ingmire

Andrea Ingmire, Director of the Peter White Public Library, gave a brief presentation.

Community Linkage :

Supervisor Durant, commented about the Solid Waste Authority, Township Solar Project that is now completed, and the Public Service Commission Webinar scheduled for tomorrow about local control issues with the new energy bill.

Policy Discussion, Consideration and Development:

Consider Appointment to Recreation Committee - Brian Hummel
(Background from Supervisor Durant)

MOTION: To approve the Supervisor's recommendation to appoint Brian Hummel to the Recreation Committee for a three-year term ending 12/31/2026..

Motion – Trustee Markes

Second – Clerk Ritari

Carried (6-0)

Absent (1)

North Country Disposal Contract Revisions
(Background from Superintendent Bodenus)

MOTION: To approve the solid waste agreement with the changes discussed and authorize the Supervisor to sign the agreement.

Motion – Trustee Markes

Second – Clerk Ritari

Carried (6-0)

Absent (1)

Fishbeck Cox Booster and Hydraulic Study
(Background from Superintendent Bodenus)

MOTION: To approve the proposal from Fishbeck in the lump sum amount of \$42,900.00 and authorize the Supervisor to sign the agreement pending satisfactory legal review.

Motion – Clerk Ritari

Second – Treasurer Johnson

Carried (6-0)

Absent (1)

Consider Final Payment to Peninsula Solar
(Background from Manager Kangas)

MOTION: To approve the final invoice from Peninsula Solar in the amount of \$54, 346.75.

Motion – Trustee Markes

Second – Trustee Everson

Carried (6-0)

Absent (1)

Consider Revised Township Organizational Chart
(Background from Manager Kangas)

MOTION: To approve the revised Township Organizational Chart dated February 27, 2024

which removes the paid on call Fire Department Staff.

Motion – Clerk Ritari

Second – Trustee Everson

Carried (6-0)

Absent (1)

Consider Fire Department Organizational Chart

MOTION: To move this agenda item to the next agenda.

Motion – Clerk Ritari

Second – Treasurer Johnson

Carried (6-0)

Absent (1)

Schedule a Work Session to Discuss 2024 Priority Goals

(Background from Supervisor Durant)

MOTION: To add the Discussion of the 2024 Priority Goals to the existing work session agenda on March 18, 2024 at 1:00PM.

Motion – Clerk Ritari

Second – Trustee Markes

Carried (6-0)

Absent (1)

Assurance of Organizational Performance:

Board - Committee Updates

Roads Committee

Trustee Kytta, gave a brief report.

Planning Commission

Next Meeting

Public Comment (3 Minutes maximum):

None

Meeting Wrap-up:

Announcements

Clerk Ritari, commented to the board that he needs more resources and staff for the expanded duties of the clerk for elections due to new state mandates.

Manager's Report

Manger Kangas, gave a verbal report.

Review of Motions Passed & Assignments, if any

Clerk Ritari, reviewed all motions from the meeting and any action items that needed to be done.

Items for Future Agenda

Fire Department Organizational Chart

Board Member Comment

Supervisor Durant, commented about the joint meeting with the Planning Commission.

Treasurer Johnson, commented about Lost Creek and the problems over there and the Township is limited on what they can do over there.

Adjournment:

MOTION: To Adjourn the meeting.

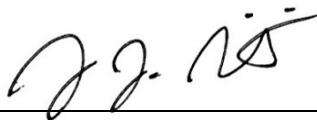
Motion – Trustee Everson

Second – Clerk Ritari

Carried (6-0)

Absent (1)

Supervisor Durant adjourned the meeting at 7:00PM.



Randy J. Ritari, Township Clerk

Lyn J. Durant, Township Supervisor

BILLS PAYABLE SUMMARY
3/20/24

1	3/4/24	Accounts Payable - Exempt	\$11,865.68
2	3/6/24	Payroll - Firefighter	\$7,936.39
3	3/6/24	Accounts Payable - Exempt	\$55,133.21
4	3/7/24	Payroll - BiWeekly	\$48,761.52
5	3/11/24	Accounts Payable - Exempt	\$254,700.89
6	3/12/24	Accounts Payable - Exempt	\$97.13
7	3/20/24	For Board Approval	\$57,601.96

Total \$436,096.78

General Fund	\$102,611.23
Fire Fund	40,105.03
Twp. Improvements Fund	0.00
Wastewater Fund	67,858.10
Library Fund	164,930.86
DDA Fund	0.00
Stormwater Fund	0.00
Water Fund	21,985.10
Water Restricted Fund	0.00
Solid Waste Fund	37,799.56
Trust and Agency Fund	<u>806.90</u>
Total Disbursements	<u>\$436,096.78</u>

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
252(E)	03/04/2024	WEX BANK	VEHICLE GAS	206-340.000-863.000	168.10
				590-578.000-863.000	135.59
				591-578.000-863.000	135.59
253(E)	03/04/2024	SEMCOENERGY GAS COMPANY	NATURAL GAS	101-756.000-924.000	59.38
				590-582.000-924.000	50.85
254(E)	03/04/2024	BOARD OF LIGHT AND POWER	ELECTRICITY	101-265.000-923.000	671.87
				101-448.000-923.000	3,151.43
				101-756.000-923.000	388.89
				206-265.000-923.000	818.04
				590-580.000-923.000	534.30
				590-582.000-923.000	1,445.54
				591-567.C00-923.000	116.21
				591-569.C00-923.000	109.12
				591-569.N00-923.000	199.45
				591-569.W00-923.000	3,294.93
				591-570.000-923.000	52.11
591-580.000-923.000	534.28				
TOTAL EFTS (6)					<u>\$ 11,865.68</u>

VOIDED
EFTS
255
256
257

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
164470 to 164476	3/6/24	Various	Payroll - Firefighters	7,936.39
DD7913 to DD7930				
		Total Checks (25)		<u>7,936.39</u>

Voided
Checks

None

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
164477	03/06/2024	AFSCME COUNCIL 25 AFL-CIO	PAYROLL DEDC	701-000.000-231.000	526.90
164478	03/06/2024	CITY OF MARQUETTE	ALS INTERCEPT FEES	206-000.000-202.000	500.00
164479	03/06/2024	JOHN CEBALO	CAMERA OPERATOR	101-101.000-801.000 101-721.000-801.000	60.00 60.00
164480	03/06/2024	KAMILA FASSBENDER	TREASURER TRAINING	101-253.000-955.000	330.00
164481	03/06/2024	MARQUETTE COUNTY SHERIFF'S DEP	FEBRUARY 2024 POLICE SERVICES	101-301.000-801.000	19,545.62
164482	03/06/2024	MHR BILLING	AMBULANCE BILLING	206-337.000-802.000	850.00
164483	03/06/2024	MQT CTY SOLID WASTE MGMT AUTH	LANDFILL TIPPING FEES	596-526.000-816.000 596-526.000-816.010	4,583.88 12,603.45
164484	03/06/2024	MTFD SUPPORT ORGANIZATION	PAYROLL DEDC	701-000.000-231.000	280.00
164485	03/06/2024	RO, CHEOL	UTILITY REFUND	591-000.000-040.000 591-000.000-040.000 596-000.000-040.000	1.45 1.40 1.85
164486	03/06/2024	U. S. BANK EQUIPMENT FINANCE	COPIER	101-299.000-807.000	198.86
164487	03/06/2024	UNIFIRST CORPORATION	UNIFORMS & MATS	101-265.000-750.000 590-578.000-750.000 590-580.000-726.000 591-578.000-750.000 591-580.000-726.000	45.95 105.99 9.32 105.99 9.32
164488	03/06/2024	UPHS-MARQUETTE	AMBULANCE INTERCEPT FEE	206-000.000-202.000	500.00
164489	03/06/2024	VERIZON WIRELESS	CELL PHONES	101-172.000-850.000 101-257.000-850.000 101-299.000-850.000 101-721.000-850.000 206-337.000-850.000 206-340.000-850.000 590-558.000-850.000 591-558.000-850.000	64.69 52.49 249.21 116.57 103.71 226.14 262.59 262.54
164490	03/06/2024	CITY OF MARQUETTE	MAWTF YEAR END	590-579.000-915.000 590-579.000-922.000 590-579.000-925.000	6,636.60 (14,049.52) 20,888.21
TOTAL CHECKS (14)					<u>\$ 55,133.21</u>

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
DD7931 to DD7952	3/7/24	Various	Payroll - Biweekly	48,761.52
		Total Checks (22)		<u>48,761.52</u>

Voided
Checks

None

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
164491	03/11/2024	CHARTER COMMUNICATIONS	INTERNET/PHONE	101-299.000-810.000	240.00
				101-299.000-850.000	110.75
					350.75
164492	03/11/2024	CITY OF MARQUETTE	WATER USAGE	591-570.000-921.000	6,437.00
164493	03/11/2024	KRIST OIL COMPANY	VEHICLE FUEL	101-265.000-931.000	396.99
				206-340.000-863.000	139.03
				206-340.000-864.000	55.36
				590-578.000-863.000	25.77
				591-578.000-863.000	25.76
					642.91
164494	03/11/2024	MARQUETTE COUNTY TREASURER	MTT RULING WALMART & MEIJER	101-000.000-414.000	41,942.71
				206-000.000-414.000	18,893.27
164495	03/11/2024	NMPSA	LEADERSHIP WORKSHOP	101-172.000-861.000	25.00
164496	03/11/2024	NORTH COUNTRY DISPOSAL	GARBAGE/RECYCLING	101-265.000-930.000	150.00
				590-580.000-801.000	55.00
				591-580.000-801.000	55.00
				596-528.000-825.000	19,278.22
				596-528.000-880.000	325.00
164497	03/11/2024	PENINSULA FIBER NETWORK LLC	HYPERLINK	101-299.000-810.000	1,054.11
164498	03/11/2024	PETER WHITE PUBLIC LIBRARY	12/1/23 - 1/31/24 TAX DISTRIBUTION	271-790.000-870.000	164,930.86
164499	03/11/2024	RANDY RITARI	MILEAGE	101-262.000-955.000	20.10
164500	03/11/2024	UNIFIRST CORPORATION	UNIFORMS & MATS	101-265.000-726.000	91.44
				101-265.000-750.000	47.97
				590-578.000-750.000	104.60
				591-578.000-750.000	104.60
164501	03/11/2024	VERIZON CONNECT FLEET USA LLC	GPS SERVICES	101-265.000-931.000	44.40
				101-299.000-931.000	14.79
				590-558.000-830.000	66.58
				591-558.000-830.000	66.58
TOTAL OF 11 CHECKS					<u>\$ 254,700.89</u>

VOIDED
CHECKS

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
258(E)	03/12/2024	BOARD OF LIGHT AND POWER	ELECTRICITY	590-577.000-923.000	<u>97.13</u>
			TOTAL EFTS (1)		<u>\$ 97.13</u>

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK #	DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
164502	03/20/2024	906 TECHNOLOGIES	MICROSOFT 365	101-299.000-810.000	12.50
			ANNUAL DOMAIN HOSTING	101-299.000-810.000	52.50
164503	03/20/2024	BEN BAUMGARDT	REIMB AMBULANCE DRIVER COURSE	206-337.000-861.000	32.00
164504	03/20/2024	BENSINGER, COTANT	ATTORNEY SERVICES	101-105.000-803.000	3,200.00
				101-299.000-955.010	112.50
				101-721.000-803.000	1,900.00
				590-558.000-830.000	31.25
				591-558.000-830.000	31.25
164505	03/20/2024	CITY OF MARQUETTE	TWP CAR FRONTEND WORK	101-299.000-931.000	321.00
164506	03/20/2024	ELCOM SYSTEMS	FD CHARGER LED LIGHTBAR	206-340.000-930.000	376.62
			#2171 VEHICLE REPAIR	206-340.000-930.000	1,034.71
164507	03/20/2024	ELECTION SOURCE	ELECTION SUPPLIES	101-262.000-726.000	1,109.59
164508	03/20/2024	INTEGRIS LLC	MICROSOFT 365	101-299.000-810.000	746.24
			APRIL 2024 COMPUTER SERVICES	101-299.000-810.000	4,065.21
164509	03/20/2024	JEFFERSON FIRE & SAFETY	UNIFORMS	206-339.000-750.000	98.69
164510	03/20/2024	JESSE WRIGHT	COX STREET GENERATOR PROJECT	590-000.000-158.000	43,300.00
164511	03/20/2024	MENARDS	PW FIRST AID KITS	590-578.000-961.000	43.98
			PW SECURITY CAMERA WIRE	590-580.000-930.000	59.98
			PW REPLACEMENT SECURITY CAMERA SYSTEM	590-580.000-930.000	264.50
			PW SUPPLIES	591-569.000-930.000	4.99
			PW FIRST AID KITS	591-578.000-961.000	43.98
			PW SECURITY CAMERA WIRE	591-580.000-930.000	59.99
			PW REPLACEMENT SECURITY CAMERA SYSTEM	591-580.000-930.000	265.49
164512	03/20/2024	MICHIGAN TOWNSHIPS	EDUCATION, TRAINING	101-171.000-861.000	25.00
164513	03/20/2024	MIDWAY RENTALS AND SALES	GAS MONITOR	590-578.000-961.000	32.50
				591-578.000-961.000	32.50
164514	03/20/2024	NAPA AUTO PARTS	#2172 OIL	206-340.000-864.000	22.47
164515	03/20/2024	STATE OF MICHIGAN	AMBULANCE ASSESSMENT 1/1/24 - 3/31/24	206-337.000-809.000	202.52
164516	03/20/2024	SUPERIOR LIFE SERVICES	PW FIRST AID KITS	590-578.000-961.000	60.00
				591-578.000-961.000	60.00
TOTAL CHECKS (15)					<u>\$ 57,601.96</u>

VOIDED
CHECKS

MARQUETTE TOWNSHIP MONTHLY REPORT

Month: February / Year: 2024

Deputy: Mike Anderson #427 / Shift: 4:00pm – 02:00am

Total Complaints: 28

Total Traffic Stops: 69

Total Citations: 15

Expired Registrations: 5

Verbal Warnings: 60

Total Traffic Crashes: 5

Abandoned Vehicles: 0

Felony Arrests: 0

Misdemeanor Arrests: 4

Juvenile Arrests: 0

Runaways: 0

Property Crimes: 0

Liquor Inspections: 8

Retail Fraud: 0

Larcenies: 1

Business Alarms: 1

Animal Complaints: 2

Noise Complaints: 0

Towed Vehicles: 2

Domestic Arrests: 0

Family Disputes: 0

Breaking & Entering: 0

Police Assists: 2

Public Assists: 1

Property Inspections: 1

Public Assists: 1

Civil Process Served: 2

Residential Alarms: 0

Embezzlements: 0

OTHER:

MARQUETTE TOWNSHIP MONTHLY REPORT

Month: February / Year: 2024

Deputy: Karsten Kytta #501 / Shift: 6:00am – 4:00PM

Total Complaints: 38

Total Traffic Stops: 52

Total Citations: 7

Expired Registration - 1
Speed – 4
Other – 2
Verbal Warnings - 40

Total Traffic Crashes: 5

Abandoned Vehicles: 0

Felony Arrests: 0

Misdemeanor Arrests: 1

Juvenile Arrests: 0

Runaways: 0

Property Crimes: 0

Liquor Inspections: 7

Retail Fraud: 0

Larcenies: 0

Business Alarms: 1

Noise Complaints: 0

Towed Vehicles: 3

Domestic Arrests: 0

Family Disputes: 0

Breaking & Entering: 0

Police Assists: 1

Animal Complaints: 0

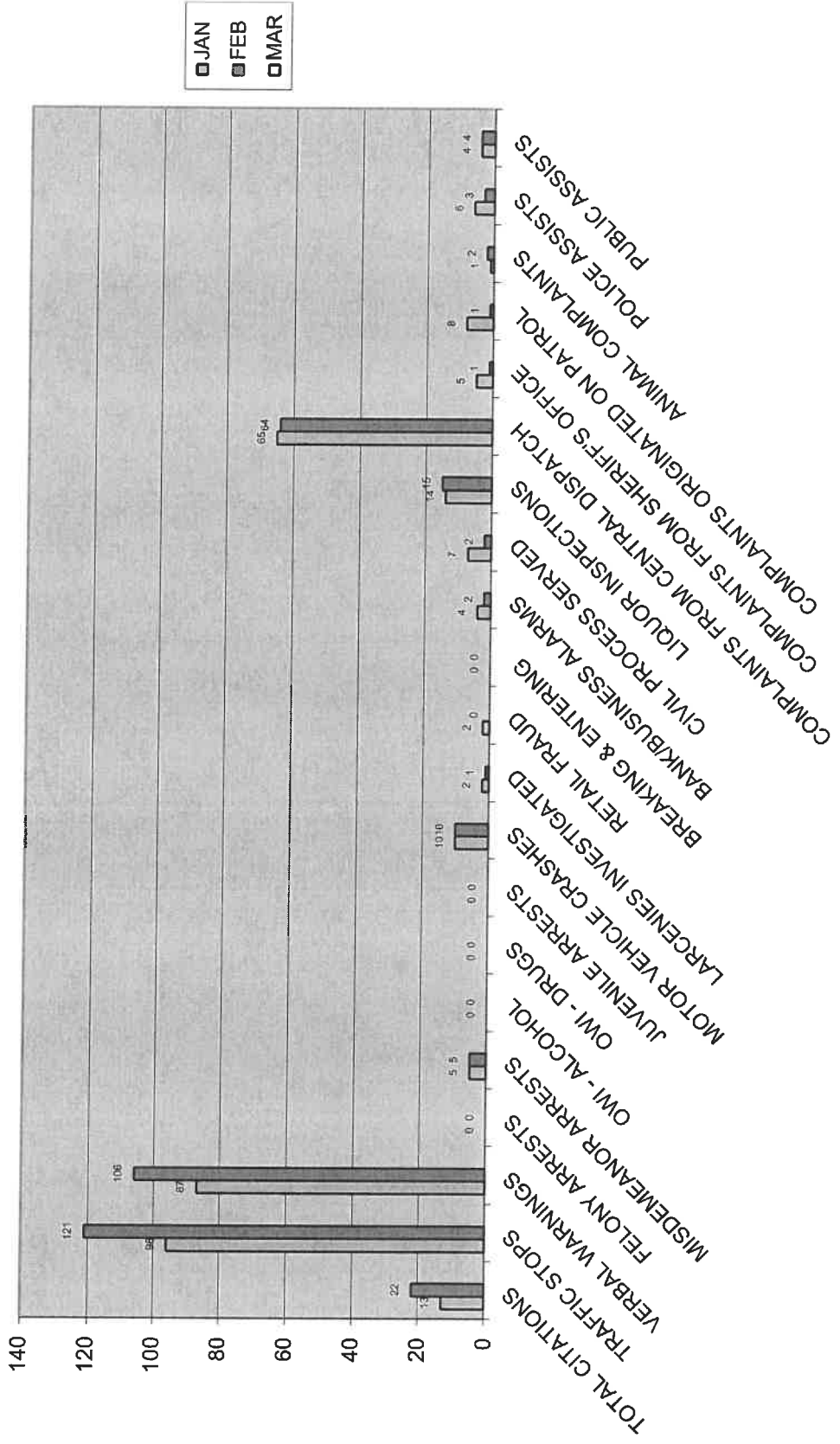
Property Inspections: 1

Public Assists: 3

Civil Process Served: 1

Residential Alarms: 1

MARQUETTE TOWNSHIP QUARTERLY PATROL ACTIVITY 2024
Marquette County Sheriff's Office
First Quarter



MARQUETTE TOWNSHIP CONTRACTED PATROL ACTIVITY 2024

	JAN	FEB	MAR	TOTAL
TOTAL CITATIONS	13	22		35
TRAFFIC STOPS	96	121		217
VERBAL WARNINGS	87	106		193
FELONY ARRESTS	0	0		0
MISDEMEANOR ARRESTS	5	5		10
OWI - ALCOHOL	0	0		0
OWI - DRUGS	0	0		0
JUVENILE ARRESTS	0	0		0
MOTOR VEHICLE CRASHES	10	10		20
LARCENIES INVESTIGATED	2	1		3
RETAIL FRAUD	2	0		2
BREAKING & ENTERING	0	0		0
BANK/BUSINESS ALARMS	4	2		6
CIVIL PROCESS SERVED	7	2		9
LIQUOR INSPECTIONS	14	15		29
COMPLAINTS FROM CENTRAL DISPATCH	65	64		129
COMPLAINTS FROM SHERIFF'S OFFICE	5	1		6
COMPLAINTS ORIGINATED ON PATROL	8	1		9
ANIMAL COMPLAINTS	1	2		3
POLICE ASSISTS	6	3		9
PUBLIC ASSISTS	4	4		8

FRIENDS - NEIGHBORS

Do you know how to perform CPR if you had to?

Can you prevent or put out a fire?

**Is the sheriff's department
patrolling your neighborhood?**

**Did you know U.P.S.E.T is protecting your family
from drugs?**

(Upper Peninsula Substance Enforcement Team)

- Come and listen to them
- Come and talk to them
- Share a cup of coffee and a donut

SECOND ANNUAL

COMMUNITY SAFETY FORUM

Marquette Township Community Room

Thursday, March 28, 2024

6:00 p.m.

**Board of Trustees of the Peter White Public Library
Regular Board Meeting
Minutes
Tuesday, February 20, 2024**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, **February 20, 2024** in the George Shiras III Room of the Peter White Public Library. The meeting was called to order by President Anne Donohue at 5:01PM.

Members Present: Anne Donohue, President; Steve Schmunk, Secretary; Suzanne Williams, Member; Carol Steinhaus, Member; Lori Nelson, Member.

Library Staff Present: Andrea Ingmire, Library Director; Bruce MacDonald, Assistant Director/IT Head; Heather Steltenpohl, Development Director; Ann Richmond Garrett, Administrative Assistant; Jamie Goodwin, Finance Director; Stephanie Garn, Technical Services Department Head; John Povey, Facilities Department Head; Andrea Marsh, Communication Coordinator.

TAC Representatives Present: Paul Marin, Marquette Township; Judy White, Chocolay Township.

Others present: None

The Agenda was approved on a motion by Steinhaus and seconded by Schmunk. The motion is approved 5-0.

The Minutes of the January 16, 2024 Board Meeting were approved on a motion by Steinhaus and seconded by Nelson. The motion is approved 5-0

Special Presentation – Andrea Marsh, Communication Coordinator. Marsh gave a presentation on her job duties which consist of website revision, website management and statistics, ongoing social media content, sending monthly PSAs, and branding. Website traffic has increased since the revision in October 2023. Marsh has also increased engagement on social media, by over 100% on both Instagram and Facebook. In 2024 the social media vision will be more streamlined, enabling its role to be a secondary focus for the Communications department. The streamlining process will include bringing back Facebook Events for Programs. Schmunk asked if social media will be the secondary focus, what will be primary—Marsh said she will focus on managing the website, and featuring both live and recorded programs on the PWPL YouTube channel.

TAC Report: Judy White, Chocolay Township. White reported she consistently receives positive feedback about library services, from her Township. She was contacted recently by someone who is interested in becoming a new TAC member, and will follow up with them. Early voting is underway in the township as well.

Financial Reports – including Approval of the Bills: Goodwin addressed questions and comments related to the bills and financial reports. January was a normal month. Budget adjustments will be revisited in the May or June meeting, due to the current lack of snow freeing up expenses in the operating budget. A motion was brought by Schmunk and

seconded by Nelson to approve the bills for January 2024, in the amount of \$150,993.91. The motion is approved 5-0.

Public Comment: None

Board Action Items:

- a) **Front Street Lower Stairs**—At the January 16, 2024, PWPL Board of Trustees meeting, the board discussed the Front Street Lower Stairs and the options for repairing or replacing them. From this discussion, the board requested additional information for repairing the limestone stairs or removing the stairs. John Povey reached out to National Restoration for clarification on their quote and what assurances related to the longevity of their work. According to National Restoration, they do not provide a ‘warranty’ for this type of project; there are too many variables. They do use a high grade of limestone. National Restoration did communicate that, for 2024, they are estimating a 10% increase in costs from the September 2023 quote. This project will still need to go through the competitive bidding process as outlined in MGT – 8 Purchasing Policy. The board also requested information about the idea of removing the lower steps. The cost for the garden wall extension according to this estimate was \$26,000 with an additional \$8,000 for the stairs and concrete removal. This change would result in increased ongoing costs for: water fees, staff time mowing, plants to fill the beds, and reliance on volunteer labor for the gardens. The staff of PWPL have a very strong resistance to changing the historic integrity of the Peter White Public Library. Finance Director, Jamie Goodwin believes this would be a good expense for the General Fund Trust--these funds were set aside at the end of the 1958 building project with building project funds. Additionally, the Development Fund has an \$80,000 donor bequest. This donor was very interested in history, and we feel this would be a wonderful way to honor this bequest. Protecting the historic approach to PWPL is of utmost concern. It is the opinion of PWPL Administrative staff that we should move forward with the repair of the Front Street stairs with an eye to historic preservation. The Library will need to use non-operating funds for this project. There are options including: PWPL General Fund Trust, PWPL Development Fund Bequest, and the Fund Balance.

Nelson would like an emphasis on the quality and longevity of the work, during the bidding process. Schmunk agreed, and asked for more information on the Development Fund policy. Steltenpohl explained how bequests or gifts from estates function, as such designated financial donations are not yet in an endowment fund. Povey mentioned that, in the interest of sparing their exposure to salt and therefore increasing longevity, the new steps will not be used in the winter; instead, the stairs will be cleared in sections, so each section will only be salted every three years. Williams expressed concern that the newly constructed steps would not come with a guarantee. Steinhaus asked for clarification on the differing quality in the upper and lower steps. Povey had spoken with the person who did the upper set, and verified what we would be getting in the new construction would be the quality of the upper steps. On a motion by Steinhaus and seconded by Nelson the Board of Trustees of the Peter White Public Library moves to **begin the Competitive bidding process to repair the lower-level steps with limestone blocks. This project will be paid for using the General Fund Trust balance and donor bequest held in the Development Fund. The motion is approved 5-0.**

b) Policy First Reading: PRG -3 Art Exhibit and Display Policy. 2023 was the first year we had a complete cycle with the Public Gallery Program. Modifications to the policy, since 2021, include: addition of Collection Display language, inclusion of details about the selection committee, removal of unnecessary detail regarding the galleries, removal of display table option, removal of details related to artist responsibilities, duplication with Artist Agreement, separation of the Lower-Level Reception Display Wall from the Public Gallery Program. **First reading, no action needed.** The section on Book Displays was discussed at length, and alternatives to “They are not Peter White Public Library’s endorsement of the individual materials” were reviewed. Ingmire clarified for the Board that this sentence is present to bring attention to the factual presence of the books themselves, relative to any given topic, in our collection. The Board discussed the difference between endorsing content vs. endorsing materials, relative to the construction of that sentence, and suggested a revision of “PWPL is not an advocate of the content nor implies it is an appropriate for all users,” or something to similar effect. Nelson asked for clarification of the lower level reception display wall, referenced in section on gallery spaces. Ingmire explained that particular area did not feel as dedicated a space for art, as the DEO and Huron Mountain Club galleries, which will remain as is.

Other Business: None

Public Comment: None

Board Member Comment:

a) **Trustee Manual:** Review of Chapter 2, 2021 Edition.

Standing Reports: The Friends of the Library Book sale will be coming up in March. Steinhaus asked about brand new books, wanting to make sure if donated they can be redeemed, on behalf of the library, for what they are worth. Steltenpohl verified some books can be sold online as well, in addition to the Friends Bookstore which offers books at lower prices. Williams asked about the new library cards, asking why if the account holder remains the same, the account number/barcode must change when that patron obtains a new physical card. MacDonald explained that unassigned, barcoded cards come to the library pre-printed in batches. Schmunk asked about the progress of the Mining Journal Digitization. MacDonald said the copyright request in to the Mining Journal’s publishing company, Ogden, is still pending.

Adjournment: Steinhaus made motion to adjourn, seconded by Nelson. The motion was approved 5-0. The meeting adjourned at 6:10PM.

Respectfully submitted,

Steve Schmunk
Secretary

Upcoming meetings: March 19, 2024
Upcoming TAC meeting: April 10, 2024



MARQUETTE TOWNSHIP FIRE DEPARTMENT

2801 Venture Drive
Marquette, Michigan 49855
Ph | 906.228.4296
Fx | 906.228.4297
www.marquettetownship.org

TO: Marquette Township Board, Manager Kangas

FROM: Dan Shanahan, Fire Chief

DATE: March 13, 2024

SUBJECT: February 2024 Fire Department Report

Fire Fighter Training:

- February - Air Bags / Trauma
- March – SCBA, Extrication – new tools demo

EMS:

- February - Trauma CEU's
- State Annual Protocol Test

Emergency Response:

February 2024 – 47 Calls for Service (CFS). February 2023 – 43 CFS

- Medical calls – 37; %82
- Fire Response
 - Mutual Aid – 6
 - Motor Vehicle Accident with injuries – 2
 - Vehicle Fire - 0
 - Smoke / CO / System Alarms – 1
 - Outdoor Burning – 2
 - False Alarms - 2
- Call Volume YTD – 98 / 2023- 34

Membership:

- Membership – 33, 2 on LOA
- Monthly Equipment and Truck Check Outs
- Pigs N Heat 03/20/24 at 6:30

Plan Reviews/Projects/Inspections:

- Short Term Rental's - 1
- Texas Roadhouse
- Installed 18 smoke detectors in residents' homes
- Tru North
- Lakers

Meetings:

- MTFD Officers (3) and Business/membership meeting
- State Fire Marshal - Zoom
- MDHHS – conference calls - 2

Reports:

- NFIRS uploaded and sent on 03/04/2024
- EMS reports to MI-EMIS daily (MI Emergency Medical Information)
- EMS-2023 Cost Data Collection required for Medicaid-Year End Report Due in April

Grants/Donations:

- AFG – Assistance to Firefighters Grant – Applied, Fire Hose

Apparatus:

- Ambulance (2172) -Brakes, Wheel Bearings
- New Fire Truck possibly in May
- No word on the ambulance

Miscellaneous:

- Fit Test – Ishpeming Township, Powell Twp.



MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive
Marquette, Michigan 49855
Ph | 906.228.6220
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www.marquettetownship.org

Board Action Item

Board Meeting Date: March 20, 2024
Agenda Item #: 8.A.
Proposal:
Presented by: Consider a letter of support for the Marquette Alternative High School solar project, to be submitted to KBIC for 2% Grant Funding

Background:

The Keweenaw Bay Indian Community accepts requests for 2% Funds Grants and Marquette Township is the pass-through agent. Brian Prill from Marquette Alternative High School is requesting a letter of support for their solar array project. They have raised approximately \$14,000 toward the \$65,000 estimate for the project. The submittal deadline for the grant is April 30. A draft letter is provided for your approval.

Attachments: 1. Letter - Alternative HS KBIC 3-20-24 draft

Cost: \$ \$ -0-

Budget Account: None

Recommended motion:

Direct the Supervisor to forward the letter of support to the Marquette Alternative High School in support of their 2% Grant Funds request from the Keweenaw Bay Indian Community.

Mission Statement:

"Recognize and meet the needs of the Township Community."





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www.marquettetownship.org

April 5, 2023

Keweenaw Bay Indian Community
16429 Beartown Road
Baraga MI 49908

Sent via email: pracette@kbic-nsn.gov

Dear Tribal Leaders:

For the past couple of years, Marquette Alternative High School has been working on developing a solar array project for their school building. They have received \$14,141.56 in a 2% Funds Grant from the Sault Ste Marie Tribe of Chippewa and will be reapplying for further funding through this source. The project is estimated to cost \$65,000.

A short presentation was made by Instructor Brian Prill at our Township Board meeting this evening and can be viewed on our website www.marquettetownship.org (then press the button on the far right "Township Board Meeting Video Archive").

As the government pass-through agent, the request was made to us for a Keweenaw Bay Indian Community 2% Funds Grant. The Marquette Charter Township Board is in full support of the endeavor the Alternative High School is proposing, and ask that you consider funding this project. We are aware the deadline for the request is April 30.

If we can be of any further assistance, please feel free to contact me at your convenience.

Sincerely,

Lyn J. Durant, Supervisor

Mission Statement:

"Recognize and meet the needs of the Township Community."





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Marquette, Michigan 49855
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Board Action Item

Board Meeting Date: March 20, 2024
Agenda Item #: 8.B.
Proposal: Consider Letter of Support
Presented by: Jon Kangas, Township Manager

Background:

Last year, an appropriation request was prepared by MCRC that could have resulted in funding for safety improvements at the "Forestville intersection" and other improvements to multiple connecting roadways, including CR 505 (Commerce Drive). That appropriation request was ultimately not supported by our local State Representative and funding was never approved. As a result, MCRC (and the Township) has been seeking other funding sources for as many of the elements of the former proposed appropriation project as possible. One such opportunity is Category F funding through MDOT. These grants provide funding for system continuity on secondary all-season roads, with high commercial traffic, in small urban areas. Commerce Drive checks all the boxes and is, more importantly, in dire need of resurfacing. I suspect anyone that has spent time at Township Hall when the gravel trains go by will have actually felt the impact of the roadway deterioration as the ground shakes when these heavy trucks pass by. Commerce Drive has become part of the primary trucking route from the former Presque Isle power plant shipping dock/port to Tilden Mine as the most efficient route between the two points. Note that MCRC has already received ~\$66,000 to repair a portion of the roadway near the fire hall through federal aid due to rapid runoff last year. The Category F funding would generate \$375,000 to complete the roadway resurfacing. MCRC intends to apply yearly for the funding for this project until they are successful. Staff strongly recommends that the Township support this funding effort.

Attachments: None

Cost: \$ TBD

Budget Account: NA

Recommended motion:

Support the Road Commission and **any** funding opportunities that may exist for Commerce Drive and authorize the Township Supervisor to send a letter of support.

Mission Statement:

"Recognize and meet the needs of the Township Community."





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Board Action Item

Board Meeting Date: March 20, 2024
Agenda Item #: 8.C.
Proposal: Consider Right of First Priority
Presented by: Jon Kangas, Township Manager

Background:

Historically, when portions of public rights-of-way are abandoned, 1/2 of the right-of-way (ROW) goes to each of the adjoining property owners. However, the local municipality where the ROW is abandoned has the right to first priority under MCL 224.18(5). MCRC recently abandoned portions of CR HDB and CR HD in the Forestville area and is granting the township the opportunity to exercise its right of first priority. Staff recommends the Township Board decline this right since the abandoned portions of public ROW do not serve a useful purpose at this time to the township.

Attachments:

1. HD-HDB Letter to Marquette Township 2024-03-13
2. mqt twp first priority letter 03.21.2024

Cost: \$ NA

Budget Account: NA

Recommended motion:

Decline the right to exercise first priority for the portions of CR HDB and HD that have been abandoned by the Road Commission and authorize the Township Manager to send a letter to MCRC stating the Board's decision.

Mission Statement:

"Recognize and meet the needs of the Township Community."





Marquette County Road Commission

1610 North Second Street
Ishpeming, Michigan 49849

Phone: (906) 486-4491

Fax: (906) 486-4493

March 13, 2024

VIA FIRST CLASS MAIL AND EMAIL
jonkangas@marquettetownship.org

Mr. Jon Kangas, Manager
Marquette Township
1000 Commerce Drive
Marquette, MI 49855

RE: *Abandonment of County Road HDB and County Road HD*

Dear Mr. Kangas:

This letter concerns the recent petition for absolute abandonment of a portion of County Road HDB and a County Road HD located in Marquette Township. The Board of County Road Commissioners for Marquette County (the "Board") has approved the petition for abandonment. It has therefore absolutely abandoned the following road segments:

- County Road HDB in Section 31, T49N, R25W, for 0.36 miles commencing at its intersection with the south line of Section 31, T49N, R25W, extending northwesterly to the west line of Section 31, T49N, R25W.
- County Road HD in Section 36, T49N, R26W, for 0.3 miles, from the east section line of Section 36, T49N, R26W northwesterly to County Road HD (Forestville Road).

A copy of the subject Petition and a County Road HD and HDB Location Map is enclosed with this letter for your review. No portion of either County Road HD or County Road HDB as described in the Petition borders on, crosses, is adjacent to, or ends at the general course of a lake or stream.

Following your review of the Petition, please advise whether the Township intends to exercise its first priority under MCL 224.18(5) to retain any portion of the abandoned property.

Should you have any questions, please let me know.

Sincerely,

Pam Skytta
Senior Department Specialist

Enclosures

Raymond Roberts, Chair
Randell Girard, Member

Bryan Johnson, Member
Peter J. Duex, Managing Director

William Luetzow, Vice-Chair
Russell Williams, Member

PETITION TO ABANDON PUBLIC ROAD

TO: Board of County Road Commissioners for Marquette County, Michigan
 1610 N. 2nd Street
 Ishpeming, MI 49849

The following freeholders in Marquette Township, Marquette County, being seven (7) or more in number, request the abandonment of County Road Decertified HDB and portion of HDB.

The road or portion of road to be abandoned is in T 49²⁵N, R 26²⁵W, Section(s) 31 & 36.
 (Generally describe the starting point and ending point of abandonment. Be specific):

See Map

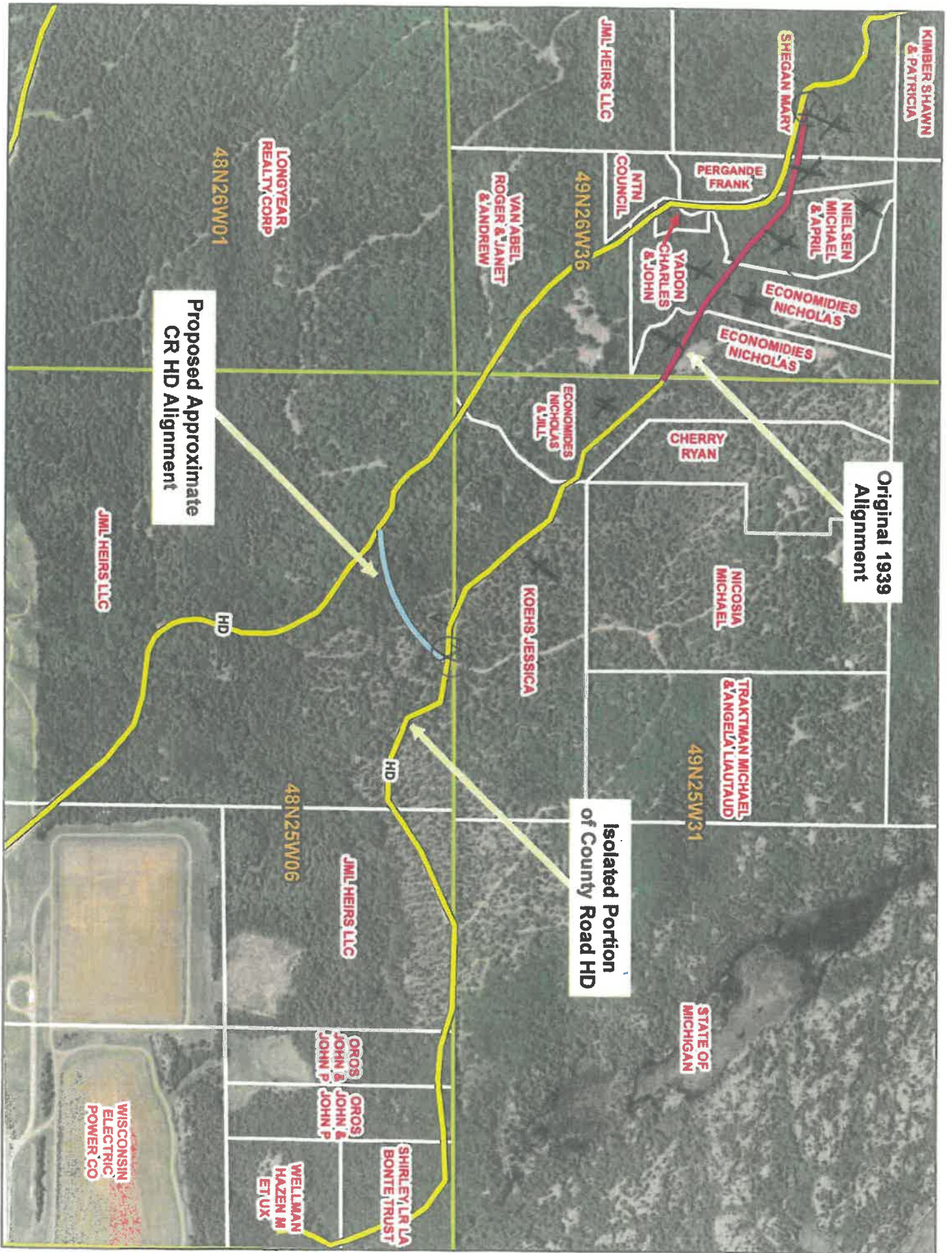
Does any portion of the road to be abandoned meet any of the following criteria: borders on, crosses, is adjacent to, or ends at a lake or the general course of a stream/river, etc.

- Yes
- No

If your answer is yes, describe the body of water by name or description (ex. stream, river, lake) and location with reference to the subject road.

#	Print Name	Address	Signature
1	Frank O Pergande	629 Lake Ave Hancock, MI 49930	 Date: 12-13-2021
2	Mike Nicosia	930 Hogbelly TRAIL MARQUETTE, MI	 Date: 4-21-23
3	Kelly Culligan	P.O. box 41 Marquette, MI 49855	 Date: 4/21/23
4	Nicholas & Jill Economides	400 Hogbelly Rd or PO Box 672 Marquette MI 49855	 Date: 4-22-23
5	Ryan & Raija Cherry	940 hogbelly trail MI 49855	 Date: 9-27-23
6	April & Michael Nielsen	920 Furnessville Rd. Marquette M.	 Date: 4-22-23
7	Jessica Koehn	115 W Magnetic St Marquette, MI 49855	 Date: 4-22-23
8	Michael J. Springer	206 Eagles Nest Rd. Marquette, MI 49855	 Date: 05-25-23
			Date:

Use additional sheets if necessary to list additional freeholders



CERTIFICATION

I, Jessica Koehs, of Marquette, Marquette County, Michigan, do hereby certify that I have made an investigation to determine the names and mailing addresses of the occupants and property owners, including easement holders, if any, of each parcel of land or portion thereof abutting the portion of County Road _____ which is the subject of the attached Petition to Abandon Public Road.

I hereby certify that the attached list of names is a true and correct list of the names and mailing addresses of the occupants and property owners of each parcel of land or portion thereof abutting the portion of County Road HD: HPS to be absolutely abandoned and discontinued pursuant to the attached Petition to Abandon Public Road.

The undersigned hereby states that he/she is one of the persons who signed the Petition to Abandon Public Road for presentment to the Board of County Road Commissioners for Marquette County, Michigan.

Jessica Koehs
Print Name


Sign Name

Subscribed and sworn to before me this 25th day of May, 2023.

Kana Clisch
Notary Public
Marquette County, Michigan
My commission expires: 06/10/2027

2/10/23

x Complete the information listed below for each occupant, owner, easement holder of property that abuts the proposed abandonment:

Person's Name: ~~William Stahl~~ William Stahl

Person's Mailing Address: _____

Parcel Tax ID Number: 52-08-236-006-00

Did this person sign the Petition: YES _____ NO

Person's Name: Frank Pergande

Person's Mailing Address: ~~5201~~ _____

Parcel Tax ID Number: 52-08-236-004-00

Did this person sign the Petition: YES NO _____

Person's Name: Michael and April Nielsen

Person's Mailing Address: _____

Parcel Tax ID Number: 52-08-236-004-20

Did this person sign the Petition: YES NO _____

Person's Name: Nicholas Economides

Person's Mailing Address: _____

Parcel Tax ID Number:
↗ 52-08-236-004-30
↘ 52-08-236-004-40
→ 52-08-131-001-95

Did this person sign the Petition: YES NO _____

Attach as many of these sheets as needed.

Complete the information listed below for each occupant, owner, easement holder of property that abuts the proposed abandonment:

Person's Name: Jessica Koehls

Person's Mailing Address: _____

Parcel Tax ID Number: 52-08-131-001-70

Did this person sign the Petition: YES NO _____

Person's Name: _____

Person's Mailing Address: _____

Parcel Tax ID Number: _____

Did this person sign the Petition: YES _____ NO _____

Person's Name: _____

Person's Mailing Address: _____

Parcel Tax ID Number: _____

Did this person sign the Petition: YES _____ NO _____

Person's Name: _____

Person's Mailing Address: _____

Parcel Tax ID Number: _____

Did this person sign the Petition: YES _____ NO _____

Attach as many of these sheets as needed.



MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive
Marquette, Michigan 49855
Ph | 906.228.6220
Fx | 906.228.7337
www.marquettetownship.org

March 21, 2024

Ms. Pam Skytta
Marquette County Road Commission
1610 North Second Street
Ishpeming, MI 49849

RE: Abandonment of County Road HDB and County Road HD

Ms. Skytta:

Please accept this letter as acknowledgement that the Marquette Charter Township Board has declined to exercise its first priority under MCL 224.18(5) to retain any portion of the above-referenced property.

This decision was made by unanimous vote of the township board members at a regular meeting held Wednesday, March 20, 2024.

Respectfully,
MARQUETTE CHARTER TOWNSHIP

Jon Kangas
Township Manager

cc: Township Board, file