



MARQUETTE CHARTER TOWNSHIP

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Marquette, Michigan 49855
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www.marquettetownship.org

MARQUETTE TOWNSHIP BOARD – REGULAR MEETING VIA TELECONFERENCE (ZOOM MEETING SOFTWARE)

TUESDAY, MAY 18, 2021 – 6:30 P.M.
MARQUETTE TOWNSHIP COMMUNITY CENTER

OK
Clerk RA
5-13-21

-
1. **Call to order**
 - A. Plèdge of Allegiance
 - B. Roll Call

 2. **Public Comment (3 minutes each):** *This Board is conducting a meeting today to take care of Township business. You are allowed to address the Board at least twice tonight, but we will not have back-and-forth conversations between the staff, the Board, and the public during Public Comment. For Public Comment, or if you would like to speak on a particular agenda item, state your name and address and you have three minutes to address the Board. The Board may, but is not required to, respond at Board Member Comment immediately following Public Comment. The Board may also request follow-up with the Township Manager on some matters addressed during Public Comment.*

 3. **Board Member Comment in Response to Public Comment**

 4. **Consent Agenda**
 - A. Approval of Regular Meeting Minutes of May 04, 2021
 - B. Bills Payable
 1. Checks 160785 to 160844 in the amount of \$295,876.76.
 2. Budget Amendment No. 2021-03
 - C. Received Committee and Other Reports
 1. Sheriff's Department Activity Report – April 2021
 2. Fire Department Activity Report – April 2021
 - D. Correspondence not Requiring Board Action
 1. Charter Communications Regarding Upcoming Changes (3)
 - E. Financials
 1. Financial Statement – April 2021

 5. **Approval of the Agenda**

Declaration of Conflicts of Interest, if any

 6. **Board Education/Privileged Comment**
 - A. Staff Reports
 1. Fire Department
 2. Public Works
 3. Attorney Report
 4. Assessing

7. Community Linkage *(primarily based on the Board's Annual Plan of Work. Board member comment regarding what we are hearing from the external environment about township issues and activities.)*

8. Policy Discussion, Consideration and Development

A. Consider Approval of "Medium Risk" COVID-19 Preparedness and Response Plan

9. Assurance of Organizational Performance

A. Board – Committee Updates

B. DRAFT Committee Reports

10. Public Comment (3 Minutes maximum)

11. Meeting Wrap-up

A. Announcements

B. Manager's Report

C. Review of Motions Passed & Assignments, if any

D. Items for Future Agenda *(Contributions from the Board, deferred items, Items planned for future meetings scheduled for June)*

E. Board Member Comment

12. Adjournment

Next Scheduled Meeting Date is Tuesday, June 01, 2021 at 6:30 pm.

**Charter Township of Marquette
Marquette Township Board – Regular Meeting
Tuesday, May 4, 2021 at 6:30 P.M.**

CALL MEETING TO ORDER:

The meeting was called to order by Supervisor Durant at 6:31 p.m.

ROLL CALL:

Members present: Lyn Durant, Supervisor
 Randy Ritari, Clerk
 Ernest Johnson, Treasurer
 Linda Winslow, Trustee
 John Markes, Trustee
 Pete LaRue, Trustee
 Dan Everson, Trustee

Staff present: Jon Kangas, Township Manager
 Roger Zappa, Township Attorney
 Leonard Bodenus, Township Superintendent of Public Works

Committee

Members Present: Mike Springer, DDA, and IOHRA.
 Randy Girard, Events Committee
 Todd Noordyk, Events Committee
 Tom Bronken, Library Advisory Council

PUBLIC COMMENT: None

BOARD MEMBER COMMENT IN RESPONSE TO PUBLIC COMMENT: None

CONSENT AGENDA:

- A. Approval of Regular Meeting Minutes of April 20, 2021
- B. Bills Payable
 - 1. Checks 160742 to 160778 in the amount of \$223,230.82.
 - 2. Budget Amendment No. 2021-02

*Budget Amendment No. 2021-02
May 4, 2021*

**CHARTER TOWNSHIP OF MARQUETTE
FY 2021 BUDGET RESOLUTION**

WHEREAS, it is the responsibility of the Marquette Township Board to establish General and Special Appropriations Acts for the purpose of budgeting Township finances in a manner which does not allow expenditure, including any accrued deficits, to exceed revenues, including any available unappropriated surpluses, and,

WHEREAS, the Marquette Township Board recognizes that unforeseen activities may require amendments to these Appropriations Acts, such amendments shall be made by either formal resolution of the Marquette Township Board; or, by a ten percent (10%) of budget center contingency transfer authorized by the Township Manager, in such a manner so as not to allow the total expenditures, including accrued deficits, to exceed revenues and unappropriated surpluses; and,

WHEREAS, the Marquette Township Appropriations Acts for 2021 do not permit deviations which cause expenditures for any activity to exceed budgeted amounts without amendment to the Act by the Marquette Township Board or the aforementioned contingency transfer; and,

WHEREAS, the Marquette Township Board has duly reviewed the budgets for the General Appropriations Act and the Special Appropriations Act, both Acts include all funds of the Charter Township of Marquette, at public hearings of the Marquette Township Board,

THEREFORE, BE IT RESOLVED, that the Marquette Township Board hereby amends the Appropriations Acts for 2019 in accordance with budgetary information presented to this Board and the limitations defined within this Resolution.

	Current Budget	Amended Budget	Change
General Fund			
Expenditures			
Capital-Equipment	0	20,000	20,000
Fund Balance (Est)	1,147,912	1,127,912	(20,000)

Authorization is approved for upgraded audio video equipment for the Community Center room. The project includes speakers, a TV, projector, ancillary supplies, as well as accompanying labor.

- C. Received Committee and Other Reports
 - 1. Utility Billing Calendar – May 2021
- D. Correspondence not Requiring Board Action
 - 1. State of Michigan Notice of Public Hearing for Upper Peninsula Power Company Case No. U-20536 on May 11, 2021
 - 2. MI Vaccine to Normal Challenge

MOTION: To approve the Consent Agenda as presented

Motion – Treasurer Johnson

Second – Trustee Markes

Roll Call Vote:

- Supervisor Durant - Aye**
- Clerk Ritari - Aye**
- Treasurer Johnson -Aye**
- Trustee Markes -Aye**
- Trustee Winslow- Aye**
- Trustee Everson - Aye**
- Trustee LaRue - Aye**

Carried (7-0)

APPROVAL OF THE AGENDA:

MOTION: To approve the Agenda as presented.

Motion – Clerk Ritari

Second – Treasurer Johnson

Carried (7-0)

BOARD EDUCATION/PRIVILEGED COMMENT:

Michigan Township Association 2021 Conference Reports from Board Members

Supervisor Durant, Trustee LaRue, and Trustee Winslow, presented the information they gathered from the MTA Virtual Conference.

MTA Financial Forum Information

Supervisor Durant, presented this as information for the Public.

Excerpts from Marquette County Solid Waste Management Authority 2020 Annual Report (full report available in Marquette Township Office)

Supervisor Durant, presented this as information for the Public.

COMMUNITY LINKAGE: None

POLICY DISCUSSION, CONSIDERATION AND DEVELOPMENT:

Consider Unanticipated Watermain Costs on Ontario Street
(Background from Superintendent Bodenus/Manager Kangas)

MOTION: To Authorize the relocation of approximately 300 lineal feet of 6" and 8" water main at the intersection of Ontario Avenue and Center Street for the not-to-exceed price of \$91,200.00, utilizing funds in the Water Utility reserve account.

Motion – Clerk Ritari

Second – Trustee LaRue

Carried (7-0)

Consider Approval of Revised Job Description for Building and Grounds Caretaker
(Background from Manager Kangas)

MOTION: To approve the Minor Change to the Job Description for the Building and Grounds Caretaker. The change is that the position will report to the Superintendent of Public Works instead of the Township Manager.

Motion – Trustee Winslow

Second – Clerk Ritari

Carried (7-0)

ASSURANCE OF ORGANIZATIONAL PERFORMANCE:

A. Board – Committee Updates

1. Consider Appointment of Stan Czapiga to the Roads Committee (3-year term ending 12/31/23).

MOTION: To accept the appointment of Stan Czapiga to the Roads Committee with a (3) three-year term ending on 12/31/23.

Motion – Supervisor Durant

Second – Clerk Ritari

Carried (7-0)

2. Community Events Update on Home & Garden Show, Mother’s Day Craft Show, June Car Show, and August 7th Community Days.

B. DRAFT Committee Reports

1. Peter White Public Library Minutes of April 20, 2021
2. Iron Ore Heritage Recreation Authority Agenda for April 28, 2021; Minutes of March 24, 2021; and March 31, 2021 Balance Sheet;

Library Report - Tom Bronken, Township Advisory Library Council, gave a brief update from the Library.

PUBLIC COMMENT: None

MEETING WRAP-UP:

Announcements:

Clerk Ritari, gave a brief update on the new Township Website, and Civic Clerk update.

Manager’s Report

Manager Kangas, presented his written report.

Review of Motions Passed & Assignments, if any

Clerk Ritari, reviewed all motions from the meeting and any action items that needed to be done.

Items for Future Agenda (Contributions from Board, deferred items, items planned for future meetings scheduled for May/June) – None

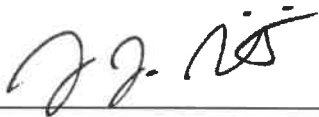
Board Member Comment: None

ADJOURNMENT:

MOTION: To adjourn the meeting.
Motion – Clerk Ritari
Second – Trustee Everson

Carried (7-0)

Supervisor Durant declared the meeting adjourned at 8:07 p.m.



Randy J. Ritari, Township Clerk

Lyn J. Durant, Township Supervisor

BILLS PAYABLE SUMMARY
MAY 18, 2021

1	5/5/21	Accounts Payable - Exempt	19,211.62
2	5/6/21	Payroll - Biweekly	38,326.86
3	5/7/21	Payroll - Firefighters	5,707.58
4	5/10/21	Accounts Payable - Exempt	114,122.12
5	5/18/21	For Board Approval	118,508.58

	Total	295,876.76
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	General Fund	\$69,000.95
	Fire Fund	33,164.71
	Twp. Improvements Fund	0.00
	Wastewater Fund	37,697.57
	Library Fund	0.00
	Stormwater Fund	0.00
	Water Fund	41,328.12
	Water Restricted Fund	0.00
	Solid Waste Fund	110,250.70
	Trust and Agency Fund	4,434.71
	Total Disbursements	\$295,876.76

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK	DATE	VENDOR NAME	DESCRIPTION	ACCOUNTS	AMOUNT
160785	5/5/21	AFSCME	Payroll Deductions	701-000.000-231.000	432.00
160786	5/5/21	Andra Ziems	April Mileage Reimbursement	101-253.000-860.000	41.89
160787	5/5/21	Baraga Telephone Company	Long Distance	101-299.000-850.000	12.15
160788	5/5/21	Board of Light and Power	Meter Interceptor Electric	590-577.000-923.000	85.31
160789	5/5/21	Cardmember Service (VISA)	Zoom Subscription; Planning Department Adobe Acrobat Subscription	101-299.000-810.000 101-721.000-801.000	74.18 190.67
160790	5/5/21	Charter Communications	Phones, Internet	101-299.000-850.000 101-299.000-810.000	204.99 154.73
160791	5/5/21	Hirshberg Acceptance Corp.	Payroll Deduction	701-000.000-231.000	435.00
160792	5/5/21	Jon Kangas	Reimburse for Dodge Charter Title Fee	101-299.000-955.000	30.44
160793	5/5/21	Kendall Fischer	Utility Refund	591-541.000-654.000	40.03
160794	5/5/21	Konica Minolta Business Solutions	Copier Quarterly Fee	101-299.000-807.000	17.07
160795	5/5/21	Marquette Township	Various Water/Wastewater	590-580.000-921.000 591-580.000-921.000 590-580.000-926.000 591-580.000-926.000 596-569.C00-921.000 591-569.C00-926.000 206-265.000-921.000 206-265.000-926.000 101-265.000-921.000 101-265.000-926.000 101-756.000-921.000 101-756.000-926.000	67.88 67.88 54.99 54.99 33.73 30.52 193.73 61.80 136.32 84.70 141.11 141.03
160797	5/5/21	MTFD Support Organization	Payroll Deductions	701-000.000-231.000	270.00
160798	5/5/21	North Country Disposal	May Garbage/Recycling	596-528.000-825.000 596-528.000-880.000 590-580.000-801.000 591-580.000-801.000 101-265.000-930.000	12,941.73 450.00 55.00 55.00 260.00
160799	5/5/21	U.S. Bank Equipment Finance	Copier Lease	101-299.000-807.000	198.86
160800	5/5/21	Unifirst	Uniforms and Mats	101-265.000-750.000 590-578.000-750.000 591-578.000-750.000 590-580.000-726.000 591-580.000-726.000	79.02 184.92 184.92 7.65 7.65
160801	5/5/21	Verizon Wireless	Various Phones	101-172.000-850.000 101-721.000-850.000 101-257.000-850.000 101-299.000-850.000 206-337.000-850.000 206-340.000-850.000 590-558.000-850.000 591-558.000-850.000 101-265.000-726.000	51.88 44.92 57.12 235.79 112.82 228.46 297.18 297.18 124.97
160802	5/5/21	Wex Bank	Meijer Gasoline	101-265.000-931.000 101-000.000-040.000 590-578.000-863.000 591-578.000-863.000	73.60 14.68 95.56 95.57

Voided
Checks

Total Checks (17)

19,211.62

160796

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
160779 to 160784	5/7/21	Various	Payroll - Firefighters	5,707.58
DD5526 to DD5541				
		Total Checks (22)		<u>5,707.58</u>

Voided
Checks

None

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK NO.	DATE	EMPLOYEE	DESCRIPTION	AMOUNT
DD5542 to DD5562	5/6/21	Various	Payroll - Biweekly	38,326.86
		Total Checks (21)		<u>38,326.86</u>

Voided
Checks

None

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK	DATE	VENDOR NAME	DESCRIPTION	ACCOUNTS	AMOUNT
160803	5/10/21	Accident Fund	Final Payment for 2020 Workers Comp Insurance	101-000.000-220.000 206-000.000-220.000 590-000.000-041.000 591-000.000-041.000 596-000.000-041.000	1,841.87 6,815.91 (307.25) (717.75) (36.78)
160804	5/10/21	AFLAC	Payroll Deductions	701-000.000-231.000	429.60
160805	5/10/21	Blue Cross Blue Shield	June Health Insurance	101-257.000-716.000 101-253.000-716.000 101-721.000-716.000 206-337.000-716.000 101-172.000-716.000 701-000.000-231.000	1,280.94 261.34 532.26 2,148.98 1,890.20 1,430.14
160806	5/10/21	Blue Cross Blue Shield	June Health Insurance	101-299.000-716.000 590-575.000-716.000 591-568.000-716.000 591-569.W00-716.000 701-000.000-231.000	(752.39) 1,578.22 1,578.21 1,771.75 1,437.97
160807	5/10/21	City of Marquette	April Water Analysis; March Water	591-570.000-801.000 591-570.000-921.000	75.00 7,761.27
160808	5/10/21	City of Marquette	April Wastewater; Bi-annual Loan Interest for MAWTF Upgrade	590-579.000-922.000 590-579.000-927.000	15,554.61 4,975.86
160809	5/10/21	Great Lakes Radio, Inc.	Ads and Bands for the Home and Garden Show	101-966.000-880.000	2,000.00
160810	5/10/21	Iron Ore Heritage Trail	CFT Distribution	101-000.000-202.000	60.20
160811	5/10/21	Lowe's	DPW Flashlights	590-578.000-726.000 591-578.000-726.000	46.30 46.30
160812	5/10/21	Marquette Alger RESA	CFT Distribution	101-000.000-202.000	668.73
160813	5/10/21	Marquette Area Public Schools	CFT Distribution	101-000.000-202.000	589.54
160814	5/10/21	Marquette County (SET)	CFT Distribution	101-000.000-202.000	9,376.40
160815	5/10/21	Marquette County Sheriffs Dept	April Police Services	101-301.000-801.000	18,906.16
160816	5/10/21	Marquette County	CFT Distribution	101-000.000-202.000	2,303.12
160817	5/10/21	Marquette Township	CFT Distribution	101-000.000-202.000	2,481.40
160818	5/10/21	MHR Billing	April Ambulance Billing	206-337.000-802.000	550.00
160819	5/10/21	Michigan Townships Association	Staff Planner Ad	101-721.000-955.000	160.00
160820	5/10/21	Mqt County Solid Waste Mgmt	April Tipping Fees	596-526.000-816.000 596-526.000-816.010	6,311.50 15,590.64
160821	5/10/21	Nelson Tank Engineering	Replace Check 160312 Lost by Vendor	591-000.000-202.000	2,700.00
160822	5/10/21	Peninsula Fiber Network	Hyperline	101-299.000-810.000	1,116.35
160823	5/10/21	Purchase Power	Postage Machine Refill	101-299.000-940.030	1,000.00
160824	5/10/21	Unifirst	Uniforms	101-265.000-750.000 590-578.000-750.000 591-578.000-750.000	39.51 92.46 92.46
160825	5/10/21	UPHS - Marquette	Ambulance Intercept Fee	206-337.000-809.000	250.00
160826	5/10/21	Verizon Connect	April GPS Fee	101-265.000-931.000 590-578.000-955.000 591-578.000-955.000	34.75 78.17 78.17

Total Checks (24)

114,122.12

Voided
Checks

None

CHECK REGISTER REPORT
INCREDIBLE BANK

CHECK NO.	DATE	VENDOR NAME	DESCRIPTION	ACCOUNTS	AMOUNT
160827	5/18/21	906 Technologies	(5) UniFi PRO Access Points for the Community Center; April IT Services	101-299.000-810.000 101-215.000810.000 101-257.000-810.000 206-337.000-810.000	2,373.22 225.00 90.00 180.00
160828	5/18/21	Bensingher, Cotant & Menkes	Legal Services - Tax Tribunal (Walmart and AMC Marquette); Zoning (Westwood Mall, Marijuana Licenses); Employment Contract and Job Descriptions; Board Meeting Attendance	101-721.000-803.000 101-299.000-955.010 101-105.000-803.000	761.60 487.90 2,249.10
160829	5/18/21	Cascade Engineering	(1,500) Recycle Bins and Lids per Grant	596-528.000-726.000	68,621.00
160830	5/18/21	Code Electrical, Inc.	Troubleshoot Disconnect Switch on Liftstation	590-582.000-930.000	250.00
160831	5/18/21	Core and Main	Several Omni and iPERL Meter Components	591-571.000-930.000	3,701.83
160832	5/18/21	Dalco	Comm.Center Trash Can Liners, Paper Products, Hand Wash	101-265.000-726.000	234.48
160833	5/18/21	DuBois-Cooper	(2) Grinder Pump Stations	590-000.000-154.015	8,660.00
160834	5/18/21	Emergency Medical Products	Ambulance EMS Supplies	206-339.000-726.300	869.17
160835	5/18/21	Etna Supply	US 41 Water Leak Supplies	591-572.000-930.000	738.90
160836	5/18/21	Menards	Public Works Facility Kitchen Supplies; Concrete for Manhole Repair; Insulation for US-41 and Ontario Main Projects; Couplings and Hardware for T & D Services; Fire Hall Furnace Filters and Blade Connector	206-265.000-930.000 591-000.000-152.010 590-576.000-930.000 591-572.000-930.000 590-580.000-726.000 591-580.000-726.000	84.95 413.10 120.00 56.58 10.13 10.13
160837	5/18/21	Midway Rentals and Sales	Rebar for Grinder Pumps	590-583.000-930.000	14.80
160838	5/18/21	NAPA Auto Parts	Spark Plug for Sewer Jetter	590-578.000-726.000	13.56
160839	5/18/21	North Country Disposal	Extra Containers for First Wednesday Rubbish (5/5/21)	596-528.000-880.000	5,600.00
160840	5/18/21	North Country Septic	Lions Field Restroom	101-756.000-801.000	200.00
160841	5/18/21	Oberstar, Inc.	US 41 Water Main Leak (February 24)	591-000.000-152.010	14,454.50
160842	5/18/21	Peninsula Glass & Auto Sales	2006 Ambulance Windshield Repair	206-340.000-930.000	85.00
160843	5/18/21	Pomasl	(6) Scott Air Paks; (12) Air Pak Cartridges (95% Paid for by a Grant)	206-903.000-339.000 206-339.000-726.000	7,607.10 380.36
160844	5/18/21	Standard Electric Company	Coupling for Discount Tire Project	591-572.000-930.000	16.17
Total Checks (18)					<u>118,508.58</u>

Voided
Checks

None



MARQUETTE CHARTER TOWNSHIP

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Marquette, Michigan 49855
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**Budget Amendment No. 2021-03
May 18, 2021**

CHARTER TOWNSHIP OF MARQUETTE FY 2021 BUDGET RESOLUTION

WHEREAS, it is the responsibility of the Marquette Township Board to establish General and Special Appropriations Acts for the purpose of budgeting Township finances in a manner which does not allow expenditure, including any accrued deficits, to exceed revenues, including any available unappropriated surpluses, and,

WHEREAS, the Marquette Township Board recognizes that unforeseen activities may require amendments to these Appropriations Acts, such amendments shall be made by either formal resolution of the Marquette Township Board; or, by a ten percent (10%) of budget center contingency transfer authorized by the Township Manager, in such a manner so as not to allow the total expenditures, including accrued deficits, to exceed revenues and unappropriated surpluses; and,

WHEREAS, the Marquette Township Appropriations Acts for 2021 do not permit deviations which cause expenditures for any activity to exceed budgeted amounts without amendment to the Act by the Marquette Township Board or the aforementioned contingency transfer; and,

WHEREAS, the Marquette Township Board has duly reviewed the budgets for the General Appropriations Act and the Special Appropriations Act, both Acts include all funds of the Charter Township of Marquette, at public hearings of the Marquette Township Board,

THEREFORE, BE IT RESOLVED, that the Marquette Township Board hereby amends the Appropriations Acts for 2019 in accordance with budgetary information presented to this Board and the limitations defined within this Resolution.

	Current Budget	Amended Budget	Change
General Fund			
Expenditures			
General Services Administration	215,187	235,187	20,000
Fund Balance (Est)	1,127,912	1,107,912	(20,000)
Fire Fund			
Revenue	964,507	973,157	8,650
Expenditures			
Firefighting	194,535	203,185	8,650
Water Fund			
Expenditures			
Customer Meters	3,800	8,800	5,000
Contingency	60,000	55,000	(5,000)

Authorization is requested to increase the General Services Administration (Computer Services) in the General Fund. Actual costs of operating and maintaining the IT system, as well as unexpected work will necessitate a budget increase.

Also requested to increase Revenue and Expenditures in the Fire Fund for the Federal Grant to be used to purchase firefighting supplies.

In addition, the Water Fund will need an increase in Water Customer Meters, as repairs (and planned repairs) require a ready inventory of parts.

Mission Statement:

"To recognize and meet the needs of the Township Community."



4.B.2.

MARQUETTE TOWNSHIP MONTHLY REPORT

Month: April Year: 2021

Deputy: J. Fergin Shift: 4pm-2am

Total Complaints: 26
Total Traffic Stops: 28

Total Citations:

Speed:	Defective Equipment:
No Proof of Insurance:	Snowmobile Violation:
Expired Registration:	DWLS: 3
OWI: 1	Other: 3

Verbal Warnings:

Total Traffic Crashes: 4

Abandoned Vehicles:

Towed Vehicles:

Felony Arrests: 4

Domestic Arrests:

Misdemeanor Arrests: 11

Family Disputes:

Juvenile Arrests:

Home Invasions:

Runaways:

Property Crimes:

Embezzlement:

Police Assists:

Retail Fraud: 4

Public Assists: 4

Larcenies:

Civil Process Served: 1

Check Restitutions:

Business Alarms:

Residential Alarms:

Animal Complaints:

Noise Complaints: 2

Liquor Inspections:

Property Inspections:

Community Policing:

High Visibility patrols on US 41/492/Co Rd 550 during heavy traffic periods. Parking lot patrols during evening hours of local businesses. Late night hotel checks, checking in with clerks.

4.C.1.

MARQUETTE TOWNSHIP MONTHLY REPORT

Month: April Year: 2021

Deputy: J. Loonsfoot Shift: 7:00Am – 3:00PM

Total Complaints: 34

Total Traffic Stops: 8

Total Citations: 2

Speed

No Proof of Insurance
Expired Registration
OWI

Defective Equipment
Snowmobile Violation
- DWLS
2 - Other

Verbal Warnings: 6

Total Traffic Crashes: 3

Abandoned Vehicles:

Towed Vehicles:

Felony Arrests: 2

Domestic Arrests:

Misdemeanor Arrests: 2

Family Disputes:

Juvenile Arrests:

Home Invasions:

Runaways:

Property Crimes: 1

Embezzlement:

Police Assists: 2

Retail Fraud:

Public Assists: 3

Larcenies:

Civil Process Served:

Check Restitutions:

Business Alarms: 2

Residential Alarms:

Animal Complaints: 1

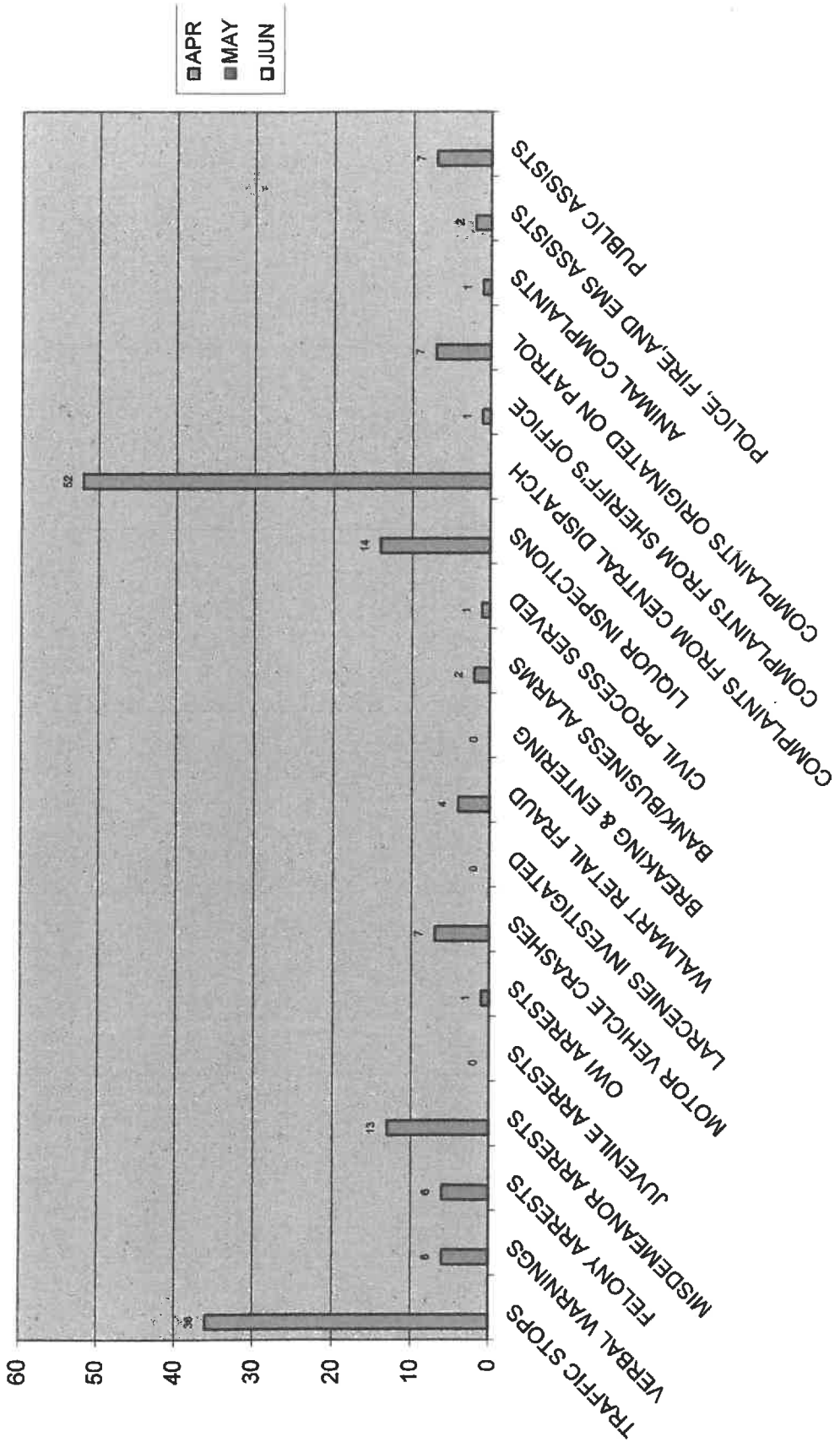
Noise Complaints:

Liquor Inspections: 14

Property Inspections:

Community Policing,

MARQUETTE TOWNSHIP QUARTERLY PATROL ACTIVITY 2021
Marquette County Sheriff's Office
Second Quarter



MARQUETTE TOWNSHIP CONTRACTED PATROL ACTIVITY 2021

	APR	MAY	JUN	TOTAL
TOTAL CITATIONS	11			11
TRAFFIC STOPS	36			36
VERBAL WARNINGS	6			6
FELONY ARRESTS	6			6
MISDEMEANOR ARRESTS	13			13
JUVENILE ARRESTS	0			0
OWI ARRESTS	1			1
MOTOR VEHICLE CRASHES	7			7
LARCENIES INVESTIGATED	0			0
WALMART RETAIL FRAUD	4			4
BREAKING & ENTERING	0			0
BANK/BUSINESS ALARMS	2			2
CIVIL PROCESS SERVED	1			1
LIQUOR INSPECTIONS	14			14
COMPLAINTS FROM CENTRAL DISPATCH	52			52
COMPLAINTS FROM SHERIFF'S OFFICE	1			1
COMPLAINTS ORIGINATED ON PATROL	7			7
ANIMAL COMPLAINTS	1			1
POLICE, FIRE, AND EMS ASSISTS	2			2
PUBLIC ASSISTS	7			7



MARQUETTE TOWNSHIP FIRE DEPARTMENT

2801 Venture Drive
Marquette, Michigan 49855
Ph | 906.228.4296
Fx | 906.228.4297
www.marquettetownship.org

TO: Marquette Township Board, Manager Kangas

FROM: Dan Shanahan, Fire Chief

DATE: May 6, 2021

SUBJECT: April Fire Department Report

Fire Fighter Training:

- Wildland Fire, Driver Training-Intersections,
- MI Mutual Aid Box Alarm
- CISD – Capt. Gregorich
- May – Rapid Intervention Crew/Drivers Training

EMS:

- June – King Airway (CEU's)

Emergency Response:

- April – 45 Calls for Service (CFS).
 - Medical calls - 84% - 38.
- Fire Response
 - Brush Fire – Tower Road
 - Two motor vehicles accidents with injuries
 - Mutual Aid Negaunee Twp. – 2 structure fires
 - Mutual Aid in Chocolay - structure fire
 - Received mutual aid for ALS - MCFD 4 times
- Call volume YTD – 179; 2020 - 170

Membership:

- Membership is at 30, two on leave of absence
- Resumed normal training and meetings in February
- MTFD **is not** installing smoke and CO detectors at this time
- 2 Members in the FF1 2 class
- 1 member in the EMT class

Plan Reviews/Projects/Inspections:

- Inspections resumed in April
- Target
- Dunkin Donuts

- Dunham's
- Westwood Mall
- Shoe Sensation
- Home and Garden Show
- Short Term Rentals
- Smith Construction
- Whetstone

Meetings:

- MI State Fire Marshal updates - 2
- Construction Progress Meetings bi weekly
- MTFD Officers and Business
- MDHHS COVID-19 Teleconferences – 2
- Region 8 Health Care Update
- MTFD FT staff meeting with Manager Kangas
- Public Hearing P.A. 291 FF Training Council
- Ontario Rd. Pre Construction meeting
- Marquette County FF Assoc.

Reports:

- NFIRS uploaded and sent on 04/01/21
- EMS reports to MI-EMIS daily
- Alarm Time Analysis and Incident Type are attached

Grants/Donations:

- Semco grant-gas meters for EMS personnel – applied

Miscellaneous:

- Pre-Plans Update – First Look Pro
- Update SOG's - *Standard Operating Guidelines*
- Researching upgrading Firehouse Software for 2022
- Testing First Net AT&T smart phone

MTFD

Alarm Time Analysis

Alarm Date Between {04/01/2021} And {04/30/2021}

Alarm Hour	Count	Percent
00:00	1	2.22 %
01:00	1	2.22 %
05:00	2	4.44 %
06:00	3	6.66 %
08:00	1	2.22 %
09:00	2	4.44 %
10:00	3	6.66 %
11:00	4	8.88 %
12:00	6	13.33 %
14:00	5	11.11 %
15:00	4	8.88 %
16:00	2	4.44 %
17:00	1	2.22 %
18:00	2	4.44 %
20:00	6	13.33 %
22:00	2	4.44 %

MTFD

Incident Type Report (Summary)

Alarm Date Between {04/01/2021} And {04/30/2021}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	3	6.66%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	2.22%	\$0	0.00%
1431 Camp Fire	1	2.22%	\$0	0.00%
	<u>5</u>	<u>11.11%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	38	84.44%	\$0	0.00%
322 Motor vehicle accident with injuries	2	4.44%	\$0	0.00%
	<u>40</u>	<u>88.88%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	45		Total Est Loss:	\$0



April 20, 2021

Marquette Charter Township
1000 Commerce Drive
Marquette, MI 49855

Dear Franchise Official:

To better serve our customers in your community, we are opening a new Spectrum Store in Marquette. On May 19, the Spectrum Store located at US 41 East, Negaunee will close. On May 20, **a new Spectrum Store will open at 3222 US Highway 41 West, Marquette, MI.**

Our new store hours are as follows:

- Monday – Saturday 10:00AM – 8:00PM
- Sunday 12:00PM – 5:00PM

We hope you'll take a moment to stop into our beautiful new Spectrum Store and learn more about Spectrum Mobile, Internet, TV and Voice services. Customers can shop for mobile plans and cell phones, pick-up self-install kits, make payments, upgrade services and more. Additionally, customer service is always available by calling **1-855-755-SPECTRUM (1-855-757-7328)** or online at <http://www.spectrum.com>.

We are committed to providing excellent communications and entertainment services in your community and in each of the communities that we serve. If you have additional questions, please free to contact me at 906.553.7866.

Sincerely,

Joan G. Movrich

Joan G. Movrich
Manager, State Government Affairs – North Michigan
Charter Communications



May 3, 2021

T2 P1 231 *****AUTO**MIXED AADC 480

Marquette Charter Township
1000 Commerce Drive
Marquette, MI 49855-8694



Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

At Spectrum Mid-America, LLC (“Spectrum”) we continue to enhance our services in order to offer more entertainment and communication choices, and to deliver the best value to our customers. We are committed to offering our customers products and services we are sure they will enjoy.

Programming fees charged by TV networks we carry are the greatest single factor in higher cable prices, and continue to rise. Despite our best efforts to control these costs, this has resulted in a change in the rates we charge our customers.

Effective on or after May 2, 2021, customers are being noticed via bill message of the following monthly pricing changes, which will take effect on or after June 2, 2021. Customer promotional rates will not change until the end of the promotion period.

Services/Products/Equipment	Pricing Adjustment
Broadcast TV Surcharge	Will increase by \$1.54. This reflects the costs incurred from local Broadcast TV Stations
Seasonal Broadcast TV Surcharge	Will reduce by \$6.45.
Spectrum Receiver/Digital Adapter	Will increase by \$1.00 per receiver/adapter.
Charter Digital Home	Will increase by \$10.00.
Spectrum TV Select	Will increase by \$3.00.
Spectrum TV Silver	Will increase by \$8.00*.
Spectrum TV Gold	Will increase by \$8.00*.
Latino Tier	Will increase by \$1.00.

* Except certain grandfathered/Active packages where increase is \$3.00.

If you have any questions about this change, please feel free to contact me at (906) 553-7866.

Sincerely,

Joan Movrich
Manager, State Government Affairs, Michigan
Charter Communications



May 7, 2021

T2 P1231*****AUTO**MIXED AADC 480

Marquette Charter Township
1000 Commerce Drive
Marquette, MI 49855-8694



Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

This letter will serve as notice that effective on or around **June 15, 2021**, Spectrum Mid-America, LLC “Spectrum” is making changes to its Spectrum TV Choice package. With the Spectrum TV Choice package a **new** customer can pick up to 15 networks (previously 10 networks) out of 75 available networks (in addition to SPP Basic).

The new package will allow customers to pick more channels from a different list of networks, including one (1) regional sports network, where available. Pricing for new Spectrum TV Choice 15 package will increase by \$5.00 for **new** customers. Existing Spectrum TV Choice customers will be grandfathered with no changes made; however, customers may upgrade into the new Spectrum TV Choice 15 package.

Also, Spectrum was recently informed of the following changes to the Marquette, MI serving your community:

- *Fox Sports Detroit, Fox Sports Detroit HD, Fox Sports Detroit Plus, Fox Sports Detroit Plus HD* on Spectrum Basic/Expanded service has been rebranded to *Bally Sports Detroit, Bally Sports Detroit HD, Bally Sports Detroit Plus, Bally Sports Detroit Plus HD*.
- *Cheddar HD* on Spectrum SPP Tier 1 HD channel 177 has been rebranded from *Cheddar HD* to *Cheddar News HD*.
- On or after June 1, 2021, *Pay-Per-View Events* currently carried on channels 960 & 967 will be dual illuminated on channels 2100 & 2101.
- On or after June 9, 2021, *Living Faith Network* on Spectrum Digital View Tier 1 and Faith & Values View channels 160 & 756 will be rebranded and with new programming from *Living Faith Network* to *Bulldog Shopping Network*.

Should you have any questions about this change, please do not hesitate to contact me at (906) 553-7866.

Sincerely,

Joan Movrich
Manager, State Government Affairs, Michigan
Charter Communications

Charter Township of Marquette

April 2021 Financial Statement Highlights

General Fund

April revenues include the bi-monthly State Revenue Sharing (4.2% higher than April 2020), SWAMP tax, business license fees and several zoning permits. Also included are the transfers in per the budget. Expenditures included usual labor, supplies and utilities. Repairs to the Community Center A/C, as well as the new lock system, are reflected in the April expenditures. Half of the 2020 audit fees were paid in April, split between the General, Fire, Wastewater, Water and Solid Waste Funds.

Fire Fund

The main revenue is from ambulance services. Expenditures included usual labor, supplies, utilities, as well as a transfer to the General Fund for \$7,000.

Liquor Law Enforcement Fund

The only activity was the monthly Transfer to the General Fund.

Township Improvements Fund

No activity occurred in April.

Library Fund

There was no activity in April.

Stormwater Fund

A stormwater review payment was made to U.P. Engineer & Architects (\$48) in April.

Wastewater Fund

April Wastewater revenue (March usage) is 1.9% below the budget. The sales are 14% higher than April 2020, with year-to-date being 15% under April 2020. Major expenditures include labor, supplies and maintenance items. Repairs were made to the Center Street and US 41 liftstations. The unrestricted Net Position is \$2,856,229 as of April 30, an increase of 15% from April 30, 2020.

Water Fund

April Water revenue (for March usage) is 4% over the budget and 18% under April 2020. Expenditures were mainly labor, supplies and repair parts. The unrestricted Net Position is \$1,782,303 as of April 30, an increase of \$559,616 from April 30, 2020.

Solid Waste Fund

Ordinary activities are reflected in this months' activity. Garbage collection fees are offset by the collection fee, labor and supply costs. The unrestricted Net Position is \$391,719 as of April 30.

Metro Authority Fund

No activity occurred in April.

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
GENERAL FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
REVENUES							
401.000 TAXES	1,982,442	1,982,442	882,056	0	1,100,386	44.49	1,700,216
425.000 PILT	10,500	10,500	0	0	10,500	0.00	0
429.000 COMMERCIAL FOREST ACT	2,526	2,526	0	0	2,526	0.00	0
431.000 SUBMARGINAL TAX (SWAMP)	8,611	8,611	8,730	8,730	(119)	101.39	8,610
444.000 SUMMER TAX REIMBURSEMENT	5,600	5,600	0	0	5,600	0.00	0
445.000 PENALTIES & INTEREST ON TAXES	2,795	2,795	0	0	2,795	0.00	2,458
447.000 PROPERTY TAX ADMIN FEE	88,019	88,019	27,570	0	60,449	31.32	64,771
450.000 LICENSES & PERMITS	6,000	6,000	24,030	320	(18,030)	400.50	4,975
573.000 LOCAL COMMUNITY STABILIZATION	8,993	8,993	8,405	0	588	93.47	8,993
574.000 STATE REVENUE SHARING	337,632	337,632	58,753	58,753	278,879	17.40	56,384
608.000 ZONING PERMITS & FEES	6,500	6,500	2,790	1,900	3,710	42.92	1,190
626.000 CHARGES FOR SERVICES RENDERED	1,750	1,750	0	0	1,750	0.00	1,404
651.000 COMMUNITY CENTER REVENUE	0	0	0	0	0	0.00	1,005
665.000 INTEREST	7,000	7,000	212	100	6,926	3.03	6,339
672.000 OTHER REVENUE	2,200	2,200	72	1	2,128	3.27	221
673.000 SALE OF ASSETS	4,000	4,000	4,200	0	(200)	105.00	910
675.500 CONTRIBUTIONS/DONATIONS-EVENT	570	570	0	0	570	0.00	70
676.000 REIMBURSEMENTS	3,250	3,250	0	0	3,250	0.00	0
677.000 CATV FRANCHISE FEE	60,000	60,000	0	0	60,000	0.00	0
699.206 TRANSFER IN FROM FIRE FUND	84,000	84,000	28,000	7,000	56,000	33.33	28,000
699.212 TRANSFER IN FROM LIQUOR FUND	7,225	7,225	2,400	600	4,825	33.22	2,540
699.590 TRANSFER IN FROM WASTEWATER	10,000	10,000	10,000	0	0	100.00	10,000
TOTAL REVENUES	2,639,613	2,639,613	1,057,218	77,404	1,582,395	40.05	1,898,085
EXPENDITURES							
Dept 101.000 - TOWNSHIP BOARD							
703.000 SALARY-ELECTED OFFICIALS	15,814	15,814	4,942	1,318	10,872	31.25	4,821
715.000 EMPLOYER'S SOCIAL SECURITY	1,210	1,210	403	101	807	33.28	393
720.000 WORKER'S COMPENSATION	230	230	19	5	211	8.33	20
726.000 SUPPLIES	650	650	0	0	650	0.00	200
801.000 CONTRACTED SERVICES	850	850	125	80	725	14.71	245
812.000 DUES/SUBSCRIPTIONS	6,400	6,400	1,166	0	5,234	18.21	1,019
860.000 TRAVEL AND CONFERENCE	400	400	254	254	146	63.50	0
900.000 PRINTING AND PUBLISHING	1,000	1,000	290	98	710	29.01	376
955.000 MISCELLANEOUS	300	300	0	0	300	0.00	0
TOWNSHIP BOARD	26,854	26,854	7,198	1,855	19,656	26.80	7,075
Dept 105.000 - PROFESSIONAL SERVICES							
801.000 CONTRACTED SERVICES	35,000	35,000	2,970	2,970	32,030	8.49	7,500
803.000 ATTORNEY SERVICES	42,500	42,500	5,391	1,595	37,109	12.68	8,913
805.000 ENGINEER	25,000	25,000	0	0	25,000	0.00	0
806.000 ACCOUNTING SERVICES	4,700	4,700	2,350	2,350	2,350	50.00	0
PROFESSIONAL SERVICES	107,200	107,200	10,711	6,915	96,489	9.99	16,413
Dept 171.000 - SUPERVISOR							
703.000 SALARY-ELECTED OFFICIALS	14,565	14,565	4,855	1,214	9,710	33.33	4,737
715.000 EMPLOYER'S SOCIAL SECURITY	1,114	1,114	371	93	743	33.34	362
720.000 WORKER'S COMPENSATION	230	230	58	15	172	25.34	57
726.000 SUPPLIES	75	75	0	0	75	0.00	54
860.000 TRAVEL AND CONFERENCE	100	100	226	226	(126)	226.00	0
SUPERVISOR	16,084	16,084	5,511	1,547	10,573	34.26	5,210

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
GENERAL FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
Dept 172.000 - TOWNSHIP MANAGER							
705.000 SALARY-FULLTIME	90,000	90,000	25,848	6,893	64,152	28.72	37,164
715.000 EMPLOYER'S SOCIAL SECURITY	6,900	6,900	1,956	490	4,944	28.35	3,232
716.000 HOSPITALIZATION	24,600	24,600	10,003	2,001	14,597	40.66	173
718.000 PENSION	12,800	12,800	3,939	986	8,861	30.78	5,025
720.000 WORKER'S COMPENSATION	200	200	81	9	119	40.57	55
726.000 SUPPLIES	150	150	0	0	150	0.00	64
850.000 PHONE	860	860	156	52	704	18.13	221
860.000 TRAVEL AND CONFERENCE	125	125	0	0	125	0.00	21
930.000 REPAIRS AND MAINTENANCE	60	60	0	0	60	0.00	0
TOWNSHIP MANAGER	135,695	135,695	41,983	10,430	93,712	30.94	45,954
Dept 215.000 - CLERK							
703.000 SALARY-ELECTED OFFICIALS	13,525	13,525	4,508	1,127	9,017	33.33	4,398
704.000 SALARY-APPOINTED OFFICIALS	500	500	40	0	460	8.00	0
705.000 SALARY-FULLTIME	65,950	65,950	21,599	6,549	44,351	32.75	19,826
708.000 OVERTIME PAY	1,000	1,000	0	0	1,000	0.00	679
715.000 EMPLOYER'S SOCIAL SECURITY	6,156	6,156	2,079	587	4,077	33.77	2,112
716.000 HOSPITALIZATION	1,154	1,154	397	105	757	34.43	470
718.000 PENSION	8,000	8,000	2,824	823	5,176	35.30	2,459
720.000 WORKER'S COMPENSATION	140	140	63	10	77	45.03	36
726.000 SUPPLIES	1,000	1,000	199	0	801	19.88	260
810.000 COMPUTER SERVICES	1,700	6,700	6,020	90	680	89.85	1,402
812.000 DUES/SUBSCRIPTIONS	100	100	60	0	40	60.00	0
860.000 TRAVEL AND CONFERENCE	100	100	0	0	100	0.00	0
861.000 EDUCATION, TRAINING	500	500	0	0	500	0.00	0
CLERK	99,825	104,825	37,789	9,292	67,036	36.05	31,642
Dept 247.000 - BOARD OF REVIEW							
704.000 SALARY-APPOINTED OFFICIALS	1,040	1,040	756	0	284	72.69	609
715.000 EMPLOYER'S SOCIAL SECURITY	80	80	58	0	22	72.26	47
720.000 WORKER'S COMPENSATION	12	12	9	0	3	75.50	7
900.000 PRINTING AND PUBLISHING	150	150	103	103	47	68.96	95
955.000 MISCELLANEOUS	650	650	100	0	550	15.38	98
BOARD OF REVIEW	1,932	1,932	1,026	103	906	53.12	856
Dept 253.000 - TREASURER							
703.000 SALARY-ELECTED OFFICIALS	9,884	9,884	3,295	824	6,589	33.33	3,214
705.000 SALARY-FULLTIME	24,684	24,684	6,023	1,606	18,661	24.40	6,072
715.000 EMPLOYER'S SOCIAL SECURITY	2,644	2,644	724	181	1,920	27.38	766
716.000 HOSPITALIZATION	3,219	3,219	1,435	287	1,784	44.59	1,431
718.000 PENSION	2,925	2,925	918	230	2,007	31.38	942
720.000 WORKER'S COMPENSATION	190	190	23	3	167	12.23	44
726.000 SUPPLIES	250	250	0	0	250	0.00	260
810.000 COMPUTER SERVICES	500	500	327	0	173	65.33	320
812.000 DUES/SUBSCRIPTIONS	75	75	75	0	0	100.00	75
860.000 TRAVEL AND CONFERENCE	100	100	116	42	(16)	115.81	129
900.000 PRINTING AND PUBLISHING	100	100	0	0	100	0.00	0
955.000 MISCELLANEOUS	100	100	0	0	100	0.00	0
TREASURER	44,671	44,671	12,935	3,173	31,736	28.96	13,253

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
GENERAL FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
Dept 257.000 - ASSESSOR							
705.000 SALARY-FULLTIME	134,551	134,551	35,503	9,468	99,048	26.39	35,677
715.000 EMPLOYER'S SOCIAL SECURITY	9,400	9,400	2,782	697	6,618	29.60	3,061
716.000 HOSPITALIZATION	16,423	16,423	7,163	1,433	9,260	43.61	7,187
718.000 PENSION	17,075	17,075	5,411	1,355	11,664	31.69	5,579
720.000 WORKER'S COMPENSATION	180	180	110	12	70	60.84	56
726.000 SUPPLIES	2,000	2,000	0	0	2,000	0.00	369
810.000 COMPUTER SERVICES	10,000	10,000	1,661	0	8,339	16.61	1,641
812.000 DUES/SUBSCRIPTIONS	900	900	442	92	458	49.14	535
850.000 PHONE	750	750	172	57	578	22.87	350
860.000 TRAVEL AND CONFERENCE	3,500	3,500	0	0	3,500	0.00	0
861.000 EDUCATION, TRAINING	2,000	2,000	0	0	2,000	0.00	0
930.000 REPAIRS AND MAINTENANCE	250	250	0	0	250	0.00	0
955.000 MISCELLANEOUS	100	100	0	0	100	0.00	0
ASSESSOR	197,129	197,129	53,244	13,113	143,885	27.01	54,455
Dept 262.000 - ELECTIONS							
704.000 SALARY-APPOINTED OFFICIALS	2,000	0	0	0	0	0.00	2,606
726.000 SUPPLIES	1,500	0	0	0	0	0.00	500
801.000 CONTRACTED SERVICES	700	0	0	0	0	0.00	0
955.000 MISCELLANEOUS	800	0	0	0	0	0.00	763
ELECTIONS	5,000	0	0	0	0	0.00	3,869
Dept 265.000 - BUILDING AND GROUNDS							
705.000 SALARY-FULLTIME	113,950	113,950	24,175	6,607	89,776	21.22	26,198
708.000 OVERTIME PAY	7,500	7,500	228	0	7,272	3.04	710
715.000 EMPLOYER'S SOCIAL SECURITY	11,603	11,603	1,956	505	9,647	16.86	2,335
716.000 HOSPITALIZATION	16,433	16,433	398	80	16,035	2.42	2,232
718.000 PENSION	16,040	16,040	2,730	738	13,310	17.02	3,099
720.000 WORKER'S COMPENSATION	4,500	4,500	870	226	3,630	19.33	1,045
726.000 SUPPLIES	7,500	7,500	1,733	737	5,767	23.10	2,851
750.000 UNIFORMS	5,200	5,200	1,273	211	3,927	24.48	971
921.000 WATER USAGE	2,200	2,200	406	136	1,794	18.45	508
923.000 ELECTRICITY	8,500	8,500	1,512	520	6,988	17.79	2,663
924.000 NATURAL GAS	2,500	2,500	811	217	1,689	32.45	845
926.000 SEWER USAGE	1,400	1,400	250	85	1,150	17.84	392
930.000 REPAIRS AND MAINTENANCE	9,000	9,000	7,601	5,915	1,399	84.46	5,401
931.000 VEHICLE EXPENSE	13,000	13,000	968	420	12,032	7.45	2,036
BUILDING AND GROUNDS	219,326	219,326	44,911	16,396	174,415	20.48	51,286

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
GENERAL FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
Dept 299.000 - GENERAL SERVICES; ADMIN							
705.000 SALARY-FULLTIME	41,128	41,128	11,790	3,144	29,338	28.67	11,620
708.000 OVERTIME PAY	200	200	0	0	200	0.00	0
715.000 EMPLOYER'S SOCIAL SECURITY	3,100	3,100	797	213	2,303	25.71	858
716.000 HOSPITALIZATION	21,589	21,589	9,679	1,936	11,910	44.83	10,769
718.000 PENSION	5,600	5,600	1,833	459	3,767	32.72	1,680
720.000 WORKER'S COMPENSATION	70	70	37	4	33	52.83	32
726.000 SUPPLIES	6,500	6,500	864	313	5,636	13.29	2,268
807.000 COPIER	5,500	5,500	2,201	832	3,299	40.03	1,623
810.000 COMPUTER SERVICES	15,250	15,250	13,255	6,386	1,995	86.92	9,060
850.000 PHONE	11,500	11,500	1,347	398	10,153	11.71	3,907
900.000 PRINTING AND PUBLISHING	1,500	1,500	0	0	1,500	0.00	295
930.000 REPAIRS AND MAINTENANCE	500	500	0	0	500	0.00	0
931.000 VEHICLE EXPENSE	1,000	1,000	0	0	1,000	0.00	111
940.000 RENTAL	2,500	2,500	1,971	0	529	78.83	1,971
940.020 POSTAGE METER RENTAL	1,250	1,250	285	0	965	22.78	285
940.030 POSTAGE	5,750	5,750	1,022	0	4,728	17.77	1,365
955.000 MISCELLANEOUS	2,250	2,250	324	45	1,926	14.40	271
955.010 MISC - TAX TRIBUNAL	90,000	90,000	2,773	2,630	87,227	3.08	1,095
GENERAL SERVICES; ADMIN	215,187	215,187	48,177	16,359	167,010	22.39	47,209
Dept 301.000 - LAW ENFORCEMENT							
801.000 CONTRACTED SERVICES	213,458	213,458	52,090	17,445	161,368	24.40	51,403
LAW ENFORCEMENT	213,458	213,458	52,090	17,445	161,368	24.40	51,403
Dept 448.000 - STREET LIGHTING							
923.000 ELECTRICITY	40,000	40,000	12,522	3,121	27,478	31.31	12,846
930.000 REPAIRS AND MAINTENANCE	1,000	2,500	0	0	2,500	0.00	0
STREET LIGHTING	41,000	42,500	12,522	3,121	29,978	29.46	12,846
Dept 450.000 - STREET SIGNS							
732.000 STREET SIGNS	1,200	1,200	0	0	1,200	0.00	1,048
STREET SIGNS	1,200	1,200	0	0	1,200	0.00	1,048
Dept 721.000 - PLANNING							
704.000 SALARY-APPOINTED OFFICIALS	6,102	6,102	1,055	211	5,047	17.29	969
705.000 SALARY-FULLTIME	140,367	140,367	40,831	12,493	99,536	29.09	37,265
708.000 OVERTIME PAY	500	500	512	120	(12)	102.38	353
715.000 EMPLOYER'S SOCIAL SECURITY	11,243	11,243	3,387	972	7,856	30.12	3,360
716.000 HOSPITALIZATION	12,679	12,679	3,329	602	9,350	26.25	3,521
718.000 PENSION	18,100	18,100	6,128	1,805	11,972	33.86	5,602
720.000 WORKER'S COMPENSATION	2,100	2,100	784	177	1,316	37.35	807
726.000 SUPPLIES	2,000	2,000	0	0	2,000	0.00	1,310
801.000 CONTRACTED SERVICES	2,000	2,000	0	0	2,000	0.00	0
803.000 ATTORNEY SERVICES	8,500	8,500	1,190	1,000	7,310	14.00	1,452
812.000 DUES/SUBSCRIPTIONS	2,000	2,000	934	934	1,066	46.70	360
850.000 PHONE	2,000	2,000	425	142	1,575	21.26	720
860.000 TRAVEL AND CONFERENCE	5,000	5,000	147	147	4,853	2.94	381
900.000 PRINTING AND PUBLISHING	2,000	2,000	2,076	850	(76)	103.82	628
930.000 REPAIRS AND MAINTENANCE	1,000	1,000	0	0	1,000	0.00	701
955.000 MISCELLANEOUS	500	500	75	75	425	15.00	0
PLANNING	216,091	216,091	60,873	19,527	155,218	28.17	57,428
Dept 722.000 - ZONING BOARD OF APPEALS							
704.000 SALARY-APPOINTED OFFICIALS	1,040	1,040	0	0	1,040	0.00	0
715.000 EMPLOYER'S SOCIAL SECURITY	80	80	0	0	80	0.00	0
720.000 WORKER'S COMPENSATION	12	12	0	0	12	0.00	0
900.000 PRINTING AND PUBLISHING	250	250	0	0	250	0.00	0
ZONING BOARD OF APPEALS	1,382	1,382	0	0	1,382	0.00	0

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
GENERAL FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
Dept 756.000 - RECREATION FACILITIES							
705.000 SALARY-FULLTIME	22,600	22,600	4,796	1,251	17,804	21.22	4,332
708.000 OVERTIME PAY	7,000	7,000	57	0	6,943	0.81	1,699
715.000 EMPLOYER'S SOCIAL SECURITY	2,250	2,250	391	96	1,859	17.38	540
716.000 HOSPITALIZATION	5,600	5,600	72	14	5,528	1.29	173
718.000 PENSION	3,550	3,550	540	154	3,010	15.21	677
720.000 WORKER'S COMPENSATION	1,000	1,000	174	43	826	17.42	222
726.000 SUPPLIES	4,500	4,500	746	318	3,754	16.57	687
729.000 SUPPLIES - LIONS FIELD UPGRAD	3,000	3,000	0	0	3,000	0.00	0
801.000 CONTRACTED SERVICES	1,950	1,950	200	200	1,750	10.26	805
921.000 WATER USAGE	1,750	1,750	512	143	1,238	29.28	557
923.000 ELECTRICITY	4,500	4,500	1,326	419	3,174	29.47	1,429
924.000 NATURAL GAS	500	500	164	30	336	32.88	120
926.000 SEWER USAGE	1,250	1,250	417	144	833	33.36	367
930.000 REPAIRS AND MAINTENANCE	1,650	1,650	326	176	1,324	19.78	222
955.000 MISCELLANEOUS	3,000	3,000	0	0	3,000	0.00	0
RECREATION FACILITIES	64,100	64,100	9,722	2,988	54,378	15.17	11,829
Dept 865.000 - INSURANCE AND BONDS							
910.000 INSURANCE	8,000	8,000	7,275	0	725	90.94	7,467
INSURANCE AND BONDS	8,000	8,000	7,275	0	725	90.94	7,467
Dept 903.000 - CAPITAL							
970.301 CAPITAL - POLICE VEHICLE	42,000	42,000	33,239	0	8,761	79.14	0
970.340 CAPITAL - VEHICLES	25,000	25,000	0	0	25,000	0.00	0
CAPITAL	67,000	67,000	33,239	0	33,761	49.61	0
Dept 905.000 - DEBT SERVICE							
991.034 PRINCIPAL - COMM CTR/FIRE HALL	131,496	131,496	131,852	0	(356)	100.27	124,580
991.035 PRINCIPAL - COMM CTR PK LOT	8,664	8,664	0	0	8,664	0.00	0
991.100 PRINCIPAL - GROVE ST LAND	47,373	47,373	47,373	0	0	100.00	45,879
991.596 PRINCIPAL - SOLID WASTE FUND	5,000	5,000	0	0	5,000	0.00	0
995.034 INTEREST - COMM CTR/FIRE HALL	73,843	73,843	73,487	0	356	99.52	80,759
995.035 INTEREST - TWP FACILITIES LAND	4,789	4,789	0	0	4,789	0.00	0
995.100 INTEREST - GROVE ST LAND	6,579	6,579	6,579	0	(0)	100.00	8,073
995.TWP INTEREST - TOWNSHIP	500	500	0	0	500	0.00	0
DEBT SERVICE	278,244	278,244	259,291	0	18,953	93.19	259,291
Dept 965.000 - TRANSFER OUT							
999.246 TRANSFER TO TWP IMPROVEMENTS	528,373	528,373	180,913	0	347,460	34.24	374,575
TRANSFER OUT	528,373	528,373	180,913	0	347,460	34.24	374,575
Dept 966.000 - APPROPRIATIONS							
880.000 COMMUNITY PROMOTION	23,500	23,500	0	0	23,500	0.00	3,000
885.000 FOURTH OF JULY CORP	1,000	1,000	0	0	1,000	0.00	0
APPROPRIATIONS	24,500	24,500	0	0	24,500	0.00	3,000
TOTAL EXPENDITURES	2,512,251	2,513,751	879,412	122,265	1,634,339	34.98	1,056,112
NET EFFECT	127,362	125,862	177,807	(44,861)	(51,945)		841,973

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
FIRE FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
REVENUES							
401.000 TAXES	867,079	867,079	414,126	0	452,953	47.76	798,842
425.000 PILT	2,378	2,378	0	0	2,378	0.00	0
450.000 LICENSES & PERMITS	200	200	225	225	(25)	112.50	0
501.000 FEDERAL GRANTS	500	500	0	0	500	0.00	0
573.000 LOCAL COMMUNITY STABILIZATION	0	0	741	0	(741)	100.00	0
626.000 CHARGES FOR SERVICES RENDERED	4,000	4,000	1,450	200	2,550	36.25	1,755
638.000 AMBULANCE TRANSPORT FEES	61,500	61,500	32,680	670	28,820	53.14	26,717
653.000 PARKING VIOLATIONS	100	100	0	0	100	0.00	0
665.000 INTEREST	1,750	1,750	25	0	1,725	0.90	100
672.000 OTHER REVENUE	26,000	26,000	0	0	26,000	0.00	32
675.000 CONTRIBUTIONS/DONATIONS	500	500	0	0	500	0.00	0
676.000 REIMBURSEMENTS	500	500	0	0	500	0.00	260
TOTAL REVENUES	964,507	964,507	449,248	6,185	515,259	46.58	827,708
EXPENDITURES							
Dept 265.000 - BUILDING AND GROUNDS							
726.000 SUPPLIES	1,450	1,450	306	19	1,144	21.10	513
728.000 EQUIPMENT REPLACEMENT	350	350	0	0	350	0.00	0
910.000 INSURANCE	3,000	3,000	2,679	0	321	89.30	2,820
921.000 WATER USAGE	2,800	2,800	575	187	2,225	20.53	605
923.000 ELECTRICITY	9,000	9,000	2,192	727	6,808	24.35	2,438
924.000 NATURAL GAS	4,000	4,000	1,244	284	2,756	31.10	1,054
926.000 SEWER USAGE	900	900	170	58	730	18.93	189
930.000 REPAIRS AND MAINTENANCE BUILDING AND GROUNDS	5,000	5,000	524	124	4,476	10.48	291
	26,500	26,500	7,690	1,400	18,810	29.02	7,911
Dept 337.000 - ADMINISTRATION - FIRE							
704.000 SALARY-APPOINTED OFFICIALS	13,000	13,000	3,197	1,034	9,803	24.60	3,320
705.000 SALARY-FULLTIME	70,000	70,000	20,160	5,376	49,840	28.80	19,398
706.000 SALARY-PARTTIME	12,000	12,000	2,185	971	9,815	18.21	1,413
710.000 MEETING AND TRAINING PAY	10,000	10,000	2,259	703	7,741	22.59	1,857
715.000 EMPLOYER'S SOCIAL SECURITY	8,100	8,100	2,294	583	5,806	28.32	2,205
716.000 HOSPITALIZATION	26,500	26,500	11,175	2,235	15,325	42.17	10,983
718.000 PENSION	10,000	10,000	3,279	885	6,721	32.79	3,267
720.000 WORKER'S COMPENSATION	5,300	5,300	1,283	326	4,017	24.21	1,209
726.000 SUPPLIES	500	500	343	207	157	68.57	98
728.000 EQUIPMENT REPLACEMENT	3,500	3,500	0	0	3,500	0.00	0
750.000 UNIFORMS	4,000	4,000	519	12	3,481	12.97	0
801.000 CONTRACTED SERVICES	4,000	4,000	1,054	0	2,946	26.34	339
802.000 AMBULANCE BILLING	6,500	6,500	1,825	600	4,675	28.07	1,683
806.000 ACCOUNTING SERVICES	470	470	235	235	235	50.00	0
809.000 AMBULANCE INTERCEPT FEES	10,250	10,250	500	0	9,750	4.88	1,500
810.000 COMPUTER SERVICES	3,000	3,000	429	263	2,571	14.29	246
812.000 DUES/SUBSCRIPTIONS	550	550	230	155	320	41.82	185
850.000 PHONE	4,500	4,500	1,183	313	3,317	26.29	1,291
860.000 TRAVEL AND CONFERENCE	6,000	6,000	0	0	6,000	0.00	351
861.000 EDUCATION, TRAINING	8,000	8,000	725	250	7,275	9.06	1,130
862.000 PUBLIC EDUCATION	1,000	1,000	0	0	1,000	0.00	0
900.000 PRINTING AND PUBLISHING	500	500	0	0	500	0.00	0
910.000 INSURANCE	2,250	2,250	1,703	0	547	75.69	1,793
930.000 REPAIRS AND MAINTENANCE	150	150	0	0	150	0.00	0
940.030 POSTAGE	75	75	13	0	62	17.71	0
955.000 MISCELLANEOUS	500	500	0	0	500	0.00	103
ADMINISTRATION - FIRE	210,645	210,645	54,590	14,149	156,055	25.92	52,369

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
FIRE FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
Dept 338.000 - FIRE MARSHALL							
705.000 SALARY-FULLTIME	120,300	120,300	35,431	9,443	84,869	29.45	34,801
715.000 EMPLOYER'S SOCIAL SECURITY	9,300	9,300	2,859	722	6,442	30.74	3,031
716.000 HOSPITALIZATION	2,400	2,400	639	131	1,761	26.64	774
718.000 PENSION	18,000	18,000	5,453	1,380	12,547	30.29	5,275
720.000 WORKER'S COMPENSATION	5,500	5,500	1,410	356	4,090	25.64	1,534
FIRE MARSHALL	<u>155,500</u>	<u>155,500</u>	<u>45,792</u>	<u>12,034</u>	<u>109,708</u>	<u>29.45</u>	<u>45,416</u>
Dept 339.000 - FIREFIGHTING							
706.000 SALARY-PARTTIME	80,000	80,000	20,411	6,634	59,589	25.51	18,488
706.200 SALARY-EMS	36,365	36,365	6,613	1,812	29,752	18.19	5,046
715.000 EMPLOYER'S SOCIAL SECURITY	8,650	8,650	2,711	642	5,939	31.34	2,529
720.000 WORKER'S COMPENSATION	4,520	4,520	1,826	433	2,694	40.39	1,702
726.000 SUPPLIES	3,000	3,000	1,464	40	1,536	48.81	155
726.300 SUPPLIES - EMS	8,000	8,000	1,684	364	6,316	21.05	843
728.000 EQUIPMENT REPLACEMENT	6,000	6,000	999	35	5,001	16.66	96
750.000 UNIFORMS	15,500	15,500	967	451	14,533	6.24	590
801.000 CONTRACTED SERVICES	6,500	6,500	0	0	6,500	0.00	0
910.000 INSURANCE	2,000	2,000	0	0	2,000	0.00	1,715
930.000 REPAIRS AND MAINTENANCE	4,000	4,000	613	0	3,387	15.34	0
940.010 PUBLIC FIRE PROTECTION CHARGE	20,000	20,000	20,000	0	0	100.00	20,000
FIREFIGHTING	<u>194,535</u>	<u>194,535</u>	<u>57,290</u>	<u>10,412</u>	<u>137,245</u>	<u>29.45</u>	<u>51,165</u>
Dept 340.000 - VEHICLES							
726.000 SUPPLIES	500	500	5	0	495	1.00	59
728.000 EQUIPMENT REPLACEMENT	800	800	52	0	748	6.50	0
801.000 CONTRACTED SERVICES	4,000	4,000	0	0	4,000	0.00	0
850.000 PHONE	3,000	3,000	787	263	2,213	26.24	669
863.000 VEHICLE GAS	2,500	2,500	829	480	1,671	33.17	516
864.000 AMBULANCE EXPENDITURES	7,500	7,500	196	0	7,304	2.62	4,351
910.000 INSURANCE	8,500	8,500	8,275	0	225	97.35	8,438
930.000 REPAIRS AND MAINTENANCE	30,000	30,000	9,006	1,020	20,994	30.02	571
VEHICLES	<u>56,800</u>	<u>56,800</u>	<u>19,151</u>	<u>1,762</u>	<u>37,649</u>	<u>33.72</u>	<u>14,603</u>
Dept 903.000 - CAPITAL							
970.340 CAPITAL - VEHICLES	75,000	75,000	0	0	75,000	0.00	0
970.981 CAPITAL - AMBULANCE/EQUIPMENT	5,585	5,585	0	0	5,585	0.00	25,000
CAPITAL	<u>80,585</u>	<u>80,585</u>	<u>0</u>	<u>0</u>	<u>80,585</u>	<u>0.00</u>	<u>25,000</u>
Dept 965.000 - TRANSFER OUT							
999.101 TRANSFER TO GENERAL FUND	84,000	84,000	28,000	7,000	56,000	33.33	28,000
TRANSFER OUT	<u>84,000</u>	<u>84,000</u>	<u>28,000</u>	<u>7,000</u>	<u>56,000</u>	<u>33.33</u>	<u>28,000</u>
TOTAL EXPENDITURES	<u>808,565</u>	<u>808,565</u>	<u>212,512</u>	<u>46,756</u>	<u>596,053</u>	<u>26.28</u>	<u>224,464</u>
NET EFFECT	<u>155,942</u>	<u>155,942</u>	<u>236,736</u>	<u>(40,571)</u>	<u>(80,794)</u>		<u>603,243</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
LIQUOR LAW FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
REVENUES							
453.000 LIQUOR LICENSE FEE	7,205	7,205	0	0	7,205	0.00	0
665.000 INTEREST	20	20	0	0	20	0.00	0
TOTAL REVENUES	<u>7,225</u>	<u>7,225</u>	<u>0</u>	<u>0</u>	<u>7,225</u>	<u>0.00</u>	<u>0</u>
EXPENDITURES							
Dept 965.000 - TRANSFER OUT							
999.101 TRANSFER TO GENERAL FUND	7,225	7,225	2,400	600	4,825	33.22	2,540
TRANSFER OUT	<u>7,225</u>	<u>7,225</u>	<u>2,400</u>	<u>600</u>	<u>4,825</u>	<u>33.22</u>	<u>2,540</u>
TOTAL EXPENDITURES	<u>7,225</u>	<u>7,225</u>	<u>2,400</u>	<u>600</u>	<u>4,825</u>	<u>33.22</u>	<u>2,540</u>
NET EFFECT	<u>0</u>	<u>0</u>	<u>(2,400)</u>	<u>(600)</u>	<u>2,400</u>		<u>(2,540)</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
TOWNSHIP IMPROVEMENTS FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
REVENUES							
665.000 INTEREST	1,590	1,590	20	0	1,570	1.26	172
699.101 TRANSFER IN FROM GENERAL FUND	528,373	528,373	180,913	0	347,460	34.24	374,575
TOTAL REVENUES	529,963	529,963	180,933	0	349,030	34.14	374,747
EXPENDITURES							
Dept 442.000 - ROAD IMPROVEMENTS							
881.500 ROAD IMPROVEMENTS - MILLAGE	66,928	66,928	0	0	66,928	0.00	4,871
ROAD IMPROVEMENTS	66,928	66,928	0	0	66,928	0.00	4,871
Dept 905.000 - DEBT SERVICE							
991.001 PRINCIPAL - ROADS	364,568	364,568	0	0	364,568	0.00	0
995.001 INTEREST - ROADS	98,467	98,467	49,233	0	49,234	50.00	52,708
DEBT SERVICE	463,035	463,035	49,233	0	413,802	10.63	52,708
TOTAL EXPENDITURES	529,963	529,963	49,233	0	480,730	9.29	57,579
NET EFFECT	0	0	131,699	0	(131,699)		317,169

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
LIBRARY FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
REVENUES							
401.000 TAXES	245,591	245,591	109,268	0	136,323	44.49	226,295
425.000 PILT	631	631	0	0	631	0.00	0
429.000 COMMERCIAL FOREST ACT	278	278	0	0	278	0.00	0
573.000 LOCAL COMMUNITY STABILIZATION	1,272	1,272	1,119	0	153	87.98	1,272
TOTAL REVENUES	<u>247,772</u>	<u>247,772</u>	<u>110,387</u>	<u>0</u>	<u>137,385</u>	<u>44.55</u>	<u>227,567</u>
EXPENDITURES							
Dept 790.000 - LIBRARY SERVICES							
870.000 LIBRARY SERVICES	247,772	247,772	109,268	0	138,504	44.10	155,360
LIBRARY SERVICES	247,772	247,772	109,268	0	138,504	44.10	155,360
TOTAL EXPENDITURES	<u>247,772</u>	<u>247,772</u>	<u>109,268</u>	<u>0</u>	<u>138,504</u>	<u>44.10</u>	<u>155,360</u>
NET EFFECT	<u>0</u>	<u>0</u>	<u>1,119</u>	<u>0</u>	<u>(1,119)</u>		<u>72,207</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
STORMWATER FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
REVENUES							
450.000 LICENSES & PERMITS	1,500	1,500	0	0	1,500	0.00	500
665.000 INTEREST	500	500	5	0	495	1.00	21
TOTAL REVENUES	2,000	2,000	5	0	1,995	0.25	521
EXPENDITURES							
Dept 558.000 - ADMINISTRATION							
801.000 CONTRACTED SERVICES	2,000	2,000	48	48	1,953	2.38	1,527
ADMINISTRATION	2,000	2,000	48	48	1,953	2.38	1,527
TOTAL EXPENDITURES	2,000	2,000	48	48	1,953	2.38	1,527
NET EFFECT	0	0	(42)	(48)	42		(1,007)

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WASTEWATER FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020	
REVENUES								
450.000	LICENSES & PERMITS	5,000	5,000	0	0	5,000	0.00	0
451.000	CONNECTION PERMITS	20,000	20,000	0	0	20,000	0.00	0
626.000	CHARGES FOR SERVICES RENDERED	0	0	0	0	0	0.00	3,588
642.000	SALES	1,070,000	1,070,000	325,613	87,499	744,387	30.43	384,467
654.000	DEBT SERVICE FEE	127,000	127,000	42,668	10,657	84,332	33.60	42,464
655.000	FINES AND FORFEITS	7,500	7,500	0	0	7,500	0.00	1,716
665.000	INTEREST	12,000	12,000	842	659	11,158	7.02	7,075
665.015	INTEREST - RESTRICTED TROW PK	0	0	12	0	(12)	100.00	0
665.016	INTEREST - RESTRICTED MAWTF	800	800	0	0	800	0.00	47
665.023	INTEREST - VANDENBOOM SEWER	400	400	218	39	182	54.52	278
665.024	INTEREST - TROW PARK SEWER	4,200	4,200	756	75	3,444	18.00	966
665.025	INTEREST - EAST AVENUE CONN	70	70	0	0	70	0.00	0
665.026	INTEREST - BROOK/S.VAND SW/WA	1,200	1,200	228	0	972	18.96	353
672.000	OTHER REVENUE	3,000	3,000	0	0	3,000	0.00	2,684
676.000	REIMBURSEMENTS	3,830	3,830	0	0	3,830	0.00	0
	TOTAL REVENUES	1,255,000	1,255,000	370,335	98,930	884,665	29.51	443,639
EXPENDITURES								
Dept 558.000 - ADMINISTRATION								
705.000	SALARY-FULLTIME	40,052	40,052	10,658	2,916	29,394	26.61	19,559
715.000	EMPLOYER'S SOCIAL SECURITY	3,070	3,070	859	223	2,211	27.97	1,685
716.000	HOSPITALIZATION	690	690	196	35	494	28.44	4,660
718.000	PENSION	4,917	4,917	1,435	381	3,482	29.18	1,937
720.000	WORKER'S COMPENSATION	118	118	99	9	19	84.05	30
726.000	SUPPLIES	200	200	0	0	200	0.00	17
801.000	CONTRACTED SERVICES	50,000	50,000	432	0	49,568	0.86	6,846
806.000	ACCOUNTING SERVICES	2,000	2,000	940	940	1,060	47.00	0
812.000	DUES/SUBSCRIPTIONS	1,000	1,000	877	0	123	87.75	807
830.000	FEES	19,800	19,800	12,892	105	6,908	65.11	8,877
850.000	PHONE	4,200	4,200	907	303	3,293	21.60	1,129
860.000	TRAVEL AND CONFERENCE	2,000	2,000	0	0	2,000	0.00	0
861.000	EDUCATION, TRAINING	500	500	0	0	500	0.00	95
900.000	PRINTING AND PUBLISHING	400	400	0	0	400	0.00	0
910.000	INSURANCE	1,500	1,500	1,340	0	160	89.33	1,411
930.000	REPAIRS AND MAINTENANCE	100	100	0	0	100	0.00	0
940.030	POSTAGE	4,000	4,000	82	0	3,918	2.04	0
955.000	MISCELLANEOUS	1,253	1,253	325	0	928	25.95	307
961.000	EMPLOYEE SAFETY EXPENSE	200	200	0	0	200	0.00	0
	ADMINISTRATION	136,000	136,000	31,042	4,912	104,958	22.83	47,359
Dept 560.000 - CUSTOMER ACCOUNTS								
705.000	SALARY-FULLTIME	19,889	19,889	5,701	1,502	14,188	28.66	5,809
715.000	EMPLOYER'S SOCIAL SECURITY	1,523	1,523	459	115	1,064	30.14	503
716.000	HOSPITALIZATION	385	385	110	22	275	28.69	148
718.000	PENSION	2,258	2,258	712	178	1,546	31.54	668
720.000	WORKER'S COMPENSATION	28	28	16	2	12	56.86	9
726.000	SUPPLIES	917	917	41	0	876	4.47	905
	CUSTOMER ACCOUNTS	25,000	25,000	7,040	1,819	17,960	28.16	8,041
Dept 574.000 - DEBT SERVICE								
991.024	PRINCIPAL - PUBLIC WORKS FACILITY	21,376	21,376	0	0	21,376	0.00	0
995.024	INTEREST - PUBLIC WORKS FACILITY	13,083	13,083	0	0	13,083	0.00	0
	DEBT SERVICE	34,459	34,459	0	0	34,459	0.00	0

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WASTEWATER FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
Dept 575.000 - SEWER SYSTEM SALARIES							
705.000 SALARY-FULLTIME	167,615	167,615	36,218	9,916	131,398	21.61	46,901
707.000 STAND-BY PAY	7,680	7,680	2,236	688	5,444	29.12	1,850
708.000 OVERTIME PAY	9,223	9,223	1,872	916	7,351	20.30	3,421
715.000 EMPLOYER'S SOCIAL SECURITY	14,405	14,405	3,142	847	11,263	21.81	4,390
716.000 HOSPITALIZATION	53,875	53,875	12,725	2,284	41,150	23.62	15,135
718.000 PENSION	25,137	25,137	6,232	1,587	18,905	24.79	6,839
720.000 WORKER'S COMPENSATION	4,500	4,500	1,158	303	3,342	25.74	1,509
SEWER SYSTEM SALARIES	282,435	282,435	63,583	16,541	218,852	22.51	80,044
Dept 576.000 - WW COLLECTION SYSTEM							
726.000 SUPPLIES	200	200	0	0	200	0.00	0
801.000 CONTRACTED SERVICES	300	300	0	0	300	0.00	0
930.000 REPAIRS AND MAINTENANCE	8,500	8,500	48	0	8,452	0.57	36
WW COLLECTION SYSTEM	9,000	9,000	48	0	8,952	0.53	36
Dept 577.000 - WW METER/INTERCEPTOR							
726.000 SUPPLIES	200	200	0	0	200	0.00	0
801.000 CONTRACTED SERVICES	900	900	0	0	900	0.00	0
923.000 ELECTRICITY	900	900	187	0	713	20.77	195
WW METER/INTERCEPTOR	2,000	2,000	187	0	1,813	9.35	195
Dept 578.000 - GENERAL SERVICE							
726.000 SUPPLIES	3,500	3,500	69	50	3,431	1.98	1,712
750.000 UNIFORMS	6,000	6,000	1,281	185	4,719	21.35	1,699
863.000 VEHICLE GAS	3,500	3,500	654	286	2,846	18.69	1,041
910.000 INSURANCE	1,600	1,600	1,452	0	148	90.75	1,529
930.000 REPAIRS AND MAINTENANCE	3,000	3,000	1,973	94	1,027	65.77	3,062
940.000 RENTAL	200	200	0	0	200	0.00	0
955.000 MISCELLANEOUS	1,000	1,000	235	78	765	23.45	257
961.000 EMPLOYEE SAFETY EXPENSE	400	400	247	22	153	61.68	0
GENERAL SERVICE	19,200	19,200	5,911	716	13,289	30.79	9,301
Dept 579.000 - WW TREATMENT PLANT							
910.000 INSURANCE	5,000	5,000	0	0	5,000	0.00	0
922.000 SEWER PLANT - FLOW COST	205,000	205,000	43,322	15,359	161,678	21.13	43,869
925.000 SEWER PLANT - DEMAND COST	50,000	50,000	0	0	50,000	0.00	0
927.000 SEWER PLANT - UPGRADE	90,000	90,000	0	0	90,000	0.00	0
WW TREATMENT PLANT	350,000	350,000	43,322	15,359	306,678	12.38	43,869
Dept 580.000 - GARAGE							
726.000 SUPPLIES	1,000	1,000	119	55	881	11.86	705
801.000 CONTRACTED SERVICES	1,100	1,100	220	55	880	20.00	456
850.000 PHONE	2,300	2,300	732	184	1,568	31.84	740
921.000 WATER USAGE	1,000	1,000	204	72	796	20.36	261
923.000 ELECTRICITY	6,000	6,000	1,411	441	4,589	23.52	1,979
924.000 NATURAL GAS	2,500	2,500	858	234	1,642	34.33	774
926.000 SEWER USAGE	1,000	1,000	165	61	835	16.50	244
930.000 REPAIRS AND MAINTENANCE	1,400	1,400	166	45	1,234	11.89	111
GARAGE	16,300	16,300	3,875	1,146	12,425	23.78	5,270

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WASTEWATER FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
Dept 582.000 - LIFTSTATIONS							
726.000 SUPPLIES	150	150	0	0	150	0.00	105
801.000 CONTRACTED SERVICES	2,000	2,000	431	0	1,569	21.57	738
923.000 ELECTRICITY	18,000	18,000	3,957	1,441	14,043	21.99	4,481
924.000 NATURAL GAS	1,200	1,200	257	91	943	21.40	241
930.000 REPAIRS AND MAINTENANCE LIFTSTATIONS	9,500	9,500	5,068	5,068	4,432	53.35	106
	<u>30,850</u>	<u>30,850</u>	<u>9,714</u>	<u>6,600</u>	<u>21,136</u>	<u>31.49</u>	<u>5,671</u>
Dept 583.000 - GRINDER PUMPS							
726.000 SUPPLIES	1,000	1,000	0	0	1,000	0.00	590
801.000 CONTRACTED SERVICES	500	500	0	0	500	0.00	175
930.000 REPAIRS AND MAINTENANCE GRINDER PUMPS	18,000	18,000	1,542	0	16,458	8.57	3,508
	<u>19,500</u>	<u>19,500</u>	<u>1,542</u>	<u>0</u>	<u>17,958</u>	<u>7.91</u>	<u>4,273</u>
Dept 584.000 - TOOLS; EQUIPMENT							
726.000 SUPPLIES	1,600	1,600	21	0	1,579	1.31	1,361
930.000 REPAIRS AND MAINTENANCE TOOLS; EQUIPMENT	1,400	1,400	0	0	1,400	0.00	0
	<u>3,000</u>	<u>3,000</u>	<u>21</u>	<u>0</u>	<u>2,979</u>	<u>0.70</u>	<u>1,361</u>
Dept 586.000 - WW SERVICES, LATERALS							
726.000 SUPPLIES	250	250	0	0	250	0.00	0
930.000 REPAIRS AND MAINTENANCE WW SERVICES, LATERALS	1,250	1,250	0	0	1,250	0.00	0
	<u>1,500</u>	<u>1,500</u>	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>0.00</u>	<u>0</u>
Dept 890.000 - CONTINGENCY							
941.000 CONTINGENCY	31,500	31,500	0	0	31,500	0.00	0
CONTINGENCY	31,500	31,500	0	0	31,500	0.00	0
Dept 891.000 - REPLACEMENT & IMPROVEMENT							
937.000 REPLACEMENT	284,256	284,256	0	0	284,256	0.00	0
REPLACEMENT & IMPROVEMENT	284,256	284,256	0	0	284,256	0.00	0
Dept 895.000 - DEPRECIATION							
968.020 DEPRECIATION - SEWER SYSTEM	0	0	56,000	14,000	(56,000)	100.00	56,547
968.030 DEPRECIATION - GENERAL DEPRECIATION	0	0	16,000	4,000	(16,000)	100.00	16,145
	<u>0</u>	<u>0</u>	<u>72,000</u>	<u>18,000</u>	<u>(72,000)</u>	<u>100.00</u>	<u>72,692</u>
Dept 965.000 - TRANSFER OUT							
999.101 TRANSFER TO GENERAL FUND TRANSFER OUT	10,000	10,000	10,000	0	0	100.00	10,000
	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>100.00</u>	<u>10,000</u>
TOTAL EXPENDITURES	<u>1,255,000</u>	<u>1,255,000</u>	<u>248,285</u>	<u>65,093</u>	<u>1,006,715</u>	<u>19.78</u>	<u>288,110</u>
NET EFFECT	<u>0</u>	<u>0</u>	<u>122,050</u>	<u>33,837</u>	<u>(122,050)</u>		<u>155,529</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WATER FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
REVENUES							
450.000 LICENSES & PERMITS	8,000	8,000	0	0	8,000	0.00	0
451.000 CONNECTION PERMITS	20,000	20,000	0	0	20,000	0.00	0
626.000 CHARGES FOR SERVICES RENDERED	5,000	5,000	240	120	4,760	4.80	4,088
642.000 SALES	965,000	965,000	324,803	83,939	640,197	33.66	348,980
648.000 PRIVATE FIRE PROTECTION CHARGE	30,500	30,500	9,016	2,254	21,484	29.56	9,016
648.010 PUBLIC FIRE PROTECTION CHARGE	20,000	20,000	20,000	0	0	100.00	20,000
654.000 DEBT SERVICE FEE	406,340	406,340	134,025	33,535	272,315	32.98	133,709
655.000 FINES AND FORFEITS	8,000	8,000	0	0	8,000	0.00	1,566
665.000 INTEREST	15,000	15,000	66	0	14,934	0.44	5,825
665.017 INTEREST - RESTRICTED	250	250	6	0	244	2.30	23
665.020 INTEREST - GRANDVIEW PROJECT	0	0	0	0	0	0.00	207
665.025 INTEREST - EAST AVENUE CONN	30	30	33	9	(3)	109.50	35
665.026 INTEREST - BROOK/S.VAND SW/WA	280	280	0	0	280	0.00	117
672.000 OTHER REVENUE	27,500	27,500	10,689	1,923	16,811	38.87	11,463
676.000 REIMBURSEMENTS	3,400	3,400	200	100	3,200	5.88	0
TOTAL REVENUES	1,509,300	1,509,300	499,077	121,880	1,010,223	33.07	535,030
EXPENDITURES							
Dept 558.000 - ADMINISTRATION							
705.000 SALARY-FULLTIME	40,053	40,053	10,658	2,916	29,395	26.61	19,558
715.000 EMPLOYER'S SOCIAL SECURITY	3,070	3,070	859	223	2,211	27.97	1,684
716.000 HOSPITALIZATION	690	690	196	35	494	28.44	4,660
718.000 PENSION	4,917	4,917	1,435	381	3,482	29.18	1,937
720.000 WORKER'S COMPENSATION	117	117	99	9	18	84.73	30
726.000 SUPPLIES	450	450	0	0	450	0.00	17
801.000 CONTRACTED SERVICES	15,000	15,000	182	0	14,818	1.21	3,483
806.000 ACCOUNTING SERVICES	2,000	2,000	940	940	1,060	47.00	0
812.000 DUES/SUBSCRIPTIONS	1,300	1,300	1,481	0	(181)	113.92	1,442
830.000 FEES	15,509	15,509	11,307	105	4,202	72.91	7,147
850.000 PHONE	4,500	4,500	907	303	3,593	20.16	1,129
860.000 TRAVEL AND CONFERENCE	800	800	0	0	800	0.00	27
861.000 EDUCATION, TRAINING	1,500	1,500	109	0	1,391	7.26	405
900.000 PRINTING AND PUBLISHING	1,800	1,800	137	0	1,663	7.61	0
910.000 INSURANCE	1,500	1,500	1,340	0	160	89.33	1,411
930.000 REPAIRS AND MAINTENANCE	165	165	0	0	165	0.00	0
940.030 POSTAGE	3,500	3,500	82	0	3,418	2.33	0
955.000 MISCELLANEOUS	1,700	1,700	325	0	1,375	19.13	307
961.000 EMPLOYEE SAFETY EXPENSE	200	200	0	0	200	0.00	0
965.000 INTEREST PAID - CUSTOMER DEPS ADMINISTRATION	300	300	0	0	300	0.00	0
	99,071	99,071	30,056	4,912	69,015	30.34	43,237
Dept 560.000 - CUSTOMER ACCOUNTS							
705.000 SALARY-FULLTIME	19,889	19,889	5,700	1,501	14,189	28.66	5,809
715.000 EMPLOYER'S SOCIAL SECURITY	1,523	1,523	459	115	1,064	30.13	503
716.000 HOSPITALIZATION	385	385	110	22	275	28.69	148
718.000 PENSION	2,258	2,258	712	178	1,546	31.54	668
720.000 WORKER'S COMPENSATION	28	28	16	2	12	56.36	8
726.000 SUPPLIES	1,887	1,887	41	0	1,846	2.17	905
CUSTOMER ACCOUNTS	25,970	25,970	7,039	1,819	18,931	27.10	8,040
Dept 566.000 - MASTER METER							
726.000 SUPPLIES	100	100	0	0	100	0.00	0
801.000 CONTRACTED SERVICES	2,500	2,500	0	0	2,500	0.00	0
930.000 REPAIRS AND MAINTENANCE MASTER METER	250	250	0	0	250	0.00	0
	2,850	2,850	0	0	2,850	0.00	0

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WATER FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
Dept 567.C00 - WATER RESERVOIRS - COX							
726.000 SUPPLIES	100	100	0	0	100	0.00	0
801.000 CONTRACTED SERVICES	500	500	0	0	500	0.00	414
930.000 REPAIRS AND MAINTENANCE	1,000	1,000	0	0	1,000	0.00	0
WATER RESERVOIRS - COX	1,600	1,600	0	0	1,600	0.00	414
Dept 567.CR0 - WATER RESERVOIRS -CHAPEL RIDGE							
726.000 SUPPLIES	100	100	0	0	100	0.00	0
801.000 CONTRACTED SERVICES	1,000	1,000	265	0	735	26.49	0
923.000 ELECTRICITY	1,200	1,200	350	113	850	29.20	327
930.000 REPAIRS AND MAINTENANCE	1,500	1,500	0	0	1,500	0.00	0
WATER RESERVOIRS - CHAPEL RIDGE	3,800	3,800	615	113	3,185	16.19	327
Dept 567.N00 - WATER RESERVOIRS - NORTHWOODS							
726.000 SUPPLIES	100	100	0	0	100	0.00	0
801.000 CONTRACTED SERVICES	4,000	4,000	0	0	4,000	0.00	0
930.000 REPAIRS AND MAINTENANCE	120,000	120,000	0	0	120,000	0.00	103
WATER RESERVOIRS - NORTHWOODS	124,100	124,100	0	0	124,100	0.00	103
Dept 568.000 - WATER SYSTEM SALARIES							
705.000 SALARY-FULLTIME	167,615	167,615	37,819	9,771	129,796	22.56	43,484
707.000 STAND-BY PAY	7,680	7,680	2,236	688	5,444	29.11	1,849
708.000 OVERTIME PAY	9,226	9,226	936	0	8,291	10.14	716
715.000 EMPLOYER'S SOCIAL SECURITY	14,405	14,405	3,192	769	11,213	22.16	3,866
716.000 HOSPITALIZATION	53,875	53,875	12,725	2,284	41,150	23.62	15,135
718.000 PENSION	25,138	25,138	6,232	1,587	18,906	24.79	6,839
720.000 WORKER'S COMPENSATION	4,500	4,500	1,182	283	3,318	26.27	1,352
WATER SYSTEM SALARIES	282,439	282,439	64,322	15,382	218,117	22.77	73,242
Dept 569.C00 - WATER PUMPING STATION - COX							
726.000 SUPPLIES	100	100	0	0	100	0.00	0
801.000 CONTRACTED SERVICES	500	500	265	0	235	52.98	24
921.000 WATER USAGE	350	350	81	30	269	23.23	88
923.000 ELECTRICITY	3,000	3,000	423	123	2,577	14.11	391
924.000 NATURAL GAS	2,000	2,000	436	141	1,564	21.79	359
926.000 SEWER USAGE	350	350	64	26	286	18.27	73
930.000 REPAIRS AND MAINTENANCE	2,500	2,500	335	0	2,165	13.41	0
WATER PUMPING STATION - COX	8,800	8,800	1,605	320	7,195	18.23	934
Dept 569.N00 - WATER PUMPING STATION - NORTHWOODS							
726.000 SUPPLIES	100	100	0	0	100	0.00	0
801.000 CONTRACTED SERVICES	500	500	265	0	235	52.98	36
923.000 ELECTRICITY	1,500	1,500	375	127	1,125	24.98	363
924.000 NATURAL GAS	1,700	1,700	572	201	1,128	33.64	507
930.000 REPAIRS AND MAINTENANCE	700	700	0	0	700	0.00	0
WATER PUMPING STATION - NW	4,500	4,500	1,212	328	3,288	26.92	906

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WATER FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
Dept 569.W00 - WATER PUMPING STATION - WELL							
705.000 SALARY-FULLTIME	57,550	57,550	19,305	5,036	38,245	33.54	18,554
707.000 STAND-BY PAY	2,560	2,560	688	0	1,872	26.88	1,011
708.000 OVERTIME PAY	6,150	6,150	718	163	5,432	11.67	883
715.000 EMPLOYER'S SOCIAL SECURITY	5,100	5,100	1,546	365	3,554	30.31	1,688
716.000 HOSPITALIZATION	21,200	21,200	9,224	1,845	11,976	43.51	5,460
718.000 PENSION	9,225	9,225	2,755	658	6,470	29.86	2,664
720.000 WORKER'S COMPENSATION	900	900	587	137	313	65.22	579
726.000 SUPPLIES	1,515	1,515	0	0	1,515	0.00	379
726.500 CHEMICALS	3,500	3,500	772	317	2,728	22.06	1,291
801.000 CONTRACTED SERVICES	2,000	2,000	379	114	1,621	18.94	351
923.000 ELECTRICITY	33,000	33,000	7,941	2,677	25,059	24.06	7,781
924.500 DIESEL FUEL	350	350	0	0	350	0.00	0
930.000 REPAIRS AND MAINTENANCE	6,400	6,400	205	205	6,195	3.20	1,304
940.000 RENTAL	200	200	0	0	200	0.00	0
955.000 MISCELLANEOUS	50	50	0	0	50	0.00	0
961.000 EMPLOYEE SAFETY EXPENSE	100	100	0	0	100	0.00	0
WATER PUMPING STATION - WELL	<u>149,800</u>	<u>149,800</u>	<u>44,119</u>	<u>11,515</u>	<u>105,681</u>	<u>29.45</u>	<u>41,944</u>
Dept 570.000 - T & D MAINS							
726.000 SUPPLIES	600	600	0	0	600	0.00	0
801.000 CONTRACTED SERVICES	1,000	1,000	250	75	750	25.00	150
921.000 WATER USAGE	115,000	115,000	17,286	9,291	97,714	15.03	14,297
923.000 ELECTRICITY	800	800	156	52	644	19.54	151
930.000 REPAIRS AND MAINTENANCE	5,000	5,000	0	0	5,000	0.00	0
T & D MAINS	<u>122,400</u>	<u>122,400</u>	<u>17,692</u>	<u>9,418</u>	<u>104,708</u>	<u>14.45</u>	<u>14,597</u>
Dept 571.000 - CUSTOMER METERS							
726.000 SUPPLIES	800	800	0	0	800	0.00	0
930.000 REPAIRS AND MAINTENANCE	3,000	3,000	1,329	1,329	1,671	44.31	1,846
CUSTOMER METERS	<u>3,800</u>	<u>3,800</u>	<u>1,329</u>	<u>1,329</u>	<u>2,471</u>	<u>34.98</u>	<u>1,846</u>
Dept 572.000 - T & D SERVICES							
726.000 SUPPLIES	600	600	0	0	600	0.00	135
930.000 REPAIRS AND MAINTENANCE	4,500	4,500	1,091	92	3,409	24.25	443
T & D SERVICES	<u>5,100</u>	<u>5,100</u>	<u>1,091</u>	<u>92</u>	<u>4,009</u>	<u>21.39</u>	<u>578</u>
Dept 573.000 - HYDRANTS							
726.000 SUPPLIES	500	500	0	0	500	0.00	0
930.000 REPAIRS AND MAINTENANCE	9,000	9,000	0	0	9,000	0.00	0
HYDRANTS	<u>9,500</u>	<u>9,500</u>	<u>0</u>	<u>0</u>	<u>9,500</u>	<u>0.00</u>	<u>0</u>
Dept 574.000 - DEBT SERVICE							
991.020 PRINCIPAL - DWRF	250,000	250,000	0	0	250,000	0.00	0
991.024 PRINCIPAL - PUBLIC WORKS FACILITY	21,376	21,376	0	0	21,376	0.00	0
991.590 PRINCIPAL - WASTEWATER FUND	9,143	9,143	659	659	8,484	7.21	0
995.020 INTEREST - DWRF	27,944	27,944	3,330	0	24,614	11.92	3,769
995.024 INTEREST - PUBLIC WORKS FACILITY	13,083	13,083	0	0	13,083	0.00	0
995.590 INTEREST - WASTEWATER FUND	659	659	0	0	659	0.00	164
DEBT SERVICE	<u>322,205</u>	<u>322,205</u>	<u>3,990</u>	<u>659</u>	<u>318,215</u>	<u>1.24</u>	<u>3,933</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
WATER FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
Dept 578.000 - GENERAL SERVICE							
726.000 SUPPLIES	3,500	3,500	69	50	3,431	1.98	1,712
750.000 UNIFORMS	6,000	6,000	1,281	185	4,719	21.35	1,699
863.000 VEHICLE GAS	3,200	3,200	654	286	2,546	20.45	1,041
910.000 INSURANCE	1,750	1,750	1,452	0	298	82.97	1,529
930.000 REPAIRS AND MAINTENANCE	3,000	3,000	1,973	94	1,027	65.77	3,062
940.000 RENTAL	200	200	0	0	200	0.00	0
955.000 MISCELLANEOUS	1,000	1,000	235	78	765	23.45	257
961.000 EMPLOYEE SAFETY EXPENSE	350	350	247	22	103	70.49	0
GENERAL SERVICE	<u>19,000</u>	<u>19,000</u>	<u>5,911</u>	<u>716</u>	<u>13,089</u>	<u>31.11</u>	<u>9,301</u>
Dept 580.000 - GARAGE							
726.000 SUPPLIES	1,000	1,000	159	95	841	15.88	705
801.000 CONTRACTED SERVICES	1,200	1,200	220	55	980	18.33	456
850.000 PHONE	2,200	2,200	732	184	1,468	33.29	740
921.000 WATER USAGE	1,000	1,000	204	72	796	20.36	261
923.000 ELECTRICITY	5,750	5,750	1,411	441	4,339	24.54	1,979
924.000 NATURAL GAS	2,500	2,500	858	234	1,642	34.33	774
926.000 SEWER USAGE	1,000	1,000	165	61	835	16.50	244
930.000 REPAIRS AND MAINTENANCE	1,350	1,350	167	45	1,184	12.33	111
GARAGE	<u>16,000</u>	<u>16,000</u>	<u>3,916</u>	<u>1,186</u>	<u>12,084</u>	<u>24.47</u>	<u>5,269</u>
Dept 584.000 - TOOLS; EQUIPMENT							
726.000 SUPPLIES	2,000	2,000	1,560	1,539	440	78.02	369
930.000 REPAIRS AND MAINTENANCE	1,000	1,000	0	0	1,000	0.00	0
TOOLS; EQUIPMENT	<u>3,000</u>	<u>3,000</u>	<u>1,560</u>	<u>1,539</u>	<u>1,440</u>	<u>52.01</u>	<u>369</u>
Dept 585.000 - CONTROL VALVES							
801.000 CONTRACTED SERVICES	1,500	1,500	0	0	1,500	0.00	0
930.000 REPAIRS AND MAINTENANCE	900	900	0	0	900	0.00	0
CONTROL VALVES	<u>2,400</u>	<u>2,400</u>	<u>0</u>	<u>0</u>	<u>2,400</u>	<u>0.00</u>	<u>0</u>
Dept 587.000 - WELLHEAD PROTECTION							
947.000 WELLHEAD PROTECTION	750	750	0	0	750	0.00	0
WELLHEAD PROTECTION	<u>750</u>	<u>750</u>	<u>0</u>	<u>0</u>	<u>750</u>	<u>0.00</u>	<u>0</u>
Dept 890.000 - CONTINGENCY							
941.000 CONTINGENCY	60,000	60,000	0	0	60,000	0.00	0
CONTINGENCY	<u>60,000</u>	<u>60,000</u>	<u>0</u>	<u>0</u>	<u>60,000</u>	<u>0.00</u>	<u>0</u>
Dept 891.000 - REPLACEMENT & IMPROVEMENT							
937.000 REPLACEMENT	203,882	203,882	0	0	203,882	0.00	0
938.000 IMPROVEMENT	38,333	38,333	0	0	38,333	0.00	0
REPLACEMENT & IMPROVEMENT	<u>242,215</u>	<u>242,215</u>	<u>0</u>	<u>0</u>	<u>242,215</u>	<u>0.00</u>	<u>0</u>
Dept 895.000 - DEPRECIATION							
968.010 DEPRECIATION - WATER SYSTEM	0	0	62,000	15,500	(62,000)	100.00	62,342
968.030 DEPRECIATION - GENERAL	0	0	14,000	3,500	(14,000)	100.00	13,979
DEPRECIATION	<u>0</u>	<u>0</u>	<u>76,000</u>	<u>19,000</u>	<u>(76,000)</u>	<u>100.00</u>	<u>76,321</u>
TOTAL EXPENDITURES	<u>1,509,300</u>	<u>1,509,300</u>	<u>260,456</u>	<u>68,329</u>	<u>1,248,844</u>	<u>17.26</u>	<u>281,362</u>
NET EFFECT	<u>0</u>	<u>0</u>	<u>238,621</u>	<u>53,551</u>	<u>(238,621)</u>		<u>253,668</u>

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
SOLID WASTE FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
REVENUES							
539.000 STATE GRANTS	0	70,000	0	0	70,000	0.00	0
630.000 GARBAGE COLLECTION	278,850	278,850	87,105	21,808	191,745	31.24	78,626
654.500 SURCHARGE	30,000	30,000	4,335	2,025	25,665	14.45	3,768
655.000 FINES AND FORFEITS	2,000	2,000	0	0	2,000	0.00	426
665.000 INTEREST	1,200	1,200	9	0	1,191	0.75	38
672.000 OTHER REVENUE	800	800	0	0	800	0.00	43
676.000 REIMBURSEMENTS	145,000	145,000	24,485	11,084	120,515	16.89	18,785
TOTAL REVENUES	457,850	527,850	115,934	34,917	411,916	21.96	101,687
EXPENDITURES							
Dept 526.000 - SANITARY LANDFILL							
816.000 LANDFILL FEES - RESIDENTIAL	70,842	70,842	18,439	6,470	52,403	26.03	15,152
816.010 LANDFILL FEES - COMMERCIAL	145,000	145,000	29,364	9,963	115,636	20.25	20,815
960.000 PROVISION FOR BAD DEBT	100	100	6	0	94	6.26	0
965.020 INTEREST - LANDFILL DEPOSIT	50	50	0	0	50	0.00	0
SANITARY LANDFILL	215,992	215,992	47,809	16,432	168,183	22.13	35,967
Dept 528.000 - WASTE/REFUSE COLLECT & DISPOSAL							
705.000 SALARY-FULLTIME	8,348	8,348	2,163	573	6,185	25.91	4,346
715.000 EMPLOYER'S SOCIAL SECURITY	640	640	175	44	465	27.36	374
716.000 HOSPITALIZATION	140	140	41	8	99	29.45	620
718.000 PENSION	1,026	1,026	295	74	731	28.77	430
720.000 WORKER'S COMPENSATION	15	15	17	1	(2)	113.40	7
726.000 SUPPLIES	150	70,150	0	0	70,150	0.00	0
801.000 CONTRACTED SERVICES	500	500	183	0	317	36.60	180
806.000 ACCOUNTING SERVICES	500	500	235	235	265	47.00	0
825.000 COLLECTION FEE - GARBAGE	161,000	161,000	51,767	12,942	109,233	32.15	50,902
880.000 COMMUNITY PROMOTION	23,000	23,000	11,437	4,214	11,563	49.73	5,469
900.000 PRINTING AND PUBLISHING	300	300	0	0	300	0.00	0
940.030 POSTAGE	4,000	4,000	82	0	3,918	2.04	0
955.000 MISCELLANEOUS	400	400	279	0	121	69.68	263
WASTE/REFUSE COLLECT/DISPOSAL	200,019	270,019	66,674	18,091	203,345	24.69	62,590
Dept 560.000 - CUSTOMER ACCOUNTS							
705.000 SALARY-FULLTIME	17,047	17,047	4,886	1,287	12,161	28.66	4,979
715.000 EMPLOYER'S SOCIAL SECURITY	1,304	1,304	393	98	911	30.17	431
716.000 HOSPITALIZATION	330	330	95	19	235	28.70	127
718.000 PENSION	1,934	1,934	610	153	1,324	31.56	572
720.000 WORKER'S COMPENSATION	24	24	14	2	10	56.54	7
726.000 SUPPLIES	1,200	1,200	0	0	1,200	0.00	905
CUSTOMER ACCOUNTS	21,839	21,839	5,998	1,559	15,841	27.47	7,021
Dept 890.000 - CONTINGENCY							
941.000 CONTINGENCY	20,000	20,000	0	0	20,000	0.00	0
CONTINGENCY	20,000	20,000	0	0	20,000	0.00	0
TOTAL EXPENDITURES	457,850	527,850	120,482	36,082	407,368	22.82	105,578
NET EFFECT	0	0	(4,547)	(1,165)	4,547		(3,891)

CHARTER TOWNSHIP OF MARQUETTE REVENUE/EXPENDITURE REPORT
METRO AUTHORITY FUND - APRIL 2021

	ORIGINAL BUDGET	AMENDED BUDGET	YEAR TO-DATE	APRIL	BALANCE	PERCENT BUDGET	APRIL 2020
REVENUES							
547.000 STATE RIGHT OF WAY FEE	6,152	6,152	0	0	6,152	0.00	0
665.000 INTEREST	26	26	0	0	26	0.00	0
TOTAL REVENUES	6,178	6,178	0	0	6,178	0.00	0
EXPENDITURES							
Dept 895.000 - DEPRECIATION							
968.030 DEPRECIATION - GENERAL	11,309	11,309	0	0	11,309	0.00	0
DEPRECIATION	11,309	11,309	0	0	11,309	0.00	0
TOTAL EXPENDITURES	11,309	11,309	0	0	11,309	0.00	0
NET EFFECT	(5,131)	(5,131)	0	0	(5,131)		0

CHARTER TOWNSHIP OF MARQUETTE
BALANCE SHEETS - APRIL 30, 2021 PRELIMINARY

GENERAL FUND

ASSETS

001.000. CASH & INVESTMENTS	1,357,988
019.214. TAXES RECEIVABLE	1,100,135
020.214. DEL PP TAXES RECEIVABLE	8,655
040.000. ACCOUNTS RECEIVABLE	16,869
084.701. DUE FROM TRUST & AGENCY FUND	3,580
084.703. DUE FROM TAX COLLECTION	4,372
123.000. PREPAID EXPENSE	4,798

TOTAL ASSETS 2,496,397

LIABILITIES

220.000. WORKERS COMP PAYABLE	4,103
255.000. CUSTOMER DEPOSITS PAYABLE	30,000
305.000. LOAN PAYABLE SOLID WASTE FUND	162,674
339.000. REVENUE - DEFERRED	1,100,239

TOTAL LIABILITIES 1,297,016

FUND BALANCE

390.000. FUND BALANCE UNASSIGNED	1,062,381
390.301. FUND BALANCE ASSIGNED POLICE VEHICLE	37,000
390.050. FUND BALANCE ASSIGNED PER BOARD	100,000

TOTAL FUND BALANCE 1,199,381

TOTAL LIABILITIES AND FUND BALANCE 2,496,397

FIRE FUND

ASSETS

001.000. CASH & INVESTMENTS	630,466
019.214. TAXES RECEIVABLE	451,575
020.214. DEL PP TAXES RECEIVABLE	171
040.000. ACCOUNTS RECEIVABLE	20,552
123.000. PREPAID EXPENSE	11,541

TOTAL ASSETS 1,114,305

LIABILITIES

220.000. WORKERS COMP PAYABLE	9,093
339.000. REVENUE - DEFERRED	451,575

TOTAL LIABILITIES 460,668

FUND BALANCE

390.206. FUND BALANCE FIRE EQUIPMENT	327,578
390.000. FUND BALANCE RESTRICTED	326,059

TOTAL FUND BALANCE 653,637

TOTAL LIABILITIES AND FUND BALANCE 1,114,305

LIQUOR LAW ENFORCEMENT FUND

ASSETS

001.000. CASH & INVESTMENTS	3,416
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TOTAL ASSETS 3,416

FUND BALANCE

390.000. FUND BALANCE ASSIGNED	3,416
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TOTAL FUND BALANCE 4,016

TOTAL LIABILITIES AND FUND BALANCE 4,016

CHARTER TOWNSHIP OF MARQUETTE
BALANCE SHEETS - APRIL 30, 2021 PRELIMINARY

TOWNSHIP IMPROVEMENTS FUND

ASSETS		
001.000. CASH & INVESTMENTS		603,762
040.000. ACCOUNTS RECEIVABLE		209,752
	TOTAL ASSETS	813,514
LIABILITIES		
202.000. ACCOUNTS PAYABLE		145,064
	TOTAL LIABILITIES	145,064
FUND BALANCE		
390.000. FUND BALANCE ASSIGNED		668,450
	TOTAL FUND BALANCE	668,450
	TOTAL LIABILITIES AND FUND BALANCE	813,514

LIBRARY FUND

ASSETS		
001.000. CASH & INVESTMENTS		1,951
019.214. TAXES RECEIVABLE		136,299
020.014. DEL PP TAXES RECEIVABLE		960
	TOTAL ASSETS	139,210
LIABILITIES		
339.000. REVENUE - DEFERRED		136,299
	TOTAL LIABILITIES	136,200
FUND BALANCE		
390.000. FUND BALANCE ASSIGNED		3,010
	TOTAL FUND BALANCE	3,010
	TOTAL LIABILITIES AND FUND BALANCE	139,210

STORMWATER FUND

ASSETS		
001.000. CASH & INVESTMENTS		110,553
	TOTAL ASSETS	110,553
LIABILITIES		
255.000. CUSTOMER DEPOSITS PAYABLE		62,509
	TOTAL LIABILITIES	62,509
NET POSITION		
395.100. UNRESTRICTED		48,044
	TOTAL NET POSITION	48,044
	TOTAL LIABILITIES AND NET POSITION	110,553

CHARTER TOWNSHIP OF MARQUETTE
BALANCE SHEETS - APRIL 30, 2021 PRELIMINARY

WASTEWATER FUND

ASSETS

001.000. CASH & INVESTMENTS	2,590,837
001.080. CASH & INVESTMENTS - RESTRICTED MAWTF	204,401
034.000. DELINQUENT UTIL ON TAX ROLL	3,315
040.000. ACCOUNTS RECEIVABLE	15,470
061.000. LOAN RECEIVABLE - WATER FUND	56,806
123.000. PREPAID EXPENSE	1,989
123.500. VANDENBOOM SEWER CONNECTION	14,428
123.600. TROWBRIDGE PARK SEWER CONNECTION	214,755
123.700. EAST AVENUE CONNECTION	4,748
123.800. BROOKTON/S.VANDENBOOM WA/SW CONNECTION	90,344
124.020. ENGINEERING SRF APPLICATION - TROWBRIDGE PARK	19,374
124.022. BROOKTON ROAD UPDATE	19,611
124.024. NW TROWBRIDGE SEWER PHASE II	508,376
124.025. SANITARY SEWER INTERCEPTOR	70,618
124.026. VANDENBOOM/CHERRY LP SEWER	78,140
124.027. NW TROWBRIDGE SEWER PHASE III	295,131
124.028. SOUTH VANDENBOOM LPFM PHASE I	773,111
124.029. SOUTH VANDENBOOM LPFM PHASE II	142,858
124.030. NW TROWBRIDGE SEWER PHASE IV	156,486
132.057. LAND IMPROVEMENTS	560,293
136.057. TROWBRIDGE MAINTENANCE BUILDING	50,000
136.060. PUBLIC WORKS FACILITY	944,745
140.051. GENERAL TOOLS AND EQUIPMENT	12,840
146.000. OFFICE EQUIPMENT-FURNITURE-MISC	28,492
148.000. VEHICLES	170,560
154.000. INVESTMENT IN WWTP	298,684
154.012. SEWER COLLECTING MAINS	688,068
154.013. SEWER SERVICES/LATERALS	9,581
154.014. SEWER METERING/MONITORING EQUIPMENT	2,861
154.015. SEWER GRINDER PUMPS	1,095,598
154.016. SEWER METERS	118,058
154.017. SEWER MAINS	1,631,847
154.021. SEWER LIFTSTATIONS	721,213
154.051. SEWER TOOLS AND EQUIPMENT	70,206
155.000. ACCUMULATED DEPRECIATION	(3,079,167)
190.000. DEFERRED OUTFLOW-PENSION	65,814

TOTAL ASSETS 8,650,491

LIABILITIES

220.000. WORKERS COMP PAYABLE	2,636
232.010. DUE TO EMPLOYEES ACCRUED LEAVE	12,509
250.000. CURRET PORTION OF DEBT	21,376
312.900. LOAN PAYABLE - PUBLIC WORKS FACILITY	393,936
345.000. NET PENSION LIABILITY	155,728
365.000. DEFERRED INFLOW - PENSION	31,404

TOTAL LIABILITIES 617,589

NET POSITION

395.300. NET INVESTMENT IN CAPITAL ASSETS	4,972,272
395.200. RESTRICTED FOR DEBT SERVICE	204,401
395.100. UNRESTRICTED	2,856,229

TOTAL NET POSITION 8,032,902

TOTAL LIABILITIES AND NET POSITION 8,650,491

CHARTER TOWNSHIP OF MARQUETTE
BALANCE SHEETS - APRIL 30, 2021 PRELIMINARY

WATER FUND

ASSETS

001.000. CASH & INVESTMENTS	1,948,330
001.080. CASH & INVESTMENTS - RESTRICTED	308,828
034.000. DELINQUENT UTIL ON TAX ROLL	2,835
040.000. ACCOUNTS RECEIVABLE	27,364
123.000. PREPAID EXPENSE	3,023
123.700. EAST AVENUE CONNECTION	1,642
123.900. S.VANDENBOOM WATER CONNECTION	117,581
124.022. BROOKTON ROAD UPDATE	74,253
124.023. BROOKTON ROAD UPDATE PHASE II	1,119
125.010. NEW WELL TEST DRILLING	553,566
125.020. NEW WELL CR 492 (MASON'S BLUFF)	139,068
125.030. CHAPEL RIDGE PUMP DISTRICT	7,128
125.040. SOUTH VANDENBOOM WATER	400,453
126.000. GRANDVIEW WATER PROJECT	301,225
130.060. LAND 40 ACRES	240,000
136.053. WATER MASTER METERS/STRUCTURE	26,065
136.060. PUBLIC WORKS FACILITY	944,745
140.041. WATER PUMPING EQUIPMENT - COX	60,302
140.042. WATER PUMPING EQUIPMENT - LINCOLN	44,372
140.043. WATER PUMPING EQUIPMENT - NORTHWOODS	309,449
140.051. GENERAL TOOLS AND EQUIPMENT	21,349
140.052. MISCELLANEOUS TOWNSHIP HALL	12,338
146.000. OFFICE EQUIPMENT-FURNITURE-MISC	28,492
148.000. VEHICLES	170,560
152.010. WATER T&D MAINS	1,338,189
152.011. WATER T&D STORAGE TANKS	278,093
152.014. WATER T&D SERVICES	6,111
152.015. WATER CUSTOMER METERS	304,444
152.016. WATER HYDRANTS	26,870
152.018. WATER WERNER STREET	65,701
152.019. WATER WERNER STREET UPGRADE	133,572
152.020. WATER GROVE STREET MAIN	121,942
152.021. WATER ONTARIO WATER PHASE I	301,189
152.030. WATER DWRF 2016	134,113
152.051. WATER TOOLS AND EQUIPMENT	20,818
152.200. WATER WELL SYSTEM	4,817,781
153.000. ACCUMULATED DEPRECIATION	(3,396,217)
190.000. DEFERRED OUTFLOW-PENSION	83,728
TOTAL ASSETS	<u><u>9,980,421</u></u>

LIABILITIES

220.000. WORKERS COMP PAYABLE	3,478
232.010. DUE TO EMPLOYEES ACCRUED LEAVE	17,101
250.000. CURRENT PORTION OF DEBT	271,376
255.000. CUSTOMER DEPOSITS PAYABLE	86,747
304.000. LOAN PAYABLE - WASTEWATER FUND	56,806
310.000. BOND PAYABLE - WELL SYSTEM	1,065,000
312.900. LOAN PAYABLE - PUBLIC WORKS FACILITY	393,936
345.000. NET PENSION LIABILITY	198,116
365.000. DEFERRED INFLOW-PENSION	39,952
TOTAL LIABILITIES	<u><u>2,132,512</u></u>

NET POSITION

395.300. NET INVESTMENT IN CAPITAL ASSETS	5,756,778
395.200. RESTRICTED FOR DEBT SERVICE	308,828
395.100. UNRESTRICTED	1,782,303
TOTAL NET POSITION	<u><u>7,847,909</u></u>
TOTAL LIABILITIES AND NET POSITION	<u><u>9,980,421</u></u>

CHARTER TOWNSHIP OF MARQUETTE
BALANCE SHEETS - APRIL 30, 2021 PRELIMINARY

SOLID WASTE FUND

ASSETS

001.000.	CASH & INVESTMENTS	252,253
034.000.	DELINQUENT UTIL ON TAX ROLL	2,482
040.000.	ACCOUNTS RECEIVABLE	1,922
061.101.	LOAN RECEIVABLE - GENERAL FUND	162,674
123.000.	PREPAID EXPENSE	21
190.000.	DEFERRED OUTFLOW-PENSION	7,009
	TOTAL ASSETS	<u><u>426,361</u></u>

LIABILITIES

220.000.	WORKERS COMP PAYABLE	26
255.000.	CUSTOMER DEPOSITS PAYABLE	14,685
345.000.	NET PENSION LIABILITY	16,586
365.000.	DEFERRED INFLOW-PENSION	3,345
	TOTAL LIABILITIES	<u><u>34,642</u></u>

NET POSITION

395.100.	UNRESTRICTED	391,719
	TOTAL NET POSITION	<u><u>391,719</u></u>
	TOTAL LIABILITIES AND NET POSITION	<u><u>426,361</u></u>

METRO AUTHORITY FUND

ASSETS

001.000.	CASH & INVESTMENTS	6,524
148.000.	VEHICLES	82,305
155.000.	ACCUMULATED DEPRECIATION	(37,240)
	TOTAL ASSETS	<u><u>51,589</u></u>

NET POSITION

395.300.	NET INVESTMENT IN CAPITAL ASSETS	45,065
395.100.	UNRESTRICTED	6,524
	TOTAL NET POSITION	<u><u>51,589</u></u>
	TOTAL LIABILITIES AND NET POSITION	<u><u>51,589</u></u>



MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive
Marquette, Michigan 49855
Ph | 906.228.6220
Fx | 906.228.7337
www.marquettetownship.org

Board Action Item

Board Meeting Date: May 18, 2021
Agenda Item # 8.A.
Proposal: Approve "Medium Risk" COVID-19 Preparedness and Response Plan
Presented by: Jon Kangas, Township Manager

=====

Background: As we reopen Township Hall to the public, our COVID-19 exposure risk elevates from a "low" level to a "medium" level. The attached draft plan is edited to meet the needs of Marquette Township from a template provided by legal counsel. We have submitted this plan to Attorney Zappa for review and request approval of the plan contingent on his recommendations.

Attachments: Yes No

Cost: NA

Budget account: NA

Recommended motion: Approve the Medium Risk COVID-10 Preparedness and Response Plan, as submitted (or edited, per legal review.)

Mission Statement:

"Recognize and meet the needs of the Township Community."



8.A.

Becomes effective on date Township Hall is reopened to the public, May 17, 2021.

Medium Risk COVID-19 Preparedness and Response Plan

In accordance with applicable public health orders and rules, Marquette Charter Township (“Company”) institutes this **Medium Risk COVID-19 Preparedness and Response Plan (“Plan”)**. According to MIOSHA, “medium exposure risk occurs when frequent or close contact is possible with people who may be infected with SARS-CoV-2, but who are not known or suspected COVID-19 patients. Workers in this category have contact with the general public and coworkers.”

Company aims to protect its workforce by enacting all appropriate prevention efforts. Company is continually monitoring guidance from local, state, and federal health officials and implementing workplace and Plan modifications where appropriate.

Employees with questions are encouraged to contact the Township Manager via phone at 906-228-6220 x 103 or 906-458-3674 and/or email at jonkangas@marquettetownship.org.

Company designates the following worksite supervisors/employees to serve as COVID-19 safety coordinators to implement, monitor, and report on this Plan: Jon Kangas, Township Manager and Dan Shanahan, Fire Chief. Company will designate additional individuals as needed.

Company makes this Plan readily available to employees and their representatives. This Plan is maintained and posted at all Company locations, including: Township Hall, Fire Hall, Public Works and the Cox Pumphouse.

1. Prevention Efforts and Workplace Controls

a. Cleanliness and Social Distancing

All employees are deemed essential for full operation of Township Hall. It is not feasible to accommodate remote work when Township Hall is open to the public, except as otherwise accommodated below, and/or according to applicable state and federal laws.

For all employees, Company abides by the recommended social distancing and other safety measures and establishes the following:

- Gatherings where social distancing cannot be maintained are prohibited;
- **Staff meetings are limited to spaces where physical distancing can be maintained;**
- Employees are encouraged to maintain physical distance even when on break, as well as before and after working hours;
- Employees are required to maintain physical distance when reporting to work, clocking in, leaving work, and clocking out;
- Company utilizes ground markings, signs, and physical barriers, as appropriate, to further facilitate social distancing;
- Employees’ work stations are no fewer than six feet apart;
- Whenever possible, Company utilizes flexible and/or rotational scheduling, including staggered start and break times, to limit the number of employees simultaneously working on-site;
- Company assigns employees to dedicated entry points;

Becomes effective on date Township Hall is reopened to the public, May 17, 2021.

- Company provides visual indicators of appropriate spacing for employees throughout the premises and outside of the dedicated entry points in case of congestion;
- Company restricts usage of non-essential common space;
- Company utilizes physical barriers, where possible and appropriate;
- Company posts this Plan to emphasize the importance of personal hygiene;
- Company promotes frequent and thorough hand washing and provides employees, workers, customers, and visitors with a place to wash their hands;
- Employees' interactions with the general public and delivery personnel are modified to allow for social distancing and additional physical space between parties; and
- Non-essential travel is postponed or cancelled. Essential travel shall only occur upon approval of the Township Manager.

Company provides employees with, at a minimum, non-medical grade face coverings, as well as appropriate personal protective equipment ("PPE") (e.g., gloves, goggles, face shields, face masks). Masks must be worn by employees when in shared spaces (e.g., in-person meetings, restrooms, hallways), and if they consistently maintain fewer than six feet of separation; face shields must be worn by employees if they consistently maintain fewer than three feet of separation.

Company ensures that PPE is: properly fitted and worn; used consistently; regularly inspected, maintained, and replaced, as necessary; and properly removed, cleaned, and stored or disposed of to avoid contamination of employees, others, or the work environment.

PPE is available at all locations where employees report for work and, when used, must be disposed of at the employee's work location.

In addition, Company is instituting the following cleanliness measures:

- Where possible, increasing ventilation rates and circulation throughout worksites;
- Implementing a cleanliness plan and infection-control measures in accordance with EPA Guidance for Cleaning and Disinfecting, performing routine environmental cleaning and disinfection with an EPA-approved disinfectant, especially of common areas and frequently touched surfaces;
 - Identifying what needs to be cleaned with soap and water, including visibly dirty surfaces;
 - Identifying what needs to be disinfected with an EPA-approved disinfectant or EPA-approved alternative, considering estimates that COVID-19 lasts in the air for 3 hours and on common surfaces for varying lengths of time (e.g., 5 days on glass; 4 days on wood; 3 days on plastic and stainless steel; and 24 hours on cardboard);
- Where available, providing hand-washing and/or hand-sanitizing stations in high-traffic areas to enable easy access by employees.

Company identifies the following locations as high-risk areas: hallways, break/lunch rooms, copier/printer areas, shared restrooms. Employees must maintain social distancing when occupying and/or passing through these areas.

Becomes effective on date Township Hall is reopened to the public, May 17, 2021.

Company provides employees with cleaning and disinfecting supplies that can be found in each employee's workspace. Additional supplies may be obtained by contacting the Township Manager, or, in his absence, Andrew Wilder of Buildings and Grounds 906-458-2940.

Employees are expected to minimize COVID-19 exposure by:

- Cleaning work stations at the beginning and end of each shift;
- Avoiding, when possible, the use of other employees' phones, desks, offices, or other work tools and equipment;
- Frequently cleaning and disinfecting tools and equipment;
- Frequently washing hands with soap and water for at least 20 seconds;
- Discontinuing the use of hand dryers;
- Utilizing hand sanitizer when soap and water are unavailable;
- Avoiding touching their faces with unwashed hands;
- Avoiding handshakes or other physical contact;
- Avoiding close contact with sick people;
- Practicing respiratory etiquette, including covering coughs and sneezes;
- Immediately reporting unsafe or unsanitary conditions on Company premises to the designated COVID-19 safety coordinators;
- Complying with Company's daily screening processes;
- Seeking medical attention and/or following medical advice if experiencing COVID-19 symptoms;
- Complying with self-isolation or quarantine orders; and
- Utilizing PPE and hand sanitizer on public transportation.

Employees are trained on the information contained within this Plan, as well as the CDC's "How to Protect Yourself and Others," "Stop the Spread of Germs," and "How to Safely Wear and Take Off a Mask" posters, attached here and displayed on-site in the primary languages common in the employee population. Employees return a signed acknowledgement to Human Resources, confirming their receipt and review of the information.

Company's Human Resources maintains documentation related to employee trainings for at least one year from the date of generation.

b. Supplemental Measures Upon Notification of Employee's COVID-19 Diagnosis and/or Symptoms

An employee with a COVID-19 diagnosis or who displays symptoms consistent with COVID-19 must be immediately removed from the worksite.

In response to a confirmed diagnosis or display of COVID-19 symptoms, as defined by the Daily Screening process, by any individual who worked at or visited the worksite, Company:

Becomes effective on date Township Hall is reopened to the public, May 17, 2021.

- Informs all employees, owners, contractors, or suppliers who may have come into contact with the diagnosed/symptomatic individual in the 48 hours preceding the onset of symptoms of a potential exposure;
 - Notification is made within 24 hours of a confirmed case of COVID-19;
- Keeps confidential the identity of the diagnosed/symptomatic individual; and
- Implements its response plan and cleaning and disinfecting protocols, including shutting down appropriate areas of the workplace, increasing ventilation, and conducting a deep cleaning of both the diagnosed/symptomatic individual's workstation and those common areas potentially infected by the individual.

All employees who had close contact with the diagnosed/symptomatic individual (i.e., those employees who worked within 6 feet of the diagnosed/symptomatic individual for at least 15 minutes) in the 48-hour timeframe are also removed from the worksite for at least 10 days; however, should these exposed employees later develop COVID-19 symptoms and/or receive a confirmed diagnosis, they may not report on-site until all return-to-work requirements are met, defined below.

The Company shall establish a close contact as someone who was within 6 feet of an infected person for a cumulative total of 15 minutes over a 24-hour period starting from 2 days before illness onset/positive test.

Company's Human Resources Department confidentially maintains a central log of diagnosed/symptomatic employees. If applicable, Company notifies Company leadership, contractors or owners of confirmed COVID-19 diagnoses among workers on premises.

Company immediately notifies the local public health department of a confirmed COVID-19 diagnosis of an employee or a known visitor.

Company's Human Resources maintains documentation related to exposure notifications for at least one year from the date of generation.

Company completes an OSHA Form 300, as well as a Form 301, "if it is more likely than not that a factor or exposure in the workplace caused or contributed to the illness." If an employee infects a coworker, the coworker has suffered a work-related illness if one of the recording criteria (e.g., medical treatment or days away from work) is met.

c. Worker Exposure Classification

Employees' "worker exposure" is classified as medium risk by the Occupational Safety and Health Administration's guidance because their job tasks and procedures include those that require frequent or close contact with people who may be infected with COVID-19, but who are not known or suspected COVID-19 patients.

In areas without ongoing community transmission, employees are considered subject to a medium risk if they have frequent contact with travelers who may return from locations with widespread COVID-19 transmission.

Becomes effective on date Township Hall is reopened to the public, May 17, 2021.

In areas with ongoing community transmission, employees are considered subject to a medium risk if they may have contact with the general public.

Given this classification, Company provides the following controls in addition to the above-summarized prevention efforts: installing physical barriers where feasible, limiting exposure to the general public, and minimizing face-to-face contact.

2. Identification and Isolation of Sick and/or Exposed Employees

Risk and exposure determinations are made without regard to employees' protected characteristics, as defined by local, state, and federal law.

Any health-related information and documentation gathered from employees is maintained confidentially and in compliance with state and federal law. Specifically, medical documentation is stored separate from employees' personnel documentation.

a. Employees' Self-Monitoring

The following employees should **not** report to work and, upon timely notification to their supervisor, Human Resources, and/or the COVID-19 safety coordinators, will be removed from the regular work schedule:

- Employees who are currently and atypically suffering from symptoms of COVID-19, such as fever of 100.4 degrees or greater, chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, sore throat, new loss of smell or taste, congestion or runny nose, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting, whether or not accompanied by a formal COVID-19 diagnosis;
- Employees who, in the last 14 days, have had close contact with and/or live with any person having a confirmed COVID-19 diagnosis;
- Employees who, in the last 14 days, have had close contact with and/or live with any person who is atypically suffering from symptoms of COVID-19, such as fever of 100.4 degrees or greater, chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, sore throat, new loss of smell or taste, congestion or runny nose, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting;
- Employees who are subject to a recommendation to isolate or quarantine consistent with CDC guidance;
- Employees who have been instructed to remain home by a health or public health professional; and
- Employees who are awaiting a COVID-19 test or the results of a COVID-19 test after having symptoms of COVID-19.

Such employees may only resume in-person work upon meeting all return-to-work requirements, defined below.

b. Daily Screenings

Becomes effective on date Township Hall is reopened to the public, May 17, 2021.

To prevent the spread of COVID-19 and reduce the potential risk of exposure, Company screens employees and visitors on a daily basis at dedicated entry points; Company ensures that employees and visitors utilize these entry points by barring entry via other egresses. Every employee entering the facilities shall complete the Company-provided questionnaire.

Employees are asked the following questions before entering the worksite:

1. Are you currently and atypically suffering from any of the following symptoms – fever of 100.4 degrees or greater, chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, sore throat, new loss of smell or taste, congestion or runny nose, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting?
 - a. Temperature checks are performed by the employee prior to reporting to work, if possible. Where the employee is unable to perform a temperature check prior to arriving at work, the Company provides infrared thermometers for employees to verify temperature upon arriving. After use of the infrared thermometer, the employee shall disinfect the thermometer with Company-provided disinfectant wipes.
 - b. If yes, access is denied, and employee is advised to self-isolate/self-quarantine at home, until employee is permitted to return to work as defined below.
2. Have you lived with, or had close contact with, someone in the last 14 days diagnosed with or displaying the symptoms of COVID-19?
 - a. If yes, access is denied, and employee is advised to self-isolate/self-quarantine at home, until at least 14 days after the close contact.
3. Have you travelled internationally in the last 14 days?
 - a. If yes, access is denied, and employee is advised to self-isolate/self-quarantine at home, until at least 14 days after the return from travel.

All Visitors entering the facility shall be instructed to not enter Township facilities if they are, or recently have been, ill. Said instructions shall be indicated on conspicuously mounted signs at each public entry point to Township facilities.

Employees who develop symptoms during their shift must immediately report to their supervisor, Human Resources, and/or the COVID-19 safety coordinators.

Company's Human Resources maintains documentation related to daily screenings for at least one year from the date of generation.

Becomes effective on date Township Hall is reopened to the public, May 17, 2021.

c. Return-to-Work Requirements

Employees who were themselves diagnosed with COVID-19, or experienced symptoms thereof, as defined by the Daily Screening process, may only return to work:

- Once released from any quarantine or isolation by the local public health department; and
- Upon confirmation of the cessation of symptoms and contagiousness, proof of which may be acquired via the test-based strategy or the symptom-based strategy.

Under the test-based strategy, employees may discontinue isolation and return to work upon achieving the following conditions:

- Resolution of fever without the use of fever-reducing medications;
- Improvement in symptoms; **and**
- Two consecutive negative results from COVID-19 tests conducted at least 24 hours apart and in accordance with a form of testing approved by the FDA and CDC.

Under the symptom-based strategy, employees may discontinue isolation and return to work upon achieving the following conditions:

- At least 24 hours have passed since resolution of fever without the use of fever-reducing medications;
- Improvement in symptoms; **and**
- Sufficient time has passed since symptoms first appeared:
 - For moderate cases, at least 10 days have passed since symptoms first appeared;
 - For severe cases, at least 20 days have passed since symptoms first appeared.

Employees must present documentation from a health care provider, designating their COVID-19 symptoms as moderate or severe. This designation determines whether an employee must wait 10 or 20 days after the onset of symptoms before returning to work.

Employees who came into close contact with, or live with, an individual with a confirmed diagnosis or symptoms may return to work after either 14 days have passed since the last close contact with the diagnosed/symptomatic individual, or the symptomatic individual receives a negative COVID-19 test, meaning the symptomatic individual did not have COVID-19.

3. Workplace Flexibilities and Potential Benefits for Employees Affected by COVID-19

Employees are eligible for paid leaves of absence according to existing collective bargaining agreements. The Company shall authorize paid leaves of absence as necessary to accommodate requirements of this policy to the extent employee maintains a positive leave balance. If employee does not maintain a positive leave balance and is required to comply with terms of this policy, unpaid leave shall be approved by the Company.

Employees who are unable to report to work for reasons related to COVID-19 are referred to Human Resources for information on unemployment compensation benefits. Such reasons include the following:

Becomes effective on date Township Hall is reopened to the public, May 17, 2021.

1. Being under self-isolation or self-quarantine in response to elevated risk from COVID-19 due to being immunocompromised;
2. Displaying a commonly recognized principal symptom of COVID-19 that was not otherwise associated with a known medical or physical condition of the individual;
3. Having contact in the last 14 days with a confirmed COVID-19 diagnosis;
4. Needing to care for someone with a confirmed COVID-19 diagnosis; and
5. Fulfilling a family care responsibility as a result of a government directive regarding COVID-19 (e.g., caring for a child whose school or childcare provider is closed or otherwise unavailable due to COVID-19).

Company is also mindful of its obligations under the Americans with Disabilities Act (“ADA”). Specifically, if an employee requests an accommodation because of a condition that may be complicated by COVID-19 (e.g., cystic fibrosis, emphysema, COPD), then Company engages in the interactive process to provide a reasonable accommodation.

4. Plan Updates and Expiration

This Plan responds to the COVID-19 outbreak. As this pandemic progresses, Company will update this Plan and its corresponding processes.

This Plan will expire upon conclusion of its need, as determined by Company and in accordance with guidance from local, state, and federal health officials.

Stop the Spread of Germs

Accessible version <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/symptom-screening.html>

Help prevent the spread of respiratory diseases like COVID-19.



[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)

How to Protect Yourself and Others

Accessible version: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Know how it spreads



- **The best way to prevent COVID-19 is to avoid being exposed to this virus.**
- The virus is thought to spread mainly from person-to-person.
 - » Between people who are in close contact with one another (within about 6 feet).
 - » Through respiratory droplets produced when an infected person coughs, sneezes or talks.
 - » These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
 - » COVID-19 may be spread by people who are not showing symptoms.

Everyone should

Clean your hands often



- **Wash your hands** often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol.** Cover all surfaces of your hands and rub them together until they feel dry.
- **Avoid touching your eyes, nose, and mouth** with unwashed hands.

Avoid close contact



- **Limit contact with people who don't live in your household as much as possible.**
- **Avoid close contact** with people who are sick.
- **Put distance between yourself and other people.**
 - » Remember that some people without symptoms may be able to spread virus.
 - » This is especially important for **people who are at increased risk for severe illness.** <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>.



[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)

Cover your mouth and nose with a mask when around others



- **You could spread COVID-19 to others** even if you do not feel sick.
- **Everyone should wear a mask in public settings** and when around people not living in their household, especially when social distancing is difficult to maintain.
 - » Masks should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- **A mask helps prevent a person who is sick** from spreading the virus to others, and offers some protection to the wearer as well.
- Do **NOT** use a facemask meant for a healthcare worker.
- Continue to **keep at least 6 feet between yourself and others**. The mask is not a substitute for social distancing.

Cover coughs and sneezes



- **Always cover your mouth and nose** with a tissue when you cough or sneeze or use the inside of your elbow.
- **Throw used tissues** in the trash.
- Immediately **wash your hands** with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

Clean and disinfect



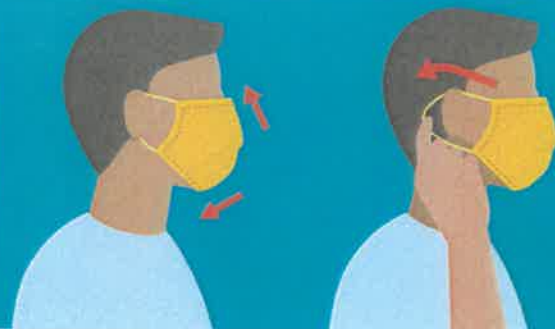
- **Clean AND disinfect frequently touched surfaces** daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks. www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html
- **If surfaces are dirty, clean them:** Use detergent or soap and water prior to disinfection.
- **Then, use a household disinfectant.** You can see a list of [EPA-registered household disinfectants here](#).

How to Wear and Take Off Your Mask

Accessible link: <https://www.cdc.gov/coronavirus/2019-nCoV/prevent-getting-sick/diy-cloth-face-coverings.html>

How to Put On and Wear Your Mask Correctly

- Wash your hands or use hand sanitizer before putting on your mask
- Put it over your face and mouth
- Be sure your mask fits snugly against the sides of your face and under your chin
- Make sure you can breathe easily



Wear a Mask to Protect Yourself and Others

- Wear a mask over your nose and mouth to help prevent getting and spreading COVID-19
- Wear a mask in public settings, especially when you cannot stay six feet apart from people who don't live with you

How to Take Off Your Mask



Untie the strings behind your head or stretch the ear loops



Handle only by the ear loops or ties



Fold outside corners together



Wash hands immediately after removing

Other Ways to Protect Yourself

- Stay at least 6 feet away from others
- Avoid crowds and places with poor ventilation
- Wash your hands often
- Get a vaccine when it is offered



[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)

PREVENT THE SPREAD OF COVID-19

WORKPLACE SAFETY GUIDELINES

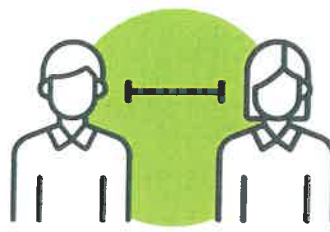
Use these guidelines and safety tips to limit potential exposure to COVID-19 and to help keep yourself and co-workers safe and healthy while returning to work.



**Stay home
if you're sick**



**Practice
good hygiene**



**Stay 6 feet
from others**



**Wear a
face covering**

Follow these hygiene tips



- ✔ **Avoid touching** eyes, nose or mouth with unwashed hands.
- ✔ **Wash hands frequently** with soap and water for at least 20 seconds between fingers, back of hand and fingernails.
- ✔ **Use hand sanitizer** when soap and water are unavailable.
- ✔ **Cover your mouth** and nose when coughing or sneezing.
- ✔ **Clean and disinfect** frequently touched objects and surfaces.

Stay home if you have these abnormal/new symptoms



Coughing



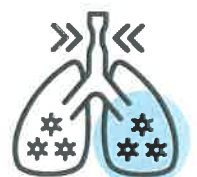
**Runny
nose**



Sneezing



Fever



**Shortness
of breath**

For other workplace safety guidelines and resources visit Michigan.gov/MIOSHA or call the work safety hotline at 855-SAFEC19 (855-723-3219).



MICHIGAN DEPARTMENT OF
LABOR & ECONOMIC
OPPORTUNITY



Becomes effective on date Township Hall is reopened to the public, May 17, 2021.

ACKNOWLEDGMENT

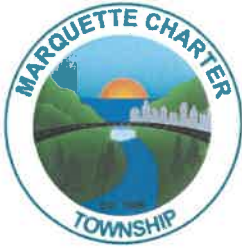
By signing below, Employee acknowledges receipt of and training on the following:

- Company’s COVID-19 Preparedness and Response Plan;
- MIOSHA’s “Workplace Safety Guidelines” poster;
- CDC’s “How to Protect Yourself and Others” poster;
- CDC’s “Stop the Spread of Germs” poster; and
- CDC’s “How to Safely Wear and Take Off a Mask” poster.

Employee understands it is his/her responsibility to review and understand the above. Employee acknowledges and agrees that he/she will comply with all safety and COVID-19 procedures implemented by Company.

Employee

Date



MARQUETTE CHARTER TOWNSHIP

1000 Commerce Drive
Marquette, Michigan 49855
Ph | 906.228.6220
Fx | 906.228.7337
www.marquettetownship.org

To: Township Board
From: Jon Kangas, Manager
Date: May 13, 2020
Regarding: Manager's Report for May 18, 2021 Township Board Meeting

COVID-19 Update

As you all know, we take employee safety seriously here at Marquette Township. For many months, many of our staff members were working remotely to help stop of the spread of COVID-19. On April 19, 2021, we brought all staff back to work in the office. As established in March of 2020, we have been focusing on reopening Township Hall to the public one month after bringing staff back. By the time you meet on May 18th, we should be reopened to the public.

However, out of concern for employee safety, we voluntarily registered for participation in the MIOSHA COVID-19 Workplace Safety Ambassador Program. This program requires an in-person visit from an NSF International Employee, on behalf of MIOSHA. They conduct an elaborate audit of our facilities, Preparedness and Response Plan, and ask a lot of questions pertinent to how we are following MIOSHA COVID-19 rules. I am attaching a full copy of the report from the assessment to this letter.

I am proud to say that while we did not have a perfect assessment, we did score very well and were able to "correct" our lone deficiency while the auditor was on-site. I should note that no physical changes were required to be made. I merely answered a question wrong regarding reporting of positive cases to the Marquette County Health Department. Since none of our recorded positive cases originated in the workplace, I had not had to perform this step to this point, and could not conclusively state that the requirement was in our Plan. It was, I simply didn't remember. Regardless, we are now an official participant of the program and a copy of the attached decal is proudly displayed on our front door.

You may have also noticed new signage at the public entrances to Township Hall. These signs were installed as part of the audit in anticipation of our reopening to the public. You could say it was a proactive step. Additional steps will be taken as needed.

Grant Updates

We have recently received news on two grant applications that were submitted to various agencies earlier this year. We are unable to give an official update on one of them, but you can anticipate some exciting news very soon! In addition, EGLE recently announced the results of our "Affordability and Planning Grant Application" for drinking water. Those results are also attached. You can expect additional details on that grant program from Lenny Bodenus in the near future. Congratulations to Lenny!

Mission Statement:

"Recognize and meet the needs of the Township Community."



11.B.



PROUD PARTICIPANT
— OF THE —

COVID-19 WORKPLACE SAFETY

AMBASSADOR PROGRAM

DATE OF VISIT 5/12/2021

[MICHIGAN.GOV/COVIDWORKPLACESAFETY](https://michigan.gov/covidworkplacesafety)



Printed by members of:





Michigan Ambassadors Program Tier 2

Contact Information		Audit Information	
Name	Marquette Charter Township	Audit #	2889718
Address	1000 Commerce Drive, Marquette, Michigan, United States, 49855	Audit Type	MAPT2
Store #		Audit Category	REGULAR
Audit Contact	Jon Kangas	Auditor	Ryan Gleason
		Audit Start Time	12-MAY-2021 04:12:00 PM
		Audit End Time	12-MAY-2021 06:12:00 PM
		Final Score	97.78%
		Result	PASS

Summary Scoring By Section				
Section Name	Earned Points	Possible Points	Section Score	Total Violations
1 GENERAL INDUSTRY REQUIREMENTS	88	90	97.8%	1
2 RETAIL INDUSTRY REQUIREMENTS	0	0	0%	
3 RESTAURANTS & BARS INDUSTRY REQUIREMENTS	0	0	0%	
4 FITNESS INDUSTRY REQUIREMENTS	0	0	0%	
Overall Score	88	90	97.78%	1

Violation Summary			
Question #	Standard / Findings / Notes	Answer	Points
14	<p>When an employer learns of an employee, visitor, or customer with a known case of COVID-19, they immediately notify the local public health department and within 24 hours of learning of the known case, notify any co-workers, contractors, or suppliers who may have come into contact with the person.</p> <p>The Township Manager corrected policy at time of visit.</p> <p>- Corrected on Site: Employer updated policy at time of visit.</p>	Corrected On Site	1/3



Info Summary			
Question #	Standard / Findings / Notes	Answer	Points
1	CRITICAL: Has the employer performed an appropriate determination of exposure risk for employees?	Fully Implemented	3/3
2	CRITICAL: Has the business developed a written COVID-19 Preparedness and Response Plan?	Fully Implemented	3/3
3	CRITICAL: Does the employer promote frequent and thorough hand washing, including by providing workers, customers, and worksite visitors with a place to wash their hands? If soap and running water are not immediately available, antiseptic hand sanitizers or alcohol-based hand towelettes must be provided.	Fully Implemented	3/3
4	Does the employer require workers who are sick to not report to work or work in an isolated location?	Fully Implemented	3/3
5	Workers refrain from using other workers' phones, desks, offices, or other work tools and equipment, when possible.	Fully Implemented	3/3
6	CRITICAL: Has the business increased facility cleaning and disinfection?	Fully Implemented	3/3
7	Has the employer established procedures for disinfection if it is suspected or confirmed that an employee, visitor, or customer has a known case of COVID-19?	Fully Implemented	3/3
8	Does the employer use Environmental Protection Agency (EPA)-approved disinfectants?	Fully Implemented	3/3
9	Are the manufacturer's instructions for use of all cleaning and disinfection products followed?	Fully Implemented	3/3
10	Has the employer created a policy prohibiting in-person work for employees to the extent that their work activities can feasibly be completed remotely?	Fully Implemented	3/3
11	CRITICAL: Employer confirms they are conducting a daily entry self-screening protocol for all employees or contractors entering the workplace.	Fully Implemented	3/3
12	Employer confirms they direct employees to promptly report any signs and symptoms of COVID-19 to the employer.	Fully Implemented	3/3
13	Employer confirms they physically isolate any employees known or suspected to have COVID-19 from the remainder of the workforce.	Fully Implemented	3/3
15	Employer confirms they allow employees with a known or suspected case of COVID-19 to return to the workplace only after they are no longer infectious, and they are released from any quarantine or isolation order.	Fully Implemented	3/3



Info Summary			
Question #	Standard / Findings / Notes	Answer	Points
16	CRITICAL: All businesses must designate one or more worksite COVID-19 safety coordinators. The COVID-19 safety coordinator must remain on-site at all times when employees are present on site.	Fully Implemented	3/3
17	Posters are in place encouraging staying away from the workplace when sick, cough and sneeze etiquette and proper hand hygiene practices.	Fully Implemented	3/3
18	Require face coverings in shared spaces.	Fully Implemented	3/3
19	CRITICAL: Everyone on the worksite premises is at least six feet from one another to the maximum extent possible to reduce congestion.	Fully Implemented	3/3
20	Do employers provide non-medical grade face coverings to their employees at no cost to the employee?	Fully Implemented	3/3
21	CRITICAL: Are face coverings worn by employees when employees cannot consistently maintain six feet of separation from other individuals in the workplace?	Fully Implemented	3/3
22	Provide employees with the types of personal protective equipment, including respirators if necessary, for protection from SARS-CoV-2 appropriate to the exposure risk associated with the job.	Fully Implemented	3/3
23	Ensure that the personal protective equipment is properly fitted and worn; used consistently; regularly inspected, maintained, and replaced, as necessary; and properly removed, cleaned, and stored or disposed of to avoid contamination of self, others, or the work environment.	Fully Implemented	3/3
24	In establishments that provide medical treatment or housing to known or suspected cases of COVID-19, the employer shall ensure that employees in frequent or prolonged close contact with such cases are provided with and wear, at a minimum, an N95 respirator, goggles or face shield, and a gown.	Not Applicable	0/0
25	CRITICAL: Employer provides training to employees on SARS-CoV-2 and COVID-19.	Fully Implemented	3/3
26	Employer confirms communication and training on COVID-19 infection control practices is provided in the primary languages common in the employee population.	Fully Implemented	3/3
27	Provide updated training if changes are made to the preparedness and response plan or new information becomes available about the transmission of SARS-CoV-2 or diagnosis of COVID-19.	Fully Implemented	3/3
28	CRITICAL: The employer confirms they maintain records of the daily health screenings.	Fully Implemented	3/3



Info Summary			
Question #	Standard / Findings / Notes	Answer	Points
29	The employer confirms they maintain records on training including when the training was conducted, who participated, and what was covered in the training.	Fully Implemented	3/3
30	The employer confirms they maintain records on Required Notifications.	Fully Implemented	3/3
31	The employer confirms they maintain records for one year from time of generation.	Fully Implemented	3/3
1	Communications materials are created for customers (e.g., signs, pamphlets) to inform them of changes to store practices and to explain the precautions that are being taken to prevent infection.	Not Applicable	0/0
2	Patrons are wearing a face covering.	Not Applicable	0/0
3	Sign(s) are posted at store entrance instructing customers to wear a face covering when inside the store.	Not Applicable	0/0
4	Sign(s) are posted at store entrance(s) informing customers not to enter if they are or have recently been sick.	Not Applicable	0/0
5	Spaces and store activities are designed in a manner that encourages employees and customers to maintain six feet of distance from one another.	Not Applicable	0/0
6	Physical barriers are installed at checkout or other service points that require interaction, including plexiglass barriers, tape markers, or tables, as appropriate.	Not Applicable	0/0
7	An enhanced cleaning and sanitizing protocol is established for high-touch areas like restrooms, credit-card machines, keypads, counters, shopping carts and other surfaces.	Not Applicable	0/0
1	Employer requires six feet of separation between parties or groups at different tables or bar tops.	Not Applicable	0/0
2	Patrons are wearing a face covering except when seated or medically unable.	Not Applicable	0/0
3	Access has been prohibited to common areas in which people can congregate, dance, or mingle.	Not Applicable	0/0
4	Communications materials are created for customers (e.g., signs, pamphlets) to inform them of changes to restaurant or bar practices and to explain the precautions that are being taken to prevent infection.	Not Applicable	0/0
5	Sign(s) are posted at entrance(s) informing customers not to enter if they are or have recently been sick.	Not Applicable	0/0



Info Summary			
Question #	Standard / Findings / Notes	Answer	Points
6	Signs are posted at each entrance instructing customers to wear face coverings until they get to their table.	Not Applicable	0/0
7	Hosts, servers, and staff are required to wear face coverings in the dining area in addition to areas where social distancing cannot be maintained.	Not Applicable	0/0
1	Sign(s) are posted at entrance(s) informing individuals not to enter if they are or have recently been sick.	Not Applicable	0/0
2	Signs are posted at all entrances instructing customers to wear a face covering when inside the facility.	Not Applicable	0/0
3	Facial coverings are worn by patrons at all times except when swimming.	Not Applicable	0/0
4	Equipment cleaning products are provided throughout the gym or exercise facility for use on equipment.	Not Applicable	0/0
5	Employer has confirmed ventilation systems operate properly.	Not Applicable	0/0

Affordability and Planning Grant Application Summary

EGLE received a total of 34 applications, totaling \$13,885,337.00, by the first funding round deadline of January 31, 2021. A determination to fund projects for planning purposes or rate study/leak detection activities was made by the evaluation committee. Applications were scored and information was verified/corrected as needed by EGLE's evaluation team. Applications listed below are sorted by Total Evaluation Score and projects with an evaluation score of 50 points or higher were funded for approved activities.

Once all awards are executed, EGLE will provide further guidance on additional application periods.

Applicant Name	Project Type Planning (P) or Rate Study (RS) / Leak Detect	Total Evaluation Score	Funding Awarded
Oakland County WRC	P	85	\$ 444,600.00
Charter Township of Calumet	RS	70	\$ 90,500.00
Highland Park	RS/Leak Detect	70	\$ 120,000.00
Kalamazoo	P	70	\$ 395,600.00
Marquette Township	P	70	\$ 39,500.00
St. Clair Shores	RS	70	\$ 7,500.00
Allendale Charter Township	RS	65	\$ 15,000.00
Crystal Falls Township	P	65	\$ 35,860.00
Harper Woods	RS	65	\$ 15,800.00
Iron River	P	65	\$ 101,300.00
Mount Clemens	RS	65	\$ 15,800.00
Muskegon Heights	RS/Leak Detect	65	\$ 135,000.00
Roseville	RS	65	\$ 15,800.00
Springfield	RS	65	\$ 15,000.00
Center Line	RS	60	\$ 15,800.00
Clawson	RS	60	\$ 10,000.00
Midland	RS	60	\$ 15,800.00
Village of Marcellus	P/RS	60	\$ 45,000.00
Village of Pewamo	RS	60	\$ 15,000.00
Village of Sheridan	RS	60	\$ 15,000.00
Village of Vermontville	RS	60	\$ 15,000.00
Village of Westphalia	RS	60	\$ 15,000.00
Benton Harbor #2	RS	55	\$ 168,500.00
Grosse Pointe Woods	RS	55	\$ 15,800.00
Bridgman	P	50	\$ 92,300.00

Applicant Name	Project Type Planning (P) or Rate Study (RS) / Leak Detect	Total Evaluation Score	Funding Awarded
Ely Township		40	\$ -
Mi Association of Regions		40	\$ -
Oakland County WRC #2		40	\$ -
Ishpeming Township		35	\$ -
City of Ann Arbor		30	\$ -
Ely Township		30	\$ -
Village of Ortonville		30	\$ -
Ironwood		25	\$ -
Germfask Township		20	\$ -
St. Joseph		20	\$ -
Total awards			\$ 1,870,460.00