



102 W. Washington Suite 232
Marquette, MI 49855
906-235-2923
ironoreheritage@gmail.com

**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING
WEDNESDAY, FEBRUARY 24, 2021, 4:30 PM
ZOOM**

DRFT AGENDA

- I. ROLL CALL
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)
- III. APPROVAL OF CONSENT
 - A. January Minutes
 - B. January Financials
 - C. February Bills to be Paid
- IV. APPROVAL OF AGENDA
- V. OLD BUSINESS
 - A. Michigan Grant Updates
 - 1. Negaunee Township Trailhead
 - 2. Weather Shelters/Fishing Piers
 - 3. 2021 Rural Development Fund Grants – Not Funded
 - 4. 2021 Trust Fund Purchase of 173 Acres
 - 1. Appraisal/Land Valuation
 - 2. Allowable Uses – Trails/Hunt/Fish – All/Some/Other?
 - 5. 2021 Trust Fund Boardwalk
 - B. 2021 Maintenance
 - C. Board Membership Renewals
 - D. Map Meeting Virtual Early March
- VI. NEW BUSINESS
 - A. Negaunee City Proposed Projects
 - B. Howard Oil Building Lease
- VII. ADMINISTRATOR REPORT
- VIII. BOARD COMMENT.
- IX. PUBLIC COMMENT
- X. ADJOURNMENT

NEXT MEETING DATE: March 24, 2021, 4:30 pm, Zoom/Country Inn



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Marquette, MI 49855
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**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING OF JANUARY 27, 2021
ZOOM**

DRFT MINUTES

- I. ROLL CALL – Don Britton, Chair, Chocolay; Lauren Luce, Treasurer, Marquette County; Nick Leach, Marquette; Mike Springer, Marquette Township alternate; Al Reynolds, Negaunee Township; Bob Hendrickson, Negaunee; Larry Bussone, Ishpeming; Jim Brennan, Republic
Absent: Dawn Hoffman, Tilden Township; Glenn Johnson, Marquette Township
Guests: Rob Katona, Kathy Peters, Michelle Schwemin
Staff: Carol Fulsher
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes) - No public comment
- III. APPROVAL OF CONSENT AGENDA - **Brennan motioned to approve the consent agenda; Hendrickson seconded motion.** Consent agenda included December meeting minutes; December balance sheet showing assets of \$914,877; liabilities of \$582,868 and total equity of \$331,434; December profit/loss showing revenue of \$191,622 and expenses of \$243,570 for net loss of \$51,947; Year's revenue shows \$813,424, year's expenses of \$943,661 for net loss of \$130,236; Q4 budget v revenue shows income at 46%, expenses at 136%; Year's revenues at 102%; year's expenses at 97%; December General Ledger showing checks written 1183 to 1194, and January bills to be paid totaling \$21,233.56.
Vote and motion carried.
- IV. APPROVAL OF AGENDA - **Brennan motioned to approve agenda as presented; Reynolds seconded motion. Vote and motion carried.**
- V. OLD BUSINESS
 - A. Michigan Grant Updates
 1. Negaunee Township Trailhead – Grant was signed, survey completed and Sanders working on bid documents.
 2. Weather Shelters/Fishing Piers – Meet with Wuebben Construction tomorrow to review timeline. DNR grant expires 6/30/21.
 3. 2021 Rural Development Fund Grants – Will hear in February if our \$100K grant will be awarded for shoreline erosion fix.
 - B. 2021 Maintenance – Starting list of maintenance projects. Big items include grant work inc. trailhead and weather shelters. Also working on bid documents to add aggregate and fix culverts in Republic. Discussion on boardwalks and if Superior Watershed Partnership could build.
- VI. NEW BUSINESS
 - A. 2021 Grant Ideas

1. Purchase of 173 Acres in Marquette and Negaunee Townships – Fulsher provided background on possible purchase of property in Negaunee and Marquette Townships using the Michigan Trust Fund grant. 40 acres in Negaunee Township that abuts IOHT, and 133 acres in Marquette Township. Walked the property in December with Leach, Britton, NTN staff and current owner's daughter, Michelle Schwemin. Current owners are ready to sell the property but want it to stay natural and be used for recreation as was the intention of Michelle's grandfather. A power point was provided that gave background of Mr. Koski, who bought the property in the 1930's. **Brennan motioned to move forward with grant application; Reynolds seconded motion. Discussion about possible uses of land, how townships will perceive the sale, how it fits in IOHRA's goals, long term goals and plans. Roll call was taken and vote was approved 8-0 with 1 absence.**
 2. Boardwalk in Negaunee Wetlands Area – Fulsher noted that a boardwalk in east Negaunee into the wetlands (at bottom of big hill) was in the original plans when Negaunee to Marquette portion of trail was built. It was backed out due to cost. Would like to pursue a Trust Fund to add it for separation of non-motorized and motorized along this section plus allow entrance into the marshlands. **Hendrickson motioned to approve grant application; Leach seconded motion. Vote and motion carried.**
 - B. Mining Inspector Section 16 Pit – Fulsher noted that she received a call from new mine inspector about fencing around the Section 16 pit. She provided information that land is owned by State and we're managers. Our thought was this was a lake with fish planted. For information purposes. Has not heard anything more.
 - C. Board Member Terms – Four members' terms are up in April 2021: Glenn Johnson, Lauren Luce, Jim Brennan and Don Britton. Please let Fulsher know if you want to continue serving so she can write letters to members to reappoint.
 - D. 2021 Priorities List – 2021 Priorities List included in packet. Major items include weather shelters/fishing piers, Negaunee Township development, Republic fixes, map redo, grant work for 2021.
 - E. Iron Range Roll Permit - A trail permit for 2021 Iron Range Roll is included in packet. Event is scheduled for June 5 and put on by Connect Marquette. **Leach motioned to approve signing of permit; Springer seconded motion. Vote and motion carried.**
- VII. ADMINISTRATOR REPORT – Fulsher noted she is working on a PSA with RAMBA/NTN/ISC on winter trail etiquette. She attended DNR grant workshop and has handouts if anyone interested. Jim Thomas Pavilion should be ready to go in May. An NMU graduate student wants to work with us on her Team Project: Improving an organization through Managerial Accounting, RAMBA wants to take over lease of Howard Oil building, and she's working on a trail story for Michigan Blue Magazine.
- VIII. BOARD COMMENT – Springer wanted to share information on Marquette Township possibilities to work with IOHRA including overlook behind Menards. Leach requested the DNR Handouts.
- IX. PUBLIC COMMENT – No public comment.
- X. ADJOURNMENT - **Leach motioned to adjourn meeting at 5:45 pm; Hendrickson seconded motion. Vote and motion carried.**

**Iron Ore Heritage Recreation Authority
Balance Sheet
January 2021**

**9:05 AM
02/05/2021
Accrual Basis
Jan 27, 21**

ASSETS

Current Assets

Checking/Savings

001-005 · mBank Sweep Account 375,307.82

001-004 · mBank checking account 44,175.01

003-000 · Certificates of Depost 153,015.65

Total Checking/Savings 572,498.48

Accounts Receivable

018-012 · Taxes Receivables - unassigned -982.67

018-000 · Taxes Receivable

018-001 · Taxes Receivable - Tilden 4,780.86

018-002 · Taxes Receivalbe - Ishpeming 15,787.66

018-003 · Taxes Receivable - Negaunee 13,006.17

018-004 · Taxes Receivable - NEG TWP 25,417.12

018-005 · Taxes Receivable - MQT TWP 48,950.44

018-006 · Taxes Receivable - Marquette -3,640.63

018-007 · Taxes Receivable - Chocolay 30,604.12

018-011 · Taxes Receivable - Rep Twp 4,851.65

Total 018-000 · Taxes Receivable 139,757.39

018-008 · Donation Receivable -0.87

018-009 · Grants Receivable 163,600.00

Total Accounts Receivable 302,373.85

Other Current Assets

018-013 · Taxes Receivable - unassigned 30,027.65

Total Other Current Assets 30,027.65

Total Current Assets 904,899.98

Fixed Assets

674004 · Benches -575.00

Total Fixed Assets -575.00

TOTAL ASSETS 904,324.98

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

	Jan 27, 21
202-000 · Accounts Payable	<u>217,677.27</u>
Total Accounts Payable	<u>217,677.27</u>
Other Current Liabilities	
204-000 · Accrued Wages	6,279.58
203-000 · Unearned revenue	33,563.10
200-258 · Federal Taxes	1,469.36
200-259 · State Taxes	382.05
Total Other Current Liabilities	<u>41,694.09</u>
Total Current Liabilities	<u>259,371.36</u>
Total Liabilities	<u>259,371.36</u>
Equity	
395-000 · Unrestricted Net Assets	333,874.33
Net Income	311,079.29
Total Equity	<u>644,953.62</u>
TOTAL LIABILITIES & EQUITY	<u><u>904,324.98</u></u>

Iron Ore Heritage Recreation Authority
Profit & Loss
January 2021

Jan 1 - 27, 21

Ordinary Income/Expense	
Income	
General Revenue	
674-002 · Individual Contributions	145.05
674-001 · Corporate Contributions	300.00
401-000 · Taxes	320,000.00
Total General Revenue	<u>320,445.05</u>
Total Income	<u>320,445.05</u>
Gross Profit	<u>320,445.05</u>
Expense	
62800 · Facilities and Equipment	
62890 · Rent, Parking, Utilities	315.88
Total 62800 · Facilities and Equipment	<u>315.88</u>
701-000 · Payroll	
701-001 · Salaries and Wages	5,950.00
701-002 · Payroll taxes	518.25
Total 701-000 · Payroll	<u>6,468.25</u>
802-000 · Accounting Contract Services	100.00
850-000 · Telephone, Telecommunications	106.71
970-000 · Capital Outlay	
970-200 · Trail Expense	
970-202 · Trail Supplies	128.67
Total 970-200 · Trail Expense	<u>128.67</u>
970-300 · Engineering	2,246.25
Total 970-000 · Capital Outlay	<u>2,374.92</u>
Total Expense	<u>9,365.76</u>
Net Ordinary Income	<u>311,079.29</u>
Net Income	<u><u>311,079.29</u></u>

Iron Ore Heritage Recreation Authority
 Profit & Loss Budget vs. Actual
 January 2021

9:39 AM
 02/05/2021
 Accrual Basis

	<u>Jan 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
018-016 · other receivables	0.00	0.00	0.0%
General Revenue			
674-002 · Individual Contributions	145.05	0.00	100.0%
674-001 · Corporate Contributions	300.00	0.00	100.0%
401-000 · Taxes	320,000.00	315,000.00	101.59%
664-000 · Interest	0.00	90.00	0.0%
671-000 · Other Revenue	0.00	0.00	0.0%
675-000 · Non profit donations	0.00	0.00	0.0%
Total General Revenue	<u>320,445.05</u>	<u>315,090.00</u>	<u>101.7%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	0.00	15.00	0.0%
Total Unrestricted	<u>0.00</u>	<u>15.00</u>	<u>0.0%</u>
Restricted			
674-004 · benches	0.00	0.00	0.0%
674-006 · Sign Sponsorship	0.00	0.00	0.0%
538-000 · ORV State Grant	0.00	0.00	0.0%
674-005 · Individual Contributor	0.00	0.00	0.0%
674-003 · Mile Marker	0.00	0.00	0.0%
539-000 · State Grants	0.00	0.00	0.0%
540-000 · Corporate & Nonprofit	0.00	0.00	0.0%
Restricted - Other	0.00	0.00	0.0%
Total Restricted	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Program Revenue	<u>0.00</u>	<u>15.00</u>	<u>0.0%</u>
Total Income	<u>320,445.05</u>	<u>315,105.00</u>	<u>101.7%</u>
Gross Profit	<u>320,445.05</u>	<u>315,105.00</u>	<u>101.7%</u>
Expense			
66900 · Reconciliation Discrepanci	0.00	0.00	0.0%
62800 · Facilities and Equipment			
62890 · Rent, Parking, Utilities	315.88	325.00	97.19%
Total 62800 · Facilities and Equipr	<u>315.88</u>	<u>325.00</u>	<u>97.19%</u>

	<u>Jan 21</u>	<u>Budget</u>	<u>% of Budget</u>
701-000 · Payroll			
701-001 · Salaries and Wages	5,950.00	6,069.00	98.04%
701-002 · Payroll taxes	518.25	474.00	109.34%
701-000 · Payroll - Other	0.00	0.00	0.0%
Total 701-000 · Payroll	<u>6,468.25</u>	<u>6,543.00</u>	<u>98.86%</u>
727-000 · Office Supplies	0.00	100.00	0.0%
729-000 · Equipment	0.00	0.00	0.0%
730-000 · Office Equipment	0.00	0.00	0.0%
740-000 · Merchandise expense	0.00	0.00	0.0%
800-000 · Operations			
800-001 · Books, Subscriptions, F	0.00	0.00	0.0%
800-002 · Postage, Mailing Service	0.00	0.00	0.0%
800-004 · Volunteer Recognition	0.00	0.00	0.0%
800-000 · Operations - Other	0.00	0.00	0.0%
Total 800-000 · Operations	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
800-955 · Insurance - Liability, D ar	0.00	0.00	0.0%
800-956 · Insurance - Workers' Cor	0.00	0.00	0.0%
802-000 · Accounting Contract Ser	100.00	150.00	66.67%
803-000 · Professional Services Fe	0.00	0.00	0.0%
850-000 · Telephone, Telecommun	106.71	140.00	76.22%
860-000 · Travel and Meetings	0.00	0.00	0.0%
870-000 · Board Meeting Expenses	0.00	50.00	0.0%
880-000 · Marketing			
880-005 · Print advertising	0.00	0.00	0.0%
881-000 · Public Relations	0.00	0.00	0.0%
884-000 · Website	0.00	0.00	0.0%
885-000 · Logo Apparel	0.00	0.00	0.0%
Total 880-000 · Marketing	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
900-000 · Printing and Publishing	0.00	0.00	0.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-101 · Trail directional signa	0.00	0.00	0.0%
970-103 · Interpretive signs	0.00	0.00	0.0%
970-104 · Trail mile marker expe	0.00	0.00	0.0%
Total 970-100 · Signage	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
970-200 · Trail Expense			

	<u>Jan 21</u>	<u>Budget</u>	<u>% of Budget</u>
970-211 · Negaunee Township T	0.00	0.00	0.0%
970-210 · Carp River Kiln	0.00	0.00	0.0%
970-209 · Weather Shelters	0.00	0.00	0.0%
970-204 · ORV Trail Work	0.00	0.00	0.0%
970-208 · trail head	0.00	0.00	0.0%
970-202 · Trail Supplies	128.67	100.00	128.67%
970-203 · Trail Maintenance	0.00	0.00	0.0%
970-206 · Grooming Expenses	0.00	0.00	0.0%
Total 970-200 · Trail Expense	<u>128.67</u>	<u>100.00</u>	<u>128.67%</u>
970-300 · Engineering	2,246.25	0.00	100.0%
Total 970-000 · Capital Outlay	<u>2,374.92</u>	<u>100.00</u>	<u>2,374.92%</u>
990-000 · Debt Service			
990-002 · Bank Fees	0.00	0.00	0.0%
Total 990-000 · Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Expense	<u>9,365.76</u>	<u>7,408.00</u>	<u>126.43%</u>
Net Ordinary Income	<u>311,079.29</u>	<u>307,697.00</u>	<u>101.1%</u>
Net Income	<u><u>311,079.29</u></u>	<u><u>307,697.00</u></u>	<u><u>101.1%</u></u>

Iron Ore Heritage Recreation Authority
General Ledger
January 2021

Num	Name	Split	Amount
	mbank Sweep Account		
Deposit		664-000 · Interest	35.51
	mBank Checking Account		
1193	Dylan Matthews	970-203 Maint. (beaver trap)	-562.50
1194	Verizon	850-000 telephone	-106.61
Deposit	city of Negaunee	401-000 property tax	3,591.14
Deposit	Mqt, Ishp, Rep	401-000 property tax	6,475.17
Deposit	Neg Twp, Choc	401-000 property tax	16,768.80
1196	Joseph LaBrecque	970-203 maint. (variety)	-12,982.00
Deposit	mbank	664-000 · Interest	2.08
1195	Carol L Fulsher	701-001 Salary	-4,682.94
Deposit	Tilden, Mqt Co.	401-000 property tax	1,054.21
Deposit	Rep. & Millner	401-000 property tax, corp donation	3,372.10
Deposit	Kathy Peters & Friend	674-002 · Bench contributions	145.05
ORV REIM	State of MI	018-009 · ORV Grant Reimb.	1,638.50
EFTPS	United States Treasur	200-258 Federal payroll tax	-1,472.36
Deposit	Neg, Mqt, Neg Twp	401-000 property tax	12,931.17
1197	Visa	variety	-123.86
EFT	State of Michigan	200-259 · State Payroll Taxes	-758.64
1198	Becky Harju	802-000 bookkeep	-100.00
1199	City of Negaunee	970-202 supplies (lighting	-15.00
1200	Clark Properties	628-900 rent	-265.00
1201	mARQUETTE BLP	628-900 utilities	-111.81
1202	Signs Now	970-202 supplies (signs)	-52.74
1203	Verizon	850-000 telephone	-106.71
Deposit	Ishp, Rep	401-000 property tax	4,699.09
Deposit	Mqt	401-000 property tax	1,321.29

Iron Ore Heritage Recreation Authority
Check Detail
January 28 through February 24, 2021

1:46 PM
02/18/2021

Name	Account	Original Amount
Intuit quickbooks	800-001 · Books, Subscriptions, Ref	-530.00
United States Treasury	200-258 · Federal Taxes	-1,469.36
Carol L Fulsher	701-001 · Salaries and Wages	-4,773.79
Visa - Walgreens	727-000 · Office Supplies	28.52
Visa - NMU EAN	850-000 · Telephone, Telecommunic	30.25
Visa - Zoom	870-000 · Board Meeting Expenses	15.89
Quick Trophy	970-202 · Trail Supplies	-139.20
City of Negaunee	970-202 · Trail Supplies	-15.00
Clark Properties	62890 · Rent, Parking, Utilities	-265.00
Greater Ishpeming Negaunee Chamber	881-000 · Public Relations	-165.00
Ishpeming SKi Club	970-206 · Grooming Expenses	-420.00
mARQUETTE BLP	62890 · Rent, Parking, Utilities	50.69
	970-202 · Trail Supplies	63.23
Marquette County Treasurer	401-000 · Taxes Winter bond	-13.58
Verizon	850-000 · Telephone, Telecommunic	-106.71
Larry Bussone	803-000 Professional Fees	-200.00
U.P. Fabricating	970-104Two mile markers	-910.00
TOTAL		-7,909.06

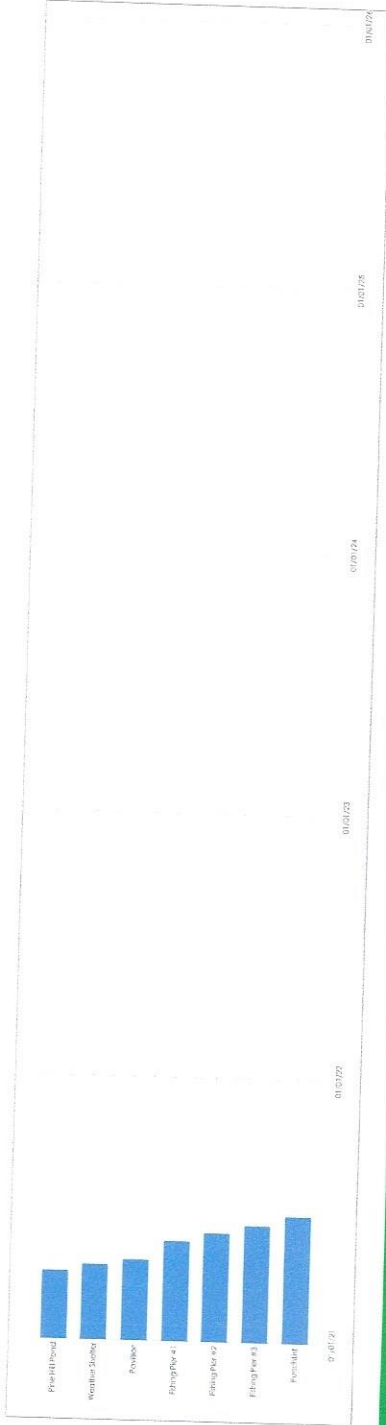
V 5 2. Weather Shelter

PROJECT SCHEDULE

PROJECT NAME: ICHT Weather Shelter and Filing Access
 PROJECT MANAGER: Brent Wuebben
 START DATE: Monday, April 05, 2021
 END DATE: Friday, June 25, 2021

PHASE/TITLE	TIMELINE		DURATION in days	PROJECT NOTES				
	START DATE	END DATE		SCHEDULE	RESOURCES	REKS	ISSUES	COMMENTS
Fine Hill Pond	04/05/21	04/15/21	11					
Weather Shelter	04/15/21	04/22/21	8					
Fertilizer	04/22/21	05/19/21	28					
Filing Per #1	05/19/21	05/31/21	13					
Filing Per #2	05/31/21	06/11/21	12					
Filing Per #3	06/11/21	06/25/21	15					
Porchbit	06/25/21	06/30/21	6					

DELIVERY TIMELINE



VA 3. Rural

Attention 2021 Rural Development Fund Grant Applicant:

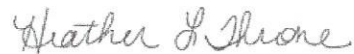
RE: Rural Development Fund Grant

On behalf of the Michigan Department of Agriculture & Rural Development, I would like to thank you for submitting a grant proposal for the 2021 Rural Development Fund Grant. We received 139 eligible applications requesting more than \$11 million dollars.

Upon review of your full proposal it was determined by the Joint Evaluation Committee (JEC) that your project will not be considered for funding this year.

Thank you for your participation in this program. I wish you well in obtaining future funding opportunities.

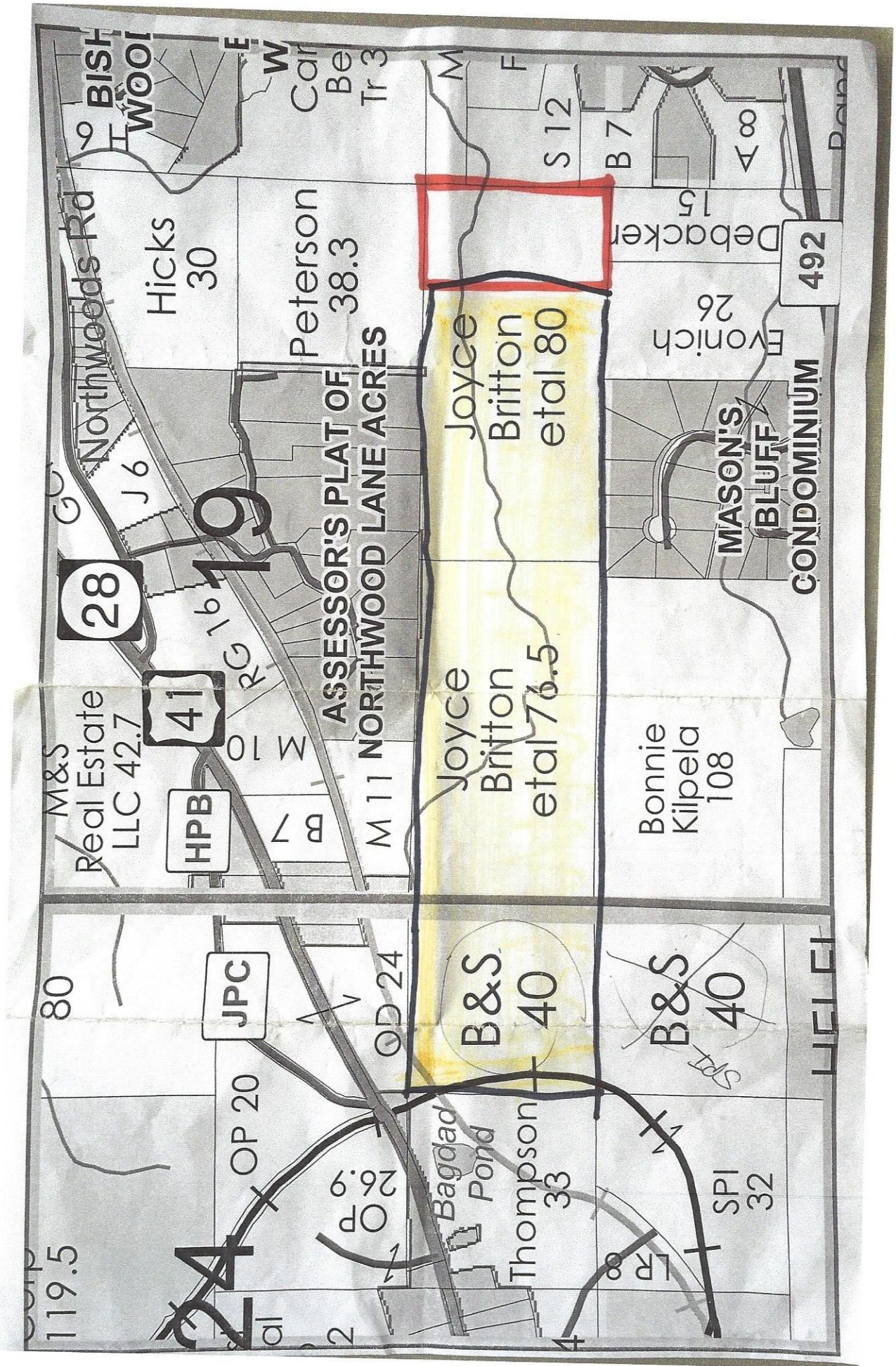
Sincerely,



Heather Throne

Grant Coordinator

VAY Land Purchase



Section C1: Project Details

Land Acquisition Applications ONLY

*Interest acquired will be (check all that apply)

- Fee Simple
- Easement
- Other

*What are the current land uses that exist on the parcel? (check all that apply)

- Undeveloped/natural land
- Agricultural
- Residential
- Commercial (including timber extraction)
- Recreational
- Other (describe)

*Any buildings on the site?

No Yes

*Any encroachments or boundary disputes with neighbors?

No Yes

*Was an assessor, appraiser, broker or listing used to justify the estimated appraised value? No Yes

Parcel Information Table

*Itemize estimated cost information for each parcel. For phased projects, the parcels and dollar amounts provided should include all phases.

	LANDOWNER	ACREAGE	STATE EQUALIZED VALUE (SEV)	(1) ESTIMATED APPRAISED VALUE (\$)
1)	Joyce Britton and Carol Schwemin	176.5	\$105,100	\$270,000
2)				
3)				
4)				
5)				
TOTALS		176.5	\$105,100	\$270,000

YA4. Land Purchase

Section C1: Project Details

(2) ESTIMATED INCIDENTAL COSTS

Prorated Taxes	\$1,500
Recording Fees	\$100
Transfer Tax	\$1,700
Title Insurance	\$1,400
Appraisal Fees	\$5,000
Closing Fees	\$4,000
Environmental Assessment Costs	
TOTAL	\$13,700

TOTAL APPRAISED VALUE (1)	\$270,000
TOTAL INCIDENTAL COSTS (2)	\$13,700
TOTAL ACQUISITION COSTS	\$283,700

Comments:

Appraisal was done in 2005 by Swanson & Associates who is a State recommended appraiser. We have added 20% due to inflation and rising land valuations in the County.

VAS. Boardwalk

City of

T48N R



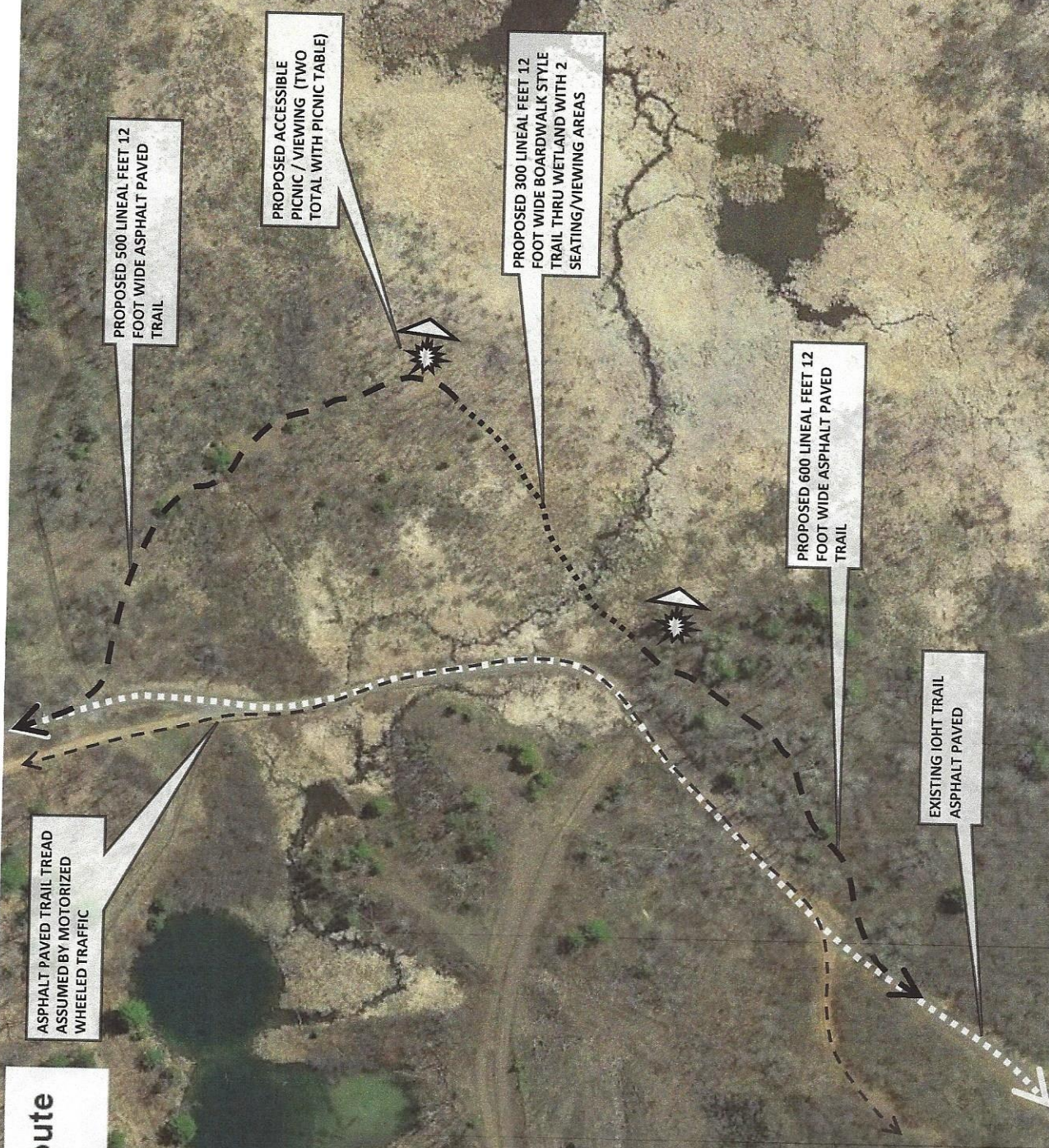
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 All City of Negaunee Tax ID Numbers have a prefix of "52-53-"
 Not intended for legal use
 Not responsible for any errors or omissions

Legend

	Highway		Primary
	Parcels		Second
	Section Lines		Unclass
	Government Lots		

VAS. Boardwalk

IOHT Boardwalk Re-Route



ASPHALT PAVED TRAIL TREAD ASSUMED BY MOTORIZED WHEELED TRAFFIC

PROPOSED 500 LINEAL FEET 12 FOOT WIDE ASPHALT PAVED TRAIL

PROPOSED ACCESSIBLE PICNIC / VIEWING (TWO TOTAL WITH PICNIC TABLE)

PROPOSED 300 LINEAL FEET 12 FOOT WIDE BOARDWALK STYLE TRAIL THRU WETLAND WITH 2 SEATING/VIEWING AREAS

PROPOSED 600 LINEAL FEET 12 FOOT WIDE ASPHALT PAVED TRAIL

EXISTING IOHT TRAIL ASPHALT PAVED

(no subject)

2 messages

nheffron@cityofnegaunee.com <nheffron@cityofnegaunee.com>
Reply-To: nheffron@cityofnegaunee.com
To: Iron Ore Heritage Trail <ironoreheritage@gmail.com>

Wed, Feb 17, 2021 at 1:23 PM

Hi Carol,

Here is the agenda I have for our meeting next week anything you want to add?

Agenda

- Playground Grant
- Lighting Project 2021
- Substation Project
- Future Lighting Project
- ORV/Snowmobile Project Campground
- Prince Street Trailhead
- Snowmobile Trailhead (City)
- Boardwalk Project
- Jim Sign Project

Nate Heffron, City Manager
City of Negaunee
906-475-7700, Ext: 11

