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**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING
WEDNESDAY, JULY 26, 2023, 4:30 PM
ISHPEMING SENIOR CENTER**

DRAFT AGENDA

- I. ROLL CALL
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)
- III. APPROVAL OF CONSENT AGENDA
 - A. June Minutes
 - B. June Financials
 - C. July Bills to be Paid
- IV. APPROVAL OF AGENDA
- V. EVENT PERMIT – STRUT YOUR MUTT, SEPTEMBER 30, 2023
- VI. OLD BUSINESS
 - A. Projects
 - 1. Negaunee Boardwalk
 - 2. Lakenenland
 - 3. Property Acquisition, 176 acres
 - 4. Maintenance List 2023
 - 5. Republic Township Millage Vote
 - B. Trail Sustainability Committee
 - C. Hiring Update
 - D. Negaunee Board Seat
- VII. NEW BUSINESS
 - 1. Carp River Kiln
 - 2. 2023 Budget Amendment One
 - 3. Bob Hendrickson Addition to Bank Account
- VIII. ADMINISTRATOR REPORT
- IX. BOARD COMMENT
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

NEXT MEETING DATE: Wednesday, August 23, 2023, 4:30 pm Ishpeming Senior Center and Zoom



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**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING MINUTES OF JUNE 28, 2023
ISHPEMING SENIOR CENTER**

DRAFT MINUTES

- I. **ROLL CALL** – Don Britton, Chair; Lauren Luce, Treasurer, Marquette County; Mike Springer, Marquette Township; Dawn Hoffman, Tilden Township; Al Reynolds, Negaunee Township; Larry Bussone, Ishpeming; Jim Brennan, Republic Township; Bob Hendrickson, Negaunee
Excused Absence: Nick Leach, Marquette; Glenn Johnson, Marquette Township
Staff: Carol Fulsher
Guests: Derek Lindstrom, Marquette Marathon; Rob Katona, DNR
- II. **PUBLIC COMMENT** (Agenda Items – Limit to three minutes) -no public comment
- III. **APPROVAL OF CONSENT AGENDA** - Brennan motioned to approve consent agenda as presented. Bussone seconded motion. Consent agenda included May balance showing assets of \$813,380; total liabilities of \$69,410 and total equity of \$743,970; May profit/loss showing income of \$57,554 and expenses of \$101,460 for net income of (\$43,906), YTD income of \$256,223. Q2 budget v actual as of May show income at 3613% of budget (due to State grant of \$56K), expenses at 74%, ytd net income at 107%; May general journal showing checks written 1591 to 1606, and June bills to be paid totaling \$87,151. **Vote was taken and motion carried.**
- IV. **APPROVAL OF AGENDA** – Hoffman motioned to approve agenda as presented, Reynolds seconded motion. **Vote and motion carried.**
- V. **EVENT PERMITS** – Marquette Marathon September 2, 2023 – Derek Lindstrom, Marquette Marathon Race Director, provided background and info on race. Same course, same start/finish, asking for approval to use the trail. Discussion about trash on trail after 2022 race and ways to alleviate a repeat. **Brennan motioned to approve event permit; Luce seconded motion. Vote and motion carried.**
- VI. **OLD BUSINESS**
 - A. Projects
 1. Negaunee Boardwalk – Plans submitted via Michigan Grants
 2. Lakenenland - KBIC will provide \$10K to the project through the County and Sault Tribe will provide \$~19K for project as well. No DNR Development Grant agreement yet. Britton noted that Tom Lakenen looking to meet with Fulsher, Britton and Sanders about a walking trail.
 3. Property Acquisition, 176 acres – ESA Phase I: 3 quotes: Tri Medi \$3600; GEI \$5000, North Jackson \$5800. **Brennan motioned to approve Tri Media at \$3600; Bussone seconded. Vote and motion carried.** No DNR Acquisition grant agreement yet so this is last step we can take without signed agreement.

4. Winthrop Junction Update – The lease for the Washington Street right of way in packet. **Bussone motioned to sign lease as presented; Hoffman seconded motion. Vote and motion carried.** Fulsher notified that since bridge repair will take up rest of our 2023 funds, we will need to ask for a 2024 addendum to add parking lot. Can use those funds after October 1. Bussone noted that Perkins may give us the property of the parking lot.
5. Maintenance List 2023 – Maintenance list reviewed. Major project of aggregate in Negaunee Township finished. Other items in bid process, or awaiting labor to finish.
6. Republic Township Millage Vote – Fulsher okayed the ballot language. Staff will work with Brennan on flyers for millage renewal notice.

VII. NEW BUSINESS

- A. Bob Hendrickson Resignation Letter – Hendrickson letter in packet. City of Negaunee has been notified and Hendrickson, City and Staff will work to get a replacement board member.
- B. Hiring Report – Staff and Luce will work on contract for Bob Hendrickson. He will start on July 3.
- C. ORV Grant Addendum #2 – The grant amendment #2 is in packet. Basically takes money from other projects and puts it into the bridge repair project (bridge collapsed while working on culvert repair project in Humboldt) which will get \$32K. IOHT working with Rick Kauppila at U.P. Fab on engineering drawings and some materials he has that we can use to replace the bridge. Bridge is pulled out and trail closed until bridge repaired. We will need to make a decision after bids go out. If project is above \$32,000, do we want to use our funds to supplement. Project is in Humboldt.
- D. ORV Trail Proposal, Extension of Trail, CN railroad – Britton, Fulsher, and Katona met with CN staff and MDOT Rail Safety at railroad crossing to add ORV's to allowed use allowing the ORV sponsored trail to continue from Negaunee ice arena eastward to M35/CR492 intersection. The plan would allow ORV's to use snowmobile trail in east Negaunee, cross CN r/r at pedestrian crossing and follow new trail to side of county road 492. AN ORV proposal, map and funding will need to be worked on as well as contact with Road Commission. The crossing was approved by MDOT rail safety with recommendations as provided in Evaluation Report.

VIII. **ADMINISTRATOR REPORT** – Fulsher noted she will add Carp River kiln on next agenda, and present a proposed budget amendment. She met with Merrie Carlock on the lighting grant application. Will begin adding Special Trails Advisory Committee back to agenda since monthly meetings have begun.

IX. **BOARD COMMENT** – Many “Welcomes” to Bob Hendrickson.

X. **PUBLIC COMMENT** – No public comment.

XI. **ADJOURNMENT** - **Bussone motioned to adjourn meeting; Brennan seconded motion. Vote and motion carried and meeting adjourned at 5:30 pm.**

Minutes respectively submitted by Carol Fulsher, Administrator of IOHRA.

Iron Ore Heritage Recreation Authority
 Balance Sheet
 As of June 30, 2023

3:40 PM
 07/17/2023
 Accrual Basis
Jun 30, 23

ASSETS

Current Assets

Checking/Savings

003-002 · Embers Credit Union 4.18 cd	102,061.87
003-001 · Embers CD	157,898.01
001-006 · Embers Savings	13.92
001-005 · nicolet promontory acct	421,084.78
001-004 · nicolet bank checking account	-27,721.34

Total Checking/Savings 653,337.24

Accounts Receivable

018-012 · Taxes Receivables - unassigned	-0.10
018-000 · Taxes Receivable	
018-001 · Taxes Receivable - Tilden	-796.89
018-002 · Taxes Receivable - Ishpeming	-576.00
018-003 · Taxes Receivable - Negaunee	-1,142.45
018-004 · Taxes Receivable - NEG TWP	-458.89
018-005 · Taxes Receivable - MQT TWP	-1,726.92
018-006 · Taxes Receivable - Marquette	-4,287.82
018-007 · Taxes Receivable - Chocoley	-2,840.49
018-011 · Taxes Receivable - Rep Twp	-387.24

Total 018-000 · Taxes Receivable -12,216.70

018-009 · Grants Receivable 76,000.00

Total Accounts Receivable 63,783.20

Other Current Assets

018-013 · Taxes Receivable - unassigned 51,665.49

Total Other Current Assets 51,665.49

Total Current Assets 768,785.93

TOTAL ASSETS 768,785.93

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

204-000 · Accrued Wages	6,663.89
203-000 · Unearned revenue	52,230.30
200-258 · Federal Taxes	1,805.12
200-259 · State Taxes	789.27

Total Other Current Liabilities 61,488.58

Total Current Liabilities 61,488.58

Total Liabilities 61,488.58

Equity

395-000 · Unrestricted Net Assets 487,746.46

Net Income 219,550.89

Total Equity 707,297.35

TOTAL LIABILITIES & EQUITY 768,785.93

Iron Ore Heritage Recreation Authority
Profit & Loss
January through June 2023

	<u>Jun 23</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
General Revenue		
674-002 · Individual Contributions	0.00	48.06
401-000 · Taxes	-12.98	339,740.39
664-000 · Interest	1,531.75	8,779.30
675-000 · Non profit donations	18,981.76	19,006.76
Total General Revenue	<u>20,500.53</u>	<u>367,574.51</u>
Program Revenue		
Unrestricted		
642-000 · Promo Sales	30.00	45.00
Total Unrestricted	<u>30.00</u>	<u>45.00</u>
Restricted		
538-000 · ORV State Grant	20,632.50	20,632.50
674-003 · Mile Marker	750.00	748.96
539-000 · State Grants	0.00	56,000.00
Total Restricted	<u>21,382.50</u>	<u>77,381.46</u>
Total Program Revenue	<u>21,412.50</u>	<u>77,426.46</u>
Total Income	<u>41,913.03</u>	<u>445,000.97</u>
Gross Profit	41,913.03	445,000.97
Expense		
62800 · Facilities and Equipment		
62840 · Equip Rental and Maintenance	-215.00	78,448.53
62890 · Rent, Parking, Utilities	532.65	2,162.88
Total 62800 · Facilities and Equipment	<u>317.65</u>	<u>80,611.41</u>
701-000 · Payroll		
701-001 · Salaries and Wages	6,190.33	37,141.98
701-002 · Payroll taxes	473.56	2,932.36
Total 701-000 · Payroll	<u>6,663.89</u>	<u>40,074.34</u>
727-000 · Office Supplies	13.77	284.43
729-000 · Equipment	0.00	229.79
754-000 · Grant expense	0.00	250.00
800-000 · Operations		
800-001 · Books, Subscriptions, Refer	0.00	1,503.94

	<u>Jun 23</u>	<u>TOTAL</u>
800-002 · Postage, Mailing Service	0.00	63.00
800-004 · Volunteer Recognition	438.37	560.56
Total 800-000 · Operations	<u>438.37</u>	<u>2,127.50</u>
800-955 · Insurance - Liability, D and O	-399.00	477.00
800-956 · Insurance - Workers' Comp	0.00	36.00
802-000 · Accounting Contract Services	750.00	5,780.00
803-000 · Professional Services Fees	0.00	1,080.00
850-000 · Telephone, Telecommunication	113.72	652.40
860-000 · Travel and Meetings	18.60	232.13
870-000 · Board Meeting Expenses	16.95	80.85
880-000 · Marketing		
880-005 · Print advertising	0.00	408.40
881-000 · Public Relations	0.00	1,444.25
Total 880-000 · Marketing	<u>0.00</u>	<u>1,852.65</u>
970-000 · Capital Outlay		
970-100 · Signage		
970-104 · Trail mile marker expense	450.00	450.00
Total 970-100 · Signage	<u>450.00</u>	<u>450.00</u>
970-200 · Trail Expense		
970-215 · Acquisition	0.00	685.00
970-204 · ORV Trail Work	16,434.42	26,934.42
970-202 · Trail Supplies	1,667.40	2,285.66
970-203 · Trail Maintenance	60,300.00	60,416.50
970-206 · Grooming Expenses	0.00	910.00
Total 970-200 · Trail Expense	<u>78,401.82</u>	<u>91,231.58</u>
Total 970-000 · Capital Outlay	<u>78,851.82</u>	<u>91,681.58</u>
Total Expense	<u>86,785.77</u>	<u>225,450.08</u>
Net Ordinary Income	<u>-44,872.74</u>	<u>219,550.89</u>
Net Income	<u><u>-44,872.74</u></u>	<u><u>219,550.89</u></u>

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
 January through June 2023

	<u>Apr - Jun 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	48.06	45.00	106.8%
401-000 · Taxes	-139.42	39.00	-357.49%
664-000 · Interest	4,854.56	1,050.00	462.34%
675-000 · Non profit donations	18,981.76		
Total General Revenue	<u>23,744.96</u>	<u>1,134.00</u>	<u>2,093.91%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	45.00	31.00	145.16%
Total Unrestricted	<u>45.00</u>	<u>31.00</u>	<u>145.16%</u>
Restricted			
538-000 · ORV State Grant	20,632.50	0.00	100.0%
674-003 · Mile Marker	748.96	750.00	99.86%
539-000 · State Grants	56,000.00	0.00	100.0%
540-000 · Corporate & Nonprofit	0.00	95.00	0.0%
Total Restricted	<u>77,381.46</u>	<u>845.00</u>	<u>9,157.57%</u>
Total Program Revenue	<u>77,426.46</u>	<u>876.00</u>	<u>8,838.64%</u>
Total Income	<u>101,171.42</u>	<u>2,010.00</u>	<u>5,033.4%</u>
Gross Profit	101,171.42	2,010.00	5,033.4%
Expense			
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenance	78,448.53	75,000.00	104.6%
62890 · Rent, Parking, Utilities	1,201.55	990.00	121.37%
Total 62800 · Facilities and Equipment	<u>79,650.08</u>	<u>75,990.00</u>	<u>104.82%</u>
701-000 · Payroll			
701-001 · Salaries and Wages	18,570.99	18,573.00	99.99%
701-002 · Payroll taxes	1,420.68	1,421.00	99.98%
Total 701-000 · Payroll	<u>19,991.67</u>	<u>19,994.00</u>	<u>99.99%</u>
727-000 · Office Supplies	109.15	300.00	36.38%
729-000 · Equipment	229.79	0.00	100.0%
730-000 · Office Equipment	0.00	0.00	0.0%
754-000 · Grant expense	250.00		
800-000 · Operations			
800-001 · Books, Subscription	793.94	242.00	328.07%
800-002 · Postage, Mailing Services	63.00	67.00	94.03%

	Apr - Jun 23	Budget	% of Budget
800-004 · Volunteer Recognition	560.56	145.00	386.59%
Total 800-000 · Operations	1,417.50	454.00	312.23%
800-955 · Insurance - Liability, D	477.00	0.00	100.0%
800-956 · Insurance - Workers' Co	36.00	0.00	100.0%
802-000 · Accounting Contract Se	3,450.00	5,500.00	62.73%
803-000 · Professional Services F	0.00	0.00	0.0%
850-000 · Telephone, Telecommu	341.21	240.00	142.17%
860-000 · Travel and Meetings	232.13	0.00	100.0%
870-000 · Board Meeting Expense	50.85	30.00	169.5%
880-000 · Marketing			
880-005 · Print advertising	204.70	740.00	27.66%
881-000 · Public Relations	0.00	2,000.00	0.0%
884-000 · Website	0.00	0.00	0.0%
885-000 · Logo Apparel	0.00	500.00	0.0%
Total 880-000 · Marketing	204.70	3,240.00	6.32%
940-000 · Lease, Appraisal Exper	0.00	0.00	0.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-104 · Trail mile marker	450.00	650.00	69.23%
Total 970-100 · Signage	450.00	650.00	69.23%
970-200 · Trail Expense			
970-215 · Acquisition	0.00		
970-214 · Boardwalk	0.00	100,000.00	0.0%
970-204 · ORV Trail Work	26,934.42	25,000.00	107.74%
970-208 · trail head	0.00	15,000.00	0.0%
970-202 · Trail Supplies	2,029.79	1,200.00	169.15%
970-203 · Trail Maintenance	60,416.50	72,000.00	83.91%
970-206 · Grooming Expense	910.00	1,200.00	75.83%
Total 970-200 · Trail Expense	90,290.71	214,400.00	42.11%
970-300 · Engineering	0.00	10,000.00	0.0%
Total 970-000 · Capital Outlay	90,740.71	225,050.00	40.32%
990-000 · Debt Service			
990-002 · Bank Fees	0.00	57.00	0.0%
Total 990-000 · Debt Service	0.00	57.00	0.0%
Total Expense	197,180.79	330,855.00	59.6%
Net Ordinary Income	-96,009.37	-328,845.00	29.2%
Net Income	-96,009.37	-328,845.00	29.2%

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
 January through June 2023

3:44 PM

07/17/2023

Accrual Basis

	TOTAL		
	<u>Jan - Jun 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributi	48.06	140.00	34.33%
401-000 · Taxes	339,740.39	335,039.00	101.4%
664-000 · Interest	8,779.30	2,100.00	418.06%
675-000 · Non profit donations	19,006.76		
Total General Revenue	<u>367,574.51</u>	<u>337,279.00</u>	<u>108.98%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	45.00	93.00	48.39%
Total Unrestricted	<u>45.00</u>	<u>93.00</u>	<u>48.39%</u>
Restricted			
538-000 · ORV State Grant	20,632.50	0.00	100.0%
674-003 · Mile Marker	748.96	750.00	99.86%
539-000 · State Grants	56,000.00	0.00	100.0%
540-000 · Corporate & Nonp	0.00	95.00	0.0%
Total Restricted	<u>77,381.46</u>	<u>845.00</u>	<u>9,157.57%</u>
Total Program Revenue	<u>77,426.46</u>	<u>938.00</u>	<u>8,254.42%</u>
Total Income	<u>445,000.97</u>	<u>338,217.00</u>	<u>131.57%</u>
Gross Profit	445,000.97	338,217.00	131.57%
Expense			
62800 · Facilities and Equipment			
62840 · Equip Rental and Mair	78,448.53	75,000.00	104.6%
62890 · Rent, Parking, Utilities	2,162.88	1,980.00	109.24%
Total 62800 · Facilities and Equip	<u>80,611.41</u>	<u>76,980.00</u>	<u>104.72%</u>
701-000 · Payroll			
701-001 · Salaries and Wages	37,141.98	37,146.00	99.99%
701-002 · Payroll taxes	2,932.36	2,922.00	100.36%
Total 701-000 · Payroll	<u>40,074.34</u>	<u>40,068.00</u>	<u>100.02%</u>
727-000 · Office Supplies	284.43	600.00	47.41%
729-000 · Equipment	229.79	0.00	100.0%
730-000 · Office Equipment	0.00	90.00	0.0%
754-000 · Grant expense	250.00		
800-000 · Operations			
800-001 · Books, Subscription	1,503.94	1,122.00	134.04%
800-002 · Postage, Mailing Sei	63.00	134.00	47.02%

	TOTAL		
	Jan - Jun 23	Budget	% of Budge
800-004 · Volunteer Recogniti	560.56	483.00	116.06%
Total 800-000 · Operations	2,127.50	1,739.00	122.34%
800-955 · Insurance - Liability, D	477.00	0.00	100.0%
800-956 · Insurance - Workers' C	36.00	0.00	100.0%
802-000 · Accounting Contract S	5,780.00	5,630.00	102.66%
803-000 · Professional Services F	1,080.00	3,820.00	28.27%
850-000 · Telephone, Telecommu	652.40	480.00	135.92%
860-000 · Travel and Meetings	232.13	0.00	100.0%
870-000 · Board Meeting Expense	80.85	60.00	134.75%
880-000 · Marketing			
880-005 · Print advertising	408.40	740.00	55.19%
881-000 · Public Relations	1,444.25	2,000.00	72.21%
884-000 · Website	0.00	1,000.00	0.0%
885-000 · Logo Apparel	0.00	555.00	0.0%
Total 880-000 · Marketing	1,852.65	4,295.00	43.14%
940-000 · Lease, Appraisal Exper	0.00	30.00	0.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-104 · Trail mile marker	450.00	650.00	69.23%
Total 970-100 · Signage	450.00	650.00	69.23%
970-200 · Trail Expense			
970-215 · Acquisition	685.00		
970-214 · Boardwalk	0.00	100,000.00	0.0%
970-204 · ORV Trail Work	26,934.42	25,000.00	107.74%
970-208 · trail head	0.00	15,000.00	0.0%
970-202 · Trail Supplies	2,285.66	1,800.00	126.98%
970-203 · Trail Maintenance	60,416.50	72,000.00	83.91%
970-206 · Grooming Expense	910.00	1,200.00	75.83%
Total 970-200 · Trail Expense	91,231.58	215,000.00	42.43%
970-300 · Engineering	0.00	11,000.00	0.0%
Total 970-000 · Capital Outlay	91,681.58	226,650.00	40.45%
990-000 · Debt Service			
990-002 · Bank Fees	0.00	59.00	0.0%
Total 990-000 · Debt Service	0.00	59.00	0.0%
Total Expense	225,450.08	360,501.00	62.54%
Net Ordinary Income	219,550.89	-22,284.00	-985.24%
Net Income	219,550.89	-22,284.00	-985.24%

Iron Ore Heritage Recreation Authority
General Ledger
As of June 30, 2023

	<u>Name</u>	<u>Split</u>	<u>Amount</u>
	003-002 · Embers Credit Union 4.18 cd		
		664-000 · Interest	354.17
	003-001 · Embers CD		
		664-000 · Interest	334.55
	001-005 · nicolet promontory acct		
		664-000 · Interest	843.03
	Nicolet checking account		
10147	Carol L Fulsher	Salary	-4,595.68
1608	mARQUETTE BLP	Neg twp trailhead	-13.25
Deposit	State of MI	ORV grant for spring maintenance	632.50
Deposit	Curtis, City of Mrquette	taxes, merchandise	45.36
EFTPS	United States Treasury	federal payroll tax	-1,805.12
1610	CAP Cleaning Services	clening service	-125.00
1611	mARQUETTE BLP	kiln lighting, office	-103.62
1609	NICOLET NATIONAL BANK	visa bill	-2,003.93
1613	Verizon	phone bill	-83.47
1612	Team Riders	ORV spring clean up	-700.00
Deposit	Fisher, Northland Lawn	mile marker purchase, reimburseme	965.00
Deposit	Choc. County	property tax payment	18,983.51
1620	Anderson Tackman	last payment of audit	-750.00
1623	Carey-Sodergren	washout out repair	-11,179.00
1616	City of Negaunee	r/r lighting	-15.00
1615	Clark Properties	rent	-285.00
1614	Dog waste depot	dog bag station	-158.94
1617	Superior Paving	Neg Twp aggregate project	-60,300.00
1618	Tembreull's Excavation	Ishpemng ORV trail gravel	-4,555.42
1619	U.P. Fabricating Co., Inc.	mile marker purchase, reimburseme	-450.00
1621	mARQUETTE BLP	neg twp lighting	-13.25
1622	Marquette County Treasurer	property tax reimbursmeent	-14.73
Deposit	Mich Municipal League	insurance reimbursement	399.00

Iron Ore Heritage Recreation Authority**Bills to be Paid**

July 2023

<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
United States Treasury	200-258 Federal Payroll tAx	-1,805.12
Carol L Fulsher	701-001 · Salaries and Wages	-4,608.06
Robert J Hendrickson	701-001 · Salaries and Wages	-1,905.69
Andrea Denham	970-214 · Boardwalk interp. Sign	-700.00
CAP Cleaning Services	62890 · Rent, Parking, Utilities	-75.00
City of Negaunee	970-202 · Trail Supplies (lighting)	-15.00
Geomaterials	970-204 · ORV Trail Work (grading)	-17,000.00
HP Instant Ink	727-000 · Office Supplies	-52.99
mARQUETTE BLP	62890 · Rent, Parking, Utilities	-46.96
mARQUETTE BLP	970-202 · Trail Supplies (kiln lighting)	-50.70
mARQUETTE BLP	970-202 · Trail supplies (neg twp light)	-13.25
Michigan Municipal Risk managemen	800-955 · Insurance - Liability, D and O	-1,348.00
Michigan Municipal Risk managemen	800-955 · Insurance - Liability, D and O	-400.00
Midway Rentals	970-203 · Trail Maintenance (excavator)	-840.50
NICOLET NATIONAL BANK	Visa Bills (See below)	-673.45
U.P. Fabricating Co., Inc.	970-101 · directional signage (ishp camp)	-833.70
Verizon	850-000 · Telephone, Telecommunications	-104.71
Verizon	850-000 · Telephone, Telecommunications	-98.50
Clark Properties	62890 - Rent	-285.00
Becky Harju	802-000 Accounting	-85.00
	TOTAL	-30,941.63

Nicolet National Bank Visa Card payment

Holiday Station	970-202 Trail Supplies (gas Don truck)	-44.75
Holiday Station	970-202 · Trail Supplies (gas truck)	-71.23
UP North Car Wash	970-202 · Trail Supplies (truck)	-16.00
Midway Rental	970-202 · Trail Supplies (tools)	-249.00
Holiday Station	970-202 · Trail Supplies (oil)	-9.22
Holiday Station	970-202 · Trail Supplies (gas truck)	-33.43
Menards	970-202 · Trail Supplies (trailhead supplies)	-31.15
Adobe	727-000 · Office Supplies	-13.77
Elevan	970-202 · Trail Supplies (fee for cc use MI SO.	-1.56
Michigan SOS	62840 · Equip (plate for trailer)	-75.00
Walgreens	727-000 · Office Supplies (paper, bud spray)	-39.64
Zoom	870-000 · Board Meeting Expenses	-16.95
NMU EAN	850-000 · Telephone, Telecommunications	-30.25
Marquette DDA	62890 · Rent, Parking, Utilities	-41.50
		<hr/>
		-673.45



102 W. Washington Street #232
Marquette, MI 49855
906-235-2923 fax 906-228-3642
ironoreheritage.com
ironoreheritage@gmail.com

TRAIL USE PERMIT/RELEASE OF LIABILITY WAIVER

ORGANIZATION NAME: UPAWS
CONTACT NAME: Chris Danik
ADDRESS: 815 S. State Highway 4553, Gwinn, MI 49841
EMAIL: C DANIK@UPAWS.ORG PHONE: 906-458-5054

EVENT INFORMATION

EVENT DATE: 9/30/23 EVENT DAY: Saturday
EVENT TITLE: UPAWS Strv+ You Mutt
SET UP TIME: 7:00 AM REGISTRATION TIME: 10:00 AM EXPECTED ATTENDANCE: 200
START TIME: 10:00 AM VACATE TIME: 1:00 PM

LOCATION ON HERITAGE TRAIL OF EVENT: PICK CHECK ALL THAT APPLY.

(IF EVENT UTILIZES SOME OF THE PORTION BUT NOT ALL, PLEASE STILL CHECK)

- CHOCOLAY KAWBAWGAM ROAD TO WELCOME CENTER
- WASHINGTON STREET (ISHPEMING) TO U.S. 41 CROSSING IN HUMBOLDT (NEAR HUMBOLDT MINE)
- WELCOME CENTER TO LOWER HARBOR ORE DOCK
- HUMBOLDT MINE (US 41 CROSSING) TO REPUBLIC
- LOWER HARBOR ORE DOCK TO HOLIDAY INN
- HOLIDAY INN TO 492/35, NEG TWP
- 492/35 TO NEGAUNEE JACKSON MINERS PARK (DOWNTOWN)
- JACKSON MINERS PARK TO THIRD STREET (ISHPEMING)
- THIRD STREET TO CLIFFS SHAFT MINE MUSEUM
- CLIFFS SHAFT MINE MUSEUM TO WASHINGTON STREET (ISHPEMING)

In order for the Iron Ore Heritage Recreation Authority to manage events on the trail, Event Permits should be submitted at least 60 days prior to the event.

Contact Iron Ore Heritage Trail at 235-2923 or email ironoreheritage@gmail.com two weeks prior to confirm logistics, trail control, and if bollard keys are needed for removal of bollards prior to the event.

IOHRA also notes that the Iron Ore Heritage Trail does include street and railroad crossings and that event organizers must post personnel at these crossings for the safety of event participants. A safety plan will also be required.

IOHRA also notes that the Iron Ore Heritage Recreation Authority does not own all of the Heritage Trail. Organizers should also contact other municipalities as needed. City of Marquette, City of Negaunee and City of Ishpeming and the State of Michigan are also owners of the trail and should be contacted 60-90 days prior to the event if the event includes these municipalities.

- State has ownership on the Chocolay portion Kawbawgam Road to Welcome Center, West Marquette Grade (approximately from the Soo Line overpass in Marquette near Holiday Inn to the Co Rd 492/M35 intersection in Negaunee Township, the DSSA grade from Ishpeming's Section 16 Pit near Washington Street to Humboldt Mine overlook, and LS&I grade from Humboldt to Republic.)
- City of Marquette has ownership from south boundary near Welcome Center to LS&I overpass. IOHRA has ownership from 493/35 west into Negaunee.
- Negaunee has ownership from Healy Avenue to Ishpeming/Negaunee border.
- Ishpeming has ownership from Ishpeming/Negaunee border through downtown to Greenwood Street crossing.

The event organizer, Chris Danis / UPAWS, is responsible for any site damage, interior and exterior clean up. Iron Ore Heritage Trail does not offer exclusive use during event but will help organizers with public notification of event.

The Iron Ore Heritage Trail does not expect payment from use of trail for the event, but does require the organizer to use our logo on event registrations, -t-shirts, posters, print ads and any other marketing materials where sponsor logos appear. Contact Iron Ore Heritage Trail for digital logo.

RELEASE OF LIABILITY WAIVER

The Upper Peninsula Animal Welfare Shelter, hereby agrees to indemnify and hold harmless the Iron Ore Heritage Recreation Authority, its appointed officials, employees, volunteers, representatives, and agents from any liability for damages to any person or property in, or about the Iron Ore Heritage Trail, from any cause whatsoever. All persons or groups using Iron Ore Heritage Trail shall be responsible for the proper supervision, control, and accommodation of persons attending the activity.

The Upper Peninsula Animal Welfare Shelter agrees to be responsible for the preservation of order and assist Iron Ore Heritage Recreation Authority in orderly trail use.

In addition, a copy of your organization's general liability or special events policy in the amount of \$1,000,000 per occurrence naming the "Iron Ore Heritage Recreation Authority" as additionally insured for this event would have to be submitted at least three weeks prior to the scheduled event. It is understood and agreed by naming the Iron Ore Heritage Recreation Authority as additional insured, coverage afforded is considered to be a primary and any other insurance the Iron Ore Heritage Recreation Authority may have in effect shall be considered secondary and or excess.

Cheri Damm

Authorized Organization Representative Signature

7/17/23

Date

Iron Ore Heritage Recreation Authority Representative

Date

2023 Trail Maintenance List

<u>Trail amenities/signage</u>	<u>Who</u>	<u>Timeline</u>	<u>How to Pay</u>
Take down safety markers Chocolay	Joe LaBrecque	June	maintenance
Stay on trail signs on ORV route, Ishpeming	Team Riders	Done	ORV
Mile Marker Installment 41.75 in Chocolay	Staked and miss digged, waiting UP Fab to install	May/June	Ojibway Family
Fix split rail fence in Ishpeming	Boy Scouts Passed. Island Lake Crew or Pioneer Kiwanis are options	summer 2023	maintenance budget
Counters , need 1 or 2 new ones of get them fixed	Fulsher	Summer	Chocolay, Neg Twp
Fencing at Stoneville Road destroyed intentionally	Decide on expansion of Parking Lot/entrance/exit		Insurance, maint. ORV funds
Repair bench in Negaunee	??	Summer	???
New directional sign up on Malton Rd. for Ishp camping	UP Fab to install	Summer	signage
Mile marker installment marker 36	???	Summer	Bill and Ann Fisher
Stop sign down at driveway near Riverside Chocolay	Don Britton	Summer	maintenance
Bike Fixing Station at Neg Twp trailhead	Joe LaBrecque	July	maintenance
Varnish benches	Bob	July	maintenance
Deck at Section 16 pit needs new boards	???	???	maintenance
<u>Trail Upgrades</u>			
new aggregate Negaunee township	Superior Paving	Done	Maintenance Budget
Wetlands Boardwalk	Bid documents submitted	2023	Bid, Grant
Winthrop Junction parking lot	Monies needed for bridge. ORV Grant addendum for 2024	Oct	Bid, ORV Grant
<u>Trail Maintenance</u>			
ORV Gravel/Grading	Awarded to GeoMaterials	July	ORV Grant Funds
ORV Gravel/Grading	Awarded to GeoMaterials	September	ORV Grant Funds

Sweeping of paved trail	Joe LaBrecque	Done	Maintenance Funds
ORV Grading Ishpeming/Negaunee	Monies moved to bridge	After Oct 1	ORV Grant Funds
Mowing, Ishpeming to Chocoley	Chocoley done by Don; June: Mgt Twp Don, June 19; Neg Twp; June 14 Carol; Neg to Isp June 20 Carol; East Neg June 21 Carol	Done	Maintenance funds
Mowing, Ishpeming to Stoneville	Bob	Done	Maintenance funds
Mowing Carp river to Welcome Center	Bob	Done	Maintenance funds
Mowing, Republic	Bob	Done	Maintenance funds
Mowing, Tilden to Chocoley	Bob	July	Maintenance funds
Mowing, Tilden to Chocoley	Bob	August	Maintenance funds
Mowing, Republic	Bob	August	Maintenance funds
ORV Spring Maintenance	TEAM Riders	Done	ORV Funds
ORV Summer Maintenance	TEAM Riders	August	ORV Funds
Brushing of Trail between Ishpeming and Negaunee	Coordinate a volunteer effort	July	Maintenance
Repair large washout on ORV trail Humboldt	Bid awarded to CareySodergren	Done	ORV amendment/Emergency funds
Large amount of trees down	Tony Harry, Joe LaBrecque, ORV, volunteers	Done	Maintenance
Trail Flooded east Negaunee	Plugged culvert underneath R/R grade. Working with cliffs/CN do fix	Done	Emergency repair funds if needed?
Trees need cutting on ORV route west of Ishpeming	???	Summer	ORV Contingency Funds
Bridge collapse on ORV Trail, culvert plugged East Negaunee	need to rebuild, UP Fab doing drawings; will bid based on drawings	July	ORV funds?
Big logs stuck at Carp River Bridge, Negaunee	Unplugged	June	Joe LaBrecque, maintenance funds
Gravel needed at Washington Street IshPeming	several pulled out June 14; Bob and Don with excavator	Done	Joe LaBrecque, maintenance funds
ORV Dust Control	Tembreull	June	ORV funds
	DNR Bid	June	DNR pays