



102 W. Washington Suite 232  
Marquette, MI 49855  
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**IRON ORE HERITAGE RECREATION AUTHORITY  
MONTHLY BOARD MEETING AGENDA  
WEDNESDAY, MARCH 27, 2024  
ISHPEMING SENIOR CENTER**

**AGENDA**

- I. ROLL CALL:
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)
- III. APPROVAL OF CONSENT AGENDA:
  - A. February Minutes
  - B. Bills to be Paid
- IV. APPROVAL OF FINANCIAL REPORTS:
- V. APPROVAL OF AGENDA:
- VI. OLD BUSINESS
  - A. Project Updates:
    1. Property Acquisition
      - a. Amended purchase agreement letters returned
    2. Negaunee Boardwalk
      - a. Associated Constructors secured, EGLE has to review
    3. Winthrop Junction Trailhead Parking Lot
      - a. Applying for Rec Passport & Trust Fund Grant
    4. Negaunee ORV Trail Extension
      - a. Waiting for amended purchase agreement from Northview Co. 2
    5. Lakenenland Extension
      - a. No current updates
  - B. IOHRA Office Relocation—moving the week of April 29
  - C. Trailhead Recognition of Marquette Co. Interscholastic Cycling Achievement
    1. Proposed location Negaunee Twp trail head; mock-up of sign
- VII. NEW BUSINESS
  1. Presentation and Public Comment for the IOHT Application for MIDNR Recreation Grant for funding of Winthrop Junction Parking Lot, Washington Street, Ishpeming for ORV staging/public parking.
  2. Celebrate Trails Day, Saturday, April 27
    - a. Promoted nationally by Rails to Trails Conservancy
    - b. Engage Adopt-a-Trail Groups, plan a trail-clean-up day
    - c. Bring awareness of IOHT and opportunities to get involved
- VIII. ADMINISTRATOR REPORT
- IX. BOARD COMMENT
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

*NEXT MEETING DATE: Wednesday, April 24, 2024, 4:30 pm Ishpeming Senior Center and Zoom*



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**IRON ORE HERITAGE RECREATION AUTHORITY  
RESCHEDULED MONTHLY BOARD MEETING AGENDA  
WEDNESDAY, MARCH 6, 2024  
ISHPEMING SENIOR CENTER**

**AGENDA**

- I. **ROLL CALL:** Don Britton-Chocolay, chair; Glenn Johnson- MQT Twp, vice-chair; Lauren Luce-MQT County, treasurer; Nick Leach-City MQT; Jon Becker-City Negaunee; Dawn Hoffman-Tilden Twp; Jim Brennan-Republic Twp; Al Reynolds-Negaunee Twp  
Absent: Larry Bussone-City Ishpeming
- II. **PUBLIC COMMENT** (Agenda Items – Limit to three minutes)- none
- III. **APPROVAL OF CONSENT AGENDA:** motion to accept Hoffman, seconded Johnson, all aye, motion passes
  - A. January Minutes
  - B. Bills to be Paid
- IV. **APPROVAL OF FINANCIAL REPORTS:** motion to accept Becker; seconded Johnson, all aye, motion passes
- V. **APPROVAL OF AGENDA:** motion to accept agenda as presented Johnson, seconded Leach, all aye, agenda approved as presented
- VI. **OLD BUSINESS**
  - A. IOHRA Board terms & appointments: the March meeting will be the last meeting for Brennan and Luce; confirmed with the City of Marquette that Leach's appointment is until 2025, Britton and Johnson express approval to seek reappointment to the IOHRA for their respected municipalities
  - B. Project Updates:
    1. Property Acquisition
    2. Negaunee Boardwalk:
      - a. Original Bids & Post-bid Addendum Bids: motion by Brennan to accept post-bid addendum bid from Associated Constructors as low bid on boardwalk project and hire them for the project, Reynolds seconded, all aye, motion passes
    3. Winthrop Junction Trailhead Parking Lot
      - a. Bids: Leach motions to reject all bids due to cost constraints and to direct the IOHRA administrator to apply for a MiDNR Grant (Rec Passport and/or Trust Fund Grant) to fund the project next season; Hoffman seconds, all aye, motion passes
    4. Negaunee ORV Trail Extension
      - a. Purchase/Sale Agreement: Brennan motions to move forward with the purchase agreement from Northview Company 2 for a boundary line adjustment for 3.7 acres at \$1200 per acre for the purpose of

re-routing the snowmobile trail and establishing an MiDNR sponsored ORV trail east of Negaunee, Becker seconds, all aye, motion passes

5. Lakenenland Extension: no new updates at this time, engineering and planning will take place this summer, bidding will go out in the fall and construction to take place 2025, the IOHRA administrator will be attending the Chocolay Township Board meeting next week to give them an update on the project.

VII. NEW BUSINESS

- A. IOHRA Office Relocation Options: Leach motions to leave the decision on relocation to the IOHRA administrator, Johnson seconds, all aye, motion passes
- B. Trailhead Signage request from Marquette Co. Interscholastic Cycling; discussion that the signage is not advertising but rather recognition and accolades of achievement, Leach express that it's pretty cool that a team from Michigan raced the Wisconsin State Series and won the overall title, Becker recommended that the font used be easier to read and more in line with current fonts used on trail signs along the IOHT, Leach motions to allow the placement of the signage after approval of scale mockup and proposed location is suggested, Johnson seconds, all aye, motion passes

VIII. ADMINISTRATOR REPORT: April 27 is Celebrate Trails Day, will look at ways to participate; will still plan to hold May IOHRA meeting at Aspen Ridge School in May

IX. BOARD COMMENT: Brennan indicated that Republic will put the IOHT Millage on the November '24 ballot, he thinks Humboldt Twp will do the same, Becker stated that we need to start preparing for the millage vote sooner than later

X. PUBLIC COMMENT: Curtis Pauline addressed the IOHRA board concerning ebike and what's being done to regulate them on the IOHT, it was noted that Type 1 ebikes are allowed, but the IOHRA does not have any authority to enforce regulations on the trail and that is done by local law enforcement in the municipality where the concern takes place, it was stated that it really comes down to trail etiquette and education, it was agreed that the IOHRA needs to address this and help encourage trail etiquette

XI. ADJOURNMENT: Leach motioned to adjourn, Brennan seconded, all ayes, meeting adjourned at 5:40pm

*NEXT MEETING DATE: Wednesday, March 27, 2024, 4:30 pm Ishpeming Senior Center and Zoom*

## Iron Ore Heritage Recreation Authority

## Balance Sheet

As of February 1, 2024

	Feb 1, 24
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
003-005 · U.P. State Bank CD	200,000.00
003-003 · Nicolet Bank CD	100,000.00
003-002 · Embers Credit Union 4.18 cd	5.00
001-006 · Embers Savings	8.49
001-005 · nicolet promontory acct	467,570.10
001-004 · nicolet bank checking account	49,820.00
<b>Total Checking/Savings</b>	<b>817,403.59</b>
Accounts Receivable	
018-012 · Taxes Receivables - unassigned	-0.10
018-000 · Taxes Receivable	
018-001 · Taxes Receivable - Tilden	4,146.45
018-002 · Taxes Receivable - Ishpeming	12,208.03
018-003 · Taxes Receivable - Negaunee	7,693.53
018-004 · Taxes Receivable - Neg Twp	34,603.20
018-005 · Taxes Receivable - Mgt Twp	34,408.69
018-006 · Taxes Receivable - Marquette	127,738.67
018-007 · Taxes Receivable - Chocolay	26,998.76
018-011 · Taxes Receivable - Rep Twp	5,450.05
018-000 · Taxes Receivable - Other	-46.16
<b>Total 018-000 · Taxes Receivable</b>	<b>253,201.22</b>
018-009 · Grants Receivable	16,800.00
<b>Total Accounts Receivable</b>	<b>270,001.12</b>
Other Current Assets	
018-013 · Taxes Receivable - unassigned	51,665.49
<b>Total Other Current Assets</b>	<b>51,665.49</b>
<b>Total Current Assets</b>	<b>1,139,070.20</b>
<b>TOTAL ASSETS</b>	<b>1,139,070.20</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
202-000 · Accounts Payable	-450.00
<b>Total Accounts Payable</b>	<b>-450.00</b>
Other Current Liabilities	
204-000 · Accrued Wages	6,863.89
203-000 · Unearned revenue	449,503.61
200-258 · Federal Taxes	1,431.22
200-259 · State Taxes	351.46
<b>Total Other Current Liabilities</b>	<b>457,950.18</b>
<b>Total Current Liabilities</b>	<b>457,500.18</b>
<b>Total Liabilities</b>	<b>457,500.18</b>
Equity	
395-000 · Unrestricted Net Assets	604,162.12
Net Income	77,407.90
<b>Total Equity</b>	<b>681,570.02</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,139,070.20</b>

**Iron Ore Heritage Recreation Authority**  
**Profit & Loss Budget vs. Actual**

January through February 2024

	Jan - Feb 24	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>General Revenue</b>			
674-002 · Individual Contributions	242.28	96.02	252.3%
401-000 · Taxes	128,293.43	349,880.00	36.7%
664-000 · Interest	3,307.80	2,800.00	118.1%
<b>Total General Revenue</b>	131,843.51	352,776.02	37.4%
<b>Program Revenue</b>			
<b>Unrestricted</b>			
642-000 · Promo Sales	0.00	50.00	0.0%
<b>Total Unrestricted</b>	0.00	50.00	0.0%
<b>Total Program Revenue</b>	0.00	50.00	0.0%
<b>Total Income</b>	131,843.51	352,826.02	37.4%
<b>Gross Profit</b>	131,843.51	352,826.02	37.4%
<b>Expense</b>			
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenance	1.02		
62890 · Rent, Parking, Utilities	582.40	850.00	68.5%
<b>Total 62800 · Facilities and Equipment</b>	583.42	850.00	68.6%
701-000 · Payroll			
701-003 · Direct Deposit Fee	1.75		
701-001 · Salaries and Wages	11,538.45	10,000.00	115.4%
701-002 · Payroll taxes	989.89	750.00	132.0%
<b>Total 701-000 · Payroll</b>	12,530.09	10,750.00	116.6%
727-000 · Office Supplies	35.37	200.00	17.7%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	739.20	600.00	123.2%
800-002 · Postage, Mailing Service	0.00	75.00	0.0%
<b>Total 800-000 · Operations</b>	739.20	675.00	109.5%
802-000 · Accounting Contract Services	210.00	170.00	123.5%
803-000 · Professional Services Fees	2,700.00	2,500.00	108.0%
850-000 · Telephone, Telecommunications	67.85	220.00	30.8%
870-000 · Board Meeting Expenses	0.00	40.00	0.0%
880-000 · Marketing			
880-005 · Print advertising	0.00	750.00	0.0%
881-000 · Public Relations	0.00	200.00	0.0%
884-000 · Website	0.00	1,750.00	0.0%
885-000 · Logo Apparel	0.00	600.00	0.0%
<b>Total 880-000 · Marketing</b>	0.00	3,300.00	0.0%
900-000 · Printing and Publishing	0.00	300.00	0.0%
970-000 · Capital Outlay			
970-200 · Trail Expense			
970-215 · Acquisition	0.00	150,700.00	0.0%
970-211 · Negaunee Township Trailhead	13.25	0.00	100.0%
970-202 · Trail Supplies	47.00	300.00	15.7%
<b>Total 970-200 · Trail Expense</b>	60.25	151,000.00	0.0%
<b>Total 970-000 · Capital Outlay</b>	60.25	151,000.00	0.0%
990-000 · Debt Service			
990-002 · Bank Fees	0.00	10.00	0.0%
<b>Total 990-000 · Debt Service</b>	0.00	10.00	0.0%
<b>Total Expense</b>	16,926.18	170,015.00	10.0%
<b>Net Ordinary Income</b>	114,917.33	182,811.02	62.9%
<b>Net Income</b>	114,917.33	182,811.02	62.9%

**Iron Ore Heritage Recreation Authority**  
**Profit & Loss Budget vs. Actual**

February 2024

	Feb 24	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
General Revenue			
401-000 · Taxes	44,664.58	-120.00	-37,220.5%
664-000 · Interest	1,837.23	1,400.00	131.2%
<b>Total General Revenue</b>	<b>46,501.81</b>	<b>1,280.00</b>	<b>3,633.0%</b>
<b>Total Income</b>	<b>46,501.81</b>	<b>1,280.00</b>	<b>3,633.0%</b>
<b>Gross Profit</b>	<b>46,501.81</b>	<b>1,280.00</b>	<b>3,633.0%</b>
<b>Expense</b>			
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenance	1.02		
62890 · Rent, Parking, Utilities	515.59	425.00	121.3%
<b>Total 62800 · Facilities and Equipment</b>	<b>516.61</b>	<b>425.00</b>	<b>121.6%</b>
701-000 · Payroll			
701-001 · Salaries and Wages	4,615.38	5,000.00	92.3%
701-002 · Payroll taxes	385.82	375.00	102.9%
<b>Total 701-000 · Payroll</b>	<b>5,001.20</b>	<b>5,375.00</b>	<b>93.0%</b>
727-000 · Office Supplies	35.37	100.00	35.4%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	739.20	600.00	123.2%
800-002 · Postage, Mailing Service	0.00	75.00	0.0%
<b>Total 800-000 · Operations</b>	<b>739.20</b>	<b>675.00</b>	<b>109.5%</b>
802-000 · Accounting Contract Services	0.00	50.00	0.0%
803-000 · Professional Services Fees	2,700.00	1,250.00	216.0%
850-000 · Telephone, Telecommunications	0.00	110.00	0.0%
870-000 · Board Meeting Expenses	0.00	20.00	0.0%
880-000 · Marketing			
880-005 · Print advertising	0.00	750.00	0.0%
884-000 · Website	0.00	500.00	0.0%
<b>Total 880-000 · Marketing</b>	<b>0.00</b>	<b>1,250.00</b>	<b>0.0%</b>
970-000 · Capital Outlay			
970-200 · Trail Expense			
970-215 · Acquisition	0.00	150,700.00	0.0%
970-202 · Trail Supplies	0.00	150.00	0.0%
<b>Total 970-200 · Trail Expense</b>	<b>0.00</b>	<b>150,850.00</b>	<b>0.0%</b>
<b>Total 970-000 · Capital Outlay</b>	<b>0.00</b>	<b>150,850.00</b>	<b>0.0%</b>
990-000 · Debt Service			
990-002 · Bank Fees	0.00	5.00	0.0%
<b>Total 990-000 · Debt Service</b>	<b>0.00</b>	<b>5.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>8,992.38</b>	<b>160,110.00</b>	<b>5.6%</b>
<b>Net Ordinary Income</b>	<b>37,509.43</b>	<b>-158,830.00</b>	<b>-23.6%</b>
<b>Net Income</b>	<b>37,509.43</b>	<b>-158,830.00</b>	<b>-23.6%</b>



2:20 PM  
03/20/24

**Iron Ore Heritage Recreation Authority**  
**Deposit Detail**  
**February 2024**

Type	Date	Name	Account	Amount
<b>Deposit</b>	<b>02/02/2024</b>		<b>001-004 · nicolet bank checking acc...</b>	<b>15,791.21</b>
Payment	02/02/2024	Negaunee Township t...	001-001 · Undeposited Funds	-14,115.81
Payment	02/02/2024	City of Ishpeming taxes	001-001 · Undeposited Funds	-1,675.40
<b>TOTAL</b>				<b>-15,791.21</b>
<b>Deposit</b>	<b>02/21/2024</b>		<b>001-004 · nicolet bank checking acc...</b>	<b>23,256.23</b>
Payment	02/21/2024	Chocolay Township ta...	001-001 · Undeposited Funds	-2,457.84
Payment	02/21/2024	City of Negaunee taxes	001-001 · Undeposited Funds	-1,775.47
Payment	02/21/2024	Republic Township	001-001 · Undeposited Funds	-2,442.53
Payment	02/21/2024	City of Ishpeming taxes	001-001 · Undeposited Funds	-3,507.58
Payment	02/21/2024	Marquette Township t...	001-001 · Undeposited Funds	-13,072.81
<b>TOTAL</b>				<b>-23,256.23</b>
<b>Deposit</b>	<b>02/12/2024</b>		<b>001-004 · nicolet bank checking acc...</b>	<b>5,617.14</b>
Payment	02/12/2024	Republic Township	001-001 · Undeposited Funds	-1,671.72
Payment	02/12/2024	Marquette Township t...	001-001 · Undeposited Funds	-3,646.06
Payment	02/12/2024	City of Marquette taxes	001-001 · Undeposited Funds	-257.26
Payment	02/12/2024	City of Marquette taxes	001-001 · Undeposited Funds	-42.10
<b>TOTAL</b>				<b>-5,617.14</b>
<b>Deposit</b>	<b>02/23/2024</b>		<b>001-004 · nicolet bank checking acc...</b>	<b>20,622.11</b>
Payment	02/23/2024	Negaunee Township t...	001-001 · Undeposited Funds	-9,089.59
Payment	02/23/2024	Negaunee Township t...	001-001 · Undeposited Funds	-11,532.52
<b>TOTAL</b>				<b>-20,622.11</b>
<b>Deposit</b>	<b>02/29/2024</b>		<b>001-005 · nicolet promontory acct</b>	<b>976.57</b>
			664-000 · Interest	-976.57
<b>TOTAL</b>				<b>-976.57</b>
<b>Deposit</b>	<b>02/29/2024</b>		<b>003-005 · U.P. State Bank CD</b>	<b>860.66</b>
			664-000 · Interest	-860.66
<b>TOTAL</b>				<b>-860.66</b>

**Iron Ore Heritage Recreation Authority**  
**Bill To Be Paid**  
As of February 29, 2024

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Name	Split	Amount
<b>202-000 · Accounts Payable</b>		
City of Marquette	-SPLIT-	100.59
City of Marquette	001-004 · nicoleet bank checking account	-100.59
City of Negaunee	62890 · Rent, Parking, Utilities	15.00
Clark Properties	62890 · Rent, Parking, Utilities	285.00
Clark Properties	001-004 · nicoleet bank checking account	-285.00
Marquette BLP	62890 · Rent, Parking, Utilities	13.25
Marquette BLP	001-004 · nicoleet bank checking account	-13.25
Nicolet National Bank	-SPLIT-	188.34
Nicolet National Bank	001-004 · nicoleet bank checking account	-188.34
Steward & Sheridan P.L.C.	803-000 · Professional Services Fees	2,700.00
Total 202-000 · Accounts Payable		2,715.00
<b>TOTAL</b>		<b>2,715.00</b>



## Iron Ore Heritage Recreation Authority Transaction Detail by Account February 2024

Num	Name	Memo	Amount
<b>001-004 · nicolet bank checking account</b>			
		Deposit	15,791.21
1724	Clark Properties	Office Rent	-285.00
		Deposit	5,617.14
	QuickBooks Payroll Service	Created by Payroll Service on 02/07/2024	-1,913.06
13125	Robert J Hendrickson	Direct Deposit	0.00
EFTPS	United States Treasury	26-1571652	-1,431.22
		Deposit	23,256.23
1725	Nicolet National Bank	IOHT Credit Card Payment	-188.34
		Deposit	20,622.11
1726	City of Marquette	payment for 363790 & 363791	-100.59
	QuickBooks Payroll Service	Created by Payroll Service on 02/23/2024	-1,913.08
13126	Robert J Hendrickson	Direct Deposit	0.00
1728	Marquette BLP	Neg Twp trailhead lighting	-13.25
Total 001-004 · nicolet bank checking account			59,442.15
<b>TOTAL</b>			<b>59,442.15</b>



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY  
MARQUETTE DISTRICT OFFICE



PHILLIP D. ROOS  
DIRECTOR

March 25, 2024

VIA EMAIL

Iron Ore Heritage Trail Authority  
Attn: Bob Hendrickson  
102 West Washington Street  
Marquette, Michigan 49855

Dear Bob Hendrickson:

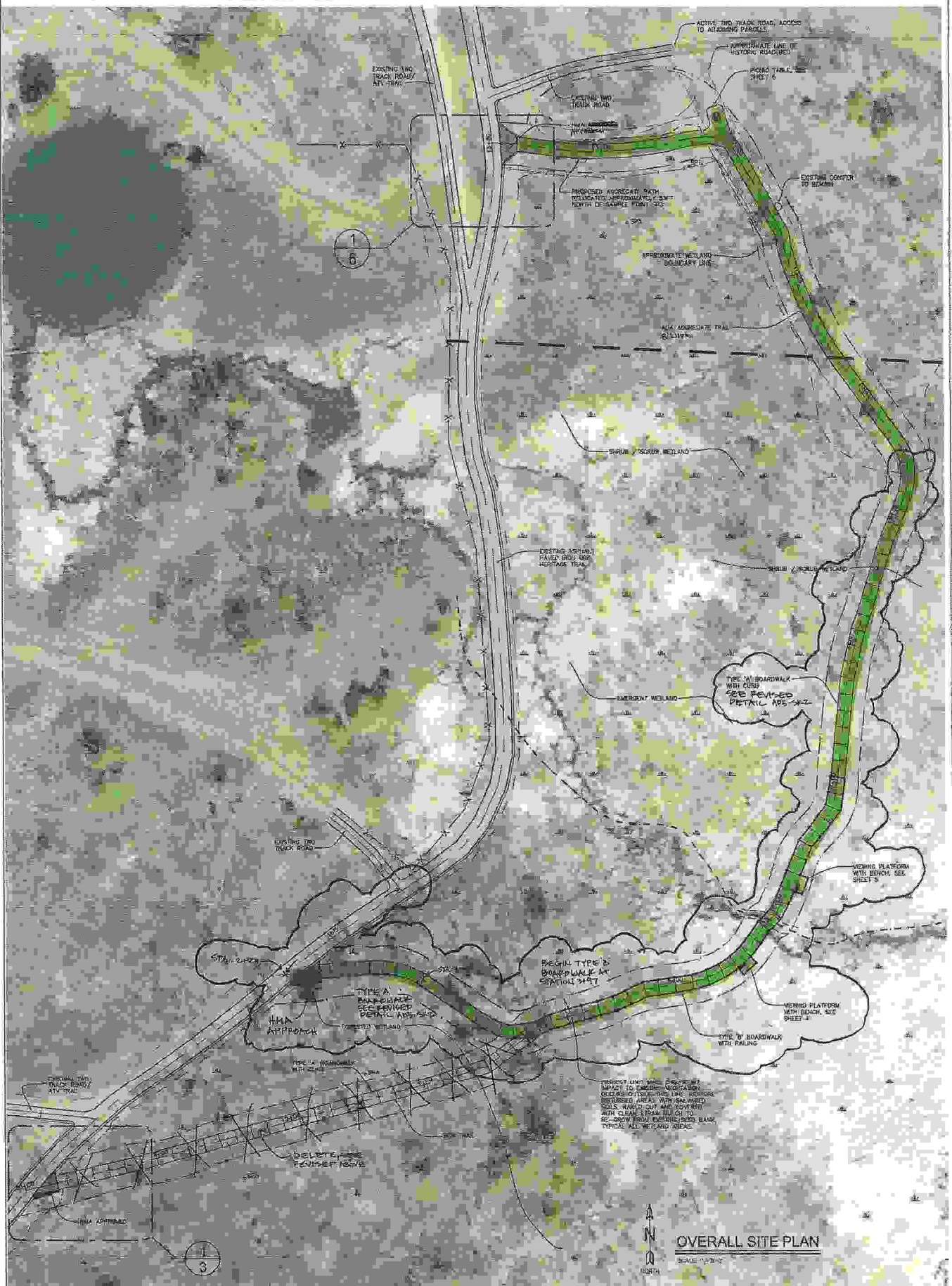
SUBJECT: Permit Revision; WRP039926 v. 1.1  
MiEnviro Portal Site Name: 52-Iron Ore Heritage Trail Marsh Boardwalk-Negaunee  
T48N R26W Section 32, Marquette County

We received your submission dated 3/12/2024 requesting a minor revision for work authorized by EGLE Permit Number WRP039926.

This letter authorizes revision of EGLE Permit Number WRP039926 to construct an 8-foot wide, 694-foot long elevated timber boardwalk. For the "Type A" boardwalk, Excavate 20 cubic yards for the placement of 37 supports consisting of 6"x6" stacked timbers placed on a 4-inch layer of stone aggregate. For the "Type B" boardwalk, utilize driven piles. Three hundred eight (308) feet of the boardwalk will have railings and two viewing platform bump-outs. Place 30 cubic yards of fill in an area 100 feet long by 8 feet wide for a filled path.

Revisions include the following: Reduce boardwalk and path width from 10 feet and 12 feet to 8 feet; shorten the boardwalk length by 222 lineal feet at the south end of the project; utilize driven timber piles rather than drilled piles; use stacked timber supports rather than steel pads.

You are reminded that all conditions as set forth in the original permit remain in full force. This letter must be attached to your permit and kept at the site of the work, available for inspection at all times for the duration of the project or until the date of expiration. This revision does not obviate the need for other federal, state, and/or local permits as may be required by law.



**OVERALL SITE PLAN**

SCALE: 1/8" = 1'-0"



Ammonson & Co. Inc.  
 4424A Ape-SK-1

Iron Ore Heritage Recreation Authority  
 Marsh Boardwalk  
 TF21-0052  
 Marquette County, Michigan

**SANDERS & CZAPSKI ASSOCIATES, PLLC**  
 architecture / landscape architecture / historic preservation  
 109 South Front Street / Suite 210 / Marquette, Michigan  
 Phone: 906.273.1207 / Fax: 906.273.1208  
 www.Sanders-Czapski.com

Building	January 10, 2024
Revision	Nov 1, 2023
COLL/rev/APP	
Location	Oct 16, 2023
Drafting	June 19, 2023
Issued	

**PROJECT SPECIFICATIONS**

**Iron Ore Heritage Trail  
Winthrop Junction Trailhead Parking**

**WASHINGTON STREET  
ISHPEMING, MICHIGAN**

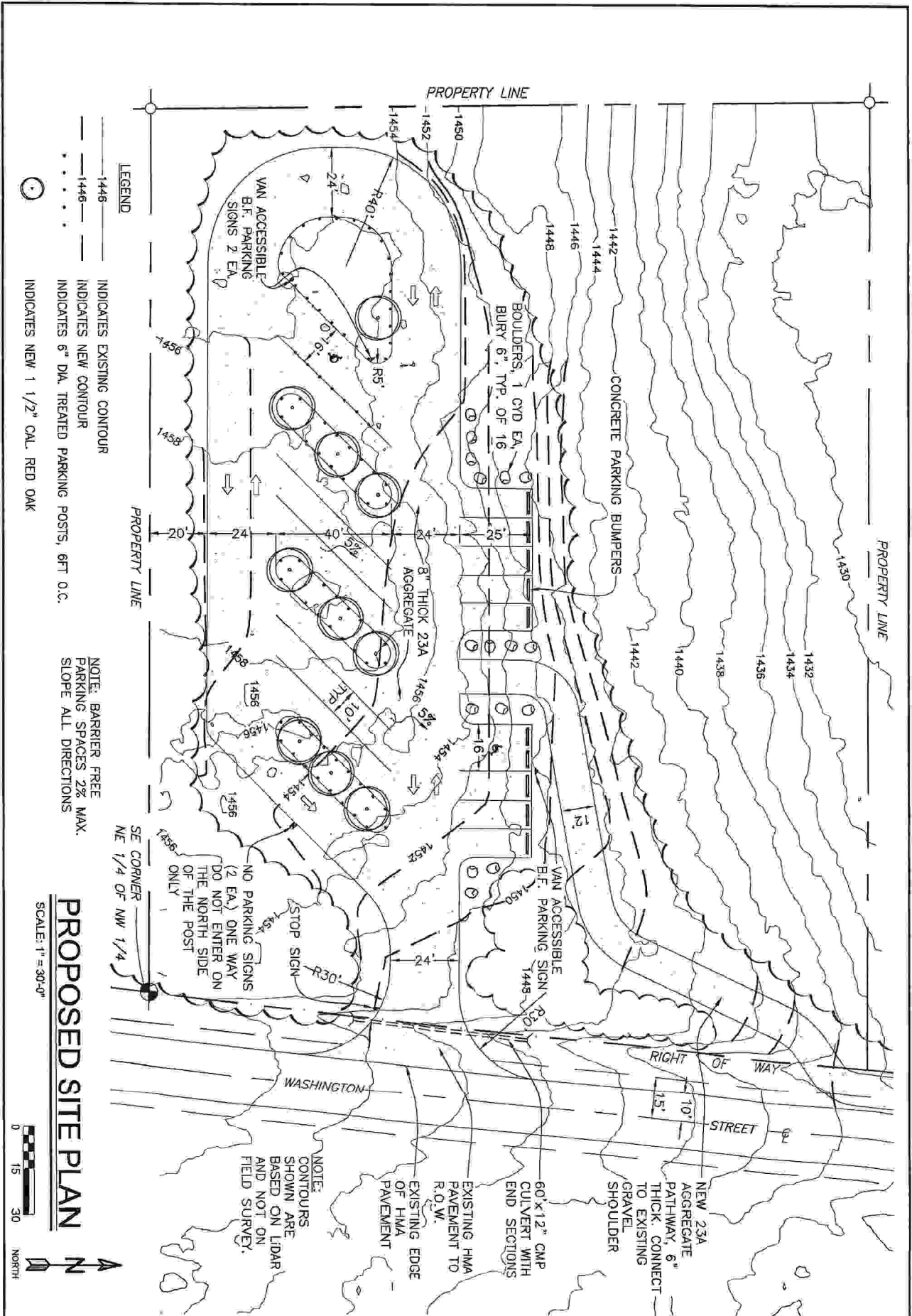
**PREPARED BY:**

**SANDERS & CZAPSKI ASSOCIATES, PLLC**

**109 S. FRONT ST., SUITE #210  
MARQUETTE, MICHIGAN 49855  
906-273-1207**

**ISSUED FOR: Bidding 1/18/2024**





BIDDING	JUN. 17, 2024
REVISION	NOV. 4, 2023
DATE	12/12/23
DESIGNED BY	TRISTAN PERDUE
DRAWN BY	B. SANDERS
APPROVED BY	
PROJECT NO.	1

**IRON ORE HERITAGE TRAIL**  
**WINTHROP JUNCTION TRAILHEAD PARKING**  
 ISHPEMING (MARQUETTE COUNTY), MICHIGAN

**SANDERS & CZAPSKI ASSOCIATES, PLLC**  
 architecture / landscape architecture / historic preservation

109 South Front Street / Suite 210 / Marquette, Michigan  
 Phone: 906.273.1207 / Fax: 906.273.1208  
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**SECTION 01 10 00  
SUMMARY**

**PART 1 - GENERAL**

**1.1 DESCRIPTION**

- A. This section includes descriptions of the project team, the Scope of Work, and work restrictions and requirements.

**1.2 PROJECT INFORMATION**

- A. Project Identification: Iron Ore Heritage Trail – Winthrop Junction Trailhead Parking.
- B. Project Location: Washington Street, Ishpeming, Marquette County, Michigan.
- C. Owner: Iron Ore Heritage Recreation Authority
1. Owner's Representative: Bob Hendrickson, Administrator Iron Ore Heritage Recreation Authority, 102 West Washington Street, Suite 232., Marquette. (906) 235-2923.
- D. Project Description: Project consists of:
1. Trailhead Parking Lot Construction: Including site survey and layout, site clearing, culvert installation, grading, asphalt paving, aggregate surface placement, signage, treated wood parking bumper posts, precast concrete parking bumpers, natural boulder parking barriers, tree planting and site restoration as shown on drawing Sheet 1 – Proposed Site Plan, and as specified herein. The intent is to provide parking for access to the Iron Ore Heritage Trail (non-motorized) and to DNR ORV Trail “C”. Parking to include 8 trailer parking spaces, one of which is van accessible barrier free and nine passenger vehicle spaces, one of which is ADA accessible. Contractor is responsible for securing City of Ishpeming right of way permit and paying all fees.
- E. Design Submittals
1. Contractor shall submit a detailed drawing depicting the proposed project design. This submittal shall demonstrate the meeting of all requirements. The drawings shall be dimensioned and to a minimum scale to accurately depict The Work. The drawing shall indicate the number of parking spaces and types, alignment and proposed elevations and required culverts. The drawings shall also indicate typical profiles and cross sections of the site and the pavement. The site plan included in the project specifications is based on LiDAR topographic information and is therefore approximate. The Contractor is responsible for conducting their own topographic survey as needed to accurately depict and construct the project.
2. The approval of the Design Submittal is required for the progress of The Work. The base bid shall be based on the area required for the full number of spaces defined in attached preliminary plan. Any deviation from the Master Plan based on field conditions and the approved design will be adjusted in the Contract Sum by change order based on the unit pricing.

3. The contractor may be required to submit several iterations of the Design Submittal based on Owner comment for approval.
4. Minimum Design Requirements are as follows:
  - a. Minimum thickness of aggregate paved surface shall be 8" 23a road gravel CIP.
  - b. Sub-base material to be 12" Clean granular material, existing suitable soils may be used.
  - c. Minimum compaction for sub-base and aggregate paving shall be 95% modified proctor. Contractor shall provide testing services verifying compliance. Test results to be provided to the Owner directly from the testing firm.
  - d. Minimum thickness of asphalt paving shall be 3" LVSP or greater to match full profile of existing pavement. Aggregate base for asphalt paved areas shall be a minimum of 8" CIP 22a gravel.
  - e. Minimum two way driveway width shall be 24'. Minimum one way driveway width shall be 16 feet.
  - f. Minimum 90 degree parking space shall be 19' wide by 25 feet. Minimum trailer parking space shall be 10' wide by 60 feet.
  - g. Minimum driveway approach from Washington Street shall be 24 feet wide with minimum of 30' radius. Drive way approach shall be asphalt paved from Washington Street to the spring property line.
  - h. Maximum slope of parking spaces shall be no steeper than 5%. Maximum slope of drives shall be no steeper than 5%. Maximum slope of barrier free parking spaces and access aisle shall be 2%. Maximum slope of restoration grade shall be 1:3. ADA Parking spaces shall meet the federal standards per the Americans with Disabilities Act.
  - i. Maximum slope of connector trail shall be 5%, unless noted otherwise, with a maximum cross slope of 3%.

### 1.3 WORK RESTRICTIONS

- A. Contractor's Use of Premises: During construction, Contractor will have full use of the site of the work however they will be required to properly protect adjacent areas from work activities. Contractor's use of premises is limited only as follows:
  1. Perform construction only during working hours 8 AM to 8 PM, unless otherwise agreed to in advance by Owner. Clean up work areas and return to usable condition at the end of each work period.
  2. Limits: Limit site disturbance to the adjacent to the work area and as instructed by the Owner.
  3. The Contractor is required to secure a right of way permit for the work from the City of Ishpeming, pay all fees and provide all necessary traffic control as required by the City. And to safely perform the work.



A promotional graphic for Celebrate Trails Day. On the left, the text "Celebrate Trails Day" is displayed in a mix of bold sans-serif and script fonts. Below it, "powered by rails to trails conservancy" is written in a smaller font. Further down, it says "Save the Date!" followed by "April 27, 2024" in a large, bold font. On the right, a photograph shows two people wearing helmets and cycling gear riding bicycles on a paved path through a green, wooded area.

**Celebrate  
Trails  
Day**

powered by rails to trails conservancy

Save the Date!  
**April 27, 2024**

Trails make getting outdoors and around by foot, bike and wheelchair more accessible for everyone. These essential outdoor spaces give us the space to swap car trips for bike trips, reducing emissions and helping the environment; bring **powerful economic opportunity to communities big, small and in between; and deliver health and happiness for** so many people. This year, in a time when trails are more in demand than ever, we hope you'll join us in celebrating these special places. Let's get out and make more **trail moments!**

***Related: Six Ways to Be a Good Steward on Celebrate Trails Day (and Every Day)***

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Let us know you're planning to participate in Celebrate Trails Day on April 27, 2024, and you'll be automatically entered to win a prize pack featuring great gear from RTC and our 2024 Celebrate Trails Day sponsors and partners. **Terms and conditions apply.**

**Let Us Know You're Participating**

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