



102 W. Washington Suite 232
Marquette, MI 49855
906-235-2923
ironoreheritage@gmail.com

**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING**

WEDNESDAY, MARCH 24, 2021, 4:30 PM

Via ZOOM and Country Inn

DRAFT AGENDA

- I. ROLL CALL
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)
- III. PUBLIC HEARINGS
 - A. TRUST FUND ACQUISITION GRANT OF 176 ACRES
 - B. TRUST FUND DEVELOPMENT GRANT OF NEGAUNEE BOARDWALK Bypass
- IV. APPROVAL OF CONSENT AGENDA
 - A. February Minutes
 - B. February Financials
 - C. March Bills to be Paid
- V. APPROVAL OF AGENDA
- VI. OLD BUSINESS
 - A. Michigan Grant Updates
 1. Negaunee Township Trailhead
 2. Weather Shelters/Fishing Piers
 3. 2021 Trust Fund Purchase of 173 Acres Resolution
 4. 2021 Trust Fund Negaunee Boardwalk Resolution
 - B. 2021 Maintenance
 - C. Board Membership Renewals
 - D. Map Meeting Follow up
- VII. NEW BUSINESS
 - A. Negaunee Jim Thomas Signage Request
 - B. Negaunee City Future Projects, ie ORV Campground, Lighting, Trail Connections, Playground, Substation
 - C. Marquette Lions Park Request
 - D. Audit Letter Signature
 - E. City of Ishpeming Request for Campground Board Member
- VIII. ADMINISTRATOR REPORT
- IX. BOARD COMMENT.
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

NEXT MEETING DATE: April 28, 2021, 4:30 pm, Zoom/Country Inn



**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING MINUTES OF FEBRUARY 24, 2021**

DRAFT MINUTES

- I. ROLL CALL – Don Britton, Chair, Chocolay; Glenn Johnson, Vice Chair/Secretary, Marquette Township; Lauren Luce, Treasurer, Marquette County; Al Reynolds, Negaunee Township; Bob Hendrickson, Negaunee; Larry Bussone, Ishpeming; Dawn Hoffman, Tilden Township
Excused Absence: Jim Brennan, Republic township; Nick Leach, Marquette
Guests: Rob Katona, DNR, Mike Springer, Marquette Township Alternative
Staff: Carol Fulsher
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes) – No public comment
- III. APPROVAL OF CONSENT – **Bussone motioned to accept consent agenda as presented; Johnson seconded motion.** Consent agenda includes January meeting minutes, January balance sheet showing assets of \$904,324; liabilities of \$259,371 and equity of \$644,953; January profit/loss showing income of \$320,445, expenses of \$9365 for income of \$311,080; Q1 budget v actual as of January showing profit at 101% and expenses at 101%; and January general ledger showing checks written 1193 to 1203; and February bills to be paid totaling \$7909. **Vote and motion carried.**
- IV. APPROVAL OF AGENDA – **Hoffman motioned to approve agenda as presented; Reynolds seconded motion. Vote and motion carried.**
- V. OLD BUSINESS
 - A. Michigan Grant Updates
 1. Negaunee Township Trailhead – Waiting for Sanders/Czapski to provide bid documents
 2. Weather Shelters/Fishing Piers – Schedule in packet, want to start in early April.
 3. 2021 Rural Development Fund Grants – Received Letter that we did not get funded for our lakeshore erosion project through this grant.
 4. 2021 Trust Fund Purchase of 173 Acres – Fulsher noted that as she is writing grant she has two questions. One on how to appraise the land with a 2005 appraisal on hand of \$1800/acre and the other about possible uses of the land.
 1. Appraisal/Land Valuation – Bussone motioned that we add 25% to per acre and go for \$400,000; Johnson seconded motion. Discussion on other ways to get appraisal, but timeline is too short to get another. Vote and motion carried.
 2. Allowable Uses – Trails/Hunt/Fish – All/Some/Other? – Discussion on including hunting and fishing opportunities to grant application. Both are highly valued by DNR grants acquisition. Decision to include them in the narrative at this time and open up areas.

5. 2021 Trust Fund Boardwalk – Working with Sanders Czapski on plans for boardwalk and costs. Need to make sure we are within the boundary of land ownership.

B. 2021 Maintenance – No change from January meeting

C. Board Membership Renewals – Jim Brennan was approved to serve another term; Luce notified that she has also been reappointed. Waiting to hear from Chocoday and Marquette Township.

D. Map Meeting Virtual Early March – Fulsher will work with Travel Marquette to redo the map. Fulsher to set up a meeting with their staff.

VI. NEW BUSINESS

A. Negaunee City Proposed Projects – Fulsher noted that she met with City Manager Heffron on February 23 to discuss items of cooperation between IOHRA and City of Negaunee including boardwalk, ORV campground, substation location, snowmobile parking, children’s play area in trailhead area, lighting, and connections to IOHT from ballfields/neighborhoods. She will put information on next agenda.

B. Howard Oil Building Lease – Fulsher noted that our lease had expired with the City and she has communicated to RAMBA that they can negotiate with the City to be the lease of the building as long as we can keep our items in storage which was agreed upon.

VII. ADMINISTRATOR REPORT – Fulsher will bring to next board meeting information on Marquette Lions Park (near LSCP building) with their request for money and letter of support. Came in too late to put on this agenda.

VIII. BOARD COMMENT – Johnson noted that he switched positions and is now with U.P. State Bank.

Springer noted that the Iron Range Roll is on its 8th year utilizing the IOHT. Also noted that the Honey Bear Virtual Race is coming up on the Big Bay Pathway.

IX. PUBLIC COMMENT – No public comment

X. ADJOURNMENT - **Bussone motioned to adjourn meeting, Hoffman seconded motion. Vote and motion carried and meeting adjourned at 5:25 pm.**

Iron Ore Heritage Recreation Authority
Balance Sheet
February 2021

11:06 AM

03/03/2021

Accrual Basis

Feb 28, 21

ASSETS

Current Assets

Checking/Savings

001-005 · mBank Sweep Account 421,431.65

001-004 · mBank checking account 92,792.31

003-000 · Certificates of Depost 153,015.65

Total Checking/Savings 667,239.61

Accounts Receivable

018-012 · Taxes Receivables - unassigned -982.67

018-000 · Taxes Receivable

018-001 · Taxes Receivable - Tilden 1,180.57

018-002 · Taxes Receivalbe - Ishpeming 7,740.49

018-003 · Taxes Receivable - Negaunee 5,902.87

018-004 · Taxes Receivable - NEG TWP -4,956.77

018-005 · Taxes Receivable - MQT TWP 24,638.34

018-006 · Taxes Receivable - Marquette -3,971.01

018-007 · Taxes Receivable - Chocolay 8,753.81

018-011 · Taxes Receivable - Rep Twp 2,176.84

Total 018-000 · Taxes Receivable 41,465.14

018-008 · Donation Receivable -0.87

018-009 · Grants Receivable 163,600.00

Total Accounts Receivable 204,081.60

Other Current Assets

018-013 · Taxes Receivable - unassigned 30,027.65

001-001 · Undeposited Funds -5,596.19

Total Other Current Assets 24,431.46

Total Current Assets 895,752.67

Fixed Assets

674004 · Benches -575.00

Total Fixed Assets -575.00

TOTAL ASSETS 895,177.67

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Feb 28, 21

| | |
|--|--------------------------|
| Accounts Payable | |
| 202-000 · Accounts Payable | 217,677.27 |
| Total Accounts Payable | <u>217,677.27</u> |
| Other Current Liabilities | |
| 204-000 · Accrued Wages | 6,279.58 |
| 203-000 · Unearned revenue | 33,563.10 |
| 200-258 · Federal Taxes | 1,501.56 |
| 200-259 · State Taxes | 672.31 |
| Total Other Current Liabilities | <u>42,016.55</u> |
| Total Current Liabilities | <u>259,693.82</u> |
| Total Liabilities | 259,693.82 |
| Equity | |
| 395-000 · Unrestricted Net Assets | 333,874.33 |
| Net Income | 301,609.52 |
| Total Equity | <u>635,483.85</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>895,177.67</u></u> |

Iron Ore Heritage Recreation Authority
Profit & Loss
February 2021

11:16 AM

03/03/2021

Accrual Basis

| | <u>Jan 21</u> | <u>Feb 21</u> | <u>TOTAL</u> |
|--|--------------------------|-------------------------|--------------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| General Revenue | | | |
| 674-002 · Individual Contributions | 145.05 | 0.00 | 145.05 |
| 674-001 · Corporate Contributions | 300.00 | 0.00 | 300.00 |
| 401-000 · Taxes | 320,000.00 | -13.58 | 319,986.42 |
| 664-000 · Interest | 48.91 | 0.00 | 48.91 |
| Total General Revenue | <u>320,493.96</u> | <u>-13.58</u> | <u>320,480.38</u> |
| Total Income | <u>320,493.96</u> | <u>-13.58</u> | <u>320,480.38</u> |
| Gross Profit | <u>320,493.96</u> | <u>-13.58</u> | <u>320,480.38</u> |
| Expense | | | |
| 62800 · Facilities and Equipment | | | |
| 62890 · Rent, Parking, Utilities | 315.88 | 315.69 | 631.57 |
| Total 62800 · Facilities and Equipment | <u>315.88</u> | <u>315.69</u> | <u>631.57</u> |
| 701-000 · Payroll | | | |
| 701-001 · Salaries and Wages | 5,950.00 | 2,023.00 | 7,973.00 |
| 701-002 · Payroll taxes | 518.25 | 4,542.61 | 5,060.86 |
| Total 701-000 · Payroll | <u>6,468.25</u> | <u>6,565.61</u> | <u>13,033.86</u> |
| 727-000 · Office Supplies | 0.00 | 28.52 | 28.52 |
| 800-000 · Operations | | | |
| 800-001 · Books, Subscriptions, Reference | 0.00 | 530.00 | 530.00 |
| Total 800-000 · Operations | <u>0.00</u> | <u>530.00</u> | <u>530.00</u> |
| 802-000 · Accounting Contract Services | 100.00 | 0.00 | 100.00 |
| 803-000 · Professional Services Fees | 0.00 | 200.00 | 200.00 |
| 850-000 · Telephone, Telecommunications | 106.71 | 136.96 | 243.67 |
| 870-000 · Board Meeting Expenses | 0.00 | 15.89 | 15.89 |
| 880-000 · Marketing | | | |
| 881-000 · Public Relations | 0.00 | 165.00 | 165.00 |
| Total 880-000 · Marketing | <u>0.00</u> | <u>165.00</u> | <u>165.00</u> |
| 970-000 · Capital Outlay | | | |
| 970-100 · Signage | | | |
| 970-104 · Trail mile marker expense | 0.00 | 910.00 | 910.00 |
| Total 970-100 · Signage | <u>0.00</u> | <u>910.00</u> | <u>910.00</u> |
| 970-200 · Trail Expense | | | |
| 970-202 · Trail Supplies | 128.67 | 217.43 | 346.10 |
| 970-206 · Grooming Expenses | 0.00 | 420.00 | 420.00 |
| Total 970-200 · Trail Expense | <u>128.67</u> | <u>637.43</u> | <u>766.10</u> |
| 970-300 · Engineering | 2,246.25 | 0.00 | 2,246.25 |
| Total 970-000 · Capital Outlay | <u>2,374.92</u> | <u>1,547.43</u> | <u>3,922.35</u> |
| Total Expense | <u>9,365.76</u> | <u>9,505.10</u> | <u>18,870.86</u> |
| Net Ordinary Income | <u>311,128.20</u> | <u>-9,518.68</u> | <u>301,609.52</u> |
| Net Income | <u><u>311,128.20</u></u> | <u><u>-9,518.68</u></u> | <u><u>301,609.52</u></u> |

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
 January through February 2021

11:19 AM
 03/03/2021
 Accrual Basis

| | <u>Jan - Feb 21</u> | <u>Budget</u> | <u>% of Budget</u> |
|---|---------------------|-------------------|--------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| General Revenue | | | |
| 674-002 · Individual Contributions | 145.05 | 0.00 | 100.0% |
| 674-001 · Corporate Contributions | 300.00 | 100.00 | 300.0% |
| 401-000 · Taxes | 319,986.42 | 315,000.00 | 101.58% |
| 664-000 · Interest | 48.91 | 180.00 | 27.17% |
| Total General Revenue | <u>320,480.38</u> | <u>315,280.00</u> | <u>101.65%</u> |
| Program Revenue | | | |
| Unrestricted | | | |
| 642-000 · Promo Sales | 0.00 | 115.00 | 0.0% |
| Total Unrestricted | <u>0.00</u> | <u>115.00</u> | <u>0.0%</u> |
| Total Program Revenue | <u>0.00</u> | <u>115.00</u> | <u>0.0%</u> |
| Total Income | <u>320,480.38</u> | <u>315,395.00</u> | <u>101.61%</u> |
| Gross Profit | <u>320,480.38</u> | <u>315,395.00</u> | <u>101.61%</u> |
| Expense | | | |
| 62800 · Facilities and Equipment | | | |
| 62890 · Rent, Parking, Utilities | 631.57 | 650.00 | 97.17% |
| Total 62800 · Facilities and Equipment | <u>631.57</u> | <u>650.00</u> | <u>97.17%</u> |
| 701-000 · Payroll | | | |
| 701-001 · Salaries and Wages | 7,973.00 | 12,138.00 | 65.69% |
| 701-002 · Payroll taxes | 5,060.86 | 948.00 | 533.85% |
| Total 701-000 · Payroll | <u>13,033.86</u> | <u>13,086.00</u> | <u>99.6%</u> |
| 727-000 · Office Supplies | 28.52 | 200.00 | 14.26% |
| 800-000 · Operations | | | |
| 800-001 · Books, Subscriptions, Referen | 530.00 | 530.00 | 100.0% |
| Total 800-000 · Operations | <u>530.00</u> | <u>530.00</u> | <u>100.0%</u> |
| 802-000 · Accounting Contract Services | 100.00 | 150.00 | 66.67% |
| 803-000 · Professional Services Fees | 200.00 | 0.00 | 100.0% |
| 850-000 · Telephone, Telecommunications | 243.67 | 280.00 | 87.03% |
| 860-000 · Travel and Meetings | 0.00 | 49.00 | 0.0% |
| 870-000 · Board Meeting Expenses | 15.89 | 100.00 | 15.89% |
| 880-000 · Marketing | | | |
| 880-005 · Print advertising | 0.00 | 250.00 | 0.0% |
| 881-000 · Public Relations | 165.00 | 0.00 | 100.0% |
| Total 880-000 · Marketing | <u>165.00</u> | <u>250.00</u> | <u>66.0%</u> |
| 970-000 · Capital Outlay | | | |

| | <u>Jan - Feb 21</u> | <u>Budget</u> | <u>% of Budget</u> |
|---------------------------------------|--------------------------|--------------------------|----------------------|
| 970-100 · Signage | | | |
| 970-103 · Interpretive signs | 0.00 | 60.00 | 0.0% |
| 970-104 · Trail mile marker expense | 910.00 | 0.00 | 100.0% |
| Total 970-100 · Signage | <u>910.00</u> | <u>60.00</u> | <u>1,516.67%</u> |
| 970-200 · Trail Expense | | | |
| 970-202 · Trail Supplies | 346.10 | 200.00 | 173.05% |
| 970-206 · Grooming Expenses | 420.00 | 910.00 | 46.15% |
| Total 970-200 · Trail Expense | <u>766.10</u> | <u>1,110.00</u> | <u>69.02%</u> |
| 970-300 · Engineering | 2,246.25 | 0.00 | 100.0% |
| Total 970-000 · Capital Outlay | <u>3,922.35</u> | <u>1,170.00</u> | <u>335.24%</u> |
| Total Expense | <u>18,870.86</u> | <u>16,465.00</u> | <u>114.61%</u> |
| Net Ordinary Income | <u>301,609.52</u> | <u>298,930.00</u> | <u>100.9%</u> |
| Net Income | <u><u>301,609.52</u></u> | <u><u>298,930.00</u></u> | <u><u>100.9%</u></u> |

Iron Ore Heritage Recreation Authority
General Ledger
February 2021

| | <u>Name</u> | <u>Split</u> | <u>Amount</u> |
|---|----------------------------|---|-----------------|
| 001-005 · mBank Sweep Account | | | |
| Deposit | mBank | 664-000 · Interest payment to us | 47.01 |
| 001-004 · mBank checking account | | | |
| Deposit | mBank | 664-000 · Interest payment to us | 1.90 |
| 1204 | Carol L Fulsher | 701-001 Salary | -4,773.79 |
| Deposit | Neg, Neg Twp, Tilden | 401-000 property tax pymnts | 10,517.92 |
| Deposit | Mqt, Mqt Twp | 401-000 property tax pymnts | 24,642.48 |
| Deposit | Republic, Ishp | 401-000 property tax pymnts | 9,349.10 |
| 1207 | Visa | Office Supplies, Telephone, Board Mtg Exp | -74.66 |
| EFT | Intuit quickbooks | 800-001 Subscription (annual for quickboo | -530.00 |
| EFTPS | United States Treasury | 200-258 Federal payroll tax monthly | -1,469.36 |
| Deposit | Neg, Neg Twp | 401-000 property tax pymnts | 14,302.66 |
| 1208 | Quick Trophy | 970-202 New bench plaque | -139.20 |
| Deposit | Tilden, Republic | 401-000 property tax pymnts | 3,101.09 |
| 1209 | City of Negaunee | 970-202 r/r lighting | -15.00 |
| 1210 | Clark Properties | 628-900 office rent | -265.00 |
| 1211 | Greater Ishpeming Negaunee | 881-000 membership | -165.00 |
| 1212 | Ishpeming SKi Club | 970-206 xc ski grooming payment | -420.00 |
| 1213 | mARQUETTE BLP | office electric, kiln lighting | -113.92 |
| 1214 | Marquette County Treasurer | 401-000 winter tax bond payment | -13.58 |
| 1215 | Verizon | 850-000 telephone charges | -106.71 |
| 1216 | Larry Bussone | 803-000 survey for parcel split | -200.00 |
| 1217 | U.P. Fabricating Co., Inc. | 970-104 2 mile markers purchased 2020 | -910.00 |
| Deposit | Mqt, Neg | 401-000 property tax pymnts | <u>5,596.19</u> |

Iron Ore Heritage Recreation Authority
 Bills to be Paid
 March 2021

11:48 AM
 03/16/2021

| <u>Name</u> | <u>Account</u> | <u>Original Amou</u> |
|----------------------------|---|----------------------|
| Intuit quickbooks | 800-001 · Books, Subscriptions, Reference | -530.00 |
| United States Treasury | 200-258 · Federal Taxes | -1,501.56 |
| Carol L Fulsher | 701-001 · Salaries and Wages | -4,773.79 |
| Register of Deeds | 940-000 · Lease, Appraisal Expenses | -13.00 |
| A. Lindberg & Sons | 970-203 · Trail Maintenance | -2,604.75 |
| Clark Properties | 62890 · Rent, Parking, Utilities | -265.00 |
| Country Inn | 870-000 · Board Meeting Expenses | -35.00 |
| mARQUETTE BLP | 970-202 · Trail Supplies | 58.25 |
| mARQUETTE BLP | 62890 · Rent, Parking, Utilities | 49.64 |
| Michigan Insurance Company | 800-956 · Insurance - Workers' Comp | -43.00 |
| Verizon | 850-000 · Telephone, Telecommunications | -106.71 |
| Visa | 870-000 · Board Meeting Expenses | 15.89 |
| Visa | 850-000 · Telephone, Telecommunications | 30.25 |
| Visa | 800-001 · Books, Subscriptions, Reference | 29.00 |
| City of Negaunee | 970-202 · Trail Supplies | -15.00 |
| | TOTAL | -9,689.78 |
| Visa | Zoom | 15.89 |
| | NMU EAN Internet | 30.25 |
| | Connect Marquette zoom winter conference | 29 |



RP20-0036 - IOHT Trailhead in Negaunee Township

2 messages

Carlock, Merrie (DNR) <CarlockM@michigan.gov>
To: Iron Ore Heritage Trail <ironoreheritage@gmail.com>

Mon, Jan 11, 2021 at 5:30 PM

Congratulations Carol!

Your Project Agreement for the above-referenced project was recently executed. The completion date for your project is March 31, 2023, so you should initiate your plans, specifications and bid documents as soon as possible, if you have not already done so. We would expect to receive bid documents for review within 6 months. Based on the issue date of the Project Agreement of December 30, 2020, that will be June 30, 2021.

Detailed project management instructions are provided in the attached *Development Project Procedures Booklet* (IC1912). Please read the booklet thoroughly to ensure that you follow required procedures to successfully complete your project and qualify to receive your reimbursement grant. Required contract text, also attached, must be included in your bid advertisements and contract bid documents.

All projects in the State of Michigan with a total cost of \$15,000 or more require sealed and signed plans, specifications and bid documents which have been prepared by a licensed Professional Engineer, Landscape Architect or Architect, with a current registration with the State of Michigan. As long as they meet those qualifications, the DNR does not need to pre-approve your selection of a Prime Professional. When requesting proposals for the design of your project, keep in mind that the Prime Professional is also required to oversee construction, sign off on payments to the contractor, and certify that work was done correctly according to approved plans and specifications for the grant reimbursement of your project.

If they are not already registered or an employee of your agency, it is necessary for your Prime Professional to register their firm's organization in MiRecGrants so that they may submit and certify contract documents in the system. Once their registration is complete you, as the Authorized Official, must search for the individual design professional in MiRecGrants and add them to your community's organization as a member. Do not enter their information yourself but find them in the system to add them to your organization after they have first registered their firm and themselves. I can assist you with this task via an email request.

Once your Prime Professional has completed the Plans, Specifications and Bid documents (PSB) for your project, they must be submitted for review through the MiRecGrants grants management website. Instructions on how to submit PSB documents through the MiRecGrants website can be found in the attached booklet. A tutorial videos to add members and submit PSB documents can be found on this page link: [MiRecGrants Information](#)

The DNR must review and approve your PSB documents prior to bidding, seeking quotes, or beginning any work on the project or purchasing any materials. Plan review typically takes around 60 days, depending on the time of year and other workload. Please allow for review time in your schedule. You will submit a separate PSB document for each contractor and/or vendor on the project, specific to work or materials within that package. You may have one contractor or several, consequently, there may be a single PSB for your project or several. It depends on the number of contractors or vendors being used.

An approved PSB in MiRecGrants is required for any contractor or vendor purchase of \$5,000 or more. Material purchases or construction contracts with a value between \$5,000 and \$49,999 require an approved PSB document for requests for quotes with a minimum of 3 quotes. Any contract over \$50,000 in value must be publicly advertised and bid, with 3 bids minimum. Purchases or work with a value of less than \$5,000 to a single vendor or contractor do not require quotes or bids, but the DNR still must approve the purchase prior to purchases or awards.

If you plan on using staff or volunteer labor or donated materials, please refer to the reimbursement section of the booklet for specific record keeping requirements. That work must still be according to sealed and approved plans and specifications prepared by your Prime Professional.

After you advertise for bids or quotes for each approved PSB document for contracted work or purchased materials, you must submit a request to award along with a bid tabulation through the approved PSB's in MiRecGrants. Only one award for each PSB document number. All awards and purchases of *any dollar amount* must be pre-approved prior to award or purchase in order to be reimbursed for any work or expense. This turnaround time is much faster if the bid or solicitation for quotes was done

VIA. P

according to our requirements. Failure to follow the bidding requirements of the State of Michigan will jeopardize your grant reimbursement and will negatively affect future applications.

As a reminder, your application may have received a higher score due to commitment for Environmental or Universal Access Design Features which are required to be included in your project. Please make your Prime Professional aware of this obligation.

Environmental Features for your project: Waterless Vault Toilet; Dark Sky Compliant LED Lighting; Recycled Content in Bike Racks, Benches, and Signage.

Universal Access Design obligation is: Unisex Vault Toilet; Benches with center armrest; & companion seating space; Signage: QR code, 36 pt. font, high contrast, graphics. Access walks 6' wide or more.

Please let me know if you have any questions.

Good luck on your project.

Merrie M. Carlock, LLA/ASLA

Michigan Department of Natural Resources

Recreation Grants / Grants Management/ Finance and Operations Division

Upper Peninsula, Antrim, Benzie, Charlevoix, Emmet, Grand Traverse,

Kalkaska, Leelanau, Livingston & Oakland Counties

CarlockM@Michigan.gov

If you are writing about your grant, please always include your grant number and project name in the subject line.

Learn about Michigan Department of Natural Resources Grant Programs:

www.michigan.gov/dnr-grants

[MiRecGrants Information](#)

2 attachments

 **IC1912_DevelopmentProjectProcedure_2021 Edition.pdf**
3246K

 **Required Contract Text.docx**
14K

Iron Ore Heritage Trail <ironoreheritage@gmail.com>

Tue, Jan 12, 2021 at 9:38 AM

To: Bill Sanders <bill@sanders-czapski.com>

Email from Mary.

[Quoted text hidden]

—
Carol Fulsher

Administrator

Iron Ore Heritage Trail

102 W. Washington Street, Suite 232

906-235-2923

ironoreheritage@gmail.com

2 attachments

 **IC1912_DevelopmentProjectProcedure_2021 Edition.pdf**
3246K

 **Required Contract Text.docx**
14K



102 W. Washington#232
Marquette, MI 49855
906-235-2923
Ironoreheritage@gmail.com

**RESOLUTION OF SUPPORT FOR MICHIGAN TRUST FUND GRANT
SUBMITTAL FOR PROPERTY ACQUISITION OF 176 ACRES IN MARQUETTE &
NEGAUNEE TOWNSHIPS**

WHEREAS, the Iron Ore Heritage Recreation Authority supports the submission of an application titled, "Iron Ore Heritage Trail Land Acquisition for future trail development" to the Michigan Trust Fund to acquire 176 acres of property for future trail development in Marquette and Negaunee Townships,

WHEREAS, the proposed application is supported by the Iron Ore Heritage Recreation Authority's 5-Year Approved Parks and Recreation Plan to provide a safe trail and separate users when available; and,

WHEREAS, the Iron Ore Heritage Recreation Authority will work with partners to develop non-motorized trails within the property and open up the Bishop Creek for fishing; and,

WHEREAS, the willing seller wants the land to remain open for recreation for the public and has submitted a letter with the grant application to donate 25% of the land value as the match for the grant; and,

NOW THEREFORE, BE IT RESOLVED that the Iron Ore Heritage Recreation Authority hereby authorizes submission of a Michigan Trust Fund Grant application for \$310,000 and has gotten guarantees from current land owner to provide the 25% land value as the grant match during the 2022/23 fiscal years.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

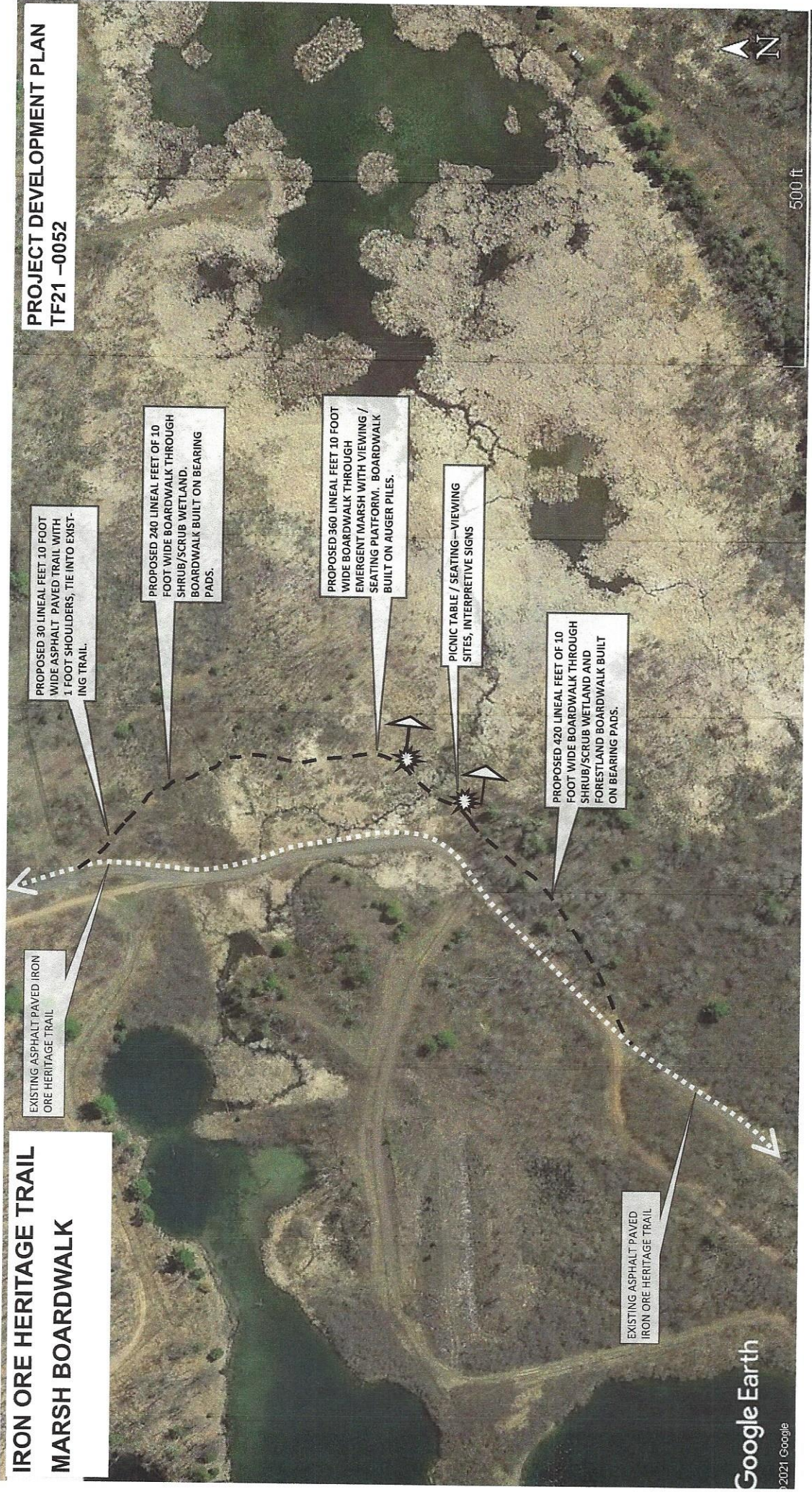
I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the Iron Ore Heritage Recreation Authority of Marquette County, Michigan, at its regular board meeting held on March 24, 2021 at 4:30 p.m. in Marquette, with a quorum present.

Glenn Johnson, Vice Chair/Secretary

Dated: _____

IRON ORE HERITAGE TRAIL MARSH BOARDWALK

PROJECT DEVELOPMENT PLAN
TF21 -0052



v1 A4.
Trust
Fund
Boardwalk



102 W. Washington#232
Marquette, MI 49855
906-235-2923
Ironoreheritage@gmail.com

**RESOLUTION OF SUPPORT FOR MICHIGAN TRUST FUND GRANT 21.0052
SUBMITTAL FOR BOARDWALK DEVELOPMENT IN NEGAUNEE**

WHEREAS, the Iron Ore Heritage Recreation Authority supports the submission of an application titled, "Iron Ore Heritage Trail Boardwalk Development" to the Michigan Trust Fund to develop a 1320 linear foot boardwalk into the marshlands of East Negaunee.

WHEREAS, the proposed application is supported by the Iron Ore Heritage Recreation Authority's 5-Year Approved Parks and Recreation Plan to provide a safe trail and separate users when available; and,

WHEREAS, the Iron Ore Heritage Recreation Authority will work to develop a safe trail for trail users on our property; and

WHEREAS, the Iron Ore Heritage Recreation Authority commits to telling the natural and historical story of the Iron Ore Heritage Trail and with knowledgeable partners will do interpretation within the marshlands; and,

WHEREAS, the Iron Ore Heritage Trail will commit to providing the fiscal match; and,

NOW THEREFORE, BE IT RESOLVED that the Iron Ore Heritage Recreation Authority hereby authorizes submission of a Michigan Trust Fund Grant application for \$ 218,700 and will provide 31 % of the match monies of \$ 100,000 available in our 2022/23 fiscal year budgets.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the Iron Ore Heritage Recreation Authority of Marquette County, Michigan, at its regular board meeting held on March 24, 2021 at 4:30 p.m. in Marquette, with a quorum present.

Dated: _____

Glenn Johnson, Vice Chair/Secretary

2020 Trail Work List

| <u>Trail amenities/signage</u> | <u>Who</u> | <u>Timeline</u> | <u>How to Pay</u> |
|---|--|-----------------|---|
| Fencing at wetland area in Negaunee to be | owned by O'Dovero | May/June | He will allow us to take the fencing down |
| Benches need painting | LaBrecque or Fulsher/Son | 2021 | Maintenance Budget |
| Weather Shelters, Fishing Piers | Award Bid to Wuebben | By July 1 | Grant, budgeted item |
| Mile markers to install | Misna and St. Onge | Dec or 2021 | Chocolay and Marquette |
| Negaunee Township Trailhead | Bidding System | Spring | Grant, budgeted item |
| Interpretive Signs | Signage Committee verbiage/photos, order panels from Sgns Now, hardware U.P. Fab | Winter./Sprin | Budgeted item |
| Bench | purchased and wants installed near Welcome Center | Summer | Purchased from private person |
| <u>Trail Upgrades</u> | | | |
| Review trail pavement | | | |
| Ishpeming/Negaunee | About 20 foot section in Negaunee needs to be cut, roots cut, and repaved | 2021 | Bid out, money budget in maintenance |
| Republic upgrade, new bike path mix,extend culvert | Bid Out, Working on bid documents and drawings | 2021 | Maintenance budget and ORV budget |
| <u>Trail Maintenance</u> | | | |
| Erosion by Chocolay River | Joe LaBrecque | | Maintenance Funds |
| Trail subsidence? Negaunee between north and south Jackson pit | Coleman engineering to design fix. Collapsed culvert | 2021 | Maintenance Funds |
| Beaver activity at Carp River Bridge in Negaunee. Railroad to clean culvert | Dylan Matthews, Negaunee Township, Trapping and Canadian National | November/De | Maintenance budget and railroad |
| ORV Gravel/Grading | Bid System | Summer | ORV Funds |

V1 B. Maintenance
PI



102 W. Washington Street, #232
 Marquette, MI 49855
 906-235-2923
ironoreheritage@gmail.com

REQUEST FOR QUOTES DATED MARCH 24, 2021
REQUEST FOR QUOTES FOR TRAIL AGGREGATE, GRADING AND CULVERT
EXTENSION
ALONG IRON ORE HERITAGE TRAIL REPUBLIC TOWNSHIP

PROJECT INFORMATION

Background: The Iron Ore Heritage Recreation Authority maintains a 2.02 mile, multi-use trail in Republic Township on a corridor owned by the State of Michigan. The trail operates as a motorized/nonmotorized trail upgraded with bike aggregate. In the past seven years, the trail has been highly used and needs restoration. The IOHRA is looking to repair this portion of trail by adding new accessible aggregate and extending two culverts.

- A. Project Identification: Iron Ore Heritage Trail in Republic Township.
- B. Add 4" compact in place bike aggregate meeting specifications (outlined below) on existing IOHT trail through Republic Township, grade and roll, plus add two-foot extensions on both sides of two existing culverts.
- C. Project Location: Project area is defined as existing IOHT between intersection of Front and Republic Streets in Republic following east and north to Republic Township/Humboldt Township Line through T.46 N – R29W, Sections 7,8 and 5. Approximately 2.02 miles. *Original drawings from 2014 trail build included in bidder packet.*
- D. Project Contact: Don Britton, Chair, Iron Ore Heritage Recreation Authority, 906-458-9594 and/or Carol Fulsher, Administrator, 102 W. Washington Street, #232, Marquette, MI 49855, 906-235-2923
- E. Visit: No formal pre-bid meeting or site visit is planned. Bid awardee will be required to meet with Don Britton to review project scope.
- F. Project Description: Project consists of
 - 1) Drain water holes along route
 - 2) Add 2-foot culvert extensions to each side of existing two culverts east of 4th Street (called out in drawing)
 - 3) Grade 2.02 miles of existing trail to smooth flat plain with crown

4) Add 4" of ADA aggregate mix meeting the following gradation along 10,700 linear feet (approx. 2.02 miles) of Iron Ore Heritage Trail, 12' foot wide.

5) Finish roll and compact

G. Time of Completion: Project should be completed by July 31 2021.

H. Bidder's Qualifications: Bidders must be properly licensed under the laws governing their trade and be able to obtain insurance required for the Work.

BID SUBMITTAL AND OPENING

Project Contact will receive bid forms (attached) at the offices of the Iron Ore Heritage Recreation Authority until the bid time and date at the location indicated below or will accept emailed bids through ironoreheritage@gmail.com

Bid Due Date: **April 22, 4 pm Local Time**

Location: 102 W. Washington Street, #232, Marquette, MI 49855

Bids will be thereafter publicly opened and read aloud.

The Iron Ore Heritage Recreation Authority reserves the right to reject any and all bids.

REQUEST FOR QUOTE: SCOPE OF WORK

PART 1 - GENERAL

1.1 DESCRIPTION

A. The work of this section includes the preparation and placement of ADA accessible pathway trail surfacing and fine grading and compaction along 10,700 feet of Iron Ore Heritage Trail in Republic Township, 12-foot wide and 4" deep.

1.2 SECTION REQUIREMENTS

A. Submittals: Product Data. Provide documentation of aggregate surface material meeting specification by certified sieve analysis, submit a list of three projects where the proposed material has been installed and submit a sample of the proposed material weighing five pounds.

1.3 SUBMITTAL REQUIREMENTS

A. Submit certified sieve analysis and pit location for proposed material meeting these specifications.

B. Submit 10-pound sample of material corresponding to sieve analysis from each pit.

C. Provide a list of at least three projects and Owner contact information for projects where the proposed ADA aggregate has been used.

1.4 QUALITY ASSURANCE

A. Only materials meeting these specifications and with a track record of ADA acceptable performance as documented by references will be allowed for use on this project. Bidders may submit samples and sieve analysis data prior to bidding if they choose.

| ADA Accessible Aggregate: | Sieve Size | Total Percent Passing |
|---------------------------|------------|-----------------------|
| | 3/8" | 100 |
| | 1/4" | 85-100 |
| | #4 | 65-85 |
| | #6 | 40-65 |
| | #16 | 30-40 |
| | #30 | 25-30 |
| | #50 | 20-25 |
| | #100 | 15-20 |
| | #200 | 10-20 |

C. Aggregate manufactured for accessible trail surface shall be freshly manufactured or from stockpiles less than 12 months old to control weed seed bank.

D. Bid Awardee shall comply with Act 174 PA. of 2013, by notifying the public utilities of the proposed work at least 48 hours prior to the commencement of such activities by contacting MISS DIG @ 800-482-7171 or www.missdig.net.

E. Original drawings of trail construction of 2014 included in packet for your information.

PART II – PRODUCTS

- 1) Four (4) – 2-foot long 18" diameter P.E. Pipe extensions with perforated end caps.
- 2) 1650 cu yards of ADA aggregate passing the sieve test listed above

PART III – EXECUTION

Fine grade, compact the existing aggregate base of approximately 10,700 linear feet, 12-feet wide. Construct a one-course compacted average depth bike aggregate 4" per specs above and add 2-foot extensions on each end to two culverts 18" diameter P.E. Pipe.

BID FORM

Bidder: _____

Project Name: Republic Township Bike Aggregate Resurfacing/Rolling/Grading

Project Location: Iron Ore Heritage Trail between Front/Republic Streets in Republic following the IOHT west and north approximately 2.02 miles to Republic/Tilden Township line, Republic Township, Marquette County.

Owner: Iron Ore Heritage Recreation Authority

Mobilization: _____

Grading Work : _____

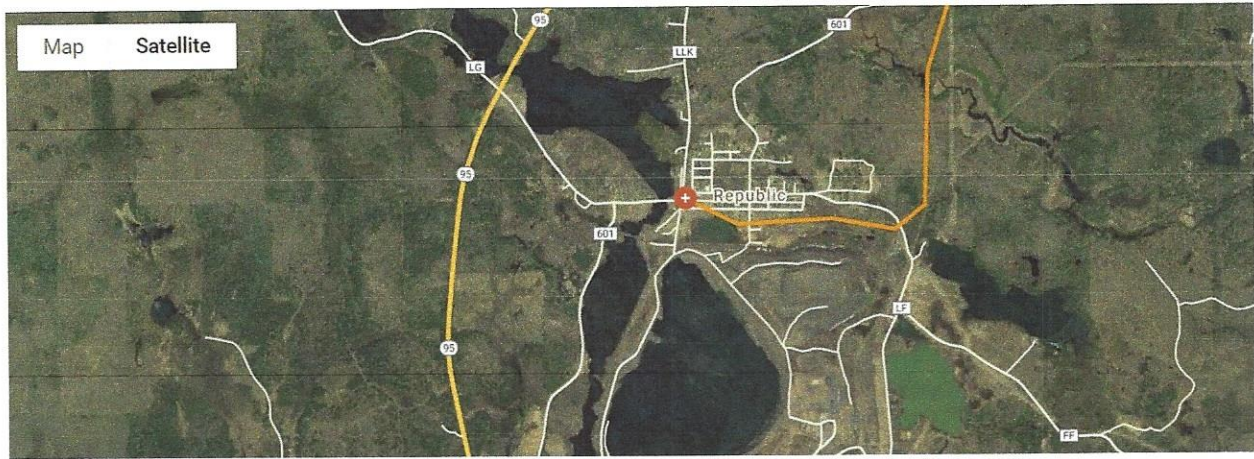
Aggregate Work: _____

Culvert Extensions: _____

Cost per Cu Yards of additional bike aggregate: _____

TIME OF COMPLETION _____

The undersigned Bidder proposed and agrees to hereby commence the Work of the Bid on or before _____ and shall fully complete the Work within _____ days.



Trail map from downtown Republic to Republic/Humboldt Township Line

2021 map thoughts

Chocolay to Ishpeming side One with call outs of Ishpeming, Negaunee, Marquette

Negaunee to Republic ORV trail on back side with statement that Ishpeming to Republic open for walking, biking preferably mtn bike or fat tires

Pavement vs crushed aggregate

Main road crossing, water bodies

Mileage chart. Casino to Welcome Center, Welcome Center to Commons, Commons to Northwoods Lane, Northwoods Lane to 492/35 to Jackson Miners Park, Jackson Miners Park to downtown Ishpeming, downtown Ishpeming to Washington street

Amenities, through icons? Icons at trailheads, ie parking, picnic, restrooms, water, bike fixing station

Rail/Trail Etiquette

Museums/Interest Areas? Carp River Kiln, Father Marquette park, ore dock, r/r trestle, Pine Hill Quarry/pond, Fishing piers/bird watching platform, Negaunee Mine Memorial, Jackson Mine Pit #1, Brownstone area with mine pits/mine engine house, Heritage Memorial downtown Ishpeming, Cliffs Shaft

Artwork in downtown Ishpeming between 1st and 2nd

Jackson Pit #1, Neg.

Jackson Miners Park, Neg.

Negaunee Mine Memorial (east Negaunee)

LS&I Trestle Neg. Twp

Father Marquette Park

Carp River Kiln

11" x 17"

Elevation

Type of trail (through dot/line system?)

Chocolate to Ishpeming
 City close ups VID. Page 2

For additional maps and information on Marquette County, please contact us at:



**TRAVEL
 MARQUETTE**

117 W. WASHINGTON ST.
 MARQUETTE, MI 49855
 906-228-7749

Dead River Storage Basin

Area Lodging

MARQUETTE

- 1 America's Best Value Inn / 906.249.1712
1010 M-28 E, Marquette MI 49855 (Harvey)
- 2 Birchmont Motel / 906.228.7538
2090 US-41 S, Marquette MI 49855
- 3 Blueberry Ridge B&B / 906.251.0219
193 Oakridge Dr, Marquette MI 49855 (Sands Twp.)
- 4 Brentwood Motor Inn/Budget Host / 906.228.7494
2603 US-41, Marquette, MI 49855
- 5 Cedar Motor Inn / 906.228.2280
2523 US-41 W, Marquette MI 49855
- 6 Comfort Suites Of Marquette / 906.228.9028
2463 US-41 W, Marquette MI 49855
- 7 Country Inn And Suites / 906.225.1300
2472 US-41 W, Marquette MI 49855
- 8 Days Inn Of Marquette / 906.225.1393
2403 US-41 W, Marquette MI 49855
- 9 Econo Lodge Lakeside / 906.225.1305
2050 US-41 S, Marquette MI 49855
- 10 Fairfield Inn and Suites By Marriott / 906.225.1305
800 S Lakeshore Blvd, Marquette MI 49855
- 11 Hampton Inn by Hilton / 906.228.6001
461 S Lakeshore Blvd, Marquette MI 49855
- 12 Holiday Inn Of Marquette / 906.225.1351
1951 US-41 W, Marquette MI 49855
- 13 Imperial Motel / 906.228.7430
2493 US-41 W, Marquette MI 49855
- 14 Landmark Inn / 906.228.2580
230 N Front Street, Marquette MI 49855
- 15 MyPlace Economy Extended Stay / 906.232.1111
2383 US-41 W, Marquette MI 49855
- 16 Quality Inn / 906.228.8100
1275 US-41 W, Marquette MI 49855

- 17 Ramada by Windham / 906.228.6000
412 W Washington St, Marquette MI 49855
- 18 Rippling River Resort / 906.273.2259
4321 M-553, Marquette, MI 49855
- 19 Staybridge Suites / 906.225.9901
855 W Washington St, Marquette MI 49855
- 20 Superior Stay / 906.273.1800
1301 N Third St, Marquette MI 49855
- 21 UP Motor Lodge / 906.249.1404
5057 US-41 S, Marquette MI 49855 (Harvey)
- 22 Value Host Motor Inn / 906.225.5000
1101 US-41 W, Marquette MI 49855

GWINN (SEE COUNTY MAP ON BACK)

- 23 Model Towne Inn / 906.346.7901
190 M-35, Gwinn MI 49841
- 24 Tower Vacation Homes / 906.346.7911
4430 Electra St, Gwinn MI 49841

BIG BAY (SEE COUNTY MAP ON BACK)

- 25 Big Bay Motel / 906.345.9444
96 Bensinger St, Big Bay MI 49808
- 26 Big Bay Point Lighthouse B&B / 906.345.9957
3 Lighthouse Rd, Big Bay MI 49808
- 27 Thunder Bay Inn / 906.345.9220
400 Bensinger St, Big Bay MI 49808

NEGAUNEE

- 28 Tall Pines / 906.475.6608
349 US-41 E, Negaunee MI 49866

ISHPEMING

- 29 Jasper Ridge Inn / 906.485.2378
1000 River Parkway, Ishpeming MI 49849
- 30 Magnuson Country Inn / 906.485.6345
850 US-41 W, Ishpeming MI 49849



GREATER MARQUETTE



25 26 27

550

Little Presque Isle

Harlow Lake

LITTLE PRESQUE ISLE RECREATION AREA

HOGBACK MOUNTAIN

SUGARLOAF MOUNTAIN

Partridge Island

Middle Island

PRESQUE ISLE PARK

NTN FORESTVILLE TRAILHEAD

Forestville

550

DEAD RIVER FALLS

WRIGHT ST. FALLS

NTN BLP TRAILHEAD

NTN NORTH TRAILS TRAILHEAD

NORTHERN MICHIGAN UNIVERSITY

Marquette Upper Harbor Ore Dock (active)

Marquette

510

41

4 5 13 6 8 15

7

12

16

19

22

Iron Ore Heritage Trail

Pine Hill Road

492

MARQUETTE GOLF CLUB

U.P. HEALTH SYSTEM

MARQUETTE REGIONAL HISTORY CENTER

MARQUETTE HARBOR LIGHT HOUSE

MARQUETTE LOWER HARBOR ORE DOCK

South bank Carp River from

Morgan Creek

NTN SOUTH TRAILS TRAILHEAD

MOUNT MARQUETTE

MORGAN FALLS

CARP RIVER FALLS

MARQUETTE MOUNTAIN SKI & BIKE AREA

Carp River

MDOT WELCOME CENTER

M 35

M 553

To Sawyer International Airport

Harvey

41

M 28

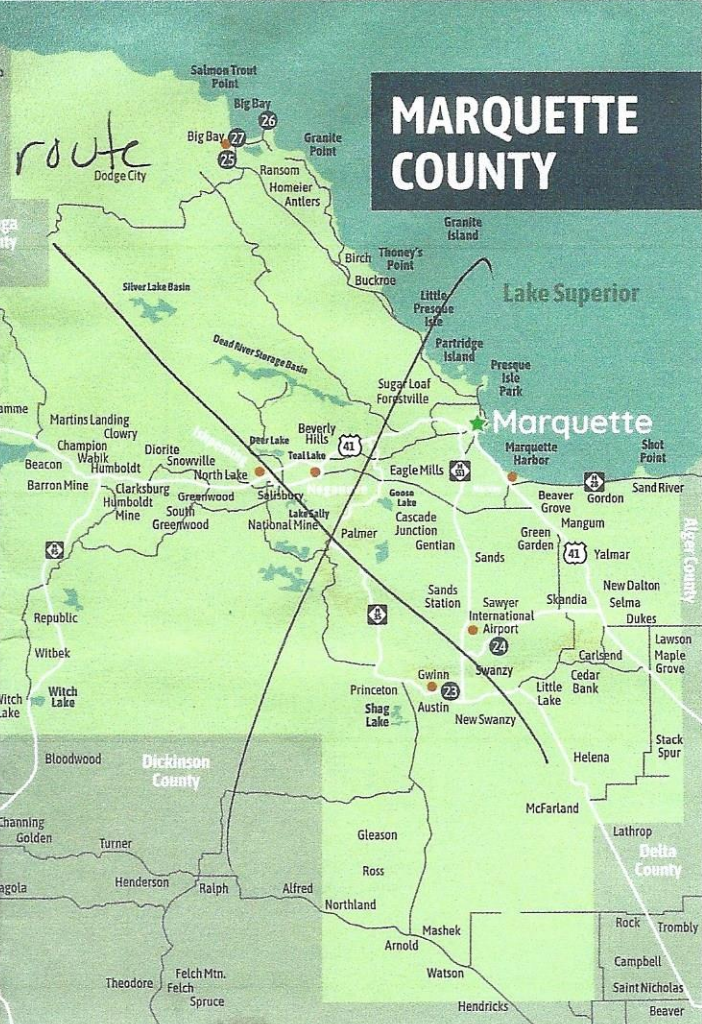
Goose Lake

480

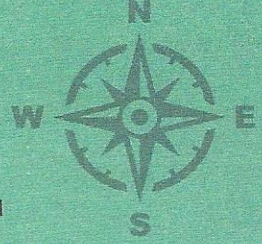
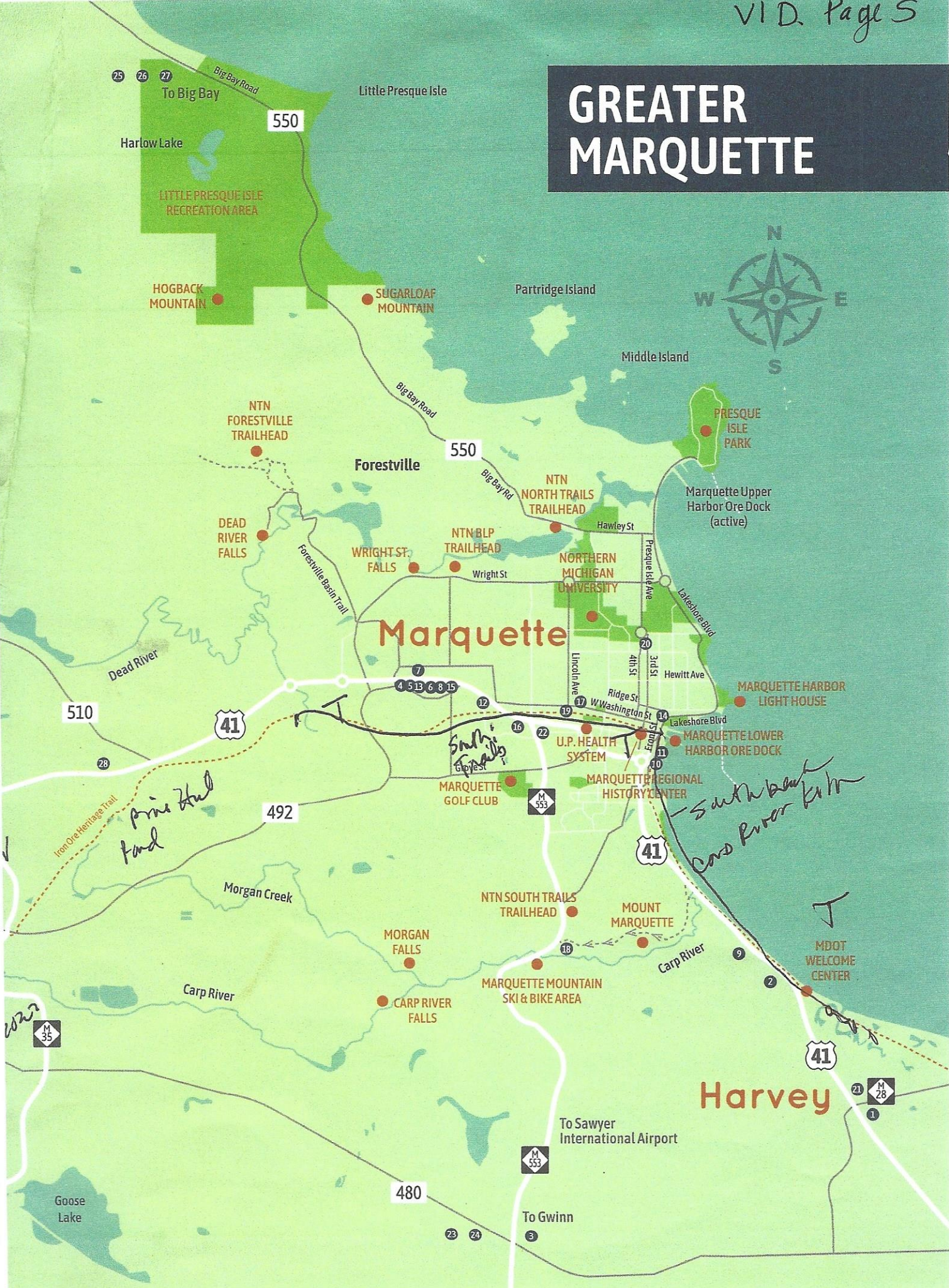
To Gwinn

23 24

3



GREATER MARQUETTE



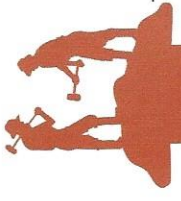
Iron Ore Heritage Trail
pine tree road

South bank Carp River km

W

J

VIIA. Jim Thomas
Signage Request
PI



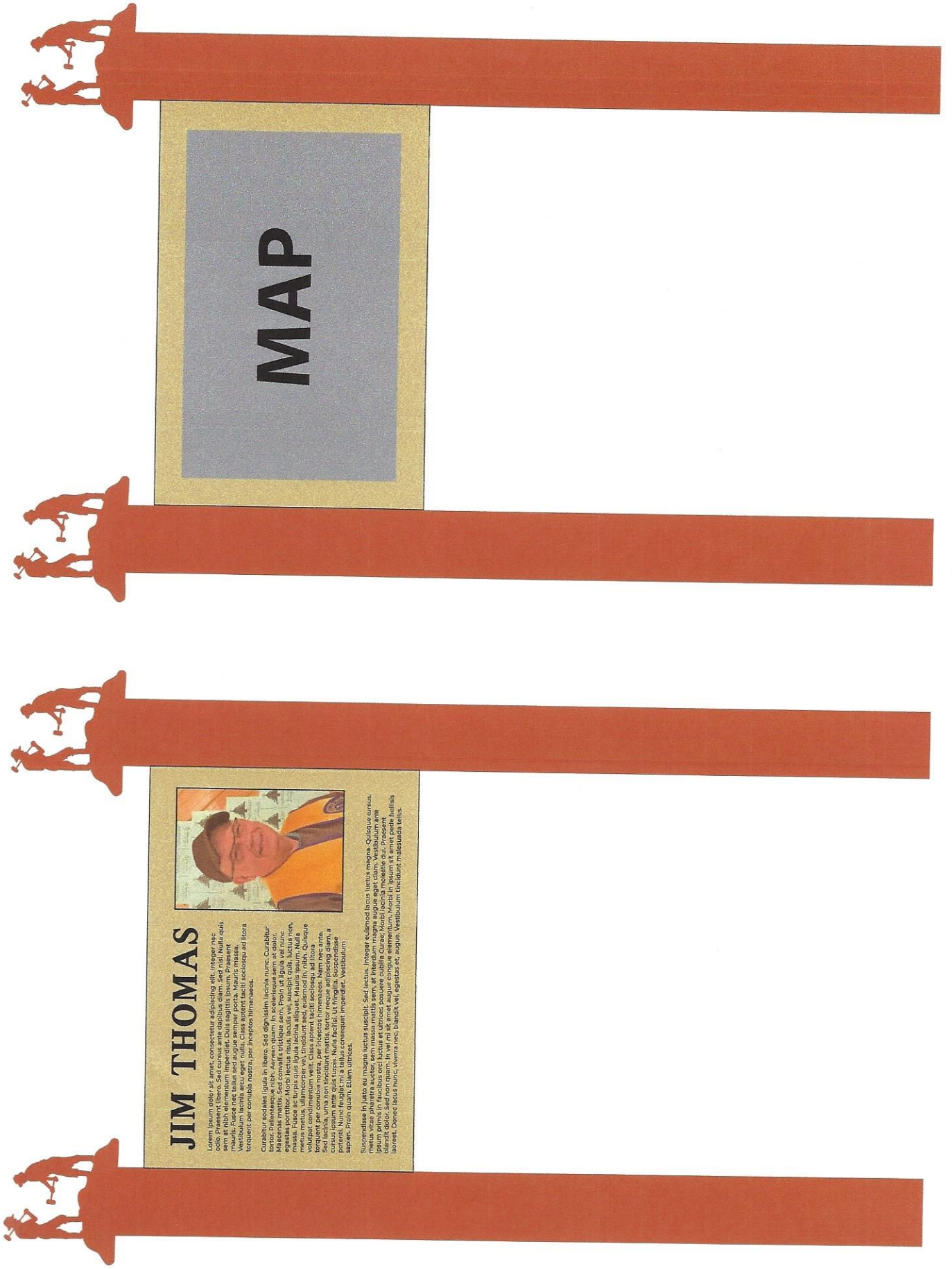
CITY OF NEGAUNEE

JACKSON MINE PARK

JIM THOMAS PAVILLION

IRON ORE HERITAGE TRAIL





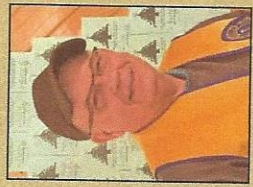
JIM THOMAS

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Inheper nec odio. Praesent libero. Sed cursus ante dapibus diam. Sed nisi. Nulla quis sem at nibh elementum imperdiet. Duis sagittis ipsum. Praesent vestibulum facilis. Arcu eget nunc. Class aptent taciti sociosqu ad litora

Curabitur sodales ligula in libero. Sed dignissim lacinia nunc. Curabitur toror lacinia nunc. Amnen quam. In seelerisua sem at obor. Egestas portitor. Moxi lectus. Etiam quam. Proh ut ligula ve nunc. Massa. Fusce ac turpis quis ligula lacinia aliquet. Mauris ipsum. Nulla metus tincidunt. Incompen vel. Incididunt sed, euismod in, nibh. Quisque volutpat condimentum imperdiet. Incompen vel. Incididunt sed, euismod in, nibh. Quisque torquent per conubia nostra, per inceptos hymenaeos. Nam nec ante. Sed lacinia, urna non tincidunt mattis, toror neque adipiscing diam, a sapien. Nunc feugiat mi a tellus consequat imperdiet. Vestibulum sapien. Prin quam. Etiam ultrices.

Suspendisse in justo eu magna luctus suscipit. Sed lectus. Inheper eadmod lectus. Luctus magna. Quisenebursi, metus vitae pharetra auctor, sem massa mattis sem, at interdum magna augue eget diam. Vestibulum area blandit ebor. Sed non quam. In vel mi ut nunc posside cubilia Curae. Moxi lacinia molestie dui. Praesent lacus. Incompen vel. Incididunt sed, euismod in, nibh. Quisque volutpat condimentum imperdiet. Incompen vel. Incididunt sed, euismod in, nibh. Quisque torquent per conubia nostra, per inceptos hymenaeos. Nam nec ante. Sed lacinia, urna non tincidunt mattis, toror neque adipiscing diam, a sapien. Nunc feugiat mi a tellus consequat imperdiet. Vestibulum sapien. Prin quam. Etiam ultrices.

MAP





Estimate

363 East U.S. Hwy 41 • Negaunee, MI 49866 • (906) 228-2828 • Fax (906) 228-6419

Estimate: SN- 7408

Printed: 2/18/2021 3:38:49PM

Description: **Jackson park signage**

Prepared For: Nate Heffron

Company: Negaunee City of

ph: (906) 475-7700 x 11

fax: (906) 475-0178

email: nheffron@cityofnegaunee.com

Dear Nate:

Thank you for allowing us to provide this estimate. If you have questions or need more information, please let us know. Thanks.

Signs Now #355

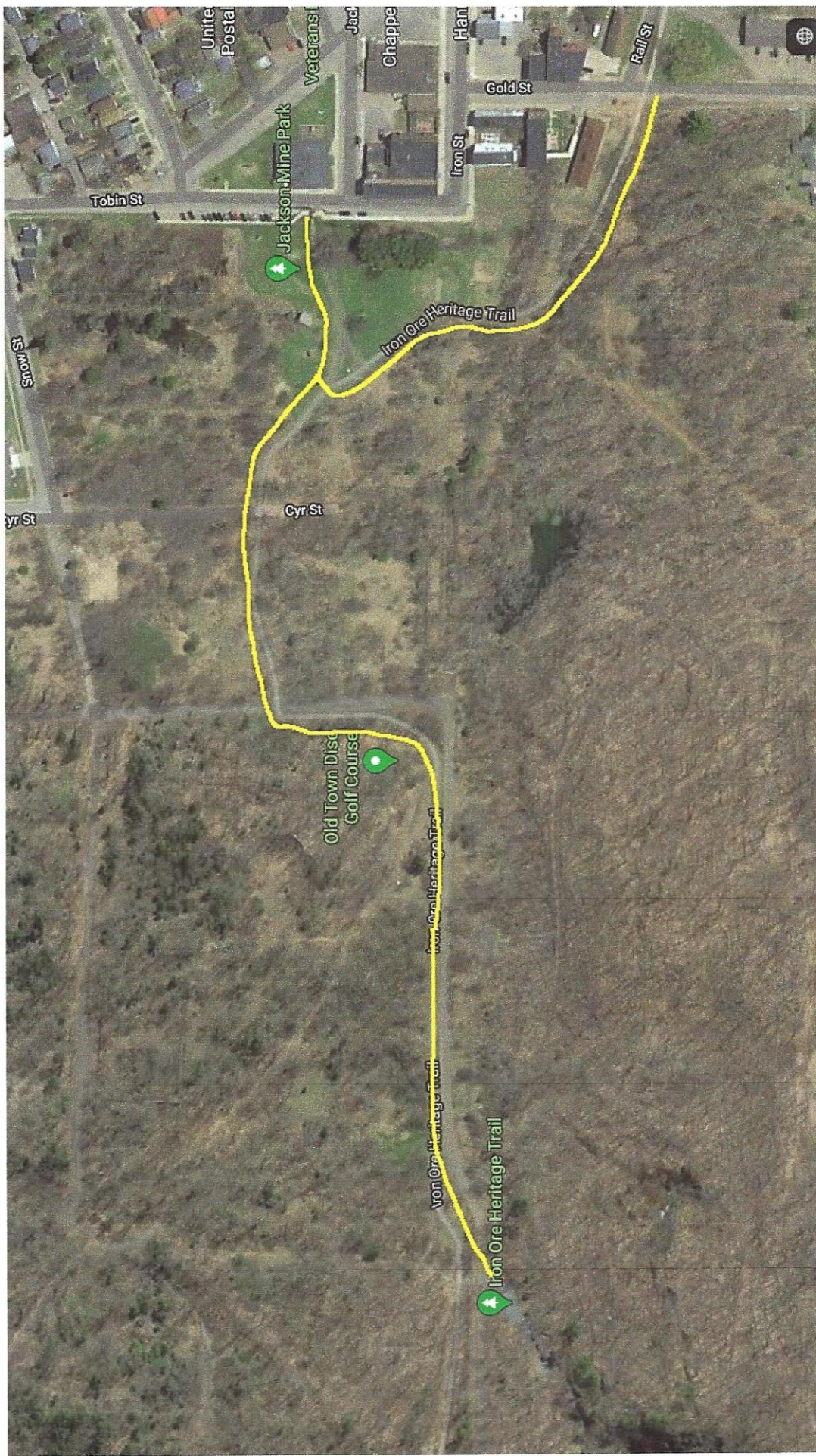
| Product | Font | Qty | Sides | Height | Width | Unit Cost | Install | Item Total |
|---|------|-----|-------|--------|-------|------------|----------|------------|
| 1 Miscellaneous | | 1 | 1 | 48 | 96 | \$2,390.00 | \$0.00 | \$2,390.00 |
| Color: | | | | | | | | |
| Description: Steel sign, stencil cut 3/8" steel, natural finish to match IOHTA sign posts, rail posts DONATED by IOHTA | | | | | | | | |
| Text: Jackson Mine Park Jim Thomas Pavillion (Preliminary design provided, to be approved by customer before production) | | | | | | | | |
| 2 Mounting on .080 Alum. | | 1 | 1 | 48 | 96 | \$507.50 | \$0.00 | \$507.50 |
| Color: White reflective | | | | | | | | |
| Description: OPTIONAL - White Reflective backer installed behind stencil cut text | | | | | | | | |
| 3 Miscellaneous | | 1 | 1 | 24 | 36 | \$569.00 | \$0.00 | \$569.00 |
| Color: Full color | | | | | | | | |
| Description: CHPL (Custom High Pressure Laminate) signs (like IOHTA), installed on rail posts (steel rail for posts DONATED by IOHTA), IOHTA icon caps on top of posts, 1 with Map, 1 with photo and Jim Thomas recognition | | | | | | | | |
| 4 Miscellaneous | | 1 | 1 | 0 | 0 | \$1,290.00 | \$0.00 | \$1,290.00 |
| Color: steel to age naturally | | | | | | | | |
| Description: Rail posts and framing (some material donated by IOHTA) for sign (item 3 above) | | | | | | | | |
| 5 Labor/Installation | | 1 | 1 | 0 | 0 | \$56.50 | \$200.00 | \$256.50 |
| Color: | | | | | | | | |
| Description: Delivery and installation to site in Negaunee, coordinate installation and delivery with city personnel, city to dig holes and provide approximately 24 bags of sackcrete (16 for large sign, 8 for smaller sign), remainder to be done by Signs Now, UP Fabricating and possibly Lions Club or other community volunteers. | | | | | | | | |

Notes:

| | |
|------------------|------------|
| Line Item Total: | \$5,013.00 |
| Tax Exempt Amt: | \$5,013.00 |
| Subtotal: | \$5,013.00 |
| Taxes: | \$0.00 |
| Total: | \$5,013.00 |

Deposit Required: \$2,506.50

VII.B. Negavance lighting





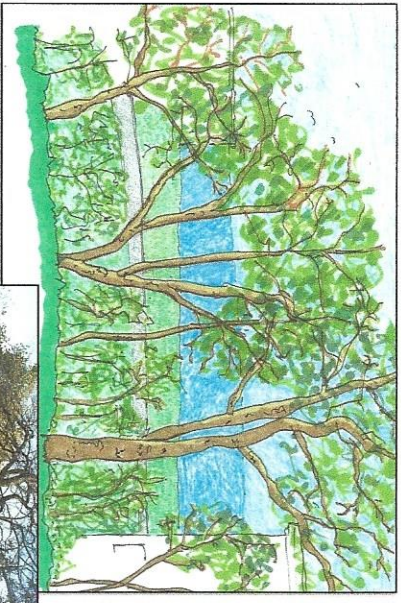
vlc.

MARQUETTE LIONS LAKE-SIDE PARK

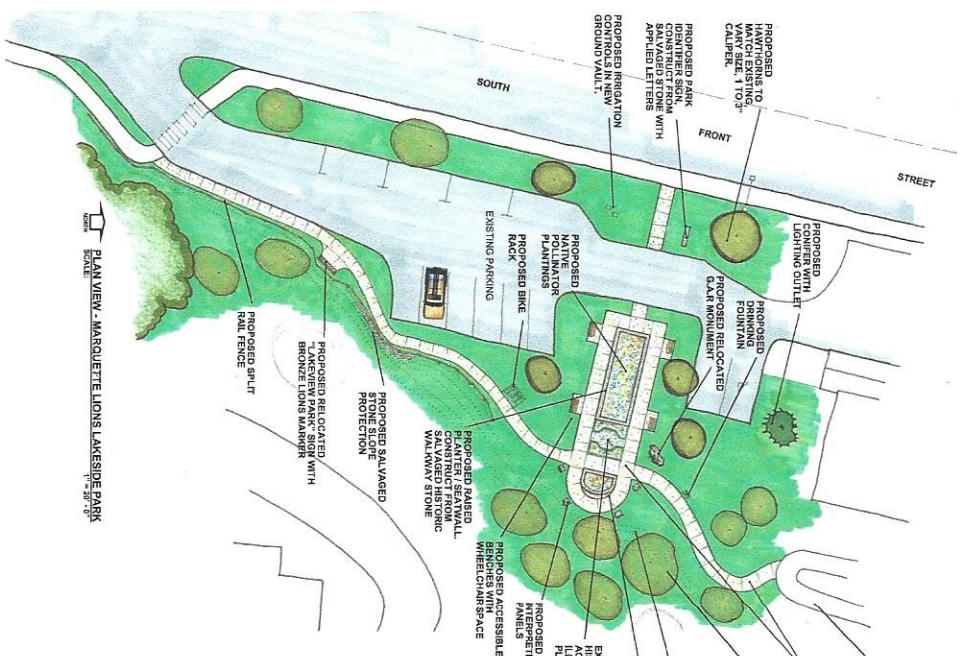
100 YEARS OF SERVICE TO THE GREATER MARQUETTE COMMUNITY

Renovation & Restoration Plan

December 17, 2020



- DESIGN NARRATIVE:**
- THE PROPOSED IMPROVEMENTS FOCUS ON BRINGING A MUCH NEEDED UPGRADE TO THE MARQUETTE LIONS LAKE-SIDE PARK LANDSCAPE. THE WORK IS ALSO INTENDED TO IMPROVE ACCESSIBILITY WITH UNIVERSAL ACCESS AS A PRIME CONSIDERATION.
 - THE PLANTINGS PROPOSED ARE FOCUSED ON SPECIES THAT WILL PROVIDE THE MOST ENJOYMENT WITH A MINIMUM AMOUNT OF MAINTENANCE THROUGH THE USE OF WELL ADAPTED NATIVE SPECIES THAT PROVIDE FOOD PLANTS FOR NATIVE POLLINATOR SPECIES.
 - THE USE OF CONCRETE AS A WALKING SURFACE IS MORE APPROPRIATE THAN THE EXISTING FLAGSTONE WHICH, SETTING THESE CONTROLS WILL ADD TO THEIR SECURITY AND IMPROVE THE APPEARANCE. EXTENDING DRIP IRRIGATION INTO THE PLANTERS WILL PROVIDE NEEDED WATER DURING SUMMER MONTHS.
 - A NEW 4 FOOT WIDE SIDEWALK IS PROPOSED ALONG THE EAST EDGE OF THE SITE, MAKING A DIRECT CONNECTION BETWEEN THE PARK FROM PARKWAY AND DOWN TO THE EXISTING MARQUETTE LIONS CLUB AND BIKES RACK. THIS SIDEWALK WILL BE PLANTED WITH A MIXTURE OF NATIVE AND EXOTIC PLANTS TO PROVIDE A VISUAL CONNECTION TO THE MARQUETTE LIONS CLUB AND ITS HISTORY. THE WALKWAY IS SEPARATED FROM THE STEEP SLOPE WITH A NEW BRITL PAL WOOD FENCE.
 - THE EXISTING PARK TYPIC WILL BE RESEED WITH A WADLOW TYPE TURF GRASS. THIS TYPE OF TURF GRASS WILL REDUCE THE FREQUENCY OF MOWING AND WILL IMPROVE PERFORMANCE DURING PERIODS OF MODERATE DROUGHT.
 - SELECTIVE PRUNING OF EXISTING HAWTHORNS AND LILACS ON THE EAST FACING SLOPE BETWEEN THE PARK AND LAKE-SHORE BOULEVARD WILL IMPROVE THE VISIBILITY OF LAKE SUPERIOR. REMOVAL OF LILACS SHOULD BE DONE IN THE FALL MONTHS. FOLIAGE FROM HAWTHORNS SHOULD BE PERMITTED TO REMAIN.
 - A LIMITED SIZE CULTIVAR CONIFER WILL BE PLANTED WITH A NEARBY ELECTRIC OUTLET FOR HOLIDAY LIGHTING.



Sanders & Czapski Associates
 architecture / landscape architecture / historic preservation

A PROJECT OF THE "MARQUETTE LIONS CLUB" - MICHIGAN'S FIRST LIONS CLUB, ESTABLISHED ON OCTOBER 14, 1919

SANDERS & CZAPSKI ASSOCIATES, PLLC

ARCHITECTURE / LANDSCAPE ARCHITECTURE / HISTORIC PRESERVATION

January 28, 2021

Renovation of Marquette Lions Lakeside Park

Estimate of Probable Construction Cost:

The following estimate is based on the Master Plan dated December 17, 2021.

| | |
|-------------------------------------|---------------|
| • Mobilization / General Conditions | \$ 13,400.00 |
| • Demolition / Salvage / Grading | \$ 3,500.00 |
| • Sidewalk / Curb | \$ 9,400.00 |
| • Fence | \$ 9,100.00 |
| • Benches / Bike Rack | \$ 5,000.00 |
| • Drinking Fountain | \$ 7,000.00 |
| • Electrical / Flag Lighting | \$ 4,500.00 |
| • Interpretive Signage / Park Sign | \$ 10,300.00 |
| • Planter Masonry | \$ 26,000.00 |
| • Planter Soil and Plantings | \$ 11,800.00 |
| • Irrigation | \$ 4,500.00 |
| • Trees / Turf | \$ 8,000.00 |
| Sub-total Construction | \$ 112,500.00 |
| • Permits & Fees (15%) | \$ 16,000.00 |
| Estimate of Probable Cost | \$ 128,500.00 |

Funding / Implementation Strategy:

Project funding could come from donation by, in whole or in part, any number of civic minded groups or individuals. The most feasible approach would likely involve a number of sources working cooperatively in conjunction with the Marquette Lions and the City of Marquette. The city's involvement and commitment to the project would be required if the project were to take advantage of the most likely source of, at least partial funding, which would be one of three programs administered by the Michigan Department of Natural Resources Grants Management office. These would be the Michigan Recreation Passport Grant Program, the Land and Water Conservation Fund (federal pass-thru program) or the Michigan Natural Resources Trust Fund. Details of each of these programs can be found at www.michigan.gov/dnr-grants. Each program has a minimum and maximum grant amount and a minimum match amount. The two Michigan programs require a minimum 25% match; LWCF requires a 50% match. The application deadline is typically April first every year. The grant strategy that carries the best chance of funding success is affected by many variables. We would be happy to share our recent experience with all three programs to help you make a decision on which program would be the best fit for your project.

| | <u>MNRTF</u> | <u>RPGP</u> | <u>LWCF</u> |
|---------------|--------------|-------------|-------------|
| Project Cost | \$128,500 | \$128,500 | \$128,500 |
| Grant Request | \$ 95,000 | \$ 96,400 | \$ 64,200 |
| Local Match | \$ 33,500 | \$ 32,100 | \$ 64,300 |

Note match amounts vary slightly due to grant scoring criteria and rounding.

109 South Front Street / Suite 210 / Marquette, MI 49855

Phone: 906 - 273 - 1207



ANDERSON, TACKMAN & COMPANY, PLC
Certified Public Accountants

102 W. Washington St. Suite 109 Marquette, MI 49855 Phone: (906) 225-1166 www.atccpa.com

PARTNERS

Daniel E. Bianchi, CPA
Michael A. Grentz, CPA
William C. Sheltrou, CPA

February 18, 2021

Board Chairperson of the
Iron Ore Heritage Recreation Authority
102 W Washington Street, Suite 232
Marquette, Michigan 49855

We are engaged to audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Iron Ore Heritage Recreation Authority (the Authority) for the year ended December 31, 2020. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated February 18, 2021, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we will consider the internal control of the Authority. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of the Authority's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the required supplemental information, as listed in the table of contents of the audited financial statements, which supplement(s) the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

Planned Scope, Timing of Audit, and Other

Audit Planning Process

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

Addressing Risk in the Audit

We will use the knowledge and understanding about your entity gathered in the audit planning process, together with other factors, to first assess the risk that errors or fraud may cause a material misstatement at the financial statement level. The assessment of the risks of material misstatement at the financial statement level provides us with parameters within which to design the audit procedures for specific account balances and classes of transactions. Our risk assessment process at the account-balance or class-of-transactions level consists of:

- An assessment of inherent risk (the susceptibility of an assertion relating to an account balance or class of transactions to a material misstatement, assuming there are no related controls); and
- An evaluation of the design and effectiveness of internal control over financial reporting and our assessment of control risk (the risk that a material misstatement could occur in an assertion and not be prevented or detected on a timely basis by the company's internal control).

We will then determine the nature, timing, and extent of tests of controls and substantive procedures necessary given the risks identified and the controls as we understand them.

Internal Control Relevant to the Audit

Our audit of the financial statements will include obtaining an understanding of internal control sufficient to plan the audit and to determine the nature, timing, and extent of audit procedures to be performed. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Our review and understanding of your organization's internal control is not undertaken for the purpose of expressing an opinion on the effectiveness of internal control.

Materiality in Planning and Executing the Audit

In planning the audit, the materiality limit is viewed as the maximum aggregate misstatements, which if detected and not corrected, would cause us to modify our opinion on the financial statements. The materiality limit is an allowance not only for misstatements that will be detected and not corrected but also for misstatements that may not be detected by the audit. Our assessment of materiality throughout the audit will be based on both quantitative and qualitative considerations. Because of the interaction of quantitative and qualitative considerations, misstatements of a relatively small amount could have a material effect on the current financial statements as well as financial statements of future periods. At the end of the audit, we will inform you of all individual unrecorded misstatements aggregated by us in connection with our evaluation of our audit test results.

Timing of the Audit

We have worked with management to determine a mutually agreeable timetable for the various phases of our audit. Key dates are as follows:

| | |
|------------------------|---------------|
| Preliminary fieldwork: | February 2021 |
| Year-end fieldwork: | February 2021 |
| Final: | June 30, 2021 |

Management's adherence to its closing schedule and timely completion of information used by us in performance of the audit is essential to timely completion of the audit. Please utilize this timetable to relate any matters relevant to the audit.

Communication

Effective two-way communication between Anderson, Tackman & Company, PLC and members of the Authority's Board is important to understanding matters related to the audit and in developing a constructive working relationship.

Your insights may assist us in understanding the Authority and its environment, in identifying appropriate sources of audit evidence, and in providing information about specific transactions or events. We may discuss with you your oversight of the effectiveness of internal control and any areas where you request additional procedures to be undertaken. We expect that you will timely communicate with us any matters you consider relevant to the audit. Such matters might include strategic decisions that may significantly affect the nature, timing, and extent of audit procedures, your suspicion or detection of fraud, or any concerns you may have about the integrity or competence of management.

We will timely communicate to you any fraud involving management and other fraud that causes a material misstatement of the financial statements, illegal acts that come to our attention (unless they are clearly inconsequential), and disagreements with management and other serious difficulties encountered in performing the audit. We also will communicate to you and to management any significant deficiencies or material weaknesses in internal control that become known to us during the course of the audit. Other matters arising from the audit that are, in our professional judgment, significant and relevant to you in your oversight of the financial reporting process will be communicated to you in writing after the audit.

Independence

Our independence policies and procedures are designed to provide reasonable assurance that our firm and its personnel comply with applicable professional independence standards. Our policies address financial interests, business and family relationships, and non-audit services that may be thought to bear on independence. For example, without our permission no partner or professional employee of Anderson, Tackman & Company, PLC is permitted to own any direct financial interest or a material indirect financial interest in a client or any affiliates of a client. Also, if an immediate family member or close relative of a partner or professional employee is employed by a client in a key position, the incident must be reported and resolved in accordance with Firm policy. In addition, our policies restrict certain non-audit services that may be provided by Anderson, Tackman & Company, PLC and require audit clients to accept certain responsibilities in connections with the provision of permitted non-attest services.

Consideration of Fraud in a Financial Statement Audit

The Accounting Profession has implemented the Statement of Auditing Standards #99 *Consideration of Fraud in a Financial Statement Audit*. This statement requires us to not only evaluate fraud at our level but to inquire and make certain inquiries of the board, management & employees about the fraud risk in their organization at their respective levels. Accordingly, we are required to document this either in personal meeting or by letter. We are required to inquire about the following specific fraud issues:

- Your knowledge of any actual fraud or suspicions of fraud affecting the entity.
- Your awareness of any allegation of fraud or suspected fraud affecting the entity.
- Your understanding of the fraud risk within your entity, including any areas in which you feel are at greater risk or transactions that questionable in nature.
- How the Board members communicate to each other, management, and employees the importance of ethical behavior and business practices.
- Whether any programs and controls have been implemented to address the risk of fraud or otherwise help or deter & detect fraud, including monitoring controls.
- The nature of monitoring multiple locations or business segments and whether any of them possess a higher degree of fraud risk.
- Your overall knowledge of your organization's compliance with the applicable laws and regulations.

For the purpose of our audit, fraud is defined as "an intentional act that results in a material misstatement in the financial statements that are subject to an audit." Two types of misstatements are considered relevant to the audit (1) misstatements arising from fraudulent financial reporting, often in the form of "cooking the books" or processing false transactions and (2) misstatements arising from misappropriation of assets, in other words, theft.

It is important that you understand the three conditions that are generally present when fraud occurs: (1) incentive/pressure, (2) opportunity, and (3) rationalization. Additionally, due to management's knowledge of the internal control structure and ability to circumvent internal controls, management has increased ability to perpetrate fraud. For that reason, it is essential that the Authority's Board be cognizant of the potential for fraud.

Closing

We ask you to document your understanding of this letter by signing this correspondence and responding in the space below to the specific issues listed above. Generally speaking, the intent of this is to assist in your understanding of your role in governance and prevention or identification of fraud in your organization and communication of that to us, the auditors, so we can tailor our program to be responsive to those concerns, if any.

If you desire to communicate with us personally, please call our office at (906) 225-1166. We will be pleased to respond to any questions or comments you have or to coordinate a mutually acceptable time to meet. We appreciate the opportunity to be of service to the Authority.

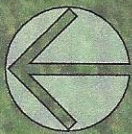
This communication is intended solely for the information and use of the Authority Board, management, and others within the Authority and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

ANDERSON, TACKMAN & COMPANY, PLC

Michael Greutz

Michael A. Greutz, CPA
Partner



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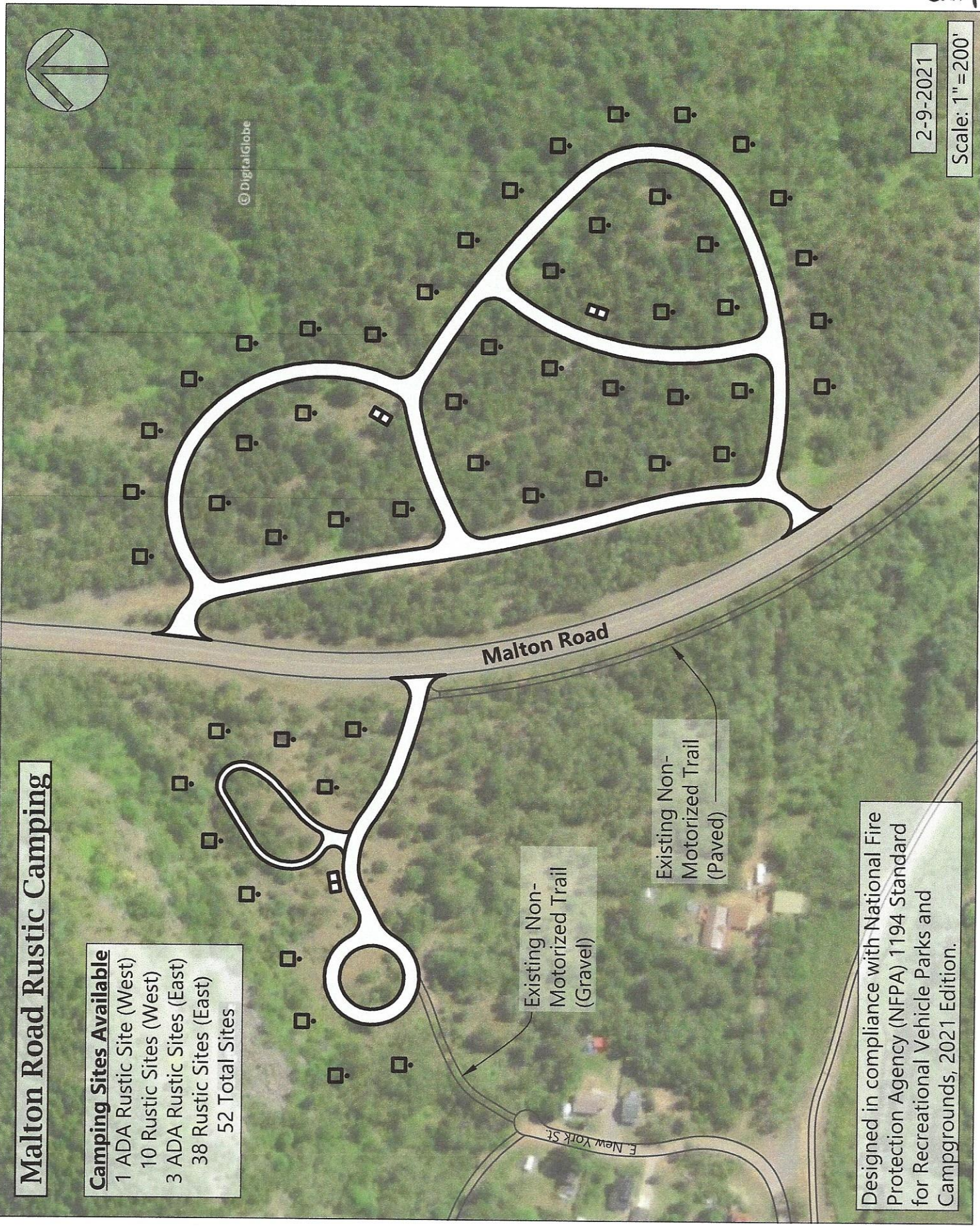
2-9-2021

Scale: 1" = 200'

Malton Road Rustic Camping

Camping Sites Available

- 1 ADA Rustic Site (West)
- 10 Rustic Sites (West)
- 3 ADA Rustic Sites (East)
- 38 Rustic Sites (East)
- 52 Total Sites



Existing Non-Motorized Trail (Gravel)

Existing Non-Motorized Trail (Paved)

Designed in compliance with National Fire Protection Agency (NFPA) 1194 Standard for Recreational Vehicle Parks and Campgrounds, 2021 Edition.

The Projected Campground Committee:

City Manager – Land Owner

Hattie Sharland – UPEA Lead Engineer

Lindsay Bean – Ishpeming Mayor / Council Representative

Matt Watkeys - Alger and Marquette County Conservation Districts / Forestry Support –

As available

Joni Gleason – Local Business / Campground Owner

_____ - RAMBA Representative

_____ - Iron Ore Heritage Trail Representative

_____ - Resident

_____ - Resident

_____ - GINCC Representative

_____ - Parks and Rec Board Representative

Tim Dellangelo – DPW Parks and Rec Foreman

Please let me know if / who you have someone that is willing to participate. Once the Committee is formed we will work with the Engineer to set dates / times for meetings.

Thanks,

Craig H. Cugini

City Manager

City of Ishpeming

100 E. Division Street

Ishpeming, MI 49849

906-485-1091, ext 204

citymanager@ishpemingcity.org

Attachments area