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**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING
WEDNESDAY, SEPTEMBER 28, 2022, 4:30 PM
ISHPEMING SENIOR CENTER**

DRAFT AGENDA

- I. ROLL CALL
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)
- III. APPROVAL OF CONSENT AGENDA
 - A. August Minutes
 - B. August Financials
 - C. September Bills to be Paid
- IV. APPROVAL OF AGENDA
- V. OLD BUSINESS
 - A. Michigan Grant Updates
 - 1. 2021 Trust Fund Negaunee Boardwalk
 - 2. 2022 MNRTF Development Grant for Lakenenland – Score 380
 - 3. 2022 MNRTF Acquisition - Score 355
 - 4. Michigan Spark Grants Update
 - B. 2023 Recreation Plan Update
 - C. 2022 Maintenance List
 - D. ORV Grant 2023, Parking Areas and Possible Extension of Trail to 492/35
 - E. Executive Committee Meeting September 21 Review
- VI. NEW BUSINESS
 - A. 2023 Priorities
 - B. October Public Hearing for Recreation Plan Input
 - C. Events – Clean up, recognition, logo use
- VII. ADMINISTRATOR REPORT
- VIII. BOARD COMMENT
- IX. PUBLIC COMMENT
- X. ADJOURNMENT

NEXT MEETING DATE: Wednesday, October 26, 2022, 4:30 pm Ishpeming Senior Center and Zoom,



IRON ORE HERITAGE RECREATION AUTHORITY BOARD MEETING MINUTES OF AUGUST 24, 2022

DRAFT MINUTES

- I. ROLL CALL – Mike Springer, Marquette Township; Al Reynolds, Negaunee Township; Dawn Hoffman, Tilden Township; Don Britton, Chair, Chocolay Township; Jim Brennan, Republic township; Larry Bussone, Ishpeming; Lauren Luce, Treasurer, Marquette County; Bob Hendrickson, City of Negaunee; Nick Leach, City of Marquette
Staff: Carol Fulsher
Guests: Carrie Hair
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes) - No public Comments
- III. APPROVAL OF CONSENT AGENDA – **Hoffman motioned to approve consent agenda as presented in packet; Bussone seconded motion.** Consent agenda included July meeting minutes: July Balance Sheet showing total assets of \$721,373; total liabilities of \$155,186 and total equity of \$566,187.38;
July profit and loss showing July gross profit of \$844.73 and expenses of \$125,944.11 for a net income of (\$136,560.23). Total net income YTD of \$93,538.92; and Q3 budget v actual as of July showing income at 2.69%; expenses at 393%; Total YTD income as of July is at 92%; total expenses at 75%.
July General Ledger shows checks written from 1461 to 1477, and August Bills to be paid totaling \$207,247.04.
Vote was taken and motion carried.
- IV. APPROVAL OF AGENDA - **Brennan motioned to approve agenda as presented; Reynolds seconded. Vote and motion carried.**
- V. OLD BUSINESS
 - A. Michigan Grant Updates
 1. 2021 Trust Fund Negaunee Boardwalk – All items have been uploaded into the MI Grants and we are waiting for our signed agreement. Leach requested that this project be bid over winter.
 2. 2022 MNRTF Development Grant for Lakenenland and Lease Language – As part of our grant application supplemental process, we should include a lease with Tom Lakenen so that DNR knows we have land control to get trail users through Lakenenland to any upgrades to trail and trailhead that they help support with funds. Fulsher noted that she suggested a lease vs easement since we have lease with the State for the rail grade. Tom Lakenen requested two changes from previous lease—make lease 25 years instead of 50 and that IOHRA should notify Tom Lakenen about renewal 120 days prior that IOHRA wants to renew. Those changes are within the new lease. **Leach motioned that IOHRA sign the lease as**

presented; Brennan seconded motion. No additional comments. A roll call vote was taken and motioned passed 9 ayes to 0 nays.

3. 2022 MNRTF Acquisition – Still waiting on preliminary score. Fulsher will meet with Schwemin, land owner’s representative and Lori Hauswirth, NTN on August 25 to review other options of securing this land if Trust Fund does not approve grant. Fulsher noted that due to decline in market conditions, the Trust Fund will less dollars this year for funding.
 4. Michigan Spark Grants Update – Fulsher provided some background and updates on the Spark Grants provided by State through ARPA federal funds. \$65 million to be provided to outdoor recreation development projects in next two years through 3 rounds of funding. Scoring will include ALICE, a United Way method of determining how many residents are asset-limited, income constrained, employed, park density in area, and how communities were negatively impacted by COVID. Should be prepared to apply in October for first round. Fulsher laid out some options on how to use this “one time” money infusion into outdoor recreation.
Leach motioned that the following become Priority 1, 2, and 3. Priority one is beefing up Lakenenland extension project, Priority 2 is lighting between Ishpeming and Negaunee and Priority 3 would be Ely/Humboldt trail upgrades. Bussone seconded motion. Discussion on Ely and Humboldt applying themselves for funds, DNR if possible; how to make hill in Humboldt accessible or how to get around and access to Koski Korner. **Vote and motion carried.**
- B. Millage Renewal Update – Packet included millage outcomes and percentages ranging from 64% to 81% approval. Leach noted that mail in ballots were more supportive than voting day although both types of voters supported measure.
 - C. 2023 Recreation Plan Update – Springer reviewed process of collecting survey responses through Survey Monkey. Also reviewed the 210 responses collected thus far. Asked board for suggestions on how to collect more responses. We had 273 responses in 2017. Discussion on another trail survey being undertaken at same time, use of QR codes, and methods of getting more feedback, and using the County Planning regions in our Recreation Plan verbiage. We will keep survey open until September 30, 2022.
 - D. 2022 Maintenance List –Maintenance list in packet. Most big items are done. Decided to use last bike fixing station at Negaunee Township Trailhead.
 - E. ORV Parking Areas, Stoneville and Washington Street – Fulsher noted that she is working with City of Ishpeming’s attorney on right of way lease to get trail users from proposed parking lot to main trail. Questions about type of trail, drainage, snow plowing. Fulsher to follow up with Rob Katona, DNR, to get a sample parking lot layout and work with Sanders on drawings to submit to City. Will work on through the winter.
 - F. Proposed Executive Committee Meeting – Fulsher requested follow up Executive Committee meeting to review discussion of last Executive Meeting after millage approved. Requested a September 21, 4 pm meeting at U.P. State Bank (if approved by Glenn Johnson).
 - G. Humboldt Township Meeting – Brennan provided feedback on our August 8 presentation to the Humboldt Board. He related they will put in on ballot in 2022. Discussion centered on getting trail to Koski Korner and how to manage the Humboldt Hill.

- VI. NEW BUSINESS
- A. Marji Gesick Event Permit – **Brennan motioned to sign Marji Event permit; Leach seconded.** Leach also noted that numbering on permits is off. **Vote and motion carried.**
- B. Interpretive Sign Costs – **Reynolds requested we review sign costs after raising prices on mile markers. Reynolds motioned that we raise prices of Type A sign to \$2700, Type B to \$2200, Type C to \$1400. Hoffman seconded motion.** Discussion on our costs going up and installation costs being borne by IOHRA when we used to have volunteers. **Vote and motion carried.**
- VII. ADMINISTRATOR REPORT – Fulsher noted the t/y note received from the Iron Range Roll. Also noted the positive comments on the Negaunee Township trailhead project. She also noted that the DNR Director is not keen on asphalt trails and wanted us to be aware of that. Lastly RAMBA is cleaning out the Howard Oil building and wants us to tag items of ours that we want to keep. Britton volunteered to help Fulsher clean/declutter at the Building next week.
- VIII. BOARD COMMENT – Luce asked about Negaunee Township Trailhead supplies/odor. Fulsher noted she is going through toilet paper and thought we might want to do a table with hand sanitizer and spray and hire someone to hose out floor. Brennan suggested locking the toilet paper as he's had people take multiple rolls.
- IX. PUBLIC COMMENT – Carrie Hair followed up on Humboldt discussion and Planning Commission is supportive to put in front of voters. Finding a Koski Korner spur trail would help get people on board.
- X. ADJOURNMENT - **Leach motioned to adjourn meeting; Hoffman seconded motion. Vote and meeting adjourned at 5:45 pm**

Minutes submitted by Carol Fulsher, Administrator

Iron Ore Heritage Recreation Authority
 Balance Sheet
 August 2022

3:13 PM
 08/26/2022
 Accrual Basis
Aug 24, 22

ASSETS

Current Assets

Checking/Savings

001-006 · Embers Savings	154,967.82
001-005 · nicoleet promontory acct	398,597.19
001-004 · nicoleet bank checking account	59,448.76
Total Checking/Savings	<u>613,013.77</u>

Accounts Receivable

018-012 · Taxes Receivables - unassigned	-0.10
018-000 · Taxes Receivable	
018-002 · Taxes Receivable - Ishpeming	-76.95
018-006 · Taxes Receivable - Marquette	92,720.48
Total 018-000 · Taxes Receivable	<u>92,643.53</u>
018-008 · Donation Receivable	1.07
018-010 · Materials Reimbursement	
018-015 · sign sponsorship	14.86
018-010 · Materials Reimbursement - Other	-14.86
Total 018-010 · Materials Reimbursement	<u>0.00</u>

Total Accounts Receivable

92,644.50

Other Current Assets

018-013 · Taxes Receivable - unassigned	27,156.37
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Total Other Current Assets

27,156.37

Total Current Assets

732,814.64

TOTAL ASSETS

732,814.64

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

202-000 · Accounts Payable	127.38
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Total Accounts Payable

127.38

Other Current Liabilities

204-000 · Accrued Wages	6,533.28
203-000 · Unearned revenue	146,736.66
200-258 · Federal Taxes	1,526.12
200-259 · State Taxes	525.98

Total Other Current Liabilities

155,322.04

Total Current Liabilities

155,449.42

Total Liabilities

155,449.42

Equity

395-000 · Unrestricted Net Assets	472,648.46
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Net Income

104,716.76

Total Equity

577,365.22

TOTAL LIABILITIES & EQUITY

732,814.64

Iron Ore Heritage Recreation Authority

Profit & Loss

August 2022

	<u>Aug '22</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
General Revenue		
674-002 · Individual Contributions	0.00	259.95
401-000 · Taxes	-143.70	338,807.19
664-000 · Interest	0.00	469.12
Total General Revenue	<u>-143.70</u>	<u>339,536.26</u>
Program Revenue		
Unrestricted		
642-000 · Promo Sales	0.00	122.70
Total Unrestricted	<u>0.00</u>	<u>122.70</u>
Restricted		
538-000 · ORV State Grant	23,530.00	24,162.50
674-003 · Mile Marker	0.00	1,800.00
539-000 · State Grants	0.00	21,658.90
540-000 · Corporate & Nonprofit Grants	8,000.00	8,095.00
Total Restricted	<u>31,530.00</u>	<u>55,716.40</u>
Total Program Revenue	<u>31,530.00</u>	<u>55,839.10</u>
Total Income	<u>31,386.30</u>	<u>395,375.36</u>
Cost of Goods Sold		
50000 · Cost of Goods Sold	0.00	0.00
Total COGS	<u>0.00</u>	<u>0.00</u>
Gross Profit	<u>31,386.30</u>	<u>395,375.36</u>
Expense		
62800 · Facilities and Equipment		
62890 · Rent, Parking, Utilities	320.68	2,567.87
Total 62800 · Facilities and Equipment	<u>320.68</u>	<u>2,567.87</u>
701-000 · Payroll		
701-001 · Salaries and Wages	6,190.33	49,401.31
701-002 · Payroll taxes	473.56	3,870.00
Total 701-000 · Payroll	<u>6,663.89</u>	<u>53,271.31</u>
727-000 · Office Supplies	70.06	666.19
730-000 · Office Equipment	0.00	90.07
800-000 · Operations		
800-001 · Books, Subscriptions, Referenc	0.00	1,506.57
800-002 · Postage, Mailing Service	0.00	134.49
800-004 · Volunteer Recognition	49.32	533.16
Total 800-000 · Operations	<u>49.32</u>	<u>2,174.22</u>
800-955 · Insurance - Liability, D and O	0.00	1,602.00

	<u>Aug '22</u>	<u>TOTAL</u>
800-956 · Insurance - Workers' Comp	0.00	42.00
802-000 · Accounting Contract Services	0.00	5,730.00
803-000 · Professional Services Fees	0.00	7,080.00
850-000 · Telephone, Telecommunications	128.98	967.39
860-000 · Travel and Meetings	628.75	793.56
870-000 · Board Meeting Expenses	15.89	127.22
880-000 · Marketing		
881-000 · Public Relations	237.63	10,569.93
885-000 · Logo Apparel	0.00	554.44
Total 880-000 · Marketing	<u>237.63</u>	<u>11,124.37</u>
900-000 · Printing and Publishing	0.00	740.41
940-000 · Lease, Appraisal Expenses	0.00	30.00
970-000 · Capital Outlay		
970-100 · Signage		
970-102 · Acknowledgement signs	0.00	108.50
970-103 · Interpretive signs	0.00	4,887.00
970-104 · Trail mile marker expense	0.00	1,458.00
Total 970-100 · Signage	<u>0.00</u>	<u>6,453.50</u>
970-200 · Trail Expense		
970-211 · Negaunee Township Trailheac	0.00	132,871.20
970-204 · ORV Trail Work	11,356.40	34,236.40
970-202 · Trail Supplies	118.53	10,812.55
970-203 · Trail Maintenance	0.00	4,433.00
970-206 · Grooming Expenses	0.00	1,182.48
Total 970-200 · Trail Expense	<u>11,474.93</u>	<u>183,535.63</u>
970-300 · Engineering	714.75	13,568.50
Total 970-000 · Capital Outlay	<u>12,189.68</u>	<u>203,557.63</u>
990-000 · Debt Service		
990-002 · Bank Fees	0.00	94.36
Total 990-000 · Debt Service	<u>0.00</u>	<u>94.36</u>
Total Expense	<u>20,304.88</u>	<u>290,658.60</u>
Net Ordinary Income	<u>11,081.42</u>	<u>104,716.76</u>
Net Income	<u><u>11,081.42</u></u>	<u><u>104,716.76</u></u>

Iron Ore Heritage Recreation Authority

Profit & Loss Budget vs. Actual

Q3 August 2022

	<u>Q3 August</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	120.00	0.00	100.0%
674-001 · Corporate Contributions	0.00	0.00	0.0%
401-000 · Taxes			
401-000 · Taxes - Other	547.91	-177.42	-308.82%
Total 401-000 · Taxes	<u>547.91</u>	<u>-177.42</u>	<u>-308.82%</u>
664-000 · Interest	96.42	36.61	263.37%
Total General Revenue	<u>764.33</u>	<u>-140.81</u>	<u>-542.81%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	30.00	131.13	22.88%
Total Unrestricted	<u>30.00</u>	<u>131.13</u>	<u>22.88%</u>
Restricted			
538-000 · ORV State Grant	23,530.00	17,741.94	132.62%
674-003 · Mile Marker	3.12	0.00	100.0%
539-000 · State Grants	0.00	44,316.13	0.0%
540-000 · Corporate & Nonprofit Grants	8,000.00	25.00	32,000.0%
Total Restricted	<u>31,533.12</u>	<u>62,083.07</u>	<u>50.79%</u>
Total Program Revenue	<u>31,563.12</u>	<u>62,214.20</u>	<u>50.73%</u>
Total Income	<u>32,327.45</u>	<u>62,073.39</u>	<u>52.08%</u>
Gross Profit	32,327.45	62,073.39	52.08%
Expense			
60900 · Business Expenses			
Total 60900 · Business Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
62800 · Facilities and Equipment			
62890 · Rent, Parking, Utilities	640.33	576.61	111.05%
Total 62800 · Facilities and Equipment	<u>640.33</u>	<u>576.61</u>	<u>111.05%</u>
701-000 · Payroll			
701-001 · Salaries and Wages	12,380.66	10,982.26	112.73%
701-002 · Payroll taxes	947.12	856.94	110.52%
Total 701-000 · Payroll	<u>13,327.78</u>	<u>11,839.20</u>	<u>112.57%</u>
727-000 · Office Supplies	99.57	177.42	56.12%
729-000 · Equipment	0.00	0.00	0.0%
730-000 · Office Equipment	0.00	500.00	0.0%
740-000 · Merchandise expense			

	<u>Q3 August</u>	<u>Budget</u>	<u>% of Budget</u>
Total 740-000 · Merchandise expense	0.00	0.00	0.0%
754-000 · Trail Exploration Grant expense	0.00	0.00	0.0%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	384.00	0.00	100.0%
800-002 · Postage, Mailing Service	67.25	55.00	122.27%
800-004 · Volunteer Recognition	94.72	216.00	43.85%
Total 800-000 · Operations	545.97	271.00	201.47%
800-955 · Insurance - Liability, D and O	0.00	1,238.71	0.0%
800-956 · Insurance - Workers' Comp	42.00	0.00	100.0%
802-000 · Accounting Contract Services	100.00	100.65	99.35%
803-000 · Professional Services Fees	0.00	0.00	0.0%
850-000 · Telephone, Telecommunications	254.67	248.39	102.53%
860-000 · Travel and Meetings	658.42	266.13	247.41%
870-000 · Board Meeting Expenses	31.78	88.71	35.83%
880-000 · Marketing			
880-005 · Print advertising	0.00	0.00	0.0%
881-000 · Public Relations	3,868.45	8,387.10	46.12%
884-000 · Website	0.00	193.55	0.0%
885-000 · Logo Apparel	0.00	0.00	0.0%
880-000 · Marketing - Other	0.00	0.00	0.0%
Total 880-000 · Marketing	3,868.45	8,580.65	45.08%
900-000 · Printing and Publishing	0.00	0.00	0.0%
940-000 · Lease, Appraisal Expenses	0.00	0.00	0.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-101 · Trail directional signage	0.00	77.42	0.0%
970-102 · Acknowledgement signs	108.50	0.00	100.0%
970-103 · Interpretive signs	0.00	1,935.48	0.0%
970-104 · Trail mile marker expense	486.00	798.39	60.87%
Total 970-100 · Signage	594.50	2,811.29	21.15%
970-200 · Trail Expense			
970-211 · Negaunee Township Trailhead	92,463.20	0.00	100.0%
970-204 · ORV Trail Work	33,006.40	14,193.55	232.55%
970-202 · Trail Supplies	873.19	443.55	196.86%
970-203 · Trail Maintenance	3,670.00	17,741.94	20.69%
970-206 · Grooming Expenses	0.00	0.00	0.0%
Total 970-200 · Trail Expense	130,012.79	32,379.04	401.53%
970-300 · Engineering	7,526.50	0.00	100.0%
Total 970-000 · Capital Outlay	138,133.79	35,190.33	392.53%
990-000 · Debt Service			

990-002 · Bank Fees
Total 990-000 · Debt Service
Total Expense
Net Ordinary Income
Net Other Income
Net Income

Q3 August	Budget	% of Budget
7.08	45.00	15.73%
7.08	45.00	15.73%
157,709.84	59,122.80	266.75%
-125,382.39	2,950.59	-4,249.4%
0.00	0.00	0.0%
-125,382.39	2,950.59	-4,249.4%

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
 Q3 August 2022

4:31 PM

08/26/2022

Accrual Basis

	TOTAL		% of Budget
	YTD August	Budget	
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	259.95	100.00	259.95%
674-001 · Corporate Contributions	0.00	50.00	0.0%
401-000 · Taxes			
401-000 · Taxes - Other	338,807.19	329,322.58	102.88%
Total 401-000 · Taxes	<u>338,807.19</u>	<u>329,322.58</u>	<u>102.88%</u>
664-000 · Interest	469.12	255.61	183.53%
Total General Revenue	<u>339,536.26</u>	<u>329,728.19</u>	<u>102.98%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	122.70	321.13	38.21%
Total Unrestricted	<u>122.70</u>	<u>321.13</u>	<u>38.21%</u>
Restricted			
538-000 · ORV State Grant	24,162.50	22,991.94	105.09%
674-003 · Mile Marker	1,800.00	1,800.00	100.0%
539-000 · State Grants	21,658.90	65,975.13	32.83%
540-000 · Corporate & Nonprofit Grants	8,095.00	25.00	32,380.0%
Total Restricted	<u>55,716.40</u>	<u>90,792.07</u>	<u>61.37%</u>
Total Program Revenue	<u>55,839.10</u>	<u>91,113.20</u>	<u>61.29%</u>
Total Income	<u>395,375.36</u>	<u>420,841.39</u>	<u>93.95%</u>
Gross Profit	395,375.36	420,841.39	93.95%
Expense			
60900 · Business Expenses			
Total 60900 · Business Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
62800 · Facilities and Equipment			
62890 · Rent, Parking, Utilities	2,567.87	2,520.61	101.88%
Total 62800 · Facilities and Equipment	<u>2,567.87</u>	<u>2,520.61</u>	<u>101.88%</u>
701-000 · Payroll			
701-001 · Salaries and Wages	49,401.31	48,122.26	102.66%
701-002 · Payroll taxes	3,870.00	3,816.94	101.39%
Total 701-000 · Payroll	<u>53,271.31</u>	<u>51,939.20</u>	<u>102.57%</u>
727-000 · Office Supplies	666.19	853.42	78.06%
729-000 · Equipment	0.00	0.00	0.0%
730-000 · Office Equipment	90.07	1,090.00	8.26%
740-000 · Merchandise expense			

	TOTAL		
	<u>YTD August</u>	<u>Budget</u>	<u>% of Budget</u>
Total 740-000 · Merchandise expense	0.00	0.00	0.0%
754-000 · Trail Exploration Grant expense	0.00	0.00	0.0%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	1,506.57	530.00	284.26%
800-002 · Postage, Mailing Service	134.49	122.00	110.24%
800-004 · Volunteer Recognition	533.16	416.00	128.16%
Total 800-000 · Operations	2,174.22	1,068.00	203.58%
800-955 · Insurance - Liability, D and O	1,602.00	1,238.71	129.33%
800-956 · Insurance - Workers' Comp	42.00	39.00	107.69%
802-000 · Accounting Contract Services	5,730.00	5,860.65	97.77%
803-000 · Professional Services Fees	7,080.00	7,080.00	100.0%
850-000 · Telephone, Telecommunications	967.39	1,005.39	96.22%
860-000 · Travel and Meetings	793.56	566.13	140.17%
870-000 · Board Meeting Expenses	127.22	286.71	44.37%
880-000 · Marketing			
880-005 · Print advertising	0.00	800.00	0.0%
881-000 · Public Relations	10,569.93	10,257.10	103.05%
884-000 · Website	0.00	193.55	0.0%
885-000 · Logo Apparel	554.44	53.00	1,046.11%
880-000 · Marketing - Other	0.00	0.00	0.0%
Total 880-000 · Marketing	11,124.37	11,303.65	98.41%
900-000 · Printing and Publishing	740.41	0.00	100.0%
940-000 · Lease, Appraisal Expenses	30.00	0.00	100.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-101 · Trail directional signage	0.00	177.42	0.0%
970-102 · Acknowledgement signs	108.50	0.00	100.0%
970-103 · Interpretive signs	4,887.00	7,835.48	62.37%
970-104 · Trail mile marker expense	1,458.00	1,248.39	116.79%
Total 970-100 · Signage	6,453.50	9,261.29	69.68%
970-200 · Trail Expense			
970-211 · Negaunee Township Trailhead	132,871.20	120,800.00	109.99%
970-204 · ORV Trail Work	34,236.40	14,826.05	230.92%
970-202 · Trail Supplies	10,812.55	1,347.55	802.39%
970-203 · Trail Maintenance	4,433.00	142,241.94	3.12%
970-206 · Grooming Expenses	1,182.48	972.00	121.65%
Total 970-200 · Trail Expense	183,535.63	280,187.54	65.51%
970-300 · Engineering	13,568.50	10,664.00	127.24%
Total 970-000 · Capital Outlay	203,557.63	300,112.83	67.83%
990-000 · Debt Service			

	TOTAL		
	<u>YTD August</u>	<u>Budget</u>	<u>% of Budget</u>
990-002 · Bank Fees	94.36	45.00	209.69%
Total 990-000 · Debt Service	94.36	45.00	209.69%
Total Expense	290,658.60	385,009.30	75.49%
Net Ordinary Income	104,716.76	35,832.09	292.24%
Net Other Income	0.00	0.00	0.0%
Net Income	<u>104,716.76</u>	<u>35,832.09</u>	<u>292.24%</u>

Iron Ore Heritage Recreation Authority
General Ledger
As of August 24, 2022

	Name	Split	Amount
001-006 · Embers Savings			
Deposit	Embers	664-000 · Interest	13.16
001-005 · nicolet promontory acct			
Deposit	Nicolet Promontory	664-000 · Interest	83.26
001-004 · nicolet bank checking account			
1478	Carol L Fulsher	701-001 Salary	-4,874.68
Deposit	Negaunee, MQT County	401-000 property tax payments	296.55
Deposit	MQT, Ishpeming, MISORVA	401-000 property tax payments; non-p	25,684.42
EFTPS	United States Treasury	701-002 federal payroll tax	-1,526.12
1479	Carol L. Fulsher	860-000 travel (reimbursement mileag	-628.75
1480	Coleman Engineering	970-300 engineering	-714.75
1481	Floline	881-000 Lakenenland drone photos	-85.00
1482	mARQUETTE BLP	628-900 utilities; 970-202 trail supplies	-169.21
1483	Marquette County Treasurer	401-000 reimbruse property tax	-440.25
1484	NICOLET NATIONAL BANK	Visa bill	-318.15
1485	Tembreull's Excavation	970-204 ORV work Ishpeming/Tilden	-11,356.40
1486	Verizon	850-000 telephone	-98.73
1488	Clark Properties	628-900 rent (September)	-270.00
Deposit	State of MI	538-000 ORV reimburesment	23,530.00

Iron Ore Heritage Recreation Authority
Check Detail
September Bills to be paid

<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
United States Treasury	200-258 · Federal Taxes	-1,526.12
Carol L Fulsher	701-001 · Salaries and Wages	-4,874.68
Register of Deeds	940-000 · Lease, Appraisal Expenses	-30.00
Team Riders	970-204 · ORV Trail Work	-750.00
mARQUETTE BLP	970-202 · Trail Supplies	-63.31
mARQUETTE BLP	62890 · Rent, Parking, Utilities	-51.41
mARQUETTE BLP	970-202 · Trail Supplies	-13.25
Marquette County Road Comn	970-203 · Trail Maintenance	-642.67
NICOLET NATIONAL BANK	Visa Bill, See Below	-424.54
Oberstar	970-203 · Trail Maintenance	-95,528.70
Pride Printing	900-000 · Printing and Publishing	-425.57
Clark Properties	62890 · Rent, Parking, Utilities	-270.00
Verizon	850-000 · Telephone, Telecommunications	-86.42
U.P. Fabricating Co., Inc.	970-104 · Trail mile marker expense	-788.00
U.P. Fabricating Co., Inc.	970-103 · Interpretive signs	-1,460.00
Marquette County Treasurer	401-000 property tax reimbursement	-40.19
	TOTAL	-106,974.86
Visa bill		
Adobe Acrobat	727-000 · Office Supplies	-13.77
HP cartridges	727-000 · Office Supplies	-130.36
hotel Alpena	860-000 · Travel and Meetings	-144.29
Food Alpena	860-000 · Travel and Meetings	-55.56
Food Alpena	860-000 · Travel and Meetings	-3.69
Zoom	870-000 · Board Meeting Expenses	-15.89
Huron Mtn Cookies	870-000 · Board Meeting Expenses	-9.98
NMU EAN	850-000 · Telephone, Telecommunications	-30.25
Walgreen Paper & garbage bags	727-000 · Office Supplies	-16.41
Visa charge	990-002 · Bank Fees	-4.34
		-424.54

MNRTF Development Application Evaluation Worksheet- Pre

Grant Amount Requested	\$300000
Match Percent	50%
Match Amount	\$306400
Total Project Cost	\$606400
Preliminary Score Development Core Criteria	380

1. PUBLIC SUPPORT

	Maximum Possible Points	Preliminary Score	Final Score
A) The proposed project received multiple support documents by diverse stakeholders in the community. The applicant is addressing any public opposition or concerns. Opposition based primarily on the desire to keep the public from the state's natural resources will not be considered.	10	10	
B) The proposed project received minimal support documents. The applicant is addressing any public opposition or concerns. Opposition based primarily on the desire to keep the public from the state's natural resources will not be considered.	5		
B) The proposed project received no support documents.	0		
Maximum Possible Points	150	10	

Comments to Applicant:

Many letters and emails from multiple sources.

2. PROPOSED MAINTENANCE

	Maximum Possible Points	Preliminary Score	Final Score
A) Within the provided maintenance plan and associated materials, the applicant has demonstrated that a <u>combination</u> of long-term dedicated funding (millage, operation & maintenance budget, etc.), existing and permanent fulltime operational staff, multi-year contracts, or a formal endowment exists which relates to continual and on-going care of the proposed improvements.	20	20	

B) Within the provided maintenance plan and associated materials, the applicant has demonstrated at a minimum that one of the following is in place: long-term dedicated funding (millage, operation & maintenance budget, etc.), existing and permanent full-time operational staff, multi-year contracts, or a formal endowment exists which relates to the continual and on-going care of the proposed improvements.	10		
C) Only a maintenance plan was provided with no or limited additional details ensuring that the continual and on-going care of the proposed improvements are in place.	0		
Maximum Possible Points (A or B or C)	20	20	

Comments to Applicant:

Information provided.

3. SITE QUALITY

	Maximum Possible Points	Preliminary Score	Final Score
A) PARK VISIBILITY			
I) The site is easily recognizable as a public park and is easy to locate or will have adequate directional or identification signage in place.	10		
II) The site is moderately recognizable as a public park, or the location needs signage improvements to be more easily recognized.	5		
III) Site is difficult to locate and is difficult to recognize as a public park	0	0	

B) EASE OF ACCESS

10

I) Ability to get to the site in multiple ways besides an automobile, such as: sidewalks, trail, or public transportation	10		
II) Ability to get to the site in an additional way besides an automobile	5	5	
III) Site can only be accessed by automobile	0		

C) SUSTAINABLE DESIGN

✓
Marg
Thurs
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Dart
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you
bake

I) Entire proposed project is designed with sustainable systems or features, where applicable.	25		
II) A majority of the proposed project is designed with sustainable systems or features, where applicable.	20		
III) The proposed project includes at least three sustainable systems or features, where applicable.	15	15	
IV) Fewer than three proposed sustainable design features.	0		
D) Renovation: Renovation or removal and replacement of an existing outdoor facility that is at least 20 years old with the same type of facility OR renovation of a building or structure that is at least 40 years old. The cost of the renovation must represent a majority of the total project cost.	25	0	
Maximum Possible Points (A + B + C)	70	20	

Comments to Applicant:

A) *Visibility: East trail terminus would only be visible to visitors of sculpture park. No trail identification signage at road or described at western terminus.*

C) *Sustainable Design Commitments: Interpretive signage on local birding; Locally sourced native tree buffer; recycled signage; , recycled benches; recycled bike racks*

4. QUALITY OF OVERALL PARK DESIGN

	Maximum Possible Points	Preliminary Score	Final Score
A) Site Plan: Site plan shows existing features to remain and all proposed scope items, is compatible with its intended purpose and is clear and understandable.	10	10	
B) Application clearly describes the proposed and existing facilities at the site. Development is feasible and fully compatible with the size, natural and physical characteristics of the site. Expected traffic flow pattern is safe and convenient, access routes are provided to all facilities, facilities are placed to have the least environmental impact, layout maximizes groundwater infiltration, and the recreation and support facilities do not negatively impact each other.	20	20	
C) Application clearly describes the proposed, existing, and future facilities at the site, including clear site plans. However, there are concerns about expected traffic flow, access to facilities, environmental impacts or the impact facilities will have on each other.	10		
D) The application does not clearly describe the proposed, existing, and future facilities at the site or there are strong concerns about the expected traffic flow, access to facilities, environmental impacts or the impact facilities will have on each other.	0		
Maximum Possible Points A + (B or C or D)	30	30	

Comments to Applicant:

Can the western trailhead also be improved?

5. APPLICANT HISTORY

	Maximum Possible Points	Preliminary Score	Final Score
A) Applicant has not received a development grant from the recreation grant program in the past 10 years (MNRTF, LWCF, Recreation Passport).	20		
B) Per capita development grant assistance (MNRTF, LWCF, Recreation Passport) received by the applicant in the past 10 years is less than the median value awarded to all communities over the past 10 years.	10	10	
C) Per capita development grant assistance (MNRTF, LWCF, Recreation Passport) received by the applicant in the past 10 years exceeds the median value awarded to all communities over the past 10 years.	0		
Applicant's per capita development grant assistance in past 10 years:		\$16.59	
D) COMPLIANCE WITH PROGRAM PROCEDURES: The applicant is in compliance with all requirements at park sites that have been acquired or developed with recreation grant assistance in the past—including signage requirements. Also, the applicant has complied with Department procedures while completing grant-assisted projects (acquisition and development) awarded in the past 6 years. Points will be awarded if the applicant has never received a grant. Issues that are considered: <ul style="list-style-type: none"> • PA execution (60 days) • PSB and Contractors (180 days) • Progress reports (every 180 days) • Final reimbursement (90 days after the end of the project period) • Recognition plaques are in place at previously grant-assisted sites • Conversions or other significant changes in use at grant-assisted sites • Post-completion reports 	25	25	
E) Applicant has a formal recreation department/DNR division or parks committee.	10	10	
F) Conversion History: Applicant has a known unresolved conversion of a grant-assisted site to a use that does not qualify as public outdoor recreation (applies to all grant programs).	-50	0	

Maximum Possible Points (A or B or C) + D + E + F	55	45	
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Comments to Applicant:**6. NATURAL RESOURCE BASED RECREATION OPPORTUNITIES**

	Maximum Possible Points	Preliminary Score	Final Score
A) Project provides direct access to the highest quality natural resource-based recreation opportunities such as Critical Dune Areas, frontage on Great Lakes or their connecting water bodies (Detroit River, St. Mary's River, St. Clair River, or Lake St. Clair), frontage on Designated Natural Rivers, land that is or will become part of a dedicated wilderness, natural area, or Pigeon River Country State Forest.	60		
B) Project provides direct access to good quality natural resource-based recreation opportunities such as inland lakes, rivers, natural communities or resources.	40	40	
C) Project provides direct access to fair quality natural resource-based recreation opportunities.	20		
D) Project will provide minimal natural resource-based recreation opportunities OR no natural resource values were noted in the application materials.	0		
E) Project will provide supporting amenities and features of the Natural Resources at the site. Support includes trailheads, parking lots, restroom buildings, or interpretation. If supporting A - 30 points, B - 20 points, C - 10 points.	30		
Maximum Possible Points (A or B or C or D or E)	60	40	

Comments to Applicant:

DNR Wildlife Biologist Bill Roell provided expert documentation on birding. "Dry landscape is dominated by jack pine trees which provides habitat for Michigan's most rare bird, the Kirtland's warbler which is both a State and Federally Endangered Species. Other unique species found in this habitat may include upland sandpiper, Eastern kingbird, pine warbler, Eastern bluebird, rufous-sided towhee, and Lincoln's sparrow. There are also 48 other species of birds which may call this habitat home."

What is meant by "water recreation opportunities" checked yes on Section I?

fishing in pond

Interpretive signage in this region talking about the types of birding that can be found here

7. FINANCIAL NEEDS OF THE APPLICANT

	Maximum Possible Points	Preliminary Score	Final Score
A) Lowest one-third median household income	40	40	
B) Middle one-third median household income	20		

C) Upper one-third median household income	0		
Maximum Possible Points (A or B or C)	40	40	

Comments to Applicant:

MHI \$43,265 IOHT communities, 2020 US Census UPDATE

8. URBAN AREA RECREATION OPPORTUNITIES (PARKS WITHIN URBAN BOUNDARIES AS DEFINED BY THE U.S. CENSUS BUREAU)

	Maximum Possible Points	Preliminary Score	Final Score
A) Park is within the political boundaries of a core or inner ring city for a Metropolitan Statistical Area.	60		
B) Park is within the Urbanized Area for a Metropolitan Statistical Area	45		
C) Park is within the urbanized area for a Micropolitan Statistical Area	30	30	
D) Park is within an urbanized area which doesn't meet the criteria for a Metropolitan or Micropolitan Statistical Area, or park is within 15 miles from an urbanized area.	15		
E) Park is not within 15 miles of an urbanized area.	0		
Urban Area in which the project is located:	<i>Marquette Micropolitan</i>		
Maximum Possible Points (A or B or C or D or E)	60	30	

Comments to Applicant:
9. APPLICANT MATCH*

Local Match Percentage**	Top ~2% Median Household Income***	Top 1/3rd MHI	Middle 1/3rd MHI	Bottom 1/3rd MHI
0-25%	0	0	0	0
26-29%	0	0	15	10

30-39%	0	15	10	25
40-49%	10	15	25	35
50%+	15	25	35	45

* Only match that is documented and secure is used to score this criterion.

	Maximum Possible Points	Preliminary Score	Final Score
Maximum Possible Points	45	45	

Comments to Applicant:

50% match in lowest MHI

10. ENTRANCE FEES

	Maximum Possible Points	Preliminary Score	Final Score
A) No entrance fees; OR Site is readily accessible by methods other than the automobile (applicant must demonstrate this through site records or other means) and there is no entrance fee when using these alternative methods to get to the park (e.g., public transportation, bicycle, walk-in); OR Entrance fees in place with partial or complete waiver available and applicant can demonstrate that the waiver policy is effective in bringing people with low incomes into the park.	25	25	
B) Entrance fees in place with partial or full waiver but effectiveness in bringing people with low incomes into the park is questionable; OR Park entrance fees are waived, reduced, or by-donation-only on a regular basis for all users.	15		
C) Entrance fees in place with no waiver.	0		
Maximum Possible Points (A or B or C)	25	25	

Comments to Applicant:

11. UNIVERSAL ACCESS DESIGN

	Maximum Possible Points	Preliminary Score	Final Score
A) The applicant obtained a design review from a person with a disability in their community, an organization representing people with disabilities or an advocate for persons with disabilities. Documentation of this review was provided.	10	10	

B) The entire project is designed using the Principals of Universal Design with the intent to provide accessible recreation for all users. These criteria apply to scope items where ADA standards and guidelines apply.	25		
C) A majority of the project is designed using the Principals of Universal Design. These criteria apply for scope items where ADA standards and guidelines apply.	15	15	
D) Some of the project is designed using the Principles of Universal Design. These criteria apply for scope items where ADA standards and guidelines apply.	10		
E) ADA standards and guidelines do not apply to the scope items OR scope items do not exceed ADA standards.	0		
Maximum Possible Points (A + (B or C or D or E))	35	25	

Comments to Applicant:

Design Review: Documentation provided.

Universal Access Design Commitments: Trail to be 12' wide accessible surface; Backed bench with transfer bar in center and space for companion seating and dedicated paved accessible parking right next to eastern trail terminus in Lakenland.

	Maximum Possible Points	Preliminary Score	Final Score
TOTAL POSSIBLE POINTS UNDER CORE DEVELOPMENT CRITERIA 1-11	450	330	

PRIORITY PROJECT TYPES OF THE MNRTF BOARD

1. Trails

	Maximum Possible Points	Preliminary Score	Final Score
A) Regional land trail/trailhead or documented or designated (state or federal) water trail: Development of a trail or trailhead which is documented, promoted, and easily identified (signs).	50	50	
B) Local land trail/trailhead or documented water trail: Development of a trail or trailhead which is documented but not as promoted or easily identified as A.	30		
C) Trail amenities: The emphasis and intent of the overall project is focused on supporting amenities for a local or regional trail such as signs, kiosk, pavilions or other trail or trailhead items	10		
D) Trail project does not meet the criteria for A, B, or C	0		

2. REGIONALLY SIGNIFICANT

	Maximum Possible Points	Preliminary Score	Final Score
A) The Department has determined that the project is regionally significant to their prosperity region, the state of Michigan, the Midwest or the country through a combination of their planning processes, diversified partners, and uniqueness and significance of natural resources or recreational opportunities. In addition, the project would provide public natural resource based recreational opportunities that are not otherwise available within a reasonable distance. When viewed in its entirety, the project is likely to significantly affect the quality of life for the regional community and visitors.	50		
B) Project is not regionally significant to the prosperity region, the State of Michigan, the Midwest, or the country.	0	0	
Maximum Points for Priority Project Criteria = 50 Total Points (highest score from 1 or 2)	50	50	

Board Priority Comments to Applicant:

Maximum Points Possible = 500	Total Application Points	380	
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General Comments to Applicant:

Please provide a map that shows all three trail grades in this area - ATV, IOHT, & NCT so that we can see the relationship between them.