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**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING
WEDNESDAY, SEPTEMBER 27, 2023, 4:30 PM
ISHPEMING SENIOR CENTER**

DRAFT AGENDA

- I. ROLL CALL
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)
- III. APPROVAL OF CONSENT AGENDA
 - A. August Minutes
 - B. August Financials
 - C. September Bills to be Paid
- IV. APPROVAL OF AGENDA
- V. OLD BUSINESS
 - A. Projects
 - 1. Negaunee Boardwalk Project/Bid Docs
 - 2. Lakenenland
 - a. RFP for Engineering Services
 - b. MDOT TAP Discussion
 - 3. Property Acquisition, 176 acres
 - 4. ORV Black River Tributary Bridge Repair Project Update
 - 5. Howard Oil Trailhead and Lighting Grant Applications
 - a. Lease of Property
 - b. Preliminary Score
 - 6. Carp River Kiln, City of Marquette/IOHRA agreement
 - 7. ORV Trail Extension, Negaunee, Negaunee Township
 - 8. Ishpeming Fishing/Observation Deck
 - 9. 2023 Maintenance List
- VI. NEW BUSINESS
 - A. Letter of Support--Danny Trebac's Campground Humboldt Twp
 - B. County Road Crossings
 - C. Negaunee Mine Memorial Graffiti
 - D. Marquette Wayfinding
 - E. Audit Renew Letter – Anderson, Tackman
- VII. ADMINISTRATOR REPORT
- VIII. BOARD COMMENT
- IX. PUBLIC COMMENT
- X. ADJOURNMENT

NEXT MEETING DATE: Wednesday, October 25, 2023, 4:30 pm Ishpeming Senior Center and Zoom



102 W. Washington Suite 232
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**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING MEETINGS
OF AUGUST 23, 2023**

DRAFT MINUTES

- I. ROLL CALL – Don Britton, Chair, Chocolay Twp; Lauren Luce, Treasurer, Marquette County; Al Reynolds, Negaunee Twp; Larry Bussone, Ishpeming; Jim Brennan, Republic Twp; Nick Leach, Marquette, Jon Becker, Negaunee; Mike Springer, Marquette Township alternate
Approved Absence: Dawn Hoffman, Tilden Twp; Glenn Johnson, Marquette Twp
Guests: Rob Katona
Staff: Bob Hendrickson, Carol Fulsher
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes) – Rob inquired about Marquette Marathon
- III. APPROVAL OF CONSENT AGENDA – **Brennan motioned to approve consent agenda as presented; Bussone seconded motion.** Consent agenda included
July meeting minutes;
July Balance Sheet showing total assets of \$877,287; equity of \$696,269, and total liabilities of \$180,998;
July profit/loss showing July income of \$12,236 and expenses of \$35,664 for net proceeds of -\$23,428. YTD net proceeds of \$208,523.
Q3 budget v actual as of July shows revenue at 488% of budget; expenses at 24% of budget; YTD as of July income at 129% of budget and expenses at 53%;
July general journal showing checks written #1624 through 1639 plus 1641 (due to check void Becky Harju destroyed in mail).
And August bills to be paid totaling \$22,531.60.
Vote and motion carried.
- IV. APPROVAL OF AGENDA – **Brennan motioned to approve agenda as presented with addition of VIII.F. Marquette Marathon; Bussone seconded motion. Vote and motion carried.**
- V. EVENT PERMITS – Marji Gesick Sept. 15-17 – Event permit in packet. Event coordinator unable to access Zoom. **Leach motioned to approve and sign event permit. Bussone seconded motion.** Leach requested that they appear at next meeting to follow up. **Vote and motion carried.**
- VI. OLD BUSINESS
 - A. Projects
 1. Negaunee Boardwalk Project/Bid Docs – Fulsher notified that we are still waiting for approval from DNR to bid out project. Sanders had presented a timeline for project. Start portion in 2023 and end by July 31, 2024.
 2. Lakenenland

- a. Resolution to sign Grant Agreement – **Leach motioned to approve the resolution and sign the grant agreement as presented; Becker seconded motion. Roll call vote was taken and motion carried 8 ayes with 0 nays.**
 - b. RFP for Engineering Services – Fulsher asked for help on engineering bids for project. Do we want bids for design proposals or bids on quoting for project oversight. Want more than a straight a to b trail. Britton suggested Leach and Luce work with Carol and Bob on engineering bid. Discussion on engineering companies.
- 3. Property Acquisition, 176 acres
 - a. Resolution to sign Grant Agreement – **Leach motioned to approve the resolution and sign the grant agreement. Brennan seconded motion. Roll call vote was taken and motion carried with 8 ayes and 0 nays.**
 - b. Next Steps – Once grant agreement is signed by both parties, we hope to start on actual purchase of property. 40 year title search and ESA I (not a facility) have been sent to DNR. Fulsher also hoping that our 2022 appraisal will be sufficient for acquisition.
- 4. ORV Bridge Repair Project Update – Hendrickson and Britton updated on Bridge repair project in Humboldt on ORV trail. Request for bids went out in July and four bidders responded. Low bidder was Associated with \$44K bid. They hope to start on project at week's end.
- 5. Howard Oil Trailhead and Lighting Grant Applications
 - a. Lease of Ishpeming Land for scope items – IOHRA requested a lease of Ishpeming property at Howard Oil to add some of our scope items off of our 25' easement corridor. This will be submitted with supplemental information.
 - b. Preliminary Score – Preliminary scores expected this month with a 30-day turnaround for supplemental information.
- 6. Republic Township Millage Vote – Brennan noted that turn out was low for August vote. Voters upset about last school millage and summer tax statements. He wants to put back to voters in November of 2024. Fulsher noted that we have asked for an attorney's opinion of how long Republic stays with Authority since they still collect taxes in December 2023.
- 7. Maintenance List – Hendrickson reviewed the maintenance list and noted the items still outstanding.
- 8. Carp River Kilns – Hendrickson noted we received a letter from Marquette notifying that we were non-compliant with kiln site plan. Hendrickson followed up to say that IOHRA gave land back to City. City mowed over our landscaping. Leach reached out to City Manager about possible IOHT adoption of area or other ideas for kiln surroundings. Hendrickson also reached out to Conservation District to help with fall native plantings. Leach noted that Watershed Partnership may also be able to help.

VII. NEW BUSINESS

- A. ORV Trail Extension Project – Fulsher and Hendrickson delayed site visit due to long agenda in August. Will poll board members for times in September that may work for a site visit to review the OrV trail extension route, possible conflicts with non-motorized users, and Board input.
- B. Fishing Pier Deck Project, Section 16 Pit, Ishpeming – Hendrickson noted that the entire pier needs redecking. Received quotes with trex vs treated lumber. **Leach motioned to remove some of the decking and look at the joists to check their condition and**

come back to board with report on decking and joists before finalizing complete deck redo. Bussone seconded motion. Vote and motion carried.

- C. New Board Member-Jon Andrus Becker from Negaunee – Jon Becker has been appointed by City of Negaunee to board seat vacated by Bob Hendrickson. Becker provided some background on his activities with City of Negaunee. He was welcome by the board and staff.
- D. New Merchandise – Hendrickson noted that he ordered new merchandise, trucker hats/caps and orange sweatshirts for Marathon booth. Will also be at Strut Your Mutt later in September. Hendrickson also working with Elegant Seagulls on revamping our store on the web site.
- E. Big Bay Stewardship Council Requesting Letter of Support – Springer asked for a letter of support for planning of an historical trail project from Burns Landing to Thomas Rock with ambitions to connect with IOHT in future via Pete's Pass. **Brennan motioned to provide letter of support; Bussone seconded.** Discussion on when/who to provide letters of support with trails. Fulsher noted that we should provide to those looking to connect to the IOHT since that is in our stated mission in articles. **Vote and motion carried.**
- F. Marquette Marathon – Katona, DNR, asked if we asked for a bond from Marquette Marathon due to last year's trail garbage to gauge what DNR should ask of them. IOHT did not. Discussed giving them a year to provide better pick up and then discuss other options.

VIII. ADMINISTRATOR REPORT – No report not already covered in agenda.

IX. BOARD COMMENT – Bussone asked if we contacted Ishpeming about water on trail near section 16 pit.

X. PUBLIC COMMENT – No public comment.

XI. ADJOURNMENT - **Becker motioned to adjourn meeting; Leach seconded motion. Vote and motion carried and meeting adjourned at 5:55 pm.**

Minutes respectively provided by Carol Fulsher, Administrator

Iron Ore Heritage Recreation Authority

Balance Sheet

As of August 31, 2022

10:12 AM

09/21/2023

Accrual Basis

Aug 31, 22

ASSETS

Current Assets

Checking/Savings

001-006 · Embers Savings	154,980.98
001-005 · nicolet promontory acct	479,416.03
001-004 · nicolet bank checking account	48,766.27

Total Checking/Savings	683,163.28
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Accounts Receivable

018-012 · Taxes Receivables - unassigned	-0.10
018-000 · Taxes Receivable	
018-002 · Taxes Receivable - Ishpeming	-76.95
018-006 · Taxes Receivable - Marquette	78,254.54

Total 018-000 · Taxes Receivable	78,177.59
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018-008 · Donation Receivable	1.07
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Total Accounts Receivable	78,178.56
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Other Current Assets

018-013 · Taxes Receivable - unassigned	27,156.37
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Total Other Current Assets	27,156.37
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Total Current Assets	788,498.21
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TOTAL ASSETS

788,498.21

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

202-000 · Accounts Payable	127.38
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Total Accounts Payable	127.38
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Other Current Liabilities

204-000 · Accrued Wages	6,533.28
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203-000 · Unearned revenue	146,736.66
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200-258 · Federal Taxes	1,526.12
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200-259 · State Taxes	525.98
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Total Other Current Liabilities	155,322.04
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Total Current Liabilities	155,449.42
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Total Liabilities	155,449.42
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Equity

395-000 · Unrestricted Net Assets	472,648.46
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Net Income	160,400.33
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Total Equity	633,048.79
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TOTAL LIABILITIES & EQUITY

788,498.21

Iron Ore Heritage Recreation Authority

Profit & Loss

January through August 2023

	<u>Aug 23</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
General Revenue		
674-002 · Individual Contributions	40.00	98.06
401-000 · Taxes	163.36	350,553.63
664-000 · Interest	1,472.32	11,699.66
675-000 · Non profit donations	0.00	25.00
Total General Revenue	<u>1,675.68</u>	<u>362,376.35</u>
Program Revenue		
Unrestricted		
642-000 · Promo Sales	65.00	245.00
Total Unrestricted	<u>65.00</u>	<u>245.00</u>
Restricted		
538-000 · ORV State Grant	17,000.00	40,032.50
674-003 · Mile Marker	748.96	1,494.80
539-000 · State Grants	0.00	56,000.00
540-000 · Corporate & Nonprofit C	0.00	28,981.76
Total Restricted	<u>17,748.96</u>	<u>126,509.06</u>
Total Program Revenue	<u>17,813.96</u>	<u>126,754.06</u>
Total Income	<u>19,489.64</u>	<u>489,130.41</u>
Cost of Goods Sold		
50000 · Cost of Goods Sold	27.02	30.67
Total COGS	<u>27.02</u>	<u>30.67</u>
Gross Profit	<u>19,462.62</u>	<u>489,099.74</u>
Expense		
62800 · Facilities and Equipment		
62840 · Equip Rental and Maintenanc	0.00	78,753.32
62890 · Rent, Parking, Utilities	441.00	3,052.34
Total 62800 · Facilities and Equipment	<u>441.00</u>	<u>81,805.66</u>
701-000 · Payroll		
701-003 · Direct Deposit Fee	7.00	7.00
701-001 · Salaries and Wages	13,113.40	58,753.40
701-002 · Payroll taxes	1,097.80	4,716.26
Total 701-000 · Payroll	<u>14,218.20</u>	<u>63,476.66</u>
727-000 · Office Supplies	177.82	515.66
730-000 · Office Equipment	758.83	758.83
754-000 · Grant expense	0.00	250.00
800-000 · Operations		
800-001 · Books, Subscriptions, Refe	0.00	1,503.94
800-002 · Postage, Mailing Service	0.00	63.00
800-004 · Volunteer Recognition	0.00	560.56
Total 800-000 · Operations	<u>0.00</u>	<u>2,127.50</u>

	<u>Aug 23</u>	<u>TOTAL</u>
800-955 · Insurance - Liability, D and O	0.00	2,092.00
800-956 · Insurance - Workers' Comp	0.00	36.00
802-000 · Accounting Contract Services	0.00	5,865.00
803-000 · Professional Services Fees	0.00	1,080.00
850-000 · Telephone, Telecommunicati	101.33	987.19
860-000 · Travel and Meetings	45.53	277.66
870-000 · Board Meeting Expenses	16.95	114.75
880-000 · Marketing		
880-005 · Print advertising	405.00	813.40
881-000 · Public Relations	0.00	1,444.25
885-000 · Logo Apparel	427.98	427.98
Total 880-000 · Marketing	<u>832.98</u>	<u>2,685.63</u>
970-000 · Capital Outlay		
970-100 · Signage		
970-105 · trail safety signage	82.94	82.94
970-101 · Trail directional signag	0.00	833.70
970-102 · Acknowledgement sign	0.00	36.50
970-104 · Trail mile marker expen	0.00	450.00
Total 970-100 · Signage	<u>82.94</u>	<u>1,403.14</u>
970-200 · Trail Expense		
970-215 · Acquisition	0.00	4,285.00
970-214 · Boardwalk	0.00	700.00
970-204 · ORV Trail Work	4,950.00	48,884.42
970-202 · Trail Supplies	326.32	3,147.27
970-203 · Trail Maintenance	4,060.00	65,317.00
970-206 · Grooming Expenses	0.00	910.00
Total 970-200 · Trail Expense	<u>9,336.32</u>	<u>123,243.69</u>
Total 970-000 · Capital Outlay	<u>9,419.26</u>	<u>124,646.83</u>
Total Expense	<u>26,011.90</u>	<u>286,719.37</u>
Net Ordinary Income	<u>-6,549.28</u>	<u>202,380.37</u>
Net Income	<u>-6,549.28</u>	<u>202,380.37</u>

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
 January through August 2023

	<u>Jul - Aug 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	50.00	120.00	41.67%
401-000 · Taxes	813.24	-100.00	-813.24%
664-000 · Interest	2,920.36	2,900.00	100.7%
675-000 · Non profit donations	0.00		
Total General Revenue	<u>3,783.60</u>	<u>2,920.00</u>	<u>129.58%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	200.00	135.00	148.15%
Total Unrestricted	<u>200.00</u>	<u>135.00</u>	<u>148.15%</u>
Restricted			
538-000 · ORV State Grant	17,000.00	25,000.00	68.0%
674-003 · Mile Marker	745.84	750.00	99.45%
539-000 · State Grants	0.00	40,000.00	0.0%
540-000 · Corporate & Nonprofit (10,000.00	0.00	100.0%
Total Restricted	<u>27,745.84</u>	<u>65,750.00</u>	<u>42.2%</u>
Total Program Revenue	<u>27,945.84</u>	<u>65,885.00</u>	<u>42.42%</u>
Total Income	<u>31,729.44</u>	<u>68,805.00</u>	<u>46.12%</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	30.67		
Total COGS	<u>30.67</u>		
Gross Profit	<u>31,698.77</u>	<u>68,805.00</u>	<u>46.07%</u>
Expense			
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenanc	75.00	1,582.00	4.74%
62890 · Rent, Parking, Utilities	889.46	1,000.00	88.95%
Total 62800 · Facilities and Equipment	<u>964.46</u>	<u>2,582.00</u>	<u>37.35%</u>
701-000 · Payroll			
701-003 · Direct Deposit Fee	7.00		
701-001 · Salaries and Wages	21,611.42	22,780.00	94.87%
701-002 · Payroll taxes	1,783.90	1,740.00	102.52%
Total 701-000 · Payroll	<u>23,402.32</u>	<u>24,520.00</u>	<u>95.44%</u>
727-000 · Office Supplies	231.23	200.00	115.62%
729-000 · Equipment	0.00	758.00	0.0%
730-000 · Office Equipment	758.83	1,500.00	50.59%
754-000 · Grant expense	0.00	0.00	0.0%
800-000 · Operations			
800-001 · Books, Subscriptions, Refe	0.00	0.00	0.0%
800-002 · Postage, Mailing Service	0.00	63.00	0.0%

	<u>Jul - Aug 23</u>	<u>Budget</u>	<u>% of Budget</u>
800-004 · Volunteer Recognition	0.00	49.00	0.0%
Total 800-000 · Operations	0.00	112.00	0.0%
800-955 · Insurance - Liability, D and O	1,615.00	1,748.00	92.39%
800-956 · Insurance - Workers' Comp	0.00	0.00	0.0%
802-000 · Accounting Contract Services	85.00	100.00	85.0%
803-000 · Professional Services Fees	0.00	0.00	0.0%
850-000 · Telephone, Telecommunication	334.79	228.00	146.84%
860-000 · Travel and Meetings	45.53	20.00	227.65%
870-000 · Board Meeting Expenses	33.90	34.00	99.71%
880-000 · Marketing			
880-005 · Print advertising	405.00	0.00	100.0%
881-000 · Public Relations	0.00	0.00	0.0%
884-000 · Website	0.00	0.00	0.0%
885-000 · Logo Apparel	427.98	0.00	100.0%
Total 880-000 · Marketing	832.98	0.00	100.0%
940-000 · Lease, Appraisal Expenses	0.00	30.00	0.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-105 · trail safety signage	82.94	850.00	9.76%
970-101 · Trail directional signage	833.70	0.00	100.0%
970-102 · Acknowledgement sign	36.50	108.00	33.8%
970-104 · Trail mile marker expenses	0.00	650.00	0.0%
Total 970-100 · Signage	953.14	1,608.00	59.28%
970-200 · Trail Expense			
970-215 · Acquisition	3,600.00	3,600.00	100.0%
970-214 · Boardwalk	700.00	200,000.00	0.35%
970-204 · ORV Trail Work	21,950.00	42,000.00	52.26%
970-202 · Trail Supplies	861.61	1,000.00	86.16%
970-203 · Trail Maintenance	4,900.50	10,000.00	49.01%
970-206 · Grooming Expenses	0.00	0.00	0.0%
Total 970-200 · Trail Expense	32,012.11	256,600.00	12.48%
970-300 · Engineering	0.00	20,000.00	0.0%
Total 970-000 · Capital Outlay	32,965.25	278,208.00	11.85%
990-000 · Debt Service			
990-002 · Bank Fees	0.00	7.00	0.0%
Total 990-000 · Debt Service	0.00	7.00	0.0%
Total Expense	61,269.29	310,047.00	19.76%
Net Ordinary Income	-29,570.52	-241,242.00	12.26%
Net Income	<u>-29,570.52</u>	<u>-241,242.00</u>	<u>12.26%</u>

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
 January through August 2023

10:19 AM
 09/21/2023
 Accrual Basis

	TOTAL		
	<u>Jan - Aug 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	98.06	168.06	58.35%
401-000 · Taxes	350,553.63	349,693.00	100.25%
664-000 · Interest	11,699.66	11,746.00	99.61%
675-000 · Non profit donations	25.00		
Total General Revenue	<u>362,376.35</u>	<u>361,607.06</u>	<u>100.21%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	245.00	180.00	136.11%
Total Unrestricted	<u>245.00</u>	<u>180.00</u>	<u>136.11%</u>
Restricted			
538-000 · ORV State Grant	40,032.50	25,000.00	160.13%
674-003 · Mile Marker	1,494.80	1,500.00	99.65%
539-000 · State Grants	56,000.00	40,000.00	140.0%
540-000 · Corporate & Nonprofit (28,981.76	95.00	30,507.12%
Total Restricted	<u>126,509.06</u>	<u>66,595.00</u>	<u>189.97%</u>
Total Program Revenue	<u>126,754.06</u>	<u>66,775.00</u>	<u>189.82%</u>
Total Income	<u>489,130.41</u>	<u>428,382.06</u>	<u>114.18%</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	30.67		
Total COGS	<u>30.67</u>		
Gross Profit	<u>489,099.74</u>	<u>428,382.06</u>	<u>114.17%</u>
Expense			
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenan	78,753.32	80,000.00	98.44%
62890 · Rent, Parking, Utilities	3,052.34	3,064.00	99.62%
Total 62800 · Facilities and Equipment	<u>81,805.66</u>	<u>83,064.00</u>	<u>98.49%</u>
701-000 · Payroll			
701-003 · Direct Deposit Fee	7.00		
701-001 · Salaries and Wages	58,753.40	59,926.00	98.04%
701-002 · Payroll taxes	4,716.26	4,673.00	100.93%
Total 701-000 · Payroll	<u>63,476.66</u>	<u>64,599.00</u>	<u>98.26%</u>
727-000 · Office Supplies	515.66	546.00	94.44%
729-000 · Equipment	0.00	988.00	0.0%
730-000 · Office Equipment	758.83	1,590.00	47.73%
754-000 · Grant expense	250.00	250.00	100.0%
800-000 · Operations			
800-001 · Books, Subscriptions, Refe	1,503.94	1,504.00	100.0%
800-002 · Postage, Mailing Service	63.00	126.00	50.0%

	TOTAL		
	Jan - Aug 23	Budget	% of Budget
800-004 · Volunteer Recognition	560.56	654.00	85.71%
Total 800-000 · Operations	2,127.50	2,284.00	93.15%
800-955 · Insurance - Liability, D and O	2,092.00	2,092.00	100.0%
800-956 · Insurance - Workers' Comp	36.00	36.00	100.0%
802-000 · Accounting Contract Services	5,865.00	5,880.00	99.75%
803-000 · Professional Services Fees	1,080.00	1,080.00	100.0%
850-000 · Telephone, Telecommunication	987.19	851.00	116.0%
860-000 · Travel and Meetings	277.66	251.00	110.62%
870-000 · Board Meeting Expenses	114.75	115.00	99.78%
880-000 · Marketing			
880-005 · Print advertising	813.40	408.00	199.36%
881-000 · Public Relations	1,444.25	1,444.00	100.02%
884-000 · Website	0.00	1,000.00	0.0%
885-000 · Logo Apparel	427.98	555.00	77.11%
Total 880-000 · Marketing	2,685.63	3,407.00	78.83%
940-000 · Lease, Appraisal Expenses	0.00	60.00	0.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-105 · trail safety signage	82.94	850.00	9.76%
970-101 · Trail directional signage	833.70	0.00	100.0%
970-102 · Acknowledgement sign	36.50	108.00	33.8%
970-104 · Trail mile marker expen	450.00	1,100.00	40.91%
Total 970-100 · Signage	1,403.14	2,058.00	68.18%
970-200 · Trail Expense			
970-215 · Acquisition	4,285.00	4,285.00	100.0%
970-214 · Boardwalk	700.00	300,000.00	0.23%
970-204 · ORV Trail Work	48,884.42	68,234.00	71.64%
970-202 · Trail Supplies	3,147.27	3,273.00	96.16%
970-203 · Trail Maintenance	65,317.00	70,417.00	92.76%
970-206 · Grooming Expenses	910.00	910.00	100.0%
Total 970-200 · Trail Expense	123,243.69	447,119.00	27.56%
970-300 · Engineering	0.00	31,000.00	0.0%
Total 970-000 · Capital Outlay	124,646.83	480,177.00	25.96%
990-000 · Debt Service			
990-002 · Bank Fees	0.00	66.00	0.0%
Total 990-000 · Debt Service	0.00	66.00	0.0%
Total Expense	286,719.37	647,336.00	44.29%
Net Ordinary Income	202,380.37	-218,953.94	-92.43%
Net Income	202,380.37	-218,953.94	-92.43%

Iron Ore Heritage Recreation Authority

General Ledger

As of August 31, 2023

Num	Name	Memo	Amount
003-002 · Embers Credit Union 4.18 cd			
		Interest	356.60
	Total 003-002 · Embers Credit Union 4.18 cd		356.60
003-001 · Embers CD			
		Interest	335.95
	Total 003-001 · Embers CD		335.95
001-006 · Embers Savings			
	Total 001-006 · Embers Savings		
001-005 · nicolet promontory acct			
		Interest	779.77
	Total 001-005 · nicolet promontory acct		779.77
001-004 · nicolet bank checking account			
DD1001	Carol L Fulsher	VOID: Direct Deposit Payroll Service funds n	0.00
EFT	Robert J. Hendrickson	Created by Payroll Service on 07/31/2023	-1,907.45
DEPOSIT	Doug Niemi	Purchased mile marker	723.60
DD1011	Carol L Fulsher	Payroll	-4,608.06
1640	Carol L. Fulsher	VOID:	0.00
EFT	Intuit quickbooks	Direct Deposit Fee	-1.75
DD1001	Robert J Hendrickson	Direct Deposit	0.00
1642	Verizon	office phone bill	-24.69
1643	TriMedia	Koski Trust Acquisition	-3,600.00
Deposit	City Negaunee/Larry Marta	Property Tax/Merchandise	137.54
Deposit	KBIC	2% Monies Grant	10,000.00
DEPOSIT	State of MI	ORV Reimbursement	22,400.00
DEPOSIT	Dave Howard	Merchandise	14.86
	City of Marquette taxes	Deposit	32,306.16
1644	Loyaltees	pay by check IOHT merch	-427.98
EFTPS	United States Treasury	26-1571652	-1,805.12
EFTPS	United States Treasury	26-1571652	-485.08
Auto	Robert J. Hendrickson	Created by Payroll Service on 08/14/2023	-1,907.44
Deposit	MQT Twp/Dave Howard	Property Tax/Merchandise	202.46
DD1002	Robert J Hendrickson	Direct Deposit	0.00
1648	NICOLET NATIONAL BAN	VISA Bill	-1,514.25
1645	City of Negaunee	Lighting Bill	-15.00
1646	Clark Properties	Rent	-285.00
1647	marQUETTE BLP	Kiln & Office electricity	-111.78
1649	Signs Now	Adopt-A-Mile sign for UPHS	-36.50
1650	The Mining Journal	Advertisement 150th Booklet	-405.00
1651	U.P. Fabricating Co., Inc.	Engineering for Bridge/Wayfinding sign	-5,400.00
1652	Joseph LaBrecque	Trail Maintenance	-4,060.00
DEPOSIT	Bob Hendrickson	Merchandise	19.38
Deposit		City MQT Taxes	13,061.95
DEPOSIT	State of MI	ORV Reimbursement	17,000.00
EFT	QuickBooks Payroll Servic	Created by Payroll Service on 08/28/2023	-1,907.43
DD1003	Robert J Hendrickson	Direct Deposit	0.00

Iron Ore Heritage Recreation Authority
Bills to be Paid
August 30 through September 30, 2023

<u>Name</u>	<u>Item</u>	<u>Account</u>	<u>Paid Amount</u>
Intuit Payroll Services		701-003 · Direct Deposit Fee	-1.75
Bob Hendrickson Payroll		2110 · Direct Deposit Liabilities	-1,905.70
Intuit Payroll Services		701-003 · Direct Deposit Fee	-1.75
Bob Hendrickson Payroll		2110 · Direct Deposit Liabilities	-1,905.69
Intuit Payroll Services		701-003 · Direct Deposit Fee	-1.75
Bob Hendrickson Payroll		2110 · Direct Deposit Liabilities	-1,905.69
Carol L Fulsher Payroll		001-004 · nicolet bank checking account	-4,608.06
U.S. Treasury Payroll Taxes		001-004 · nicolet bank checking account	-3,260.36
CAP Cleaning Services		62890 · Rent, Parking, Utilities	-75.00
Pride Printing		870-000 · Board Meeting Expenses	-36.41
Team Riders		970-204 · ORV Trail Work	-700.00
Northwoods Publishing		880-005 · Print advertising	-465.00
U.P. Fabricating Co., Inc.		970-104 · Trail mile marker expense	-450.00
mARQUETTE BLP		62890 · Rent, Parking, Utilities	-53.99
mARQUETTE BLP		62890 · Rent, Parking, Utilities	-56.52
mARQUETTE BLP		62890 · Rent, Parking, Utilities	-13.25
NICOLET NATIONAL BANK		See Below*	-1,673.32
Associated Constructors		970-204 · ORV Trail Work	-44,725.00
City of Negaunee		62890 · Rent, Parking, Utilities	-15.00
Geomaterials		970-204 · ORV Trail Work	-17,000.00
Joseph LaBrecque		970-203 · Trail Maintenance	-1,855.00
Sanders and Czapski Associates		970-300 · Engineering	-800.00
Sanders and Czapski Associates		970-300 · Engineering	-300.00
			<u>-81,809.24</u>

*Visa Bill Expenses	
730-000 · Office Equipment	-14.30
970-202 · Trail Supplies	-64.20
62840 · Equip Rental and Maintenance	-318.00
727-000 · Office Supplies	-2.31
970-202 · Trail Supplies	-5.65
970-202 · Trail Supplies	-178.79
970-202 · Trail Supplies	-74.85
970-202 · Trail Supplies	-632.00
727-000 · Office Supplies	-27.99
727-000 · Office Supplies	-21.19
727-000 · Office Supplies	-8.99
62890 · Rent, Parking, Utilities	-6.50
62890 · Rent, Parking, Utilities	-6.50
62840 · Equip Rental and Maintenance	-115.91
62890 · Rent, Parking, Utilities	-6.50
62890 · Rent, Parking, Utilities	-6.50
870-000 · Board Meeting Expenses	-16.95
62890 · Rent, Parking, Utilities	-12.00
850-000 · Telephone, Telecommunication	-30.25
62890 · Rent, Parking, Utilities	-71.50
800-001 · Books, Subscriptions, Reference	-11.99
970-105 · trail safety signage	-26.68
800-001 · Books, Subscriptions, Reference	-13.77
	<u>-1,673.32</u>



LAND LEASE/GROUND LEASE

This Lease is entered into on _____ 2023, between **CITY OF ISHPEMING**, a Michigan municipal corporation, of 100 E. Division Street, Ishpeming, MI 49849 (CITY) and **IRON ORE HERITAGE RECREATION AUTHORITY**, a Michigan recreational authority, of 102 W. Washington Street, Ste 232, Marquette, MI 49855 (IOHRA), on the terms and conditions set forth below.

1. **Premises.** CITY leases to IOHRA real property located in the City of Ishpeming, Marquette County, Michigan, as shown on the attached **Exhibit A** (the Premises). The parcel is a 0.12 acre parcel located within the "Howard Oil" property.
2. **Term.** This Lease shall be for an initial term of 99 years commencing with the signing of the Lease. IOHRA shall have the right to renew the term of this Lease for succeeding periods of 99 years (unless CITY provides written notice to IOHRA within 180 days of the expiration date of CITY'S intent to not allow a renewal) by giving CITY notice of IOHRA'S intent to renew the Lease at least 1 calendar year before the expiration of the then current term. Each renewal shall be on the same terms and conditions as in this Lease.
3. **Use.** The Premises shall be used for a public recreation of a trailhead facility for the Iron Ore Heritage Trail, specifically adding accessible parking, signage, a non-motorized path, a picnic table, interpretive signage, and landscaping. No uses shall be permitted that will violate any law, municipal ordinance, or regulation.
4. **Operation of the Premises by IOHRA and Access to Premises.** IOHRA shall construct a trailhead facility for recreational users. Specific scope items of the trailhead include accessible parking, signage, accessible seating, accessible picnic table, landscaping, connecting accessible pathway, and landscaping. IOHRA shall maintain standards of cleanliness that reflect favorable public opinion on the IOHRA and CITY. IOHRA shall maintain all trail signage on the Premises, IOHRA'S use of the property shall not prevent the CITY, its agents, invitees, or representatives, or the public, reasonable access to cross the Premises to access adjoining lands.
5. **Covenant of quiet enjoyment.** As long as IOHRA is not in default under this Lease, IOHRA shall be entitled to quiet possession of the Premises during the term of this Lease.
6. **Hold Harmless.** IOHRA shall hold harmless and indemnify CITY from all claims whatsoever arising out the IOHRA'S possession, construction or operation of the Premises, including actual attorney fees incurred by IOHRA.

7. **Liability insurance.** Throughout the term of this Lease, IOHRA shall hold harmless and indemnify CITY against any injury or damage to third parties arising as a result of any act or neglect of IOHRA in or about the Premises. IOHRA shall, at IOHRA'S cost, procure liability insurance covering CITY with public liability insurance and property damage insurance with insurance companies licensed to do business in the state of Michigan, in amounts not less than \$1,000,000. The insurance policy shall show IOHRA and CITY as named insureds. The insurance policy shall carry an endorsement requiring that CITY shall be given 10 days' written notice before any change in or any cancellation of the policy. Certificates of all insurance policies shall be delivered to CITY. IOHRA and CITY and all parties claiming under them mutually waive any right of recovery against each other for any loss occurring to the Premises or as a result of activities conducted on the Premises, which is covered by insurance, regardless of the cause of the damage or loss. Each insurance policy covering the Premises shall contain an endorsement recognizing this mutual release by IOHRA and CITY and waiving all rights of subrogation by their respective insurers. The following shall be named as additional insureds: The Members of the IOHRA, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees, and volunteers. It is understood and agreed by naming the Members as additional insured, coverage afforded is considered to be primary and any other insurance the Member may have in effect shall be considered secondary and/or excess.
8. **Leasehold Improvements.** IOHRA shall have the obligation to construct on the Premises improvements and facilities necessary for a Trailhead. IOHRA'S construction of these improvements shall not block access to the Howard Oil Building or surrounding area. At the expiration or termination of the Lease, IOHRA shall have one (1) year to restore the Premises to their original condition, unless the CITY determines that some or all of the improvements may remain. Failure of IOHRA to completely construct the improvements and facilities within 5 years of the date of this Lease shall be considered a default.
9. **Maintenance by IOHRA.** IOHRA shall, at its expense, keep the Premises and any trailhead facilities on the Premises in good condition and repair. IOHRA agrees to operate and keep the Premises in a clean condition, in compliance with applicable laws and ordinances.
10. **Default.** This Lease is granted on the condition that if an event of default (Event of Default) shall occur and then a default (Default) occurs, this Lease may be terminated. An Event of Default shall occur if there has been (a) a failure by IOHRA to obtain any policy of insurance or to pay any insurance premiums required by the terms of this Lease to be paid by IOHRA; or (c) a failure by IOHRA to comply with any other obligations or provisions of this Lease. Following an Event of Default, CITY may send to IOHRA notice of the Event of Default. The notice shall give IOHRA 30 days to cure the default. If the Event of Default is not cured during the notice period, on the expiration of that notice period of 30 days a Default shall exist.

11. **Assignment and subletting.** IOHRA shall not assign, sublet or transfer any or all of its rights under this Lease.

12. **Notices.** All notices under this Lease shall be in writing and be sent by certified mail addressed to the respective party at the address indicated above or at such other address as either party shall designate in writing. A change in address may be affected by a certified letter sent by either party to the other. Unless CITY gives notice to the contrary, all payments to CITY under the terms of this Lease shall be made to CITY at the address for CITY first set forth above.

13. **Modifications.** No modification, alteration, or amendment to this Lease shall be binding unless it is in writing and signed by both parties to the Lease.

14. **Whole agreement.** This agreement constitutes the entire agreement between the parties and shall be deemed to supersede and cancel any other agreement between the parties relating to the transaction contemplated in this agreement. None of the prior and contemporaneous negotiations, preliminary drafts, or prior versions of the agreement leading up to its signing and not set forth in this agreement shall be used by any of the parties to construe or affect the validity of this agreement. Each party acknowledges that no representations, inducement, or condition not set forth in this agreement has been made or relied on by either party.

15. **Governing law.** This agreement shall be governed by and interpreted in accordance with the laws of the state of Michigan. If any provision of this agreement is in conflict with any statute or rule of any law in the state of Michigan or is otherwise unenforceable for any reason whatsoever, that provision shall be deemed severable from or enforceable to the maximum extent permitted by law, as the case may be, and that provision shall not invalidate any other provision of this agreement. Venue for any action brought under this agreement shall lie in Marquette County, Michigan.

16. **Effective date.** The parties have signed this agreement in duplicate, and it shall be effective as of the day and year first above written.

CITY OF ISHPEMING

**IRON ORE HERITAGE
RECREATION AUTHORITY**

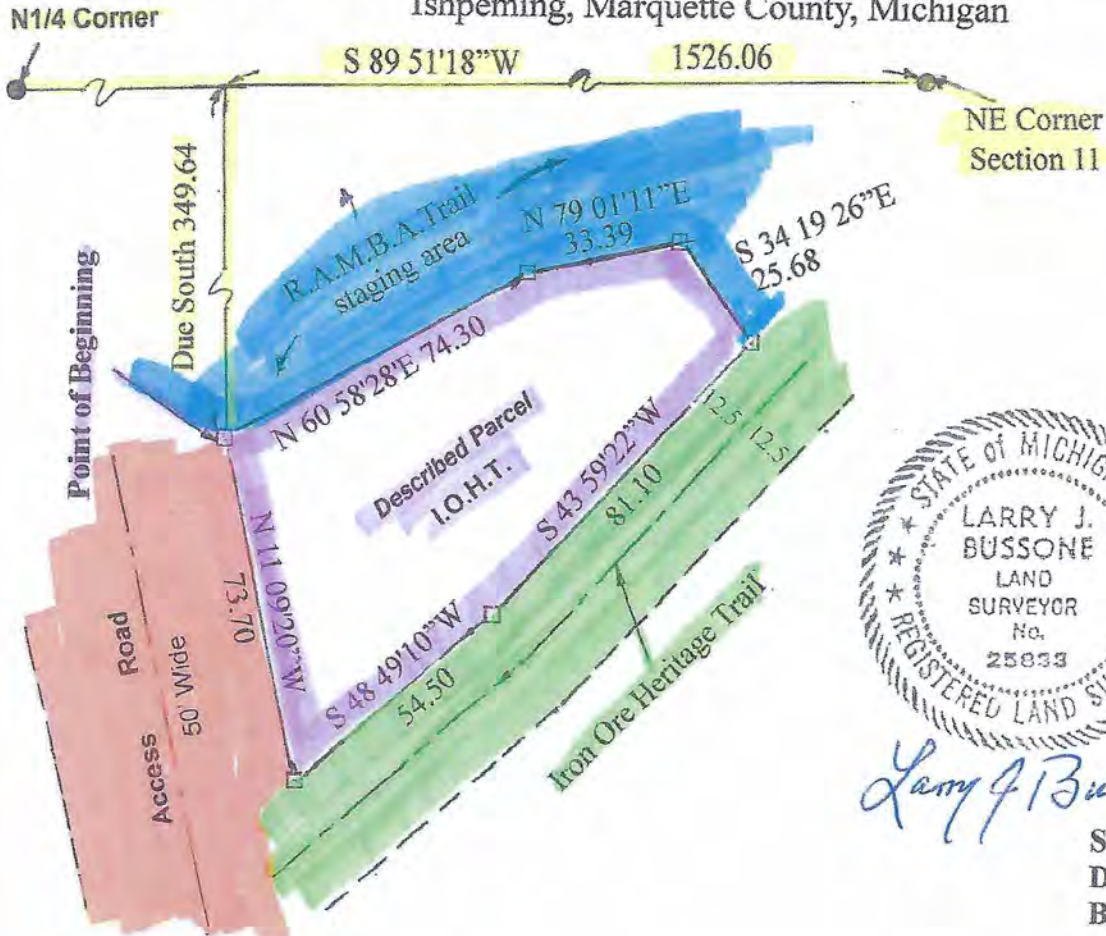
By: _____
Its: _____

By: _____
Its: _____

PARCEL LEASE SURVEY

PREPARED FOR: Iron Ore Heritage Trail Authority

A Parcel located in the NW1/4-NE1/4 of Section 11-47-27 in City of Ishpeming, Marquette County, Michigan



Larry J. Bussone

Scale 1"=40'
Date- August 6, 2023
By- Larry J. Bussone

Parcel Description:

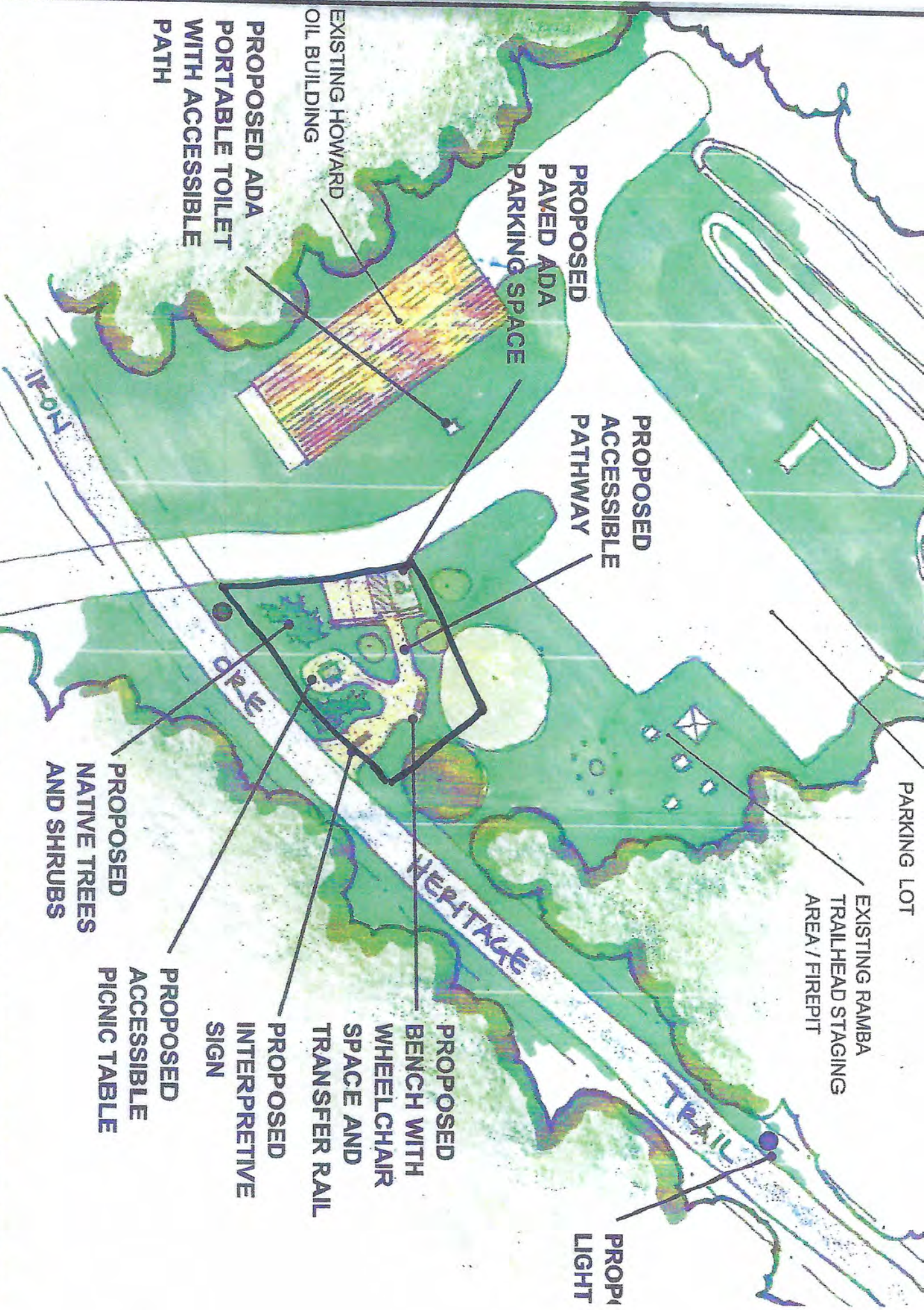
A Parcel of land located in the Northwest Northwest Quarter of the Northeast Quarter (NW1/4-NE1/4) of Section Eleven (11), T.47 N., R. 27 W in the City of Ishpeming, Marquette County, Michigan Described as follows:

Commencing at the NE Corner of said Section 11; thence S 89°51'18" W 1526.06 feet (along the North Section Line of said Section 11); thence Due South 349.64 feet to the **Point of Beginning**; thence N 60°58'28"E 74.30 feet; thence N 79°01'11"E 33.39 feet; thence S 34°19'26"E 25.68 feet, (to the Northerly R/W of the Iron Ore Heritage Trail); thence (along said Trail the next two bearings & distances), S 43°59'22"W 81.10 feet; thence S 48°49'10"W 54.50 feet; thence N 11°09'20"W 73.70 feet, to the Point of Beginning. Said Parcel contains 0.12 Acres more or less, and is part of Ishpeming Tax Code 52-51-711-002-00, and is abutting the R.A.M.B.A. Trail staging area.

- LEGEND:**
- 1) ● = Found Iron
 - 2) ○ = Set 1/2" x 18" Iron
 - 3) △ = Set Other Monument
 - 4) □ = No Iron Set

- NOTE:**
- 1) All dimensions are in feet
 - 2) Bearings reflect those from Marquette County Remonumentation.
 - 3) Parcel being used by I.O.H.T.

HOB (HOWARD OIL BUILDING) SITE ACCESS IMPROVEMENT



EXISTING HOWARD OIL BUILDING

PROPOSED ADA PORTABLE TOILET WITH ACCESSIBLE PATH

PROPOSED PAVED ADA PARKING SPACE

PROPOSED ACCESSIBLE PATHWAY

PROPOSED NATIVE TREES AND SHRUBS

PROPOSED ACCESSIBLE PICNIC TABLE

PROPOSED INTERPRETIVE SIGN

PROPOSED BENCH WITH WHEELCHAIR SPACE AND TRANSFER RAIL

PROPOSED LIGHT

EXISTING RAMBA TRAILHEAD STAGING AREA / FIREPIT

PARKING LOT

Preliminary Scores - Development Scoresheet

Grant Amount Requested	\$85,900.00
Match Percentage	32%
Match Amount	\$40,000.00
Total Project Cost	\$125,900.00
Preliminary Score	145 / 250

Core Criteria

1. NEED FOR THE PROJECT

A) RATIONALE:	Maximum Possible Points	Preliminary Score
I. Applicant demonstrates a scarcity of parks and recreation services. Proposed project is at the applicant's only park or recreational facility.	40	
II. Applicant does not demonstrate a general scarcity of parks and recreation services but demonstrates a scarcity of a specific recreation type which will be provided by the project.	20	
III. Applicant does not demonstrate a general scarcity of parks and recreation services and does not demonstrate a scarcity for the specific recreation service type which will be provided by the project.	0	0

B) FINANCIAL NEED OF THE APPLICANT:

I. Bottom 1/3 Median Household Income.	35	35
II. Middle 1/3 Median Household Income.	20	
III. Upper 1/3 and higher Median Household Income.	0	

C) PRIORITY:

The applicant has submitted only one application or, if the applicant submitted multiple applications, this application is the highest priority.	25	25
Maximum Possible Points A + B + C	100	60

Comments to Applicant:

A) Applicant has other lighted trails and trailheads.

2. SITE QUALITY

A) PARK VISIBILITY:	Maximum Possible Points	Preliminary Score
I. The site is easily recognizable as a public park and is easy to locate or will have adequate directional or identification signage in place.	10	10
II. There is some difficulty in recognizing that the location is a public park, or the location is somewhat difficult to locate.	5	
III. Site is difficult to locate and is difficult to recognize as a public park.	0	

B) EASE OF ACCESS:

I. Ability to get to the site in multiple ways besides an automobile, such as: sidewalks, trail, or public transportation.	10	
II. Ability to get to the site in an additional way besides an automobile.	5	5
III. Site can only be accessed by an automobile.	0	

C) SUSTAINABLE DESIGN

I. A majority of the proposed project is designed with sustainable systems or features, where applicable.	10	10
II. The proposed project includes at least three sustainable systems or features, where applicable.	5	
III. Fewer than three proposed sustainable design features.	0	

D) RENOVATION

Renovation or removal and replacement of an existing outdoor facility that is at least 20 years old with the same type of facility or renovation of a building or structure that is at least 40 years old. The cost of the renovation must represent a majority of the total project cost.	10	0
Maximum Possible Points A + B + C + D	40	25

Comments to Applicant:

B) Trail users only. No accessible parking existing or included in scope.

- New drawings w/ 15hp opening loc sl
Add access, ble parking

C) Sustainable Design Commitments: All light fixtures Dark-Sky compliant; Benches made from re-claimed steel railroad rail with recycled plastic slats; native landscaping. Majority of scope and cost.

Interpretive signage not listed scope.

3. QUALITY OF THE OVERALL PARK DESIGN

A) SITE PLAN	Maximum Possible Points	Preliminary Score
Site plan shows existing features to remain and all proposed scope items, is compatible with its intended purpose and is clear and understandable.	10	10

B) QUALITY OF PROPOSAL

I. Application clearly describes the proposed and existing facilities at the site. Development is feasible and fully compatible with the size, natural and physical characteristics of the site. Expected traffic flow pattern is safe and convenient, access routes are provided to all facilities, facilities are placed to have the least environmental impact, layout maximizes groundwater infiltration, and the recreation and support facilities do not negatively impact each other.	10	10
II. Application clearly describes the proposed, existing, and future facilities at the site, including clear site plans. However, there are concerns about expected traffic flow, access to facilities, environmental impacts or the impact facilities will have on each other.	5	
III. The application does not clearly describe the proposed, existing, and future facilities at the site or there are strong concerns about the expect traffic flow, access to facilities, environmental impacts or the impact facilities will have on each other.	0	

C) UNIVERSAL ACCESS DESIGN

I. The applicant obtained a design review from a person with a disability in their community, an organization representing people with disabilities or an advocate for persons with disabilities. Documentation of this review was provided.	10	10
II. A majority of the project is designed using the Principals of Universal Design. These criteria apply for scope items where ADA standards and guidelines apply.	30	
III. SOME of the facilities incorporate the Universal Design and are designed beyond the 2010 ADA Standards and current Accessibility Guidelines for Outdoor Developed Areas. Dimensions, preliminary drawings or cut-sheets were provided to demonstrate Universal Design Features.	20	
IV. Some of the project is designed using the Principles of Universal Design. These criteria apply for scope items where ADA standards and guidelines apply	10	
V. ADA standards and guidelines do not apply to the scope items or a majority of the scope items do not exceed the Principals of Universal Design.	0	0
Maximum Possible Points A + B + C	60	30

Comments to Applicant:

B) Parking and a portable restroom unit not scope. Not a trailhead. Rest area along trail.

C) Accessibility Design Review: SAIL

Universal Design Commitments: None

Benches with ADA transfer rail and companion wheel chair space at both ends. Are Benches backed?
Walk scope is less than 6' wide. Must be 6'+ for UA credit. Parking not scope and existing private parking does not provide accessible parking. No accessible route to accessible parking or portable restroom unit.

4. APPLICANT HISTORY

A) COMPLIANCE WITH PROGRAM PROCEDURES

Maximum Possible Points Preliminary Score

Compliance with program procedures: The applicant is complying all requirements at park sites that have been acquired or developed with recreation grant assistance in the past, including plaque requirements. Also, the applicant has complied with Department procedures while completing grant assisted projects in the past 5 years. Points will be awarded if the applicant has never received a grant. Issues that are evaluated and considered:		
<ul style="list-style-type: none"> Required DNR reviews of plans, specifications and bid packages prior to advertising Required DNR reviews of contracts prior to awarding Submittal of final reimbursements within 90 days after the end of the project period Documented history of non-responsiveness to open and active existing grants (examples: expired agreements/amendments, annual progress reporting, lack of progress within the 2-year project period) Performance of long-term grant obligations including post completion self-certification reports and plaque photos. 	10	10

B) MAINTENANCE OF THE SITE

I. Maintenance plan for the proposed development and a copy of the applicant's parks & recreation budget were provided in the application.	20	
II. Maintenance plan for the proposed development was provided in the application.	10	10
III. Maintenance plan was not provided in the application.	0	

C) PAST PER CAPITA GRANT ASSISTANCE:

I. Applicant has not received a development grant from the recreation grant program in the past 10 years (MNRTF, LWCF, Recreation Passport).	20	
II. Per capita development grant assistance (MNRTF, LWCF, Recreation Passport) received by the applicant in the past 10 years is less than the median value awarded to all communities over the past 10 years.	10	10
III. Per capita development grant assistance (MNRTF, LWCF, Recreation Passport) received by the applicant in the past 10 years exceeds the median value awarded to all communities over the past 10 years.	0	
Applicant's per capita development grant assistance in past 10 years:		\$17.00

D) CONVERSIONS

Applicant has a known unresolved conversion of a grant-assisted site to a use that does not qualify as public outdoor recreation (applies to all grant programs).	-25	0
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Maximum Possible Points A + B + C + D	50	30
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Comments to Applicant:

<i>B) Maintenance plan provided however a copy of the applicant's parks & recreation budget was not.</i>		
TOTAL MAXIMUM POINTS POSSIBLE = 250	TOTAL APPLICATION POINTS	145

General Comments to Applicant:

Preliminary Scores - Development Scoresheet

Grant Amount Requested \$85,900

Match Percent 31%

Match Amount \$40,000

Total Project Cost \$125,900

Preliminary Score 300/500
Development Core Criteria

1. PUBLIC SUPPORT

	Maximum Possible Points	Preliminary Score
A) The proposed project received multiple support documents by diverse stakeholders in the community. The applicant is addressing any public opposition or concerns. Opposition based primarily on the desire to keep the public from the state's natural resources will not be considered.	10	10
B) The proposed project received minimal support documents. The applicant is addressing any public opposition or concerns. Opposition based primarily on the desire to keep the public from the state's natural resources will not be considered.	5	
B) The proposed project received no support documents.	0	
Maximum Possible Points	10	10

Comments to Applicant:

2. PROPOSED MAINTENANCE

	Maximum Possible Points	Preliminary Score
A) Within the provided maintenance plan and associated materials, the applicant has demonstrated that a <u>combination of</u> long-term dedicated funding (millage, operation & maintenance budget, etc.), existing and permanent fulltime operational staff, multi-year contracts, or a formal endowment exists which relates to continual and on-going care of the proposed improvements.	20	20
B) Within the provided maintenance plan and associated materials, the applicant has demonstrated at a minimum that one of the following is in place: long-term dedicated funding (millage, operation & maintenance budget, etc.), existing and permanent full-time operational staff, multi-year contracts, or a formal endowment exists which relates to the continual and on-going care of the proposed improvements.	10	

II) A majority of the proposed project is designed with sustainable systems or features, where applicable.	20	20
III) The proposed project includes at least three sustainable systems or features, where applicable.	15	
IV) Fewer than three proposed sustainable design features.	0	

D) RENOVATION

Renovation or removal and replacement of an existing outdoor facility that is at least 20 years old with the same type of facility OR renovation of a building or structure that is at least 40 years old. The cost of the renovation must represent a majority of the total project cost.	25	0
Maximum Possible Points (A + B + C)	70	35

Comments to Applicant:

B) Trail users. No accessible parking existing or included in scope.

C) Sustainable Design Commitments: All light fixtures Dark-Sky compliant; Benches made from re-claimed steel railroad rail with recycled plastic slats; native landscaping. Majority of scope and cost.

Interpretive signage not listed scope.

4. QUALITY OF OVERALL PARK DESIGN

	Maximum Possible Points	Preliminary Score
A) Site Plan: Site plan shows existing features to remain and all proposed scope items, is compatible with its intended purpose and is clear and understandable.	10	10
B) Application clearly describes the proposed and existing facilities at the site. Development is feasible and fully compatible with the size, natural and physical characteristics of the site. Expected traffic flow pattern is safe and convenient, access routes are provided to all facilities, facilities are placed to have the least environmental impact, layout maximizes groundwater infiltration, and the recreation and support facilities do not negatively impact each other.	20	20
C) Application clearly describes the proposed, existing, and future facilities at the site, including clear site plans. However, there are concerns about expected traffic flow, access to facilities, environmental impacts or the impact facilities will have on each other.	10	
D) The application does not clearly describe the proposed, existing, and future facilities at the site or there are strong concerns about the expected traffic flow, access to facilities, environmental impacts or the impact facilities will have on each other.	0	
Maximum Possible Points A + (B or C or D)	30	30

Comments to Applicant:

B) Project provides direct access to good quality natural resource-based recreation opportunities such as inland lakes, rivers, natural communities or resources.	40	
C) Project provides direct access to fair quality natural resource-based recreation opportunities.	20	
D) Project will provide minimal natural resource-based recreation opportunities OR no natural resource values were noted in the application materials.	0	
E) Project will provide supporting amenities and features of the Natural Resources at the site. Support includes trailheads, parking lots, restroom buildings, or interpretation. If supporting A - 30 points, B - 20 points, C - 10 points.	30	10
Maximum Possible Points (A or B or C or D or E)	60	10

Comments to Applicant:

Trail already exists so the proposed scope is not providing new direct access to natural resources which does not already exist. Some amenities for good natural resources.

7. FINANCIAL NEEDS OF THE APPLICANT

	Maximum Possible Points	Preliminary Score
A) Lowest one-third median household income	40	40
B) Middle one-third median household income	20	
C) Upper one-third median household income	0	
Maximum Possible Points (A or B or C)	40	40

Comments to Applicant:**8. URBAN AREA RECREATION OPPORTUNITIES (PARKS WITHIN URBAN BOUNDARIES AS DEFINED BY THE U.S. CENSUS BUREAU)**

	Maximum Possible Points	Preliminary Score
A) Park is within the political boundaries of a core or inner ring city for a Metropolitan Statistical Area.	60	
B) Park is within the Urbanized Area for a Metropolitan Statistical Area	45	
C) Park is within the urbanized area for a Micropolitan Statistical Area	30	30

A) No entrance fees; OR Site is readily accessible by methods other than the automobile (applicant must demonstrate this through site records or other means) and there is no entrance fee when using these alternative methods to get to the park (e.g., public transportation, bicycle, walk-in); OR Entrance fees in place with partial or complete waiver available and applicant can demonstrate that the waiver policy is effective in bringing people with low incomes into the park.	25	25
B) Entrance fees in place with partial or full waiver but effectiveness in bringing people with low incomes into the park is questionable; OR Park entrance fees are waived, reduced, or by-donation-only on a regular basis for all users.	15	
C) Entrance fees in place with no waiver.	0	
Maximum Possible Points (A or B or C)	25	25

Comments to Applicant:**11. UNIVERSAL ACCESS DESIGN**

	Maximum Possible Points	Preliminary Score
A) The applicant obtained a design review from a person with a disability in their community, an organization representing people with disabilities or an advocate for persons with disabilities. Documentation of this review was provided.	10	10
B) The entire project is designed using the Principals of Universal Design with the intent to provide accessible recreation for all users. These criteria apply to scope items where ADA standards and guidelines apply.	25	
C) A majority of the project is designed using the Principals of Universal Design. These criteria apply for scope items where ADA standards and guidelines apply.	15	
D) Some of the project is designed using the Principles of Universal Design. These criteria apply for scope items where ADA standards and guidelines apply.	10	10
E) ADA standards and guidelines do not apply to the scope items OR scope items do not exceed ADA standards.	0	
Maximum Possible Points (A + (B or C or D or E))	35	20

Comments to Applicant:

C) *Accessibility Design Review: SAIL*

Universal Design Commitments: Access walks from trail to other scope at trail rest area 6' wide or more.

*Benches with ADA transfer rail and companion wheel chair space at both ends. Are Benches backed?
Parking not scope and existing private parking does not provide accessible parking. No accessible route to accessible parking or portable restroom unit.*

MAINTENANCE PERMIT
CARP RIVER KILN

The City of Marquette (City), a Michigan municipal corporation, of 300 W. Baraga Avenue, Marquette, MI 49855, grants Iron Ore Heritage Recreation Authority ("IOHRA"), a recreational authority formed pursuant to MCL 123.1135, of 102 W. Washington Street, Suite 232, Marquette, MI 49855, permission to perform maintenance to the Carp River Kiln ("Kiln") and adjacent greenspace located in the City at S. Lake Street and the Carp River as shown on the attached Exhibit A, subject to the following terms and conditions:

1. Permission is granted to access the property for maintenance of the Kiln and adjacent greenspace ("Premises").
2. All improvements must be pre-approved by City Staff, and engineered drawings and relevant permits are required for any improvement costing more than \$10,000. All work performed by a contractor or by utilizing heavy equipment requires City staff supervision. Any maintenance or improvements that require specialized certifications or permits requires the preapproval of the City's Department of Public Works. Any materials removed as part of the improvements made, including any timber, is to be removed at IOHRA's expense in accordance with local ordinances and only with permission of the City. Any merchantable timber removed, as determined by the City representative, will remain the possession of the City.
3. The City makes no warranty as to the condition of the Premises.
4. IOHRA agrees to indemnify and hold harmless the City, its officials, officers, employees, agents and assigns from any and all liens, claims, charges, liabilities, and/or damages for acts of commission, omission, or negligence on the part of IOHRA, its subcontractors, agents and employees, arising or growing out of the performance of IOHRA's maintenance and improvement activities conducted pursuant to this agreement.
5. IOHRA specifically agrees to assume all risks associated with maintenance and improvements activities conducted pursuant to this agreement.
6. IOHRA is responsible for any damages, injures or other liabilities related to its activities conducted pursuant to this agreement.
7. IOHRA is required to leave the condition of the Premises in the same or better condition as it was before entering the Premises for maintenance.
8. IOHRA is responsible for coordinating all work schedules with City staff in order to ensure there are no conflicts with necessary City maintenance of the Premises. It is further agreed that access by the City to the Premises shall be maintained at all times.
9. The permission herein granted shall be from August 1, 2023 through July 31, 2028. This agreement may be terminated by either party at any time by providing 60 days written notice to the other; at which time IOHRA will immediately cease performing maintenance and improvements to the Premises.

10. IOHRA shall, in the use and occupancy of the Premises, comply with all laws, ordinances, rules and regulations of the City.

11. Nothing contained herein shall be construed to provide any ownership in IOHRA in any City-owned property.

12. IOHRA shall provide the City with certificates of insurance showing insurance coverage as noted below, stating that coverage afforded on its policies will not be cancelled, limited or allowed to expire until after thirty (30) days written notice has been given to the City. IOHRA shall maintain this coverage at all times during the performance of this agreement.

a. Workers Compensation coverage according to any applicable statute, including employer's liability coverage with \$1,000,000 limit per accident.

b. Comprehensive General Liability including contractual coverage with limits of at least \$1,000,000 per occurrence, \$1,000,000 aggregate bodily injury and \$1,000,000 aggregate property damage or \$1,000,000 Combined Single Limit, and which is required to include coverage for the activities of and injuries to volunteers.

c. Comprehensive Automobile Liability coverage, including owned, hired and nonowned vehicles with limits of \$1,000,000 per person, \$1,000,000 per accident bodily injury and \$1,000,000 property damage or \$1,000,000 Combined Single Limit.

Each sub-contractor shall be a named insured in IOHRA's policies. The City shall be named as additional insured and loss payees on the required insurance policies (except workmen's compensation insurance, in which the City will not be listed as additional insured or loss payees) and IOHRA's policies will be on an "occurrence" and not on a "claims made" form. IOHRA will file with the City, on or before the commencement of this agreement and at least ten (10) days before the expiration date of expiring policies, such copies of either current policies or certificates or other proofs, as may reasonably be required to establish IOHRA's insurance coverage in effect from time to time.

THE CITY OF MARQUETTE

Dated: _____

By: Karen M. Kovacs
Its: City Manager

IRON ORE HERITAGE RECREATION AUTHORITY

Dated: _____

By:
Its:

Proposed Negaunee ORV Route Extension

..... Proposed ORV Route

Shared segment @
RR crossing

Shared segment
through wetland

County Road 492



2023 Trail Maintenance List

<u>Trail amenities/signage</u>	<u>Who</u>	<u>Timeline</u>	<u>How to Pay</u>
Take down safety markers Choccolay	Joe LaBrecque	June	maintenance
Stay on trail signs on ORV route, Ishpeming	Team Riders	Done	ORV
Mile Marker Installment 4.1.75 in Choccolay	Staked and miss digged, waiting UP Fab to install	May/June	Ojibway Family
Fix split rail fence in Ishpeming	Island Lake Adopt a Milers. IOHRA supplies materials, they do labor	September	maintenance budget
Counters , need 1 or 2 new ones or get them fixed	Fulsher	Summer	Choccolay, Neg Twp
Fencing at Stoneville Road destroyed intentionally	Decide on expansion of Parking Lot/entrance/exit		Insurance, maint. ORV funds
Repair bench in Negaunee	??	Summer	????
New directional sign up on Malton Rd. for Ishp campground	UP Fab, Bob Don and Mike	September	signage
Two mile markers, Ishpeming, Marquette	UP Fab, Bob Don and Mike	September	Bill and Ann Fisher
Stop sign down at driveway near Riverside Choccolay	Don Britton	Summer	maintenance
Bike Fixing Station at Neg Twp trailhead	Joe LaBrecque	October	maintenance
Varnish benches	Carol	August	maintenance
Deck at Section 16 pit needs new boards	Bob will do patch repair. Deck needs to be replaced. Quotes provided		
New sign ("NO Motorized Vehicles) Choccolay	Bob/Carol	Autumn	maintenance
Camera up in Choccolay	Bob/Carol	August	maintenance
Bell Adopt a mile	Bob	Done	maintenance
U of M Alurmi Adopt a mile	Bob	August	maintenance
Gate at Museum Spur	Order gate	September	maintenance
Wayfinding signs at McClellan/Baraga and McClellan/Washington	U.P. Fab/city of marquette	needs budget amendment if 2023 project	signage
Repair Negaunee Mine Memorial - spraypainted and lettering	Redo artwork with graffiti proof material; lettering options - Signs Now	September	maintenance
Gate at Museum Spur	Bid out?	Fall or 2024	trail supplies
Wayfinding signs at McClellan/Baraga and McClellan/	need budget amendment for	Fall?	signage
Trail Upgrades			
new aggregate Negaunee township	Superior Paving	Done	Maintenance Budget
Wetlands Boardwalk	Bid documents submitted to DNR	2023/2024	Bid, Grant

Winthrop Junction parking lot	Monies needed for bridge. ORV Grant addendum for 2024	Summer 2024	Bid, ORV Grant
Trail Maintenance			
ORV Grave/Grading	Awarded to GeoMaterials	July	ORV Grant Funds
ORV Grave/Grading	Awarded to GeoMaterials	September	ORV Grant Funds
Sweeping of paved trail-Marquette Marathon	Joe LaBrecque	31-Aug	Maintenance Funds
ORV Grading Ishpeming/Negaunee	Monies moved to bridge	After Oct 1	ORV Grant Funds
Mowing, Ishpeming to Chocoley	Chocoley done by Don; June: Mgt Twp Don, June 19; Neg Twp; June 14 Carol; Neg to lsp June 20 Carol; East Neg June 21 Carol	Done	Maintenance funds
Mowing, Ishpeming to Stoneville	Bob	Done	Maintenance funds
Mowing Carp river to Welcome Center	Bob	Done	Maintenance funds
Mowing, Republic	Bob	Done	Maintenance funds
Mowing, Tilden to Chocoley	Bob	July	Maintenance funds
Mowing, Tilden to Chocoley	Bob	August	Maintenance funds
ORV Spring Maintenance	TEAM Riders	Done	ORV Funds
ORV Summer Maintenance	TEAM Riders	August	ORV Funds
Brushing of Trail between Ishpeming and Negaunee	Coordinate a volunteer effort- Neg/Ish Lions	August 21-25	Maintenance
Repair large washout on ORV trail Humboldt	Bid awarded to CareySodergren	Done	ORV amendment/Emergency funds
Large amount of trees down	Tony Harry, Joe LaBrecque, ORV, volunteers	Done	Maintenance
Trail Flooded east Negaunee	Plugged culvert underneath R/R grade. Working with cliffs/CN do fix	Done	Emergency repair funds if needed?
Trees need cutting on ORV route west of Ishpeming	???	Summer	ORV Contingency Funds
Bridge collapse on ORV Trail, culvert plugged East Negaunee	Associated	September	ORV Grant Funds
Big logs stuck at Carp River Bridge, Negaunee	Unplugged	June	train maintenance crew?
Gravel needed at Washington Street Ishpeming	several pulled out June 14; Bob and Don with excavator	Done	maintenance funds
ORV Dust Control	Tembraull	June	ORV funds
Trail Flooded west Ishpeming	DNR Bid	June	DNR pays
Jct. & Stoneville Beaver Dam-potential 2024 spring flo	Ishpeming fixed culvert	July	City of Ishpeming
	Hire Trapper/reduce dam	Fail	Nuisance Beaver Reimbursement
Section 16 Deck	Review the joists, bring back info to board	Fail	maintenance funds

Camping on the Iron Ore Heritage Trail

Danny Trebac <dantrebac@gmail.com>

To: ironoreheritage@gmail.com

Tue, Aug 8, 2023 at 8:20 PM

Hi Carol,

My name is Danny Trebac, and I currently own property on the Iron Ore trail in Humboldt Township. I'm planning the development of a 6 - 10 site campground ("glamp"ground) on my property with the Humboldt Township planning commission.

We have a hearing scheduled in late September, at which we aim to present our plans for the planning commission to review and decide on approval. We love the Iron Ore Heritage Trail, and it's one of the main reasons we purchased the property last year.

I'm writing to see if we can work together to promote recreation, education, and economic benefits to the trail and the surrounding local communities. Support from the Iron Ore Heritage Trail will help reiterate to the planning commission that the community will benefit and welcome our goals for this campground. We would be honored to work together if the trail is willing to support this venture, whether through a letter of support or by speaking in support at the hearing.

Finally, looking at your website, I see an opportunity to sponsor a mile marker. Pending the campsite is permitted, we would love to sponsor a mile marker and work to ensure funding is secure for the trail in the future. Please let me know your thoughts. I would love to jump on a call if that is better for you.

Sincerely,
Danny Trebac
884 Co. Rd FAB
Champion, MI 49814

August 18, 2023

Iron Ore Heritage Recreation Authority
102 West Washington Street, Suite 232
Marquette, Michigan 49855

We would like to represent our qualifications to serve the Iron Ore Heritage Recreation Authority as its independent accountants and business advisors. Anderson, Tackman & Company, PLC is proud of our expanding practice in the governmental and non-profit industries, and our record of active and timely service is your guarantee of our commitment to provide the quality of service you desire.

We are a regional certified public accounting firm with offices in Michigan. We currently are auditors for numerous Authorities across Michigan. In addition, we have many other municipal and non-profit clients such as Counties, Cities, Villages, Townships, Schools, Authorities, Health Care Organizations, Native American Organizations and other various Non-Profit Organizations.

Providing you with a variety of financial and advisory services based on the most current developments is what we consider to be our primary responsibility. Our professional staff is committed to our client's financial success and we are very proud of our staff and their educational and work experience qualifications. Our professionals are trained in such areas as governmental accounting, non-profit accounting, financial reporting, taxation, compliance, employee benefit consulting, health care reimbursement, and computer information systems. This broad base allows us to compete professionally with many larger firms.

Our audit will be performed in accordance with generally accepted accounting and auditing procedures. Based upon our experience and knowledge of your operations, our fee for the audit inclusive of all out-of-pocket costs will be \$5,250, \$5,400, and \$5,550 for the years ended December 31, 2023, 2024, and 2025 respectively. (if a single audit is required, an additional fee will be determined based on the size of the federal awards to be audited). Also, if additional services not listed are required, an additional fee will be determined based on the services provided).

We welcome the opportunity to continue serving the Iron Ore Heritage Recreation Authority in its professional needs, and would be pleased to meet with you at your convenience to further discuss our qualifications and experience.

Sincerely,

ANDERSON, TACKMAN & COMPANY, PLC

Michael A. Grentz

Michael A. Grentz, CPA
Partner

PROFESSIONAL FEES

Our fees for professional services are based upon our normal hourly rates applied to the expected time necessary to complete the engagement. Our rates are geared to the level of experience of each staff member assigned to the engagement.

Our audit will be performed in accordance with generally accepted accounting and auditing procedures. Based upon our experience and knowledge of your operations, our fee for the audit, is proposed as follows:

For the Year Ended	Total
December 31, 2023	\$5,900 * # %
December 31, 2024	\$6,200 * # %
December 31, 2025	\$6,500 * # %

* - If a single audit is required, an additional fee will be determined based on the size and compliance requirements of the federal awards to be audited.

- The audit fee includes preparing the draft financial statements, including footnotes, assist in the conversion of the trial balance from the cash basis of accounting to the accrual basis of accounting, and preparation of the capital asset lapse schedule. Any other services beyond this will be billed at actual time and expense incurred.

% - If any new requirements are implemented during this proposal that require additional time, an additional fee will be determined with you before starting.

The audit fee estimate listed above is based on the activity included in the audited financial statements as of and for the year ended December 31, 2022. The fee estimate is also based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur additional costs.

RESPONSE:

This letter correctly sets forth the understanding of Iron Ore Heritage Recreation Authority.

Officer signature: _____

Title: _____

Date: _____